

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday October 25, 2017

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Caroline Hosek, Paul Schulte, Ellen Schulte, Henry Emmans*

Others Present: Matt Worth – Director of Public Works, Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

I. Call to order:

The meeting was opened at 5:12 pm by Paul Schulte.

II. Approval of minutes

Motion by: Paul Schulte

Motion was made to approve the meeting minutes for July 25, 2017 as written.

Seconded by: Sharon Burkel

Vote for: 5

Abstained: 0

Vote against: 0

III. Public Hearings:

5 James Street – roof, painting and wrought iron hand rails. Jerry Mosher was present to explain the project. The homeowner would like to put new shingles on, paint the trim the same color and add a wrought iron hand rail. The shingles are the same color as before. They will be IKO shingles, black in color. Mr. Mosher will be cleaning up the trim around the windows and painting it white, which is the same color as before.

The homeowner would like to put up a hand railing on their front porch. Mr. Mosher looked at the other houses in the vicinity and recommended a wrought iron hand rail. Mr. Mosher will be making it himself. The design will be 1 1/2" flat stock on the top and bottom, and the spindles will be 1" square.

Motion by: Sharon Burkel

Motion was made to approve the proposal as presented: replace the roof with black shingles, add wrought iron hand railings and paint the trim white.

Seconded by: Caroline Hosek

Vote for: 5

Abstained: 0

Vote against: 0

IV. Communications Sent and Received : none

V. Old Business:

Signs for Historical Districts. Mr. Worth was present to explain the Historic Preservations budget. He went over each of the budget lines and what they include. Ms. Hosek asked Mr. Worth if money could be moved between budget line items. Mr. Worth explained

that the best time to do that is in the planning stage of budgeting which takes place September/October of each year. Mr. Worth put in the budget for 2018-2019 the cost of the historic district signs. Mr. Worth said that there were letters sent out to the homeowners of where the historic signs would be placed and only one stated they would not like the historic sign. Ms. Hosek asked at what point the City would take the homeowners silence as consent. Mr. Worth answered that it would be up to City Council. Mr. Worth stated that he will bring it in front of the City Council at November Conference meeting.

VI. New Business:

Ornaments. Ms. Schulte showed the group new ornaments that she ordered for the tree at the Holland Land Office's Festival of Trees. Ms. Schulte stated that she will order more for next year's Festival of Trees. Ms. Smith said that she would work with Ms. Schulte so that the City is billed and can get the tax exempt status.

VII. Adjournment

Motion by: Ellen Schulte

Motion was made to close the meeting at 5:54 pm.

Seconded by: Sharon Burkel

Vote for: 5

Vote against: 0

Janice Smith

Administrative Assistant of Public Works