

HISTORIC PRESERVATION COMMISSION

Official Minutes

Wednesday September 28, 2016

6:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: Sharon Burkel, Henry Emmans, Paul Schulte, Larry Barnes

Others Present: Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

I. Call to order:

The meeting was opened at 6:00 pm by Paul Schulte.

II. Approval of minutes

Motion by: Sharon Burkel

Motion was made to approve the meeting minutes for June 22, 2016 as written.

Seconded by: Larry Barnes

Vote for: 4

Abstained: 0

Vote against: 0

III. Public Hearings:

A. 7 Evans Street – New roof in kind. There was no one present for the meeting. Mr. Panek stated that the roof had already been done. He had stopped work on the property for working without a permit but the company already had the roof torn off. Mr. Panek stated that he let them continue with their work because he did not want to leave the roof open and have it cause damage to the property. Ms. Burkel asked if the same architectural shingles that they currently had on the rest of the property had been used. Mr. Panek stated that they had; everything was in kind. Based on the current information Mr. Schulte stated that they could issue a certificate of appropriateness.

Motion by: Sharon Burkel

Motion was made to approve the roof project proposal for 7 Evans Street as presented.

Seconded by: Henry Emmans

Vote for: 4

Abstained: 0

Vote against: 0

B. 101 Washington Avenue – Replacement of beam. Bill Fox was present to explain the project. Mr. Fox stated that the beam has been replaced because it was rotten. To take the beam down and replace it there was some gingerbread and brackets that were removed. Mr. Fox stated that all of these would be put back. Mr. Fox would also need to replace some of the ceiling because it is rotten. Ms. Burkel asked what type of material was the ceiling made of. Mr. Fox stated that it was tongue and groove. He said that he was going to replace the tongue and groove with plywood. Mr. Fox stated that he was going to cut the plywood in 3” strips and after it is painted no one will be able to see the difference. Ms. Burkel asked if any of the board members would have any issues with that. Mr. Barnes stated as long as no one can tell he was fine with it.

Motion by: Larry Barnes

Motion was made to approve the beam repair project proposal for 101 Washington Avenue as presented.

Seconded by: Henry Emmans

Vote for: 4

Abstained: 0

Vote against: 0

IV. Communications Sent and Received : None

V. Old Business:

- A. 33 Ross Street - Update.** Mr. Panek stated that the property has been bought. Currently the homeowners have gotten permits for interior work for this single family home.

VI. New Business:

- A. HPC Members.** Mr. Barnes stated that his term is expiring on December 31, 2016 and he will not be able to make another meeting because of other commitments.

- B. Next Meeting.** The next meeting is rescheduled for October 19, 2016 at 4:30 pm at City Hall.

VII. Adjournment

Motion by: Larry Barnes

Motion was made to close the meeting at 6:28 pm.

Seconded by: Sharon Burkel

Vote for: 4

Vote against: 0

Janice Smith

Administrative Assistant of Public Works