

# HISTORIC PRESERVATION COMMISSION

## Official Minutes

Wednesday December 20, 2017

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

**Members Present:** Sharon Burkel, Caroline Hosek, Paul Schulte, Ellen Schulte,

**Others Present:** Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

### I. Call to order:

The meeting was opened at 5:11 pm by Paul Schulte.

### II. Approval of minutes

**Motion by: Ellen Schulte**

Motion was made to approve the meeting minutes for October 25, 2017 as written.

Seconded by: Sharon Burkel

Vote for: 4

Abstained: 0

Vote against: 0

### III. Public Hearings: none

### IV. Communications Sent and Received : none

### V. Old Business:

**Signs for Historical Districts.** The historical signs are currently in the budget proposal. The Council will be meeting in the next couple of months regarding the budget, and approving or disapproving items.

### VI. New Business:

**A. Redfield Pillars – Kathy Owen.** Ms. Owen came in front of the commission to see about designating the pillars that are partially on her property and partially on the City of Batavia's right of way. Ms. Owen gave the Commission a letter stating that she would like to donate the portion of the pillars that are on her property to the City, and have them designated. Ms. Burkel asked Ms. Smith if she had the letters that had been sent in the past. Ms. Smith stated that the Chair has done the letters in the past.

**B. Meeting Dates 2018.** The meeting dates were approved for the New Year. (see attached)

**C. New member – Connie Boyd.** Ms. Smith announced to the Commission that there was a new member approved by Council.

### VII. Adjournment

**Motion by: Caroline Hosek**

Motion was made to close the meeting at 6:00 pm.

Seconded by: Sharon Burkel

Vote for: 4

Vote against: 0

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Janice Smith

Administrative Assistant of Public Works