



City of Batavia
Department of Public Works
Bureau of Inspections

One Batavia City Center, Batavia, New York 14020

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(585)-345-1385 (fax)

DEMOLITION PERMIT REQUIREMENTS

The following documentation and procedures are required to demolish any structure within the City of Batavia

1. A permit application must be completed, signed by the owner or authorized agent and submitted with appropriate demolition permit fee.
2. The applicant shall provide the proposed location of debris disposal.
3. A plumbing permit must be secured by a City of Batavia licensed plumber. If the site is to be re-developed, a plan must be submitted and approved by the Plumbing Inspector for temporary shut off of all water and sewer lines. If the site is to remain vacant for more than a six (6) month period, permanent water and sewer disconnects and capping is required.
4. A certificate of insurance (covering Liability, Workman's Compensation and New York State Disability) for the contractor performing the demolition must be submitted with the City of Batavia named as additional insured.
5. Written certification of GAS and ELECTRIC disconnection must be submitted.
6. Written certification (**asbestos survey**) by a state registered asbestos abatement company that the structure built prior to 1/1/74 is free from asbestos or detailing required mitigation removal steps to be taken before, during and after demolition. Note: For emergency demolitions, a licensed Asbestos abatement contractor may perform a demolition without an Asbestos survey, provided all necessary approvals are granted by the Dept. of Labor for a Controlled Emergency Demolition.
7. The application of water will be required during the demolition process in order to reduce or eliminate any airborne particles.
8. Demolition sites containing an excavation shall be fenced completely with protective construction fencing (6 feet high min.) and shall remain secured until the site has been cleared by the Code Enforcement Officer.
9. All excavations must be backfilled with clean hard fill and, where the site is to remain vacant for more than six (6) months, a minimum of 12" of clean topsoil shall be placed and the site left grassed.
10. Any additional documentation as may be requested by the Code Enforcement Officer.

NOTE: Any of the above requirements may be waived for demolitions deemed an emergency by the Code Enforcement Officer