

# HISTORIC PRESERVATION COMMISSION

## *Official Minutes*

Wednesday, March 6, 2019

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

**Members Present:** *Sharon Burkel, Connie Boyd, Caroline Hosek, Henry Emmans, and Ryan Duffy*

**Others Present:** Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

### **I. Call to order:**

The meeting was opened at 5:02 pm by Chairman Sharon Burkel.

### **II. Approval of minutes:**

**Motion by: Ryan Duffy**

Motion was made to approve the meeting minutes for November 2018.

Seconded by: Caroline Hosek

Vote for: 5

Abstained: 0

Vote against: 0

### **III. Public Hearings: none**

### **IV. Communications Sent and Received:**

- A. Homeowner Spring Letters.** Ms. Burkel made a reminder letter for homeowners of historic properties and properties in the historic overlay district. Ms. Smith stated that we will mail them out.
- B. 12 Ellicott Street.** Mr. Panek discussed 12 Ellicott Street (Rancho Viejo). Mr. Panek stated that he has not received any building permit application and will be proceeding with court action because they were doing work without permits.
- C. VA Medical Campus – Demolition of buildings.** Ms. Burkel received a letter from the VA hospital stating that they have contacted SHPO (New York State Historic Preservation Officer). Ms. Burkel stated she will keep everyone updated with any new information.

### **V. Old Business:**

- A. Redfield Pillars.** Ms. Burkel stated that \$70,000 should be approved by the City Council this month.
- B. Leaton Signs.** Ms. Burkel stated that she spoke with Steve Leaton and that the signs were completed and ready for delivery.

### **VI. New Business:**

- A. Interested New Member – Jeremy Karas.** The Commission reviewed his application and requested an application specific for the HPC. Mr. Karas's applications were for the Planning board and the Plumbing board. Ms. Smith stated that she would request Mr. Karas to fill out a new application.
- B. Homeowner of the Year.** Ms. Burkel asked if anyone could think of nominating a homeowner for Homeowner of the Year. She said the deadline was 3/1/19.

**C. HPC Member Positions.** Ms. Burkel is Chair and Ms. Hosek is Vice Chair. The Commission approved the positions by unanimous vote.

**VII. Adjournment**

**Motion by: Ryan Duffy**

Motion was made to adjourn the meeting at 5:53 pm.

Seconded by: Caroline Hosek

Vote for: 5

Vote against: 0

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Janice Smith  
Recording Secretary