

PLUMBING BOARD
Wednesday, October 18, 2017
8:00 a.m.
One Batavia City Centre
Public Works Conference Room

AGENDA

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes 3/15/17 and 6/21/17
- IV. Old Business: change in plumbing exam administration
- V. New Business
- VI. Setting of Next Meeting: December 20, 2017
- VII. Adjournment

CITY OF BATAVIA PLUMBING BOARD

Minutes

March 15, 2017, 8:00 a.m.

**Public Works Conference Room
One Batavia City Centre, Batavia, NY**

Members present: *Douglas Diegelman, James Ficarella, William Hayes, Al Rosemark*

Members absent: Matt Worth

I. Call to Order

Chairman Rosemark called the meeting to order at 8:02 a.m.

II. Roll Call

Roll call of the members was conducted. Four members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from December 14, 2016 Meeting

MOTION: Mr. Hayes moved to approve the minutes as written; the motion was seconded by Mr. Diegelman. All voted in favor.

RESULT: Approval of December 14, 2016 meeting minutes.

IV. Old Business

Mr. Ficarella explained that there are two options for replacing Prometric as the administrator of the City's plumbing exam: ICC testing, or a private exam administrator. Both of the options will be checked out in future weeks.

V. New Business: Time Limit on First Time License Fee and Sign Pick Up

Two letters were drafted for the board's review. The first letter announces that the plumber passed the exam and now owes a licensing fee, and that the fee must be paid and the plumber's sign, which is required by the BMC, must be picked up within 90 days.

The second letter, which will be sent via registered mail if the plumber fails to pay the fee and pick up the sign within 90 days, advises the plumber that the fee must be paid and the sign picked up within 30 days.

VI. Adjournment

Mr. Ficarella moved to adjourn; Mr. Diegelman seconded the motion. All voted in favor. Meeting adjourned at 8:26 a.m.

Meg Chilano
Recording Secretary

CITY OF BATAVIA PLUMBING BOARD

Minutes

June 21, 2017, 8:00 a.m.

**Public Works Conference Room
One Batavia City Centre, Batavia, NY**

Members present: *James Ficarella, William Hayes, Al Rosemark, Matt Worth*

Members absent: Douglas Diegelman

I. Call to Order

Chairman Rosemark called the meeting to order at 8:06 a.m.

II. Roll Call

Roll call of the members was conducted. Four members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from March 15, 2017 Meeting

Minutes will be approved at the September meeting.

IV. Old Business

Mr. Rosemark asked for an update on the situation with Prometric, the company which administers the City's plumbing exam. Mr. Ficarella said that the clerk is in the process of checking alternative administrators for the exam. Mr. Rosemark said that if the current applicant should be approved, he would prefer that Prometric still administer the exam. He would like the board to review any potential administrator.

V. New Business: Review of Qualifications for Plumbing Exam - Brandon Seliger

Mr. Ficarella reported that he contacted Barrett Greene, the president of Western New York Plumbing, for whom Mr. Seliger worked as an apprentice. Mr. Barrett said that Mr. Seliger has done plumbing throughout Buffalo, Hamburg, Amherst, Grand Island, and Cheektowaga, and provided him with an excellent recommendation.

Mr. Worth asked where Mr. Seliger has been since 2012, and Mr. Ficarella answered that he has been working as a plumber at Darien Lake. Mr. Ficarella noted that though Mr. Seliger did not provide detailed information for the entire time, he has a total of 16 years of experience working as a plumber.

Mr. Rosemark asked if Mr. Seliger holds a license in any of the cities where he has worked. Mr. Ficarella said that he does not; it is Mr. Greene who holds the Master Plumber license in the all of the cities.

Mr. Ficarella asked Mr. Rosemark about information regarding Western New York Plumbing, but Mr. Rosemark was unfamiliar with the company.

Mr. Hayes reported that he has some familiarity with the company, and though he does not know Mr. Greene, he is familiar with Mr. Seliger. According to Mr. Hayes, Mr. Seliger is in charge of the maintenance department at Darien Lake.

The board reviewed Mr. Seliger's qualifications according to the criteria outlined in the City's plumbing rules.

MOTION: Mr. Worth moved to approve Brandon Seliger to take the plumbing exam in September, based on qualification #2 in the plumbing rules, which states that a candidate must have worked under a master plumber holding a certificate of competency for four years. The motion was seconded by Mr. Ficarella. All voted in favor.

RESULT: Approval for Brandon Seliger to take the plumbing exam in September.

VI. Setting of Next Meeting: September 20, 2017

VII. Adjournment

Mr. Hayes moved to adjourn; Mr. Worth seconded the motion. All voted in favor. Meeting adjourned at 8:20 a.m.

Meg Chilano
Recording Secretary