

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday November 15, 2017

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: Sharon Burkel, Caroline Hosek, Paul Schulte, Ellen Schulte, Henry Emmans

Others Present: Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

I. Call to order:

The meeting was opened at 5:01 pm by Paul Schulte.

II. Approval of minutes

Motion by: Ellen Schulte

Motion was made to approve the meeting minutes for October 25, 2017 as written.

Seconded by: Henry Emmans

Vote for: 5

Abstained: 0

Vote against: 0

III. Public Hearings: none

IV. Communications Sent and Received : none

V. Old Business:

A. Signs for Historical Districts. The next Council meeting is November 27, 2017. The historic signs are on the agenda. Ms. Burkel and Mr. and Ms. Schulte will attend the meeting.

B. HPC Budget year to date. The budget was attached to the agenda. Ms. Burkel asked about \$1,436.00 that was listed as no longer available. Ms. Smith stated that was the original purchase order for the historical district signs, and since the new proposal is more, that purchase order is null and void. Ms. Burkel asked if City Council had seen the proposed new budget with the new amount for the historical signs included. Ms. Smith answered they had not.

C. Christmas Tree – Ornaments. Ms. Schulte asked Ms. Smith about how to order the ornaments for future purchases. Ms. Smith answered that she had talked with the company and the company can add the tax exempt letter once they know the account.

VI. New Business:

New designations. Ms. Burkel said that the group should look at designating more houses. There are a lot of houses in the City that are not designated.

VII. Adjournment

Motion by: Sharon Burkel

Motion was made to close the meeting at 5:26 pm.

Seconded by: Caroline Hosek

Vote for: 5

Vote against: 0

Janice Smith

Administrative Assistant of Public Works