

**HISTORIC PRESERVATION
COMMISSION**

Wednesday, September 28, 2016

6:00 pm

Council Boardroom

City Hall, One Batavia City Centre, Batavia NY

AGENDA

- I. Call to Order**
- II. Approval of Previous Meeting Minutes – June 2016**
- III. Public Hearings:**
 - A. 7 Evans Street – New Roof**
 - B. 101 Washington Avenue – Replacement of Beam**
- IV. Communications Sent and Received:**
- V. Old Business**
- VI. New Business:**
 - A. Next Meeting Date before 10/21/16 – item for Agenda**
- VII. Adjournment**

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday June 23, 2016

6:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Henry Emmans, Paul Schulte, Larry Barnes*

Others Present: Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer
Matt Worth – Director of Public Works, Jason Molino – City Manager

I. Call to order:

The meeting was opened at 6:03 pm by City Manager Jason Molino.

II. Special Orders:

A. Election of Chair & Vice Chair – Mr. Molino explained to the commission that someone would nominate a person for Chair and then someone would second that. The person that was nominated for the position can accept or decline. Then the same process for vice chair. Mr. Barnes nominated Paul Schulte for Chairman; Ms. Burkel seconded. Mr. Schulte accepted the nomination for Chairman. All voted in favor 4-0.

Ms. Burkel nominated Larry Barnes for Vice Chair; Mr. Schulte seconded. Mr. Barnes turned down the nomination for Vice Chair.

Mr. Barnes nominated Sharon Burkel for Vice Chair; Mr. Schulte seconded. Ms. Burkel said she is willing to be Vice Chair. All voted in Favor 4-0.

III. Public Hearings:

A. 302 East Main Street – New roof and stain-glass window repair. Mr. Dedo, a representative for the First Presbyterian Church, explained the project to the commission. He said that the 18' x 7' roof is in need of replacing on the west side facing Liberty Street. Mr. Barnes asked which roof he was referring to because there were two in the picture. Mr. Dedo answered that the measurement, 18' x 7', was a combined total of both small roofs. Ms. Burkel stated since this is a repair Mr. Dedo would not need a certificate of appropriateness from the Commission. Mr. Worth stated for Mr. Panek to issue a building permit he would need to have the commission vote on this matter and issue a certificate of appropriateness.

Next, Mr. Dedo explained that the First Presbyterian Church is also repairing the stain-glass windows. Ms. Burkel said that she has been helping Mr. Dedo apply for a grant for this. Ms. Burkel explained that two of the windows have to be removed and repaired but the rest of the windows will be able to be repaired on site. Ms. Burkel asked if a certificate of appropriateness is needed since it is considered repair. Mr. Worth explained that no action is required on the windows.

The Public hearing was closed at 6:15pm.

Motion by: Sharon Burkel

Motion was made to approve the roof project proposal for First Presbyterian Church as presented.

Seconded by: Larry Barnes

Vote for: 4

Abstained: 0

Vote against: 0

Ms. Burkel told Mr. Dedo that after the tower windows are removed that she would like the person repairing them to come in front of the commission and give a brief presentation pertaining to the restoration work.

IV. Approval of minutes

Motion by: Sharon Burkel

Motion was made to approve the meeting minutes for December 16, 2015 as written.

Seconded by: Henry Emmans

Vote for: 4

Abstained: 0

Vote against: 0

V. Communications Sent and Received :

- A. Alliance Review.** Mr. Barnes stated that he received a publication. He passed it to the other members.
- B. Email from 101 Washington Avenue.** Dr. Frias emailed HPC stating that he will be doing some repair work on his windows this summer. Ms. Burkel asked if this is something for which HPC needs to have Dr. Frias get a certificate of appropriateness. Mr. Panek stated that he reviewed the application and since it is repair work and it is in kind, no action is needed. Mr. Worth said that in the future there will be a cover letter in the HPC Agenda stating that the application had been reviewed and there were no requirements.

VI. Old Business:

- A. 40 Ellicott Street - Ellicott Station.** Ms. Burkel asked for an update on the Ellicott Station project. Mr. Molino stated that NYSDEC put out a press release this week for public comments for the environmental remediation plan per the requirements of the brownfield clean up program. Spring of 2016 the City Council foreclosed on the property, and then transferred the property to the Batavia Development Corp. (BDC). There were soil borings taken of the property to verify that there is enough contaminations on the property to make it possible to be a part of the brownfield cleanup program. Savarino is the developer for this project. They are looking at adding new buildings as well as restoring some of the old.

VII. New Business:

- A. Recruitment of HPC Members.** Mr. Schulte asked if anyone would have an issue with his wife joining the HPC. Mr. Barnes answered that they would not have a problem with it but that the City Council are the ones that appoint individuals for the HPC. Mr. Molino stated that he would ask the City Attorney if there would be a conflict with that, after she filled out an application. Ms. Burkel asked if there was any way to have members on the board from outside the City. Mr. Molino explained it would have to go in front of the City Council. Ms. Burkel asked when the last time an ad went out; the answer was April 2016.

VIII. Adjournment

Motion by: Paul Schulte

Motion was made to close the meeting at 6:45 pm.

Seconded by: Sharon Burkel

Vote for: 4

Vote against: 0

Janice Smith

Administrative Assistant of Public Works

DRAFT



City of Batavia
Application to the Historic Preservation Commission

Date: 8-26-16

Historic Address: 7 EVANS ST. BATAVIA, N.Y.

Owner: R/S PROPERTIES

Name _____ Phone _____
Street Address _____ City/Town _____ Zip _____
Phone _____ Email _____

If not Owner: ☒ Contractor ☐ Agent for Owner
Applicant: R.A. NAITZ CO. INC. 585-343-2400
Name _____ Phone _____

Detailed Description of Request: NEW SHINGLE ROOF TEAR OFF
EXISTING ARCHITECTURAL ASPHALT SHINGLES AND INSTALL
NEW ARCHITECTURAL ASPHALT SHINGLES OF THE SAME
COLOR

Requirement Checklist:

Building Requirements: ☒ Building Permit Application
☒ Photographs of Property
☐ Detailed Drawings
☒ Samples of Colors
☒ Description of Materials and/or Samples of Materials

Sign Requirements: ☐ Sign Permit Application
☐ Illustration of Sign and Location on Building
☐ Type of Lettering
☐ Dimensions of Sign
☐ Colors
☐ Description of Materials
☐ Type of Illumination
☐ Method of Attachment

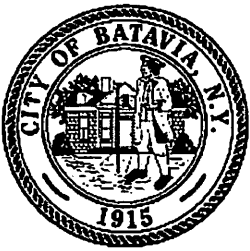
Painting Requirements: ☐ Samples of Colors

Signature of Applicant: [Signature] Date: 8-25-16

For Office Use Only

Reviewed by Code Enforcement Officer: Ronald G. Pamel Date: 9-2-2016

☒ Referred to HPC ☐ Referral to HPC not needed



City of Batavia
Application to the Historic Preservation Commission

Date: 9/20/16

Historic Address: 101 Washington Ave

Owner: Batavia Esthetic
Name 101 Washington Ave Phone _____
Street Address City/Town Zip
Phone _____ Email _____

If not Owner: ☒ Contractor ☐ Agent for Owner
Applicant: Bill Fox (585) 344-1118
Name Phone

Detailed Description of Request: O.B.O. Fox Home Enhancements LLC
Replace Rotted Load Beam
on corner porch - Replace rotten ceiling 3/4
material - Replace both in kind.

Requirement Checklist:

Building Requirements: ☐ Building Permit Application
☐ Photographs of Property
☐ Detailed Drawings
☐ Samples of Colors
☐ Description of Materials and/or Samples of Materials

Sign Requirements: ☐ Sign Permit Application
☐ Illustration of Sign and Location on Building
☐ Type of Lettering
☐ Dimensions of Sign
☐ Colors
☐ Description of Materials
☐ Type of Illumination
☐ Method of Attachment

Painting Requirements: ☐ Samples of Colors

Signature of Applicant: Bill Fox Date: 9/20/16
O.B.O. Fox Home Enhancements LLC

For Office Use Only

Reviewed by Code Enforcement Officer: _____ Date: _____

☐ Referred to HPC

☐ Referral to HPC not needed