

# HISTORIC PRESERVATION COMMISSION

## *Official Minutes*

Wednesday, May 15, 2019

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

**Members Present:** *Sharon Burkel, Connie Boyd, Caroline Hosek, and Ryan Duffy*

**Others Present:** Janice Smith – Recording Secretary, Ron Panek—Code Enforcement Officer

### **I. Call to order:**

The meeting was opened at 5:06 pm by Chairman Sharon Burkel.

### **II. Approval of minutes:**

**Motion by: Connie Boyd**

Motion was made to approve the meeting minutes for April 2019.

Seconded by: Ryan Duffy

Vote for: 4

Abstained: 0

Vote against: 0

### **III. Public Hearings:**

**39 Ross Street – Fence.** Mr. and Mrs. Mamon was there to explain their project. The proposal includes a wrought iron fence around the house with a wrought iron gate for the driveway and a wooden fence around the rear yard. Mrs. Mamon stated the purpose for the fence is security. Recently, they had their vehicles broken into. The wooden fence will be stained a reddish color similar to a cedar chest. For the first 15 ft. from the property line, it will be only 3 ft. high per code. After the first 15 ft., the fence will slope at an angle to 6 ft.

**Motion by: Connie Boyd**

Motion was made to approve the application as proposed.

Seconded by: Caroline Hosek

Vote for: 4

Abstained: 0

Vote against: 0

### **IV. Communications Sent and Received: none**

### **V. Old Business:**

**A. Leaton Signs.** The signs are up and they look nice.

### **VI. New Business:**

**A. Historic Preservation Commission Application.** (Previously listed as Certificate of Appropriateness) Ms. Burkel asked if the application to come in front of the Historic Preservation Commission could be put on the website. Ms. Smith stated she would try to add it before the next meeting.

**VII. Adjournment**

**Motion by: Ryan Duffy**

Motion was made to adjourn the meeting at 5:37 pm.

Seconded by: Caroline Hosek

Vote for: 4

Vote against: 0

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Janice Smith

Recording Secretary