

**HISTORIC PRESERVATION
COMMISSION**

Wednesday, October 25, 2017

5:00 pm

Council Boardroom

City Hall, One Batavia City Centre, Batavia NY

AGENDA

- I. Call to Order**
- II. Approval of Previous Meeting Minutes – July 2017**
- III. Public Hearings:**
 - A. 5 James Street – roof, windows, painting, and rod iron hand rails**
- IV. Communications Sent and Received:**
- V. Old Business:**
- VI. New Business:**
 - A. Christmas Tree – ornaments**
- VII. Adjournment**

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday July 26, 2017

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Caroline Hosek, Paul Schulte, Ellen Schulte*

Others Present: Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

I. Call to order:

The meeting was opened at 5:11 pm by Paul Schulte.

II. Approval of minutes

Motion by: Sharon Burkel

Motion was made to approve the meeting minutes for June 21, 2017 as written.

Seconded by: Caroline Hosek

Vote for: 4

Abstained: 0

Vote against: 0

III. Public Hearings:

- A. 300 East Main Street – roof and signage.** Eric Saile was present to explain the project. The First Presbyterian Church wanted to replace a portion of the roof. The shingles are the same color and the same design as the other shingles that are currently on the church.

The church also wanted to replace the current sign with three new signs. Mr. Saile explained that currently the sign is on the North West corner of the property with one side facing East Main Street and the other facing Liberty Street. He explained since it is on the corner no-one can see the sign until they have passed the church. The church decided that they would like one sign at each entrance to the parking lot and one in the parking lot next to the sidewalk that goes into the church itself. All the signs have been reviewed by the City of Batavia Zoning Officer per the new sign code. Signs have to be of a monument style versus a pole style.

Motion by: Sharon Burkel

Motion was made to approve the proposal as presented: replace the roof with pewter gray serenity landmark shingles and the monument signs with the color burgundy.

Seconded by: Ellen Schulte

Vote for: 4

Abstained: 0

Vote against: 0

IV. Communications Sent and Received : none

V. Old Business:

- A. Signs for Historical Districts.** Ms. Burkel spoke with the Department of Public Works. She explained that DPW was going to check out the sites where the poles would be placed.

VI. New Business:

- A.** Mr. Schulte attended the Planning and Development Committee meeting pertaining to Ellicott Station. The project will include an apartment complex, a restaurant and a small strip mall with offices.

VII. Adjournment

Motion by: Ellen Schulte

Motion was made to close the meeting at 5:49 pm.

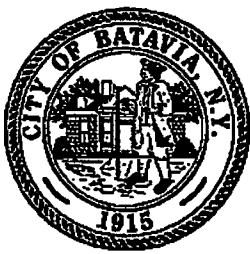
Seconded by: Sharon Burkel

Vote for: 4

Vote against: 0

Janice Smith

Administrative Assistant of Public Works



City of Batavia
Application to the Historic Preservation Commission

Date: 10/12/17

Historic Address: 5 James St

Owner: Amanda pent/pent 409-6691
Name Phone
5 James st Batavia
Street Address City/Town Zip
Phone Email

If not Owner: ☒ Contractor ☐ Agent for Owner

Applicant: James Cutting Edge
Name Phone

Detailed Description of Request: _____

Requirement Checklist:

Building Requirements: ☒ Building Permit Application

☐ Photographs of Property

☐ Detailed Drawings

☒ Samples of Colors — Paint color + shingle color

☒ Description of Materials and/or Samples of Materials

Sign Requirements:

☐ Sign Permit Application

☐ Illustration of Sign and Location on Building

☐ Type of Lettering

☐ Dimensions of Sign

☐ Colors

☐ Description of Materials

☐ Type of Illumination

☐ Method of Attachment

Painting Requirements: ☐ Samples of Colors

Signature of Applicant: James Date: 10/12/17

For Office Use Only

Reviewed by Code Enforcement Officer: _____ Date: _____

☒ Referred to HPC

☐ Referral to HPC not needed