

### CITY OF BATAVIA

“STREET” means a public street, public right-of-way, highway, sidewalk, parkway, parking lot, alley or any other public way accepted or maintained by the City.

“STREET OPENING” means any kind of excavation, tunneling, or pavement cut made in or under a street.

LOCATION OF OPENING: \_\_\_\_\_

PURPOSE OF OPENING: \_\_\_\_\_

DESCRIPTION OF OPENING: TRAVEL LANE \_\_\_ SHOULDER \_\_\_ PARKWAY \_\_\_ SIDEWALK \_\_\_  
PARKING LOT \_\_\_ R.O.W. \_\_\_ EASEMENT \_\_\_ OTHER \_\_\_\_\_

SIZE OF EXCAVATION: LENGTH \_\_\_\_\_(FT) WIDTH \_\_\_\_\_(FT) DEPTH \_\_\_\_\_(FT)

DOES THIS EXCAVATION IMPACT SPECIAL ZONES OR SPLIT JURISDICTIONS: YES \_\_\_ or NO \_\_\_ (If “YES” complete form SJ 2 and attach)

ESTIMATED COST OF WORK: \_\_\_\_\_ START DATE: \_\_\_\_\_ COMPLETION DATE: \_\_\_\_\_

\* It is the responsibility of the PERMITTEE to notify the Bureau of Engineering of any start of work at a minimum of twenty four (24) business hours prior to the start of work. The PERMITTEE is responsible for scheduling with the Bureau of Engineering for an inspection of the excavation before any backfill operations begin.

\*\*The PERMITTEE shall notify the Fire department and the Police department of any closure of the travel lanes at a minimum of twelve (12) hours prior to any such closures.

MAINTENANCE and PROTECTION of TRAFFIC PLAN - In accordance with the Manual of Uniform Traffic Control Devices - PART 300 Highway Work Zone Traffic Control - State of New York Department of Transportation Traffic and Safety Division ( Latest Edition) must be submitted to the Bureau of Engineering at the time of permit application. This plan must be approved prior to the issuance of any such permit.

BUSINESS NAME : \_\_\_\_\_

BUSINESS ADDRESS: \_\_\_\_\_

BUSINESS TELEPHONE NO. : \_\_\_\_\_ EMERGENCY CONTACT (24 Hrs.): \_\_\_\_\_ (TELEPHONE NO.) \_\_\_\_\_

BOND INFORMATION: \_\_\_\_\_

AMOUNT (100% COST OF WORK - Min.) \_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

INSURANCE CERTIFICATE: \_\_\_\_\_

\_\_\_\_\_ EXPIRATION DATE: \_\_\_\_\_

- REQUIREMENTS :
- a. **NO WORK** shall begin until all approvals/permits have been granted.
  - b. New York State law, 16NYCRR Part 753, requires all excavators contact the ONE-CALL Notification System prior to digging, **1-800-962-7962**.
  - c. All construction materials used shall be submitted to the Bureau of Engineering for review and must have the Bureau of Engineering’s approval prior to installation.
  - d. All work performed shall adhere to the standards set forth by the City of Batavia, the State of New York and the United States of America, ( e.g. : **The Batavia Municipal Code** - latest, **Standard Specifications**- N.Y.S.D.O.T. - latest, OSHA Construction Industry - **29 CFR 1926** ).
  - e. Sediment and Erosion controls shall be used, maintained and subject to warranty.
  - f. A COPY OF THIS PERMIT SHALL BE KEEP ONSITE. Upon request the permit shall be presented for inspection.

SPECIAL REQUIREMENTS :

Fees:

<u>Work Area</u>	<u>Square footage</u>	<u>Unit fee</u>	<u>Units</u>	<u>Fee</u>
In the pavement area.	Up to and including 50 sf.	\$ 300.00	_____	_____
In the pavement area.	For each additional 25 sf or fraction thereof over 50 sf.	\$20.00	_____	_____
Between curb and right-of-way.	Up to and including 50 sf.	\$50.00	_____	_____
Between curb and right-of-way.	For each additional 25 sf or fraction thereof over 50 sf.	\$ 10.00	_____	_____
Curb cut	N/A	\$ 100.00	_____	_____
			TOTAL FEE =	_____

APPLICANT'S NAME (print): \_\_\_\_\_

APPLICANT'S SIGNATURE : \_\_\_\_\_

DATE : \_\_\_\_\_

BELOW SKETCH PLAN VIEW AND ON NEXT PAGE SKETCH CROSS-SECTION VIEW OF EXCAVATION AND RESTORATION:

PLAN VIEW

APPLICANT'S INITIAL : \_\_\_\_\_

CROSS-SECTION VIEW

APPLICANT'S INITIAL : \_\_\_\_\_

**FOR BUREAU OF ENGINEERING'S USE ONLY:**

Is this permit request in conjunction with other permits?     No     Yes/ Type of permit: \_\_\_\_\_ #

If connecting to a utility, has that Utility Organization given permission ?     Yes     No

**CHECK LIST:**    SCHEDULED WORK \_\_\_\_\_    EMERGENCY REPAIR \_\_\_\_\_

Plan of work \_\_\_\_\_    Section of restoration \_\_\_\_\_    Est.Cost \_\_\_\_\_

Start Date \_\_\_\_\_    Completion Date \_\_\_\_\_    Traffic Plan \_\_\_\_\_

Emergency Contact \_\_\_\_\_    Bond \_\_\_\_\_    Insurance \_\_\_\_\_

Payment: CASH \_\_\_\_\_    CHECK # \_\_\_\_\_

ISSUED BY: \_\_\_\_\_ (print)    \_\_\_\_\_ (sign)    DATE: \_\_\_\_\_

( Date and Initial Below Items )

ACTUAL DATE STARTED \_\_\_\_\_ DATE COMPLETED \_\_\_\_\_ WARRANTY PERIOD \_\_\_\_\_

COMMENTS :