

CITY OF BATAVIA PLUMBING BOARD

Official Minutes

January 18, 2023, 8:00 a.m.

**One Batavia City Centre, Batavia, NY
DPW Conference Room**

Members present: *Doug Diegelman, Brett Frank, Bill Hayes, Tom Phelps, Ryan Toal*

Members absent: none

I. Call to Order

Tom Phelps called the meeting to order at 8:00 a.m.

II. Roll Call

Roll call of the members was conducted. Five members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from Previous Meeting

MOTION: Mr. Hayes moved to approve the minutes as written; Mr. Toal seconded the motion. All voted in favor.

RESULT: Approval of March 16, 2022 meeting minutes.

IV. New Business:

A. New Chair

MOTION: Mr. Hayes nominated Mr. Diegelman; Mr. Toal seconded the motion. All voted in favor.

RESULT: Mr. Diegelman replaces former board member Al Rosemark as plumbing board Chair.

B. Plumbing Exam Candidates: Brian Mason and Jeremiah Harris

Following discussion, it was agreed that Brian Mason would be permitted to take the exam based on his work experience, confirmed by payroll records.

MOTION: Mr. Hayes moved to approve the candidate; Mr. Toal seconded the motion. All voted in favor.

RESULT: Brian Mason approved to take the plumbing exam.

The board was uncertain regarding the qualifications of Jeremiah Harris. While the name of his business was printed on the plumbing license from another municipality, it was unclear if Mr. Harris was the Master Plumber for the business. It was decided that Mr. Phelps would investigate further.

MOTION: Mr. Hayes moved to delay approval pending clarification of the document; Mr. Diegelman seconded the motion. All voted in favor.

RESULT: Jeremiah Harris approval to take the plumbing exam contingent upon confirmation of his documents.

- C. Mr. Diegelman expressed concern regarding the amount of work being performed in the City by unlicensed plumbers. The board agreed that the matter requires further discussion.

V. Adjournment

Meeting adjourned at 8:45 a.m.



Meg Chilano
Recording Secretary