

PERMIT FEES
CITY OF BATAVIA
DEPARTMENT OF PUBLIC WORKS
ONE BATAVIA CITY CENTRE
BATAVIA, NEW YORK 14020
Revised: July 21, 2008

BUILDING PERMIT Upon the filing of an application for a Building Permit, the following fees shall be payable:

NEW CONSTRUCTION - ADDITIONS

Permit fee based on estimated cost of work and square footage.

ALTERATION - RENOVATIONS - CONVERSION OF USE OF EXISTING STRUCTURES

Permit fee based on estimated cost of work only.

RESIDENTIAL ONE (1) - TWO (2) FAMILY STRUCTURES INCLUDING ATTACHED GARAGES

ESTIMATED COST OF WORK	FEE
\$499.00 or under	\$ 20.00
From \$500.00 to \$5,000.00	\$ 40.00
For each additional \$1,000.00 or fraction thereof	\$ 1.50
SQUARE FOOTAGE	FEE
Up to and including 500 S.F.	\$ 50.00
For each additional square foot over 500 SF	\$.10

ALL STRUCTURES OTHER THAN RESIDENTIAL ONE (1) - TWO (2) FAMILY STRUCTURES

ESTIMATED COST OF WORK	FEE
\$499.00 or under	\$ 25.00
From \$500.00 to \$5,000.00	\$ 50.00
For each additional \$1,000.00 or fraction thereof	\$ 3.00
SQUARE FOOTAGE	FEE
Up to - 500 Sq. Ft.	\$ 100.00
501 to 1,000 Sq. Ft.	\$ 150.00
1,001 to 2,000 Sq. Ft.	\$ 200.00
2,001 to 3,000 Sq. Ft.	\$ 250.00
3,001 to 4,000 Sq. Ft.	\$ 300.00
4,001 to 5,000 Sq. Ft.	\$ 350.00
For each additional 100 Sq. Ft. over 5,000 Sq. Ft.	\$ 2.00

ACCESSORY STRUCTURES INCLUDING, BUT NOT LIMITED TO, DETACHED GARAGES, FENCES, SHEDS, POOLS, SATELLITE DISHES, MECHANICAL EQUIPMENT, ELECTRICAL EQUIPMENT, [AND REPAIRS OR REPLACEMENT].

RESIDENTIAL ONE (1) - TWO (2) FAMILY STRUCTURES

ESTIMATED COST OF IMPROVEMENT	FEE
\$499.00 or under	\$ 20.00
From \$500.00 to \$5,000.00	\$ 40.00
For each additional \$1,000.00 or fraction thereof	\$ 1.50

ALL STRUCTURES OTHER THAN RESIDENTIAL ONE (1) - TWO (2) FAMILY STRUCTURES

ESTIMATED COST OF IMPROVEMENT	FEE
\$499.00 or under	\$ 25.00
From \$500.00 to \$5,000.00	\$ 50.00
For each additional \$1,000.00 or fraction thereof	\$ 3.00

PLUMBING PERMIT

FIXTURES	FEE
Minimum Fee	\$ 20.00
Laterals	\$ 10.00
Water Closet	\$ 10.00
Oil Separator	\$ 10.00
Spas	\$ 10.00
All Other Fixtures	\$ 4.00

SEWER TAPS BASED ON SIZE

	FEE
4" Sanitary Sewer Tap	\$ 200.00
6" Sanitary Sewer Tap	\$ 250.00
Over 6" Sanitary Sewer Tap - Actual cost as determined by the Director of Public Works.	

WATER TAPS BASED ON SIZE

	FEE
3/4" tap (includes corporation stop, valve and box)	\$ 300.00
1" tap (includes corporation stop, valve and box)	\$ 350.00
1 2 A tap (Includes corporation stop, valve and box)	\$ 550.00
2" tap (includes corporation stop, valve and box)	\$ 650.00
Over 2" -\$700 deposit with actual cost determined by Director of Public Works.	

LICENSE FEE

	FEE
Initial License Fee	\$ 100.00
Annual Renewal License Fee	\$ 50.00
Reinstatement of License	\$ 100.00

WORK WITHIN CITY RIGHT OF WAY
STREET OPENING PERMIT

WORK AREA	SQUARE FOOTAGE	FEE
In pavement area 50 sq. ft.	Up to and including area 50 sq. ft.	\$ 300.00
In pavement area	For each additional 25 sq. ft. or fraction thereof over 50 sq. ft.	\$ 20.00
Between curb and right-of-way	Up to and including 50 sq. ft.	\$ 50.00
Between curb and right-of-way	For each additional 25 sq. ft. or fraction thereof over 50 sq. ft.	\$ 10.00
Curb Cut	N/A	\$ 100.00

No fees shall be charged to public utilities where the permit is required for relocation due to street reconstruction. A separate permit shall be issued for each separate location where any street opening is made. Permits non-transferrable.

STREET OBSTRUCTION PERMIT

	FEE
\$1.50 per front foot for the period of thirty (30) days, with a minimum charge of:	\$ 50.00

Approval of Director of Public Works/City Engineer required for all permits.

SIGN PERMIT

FEE
\$ 25.00

PORTABLE SIGN PERMIT

\$ 10.00

SPECIAL SIGN PERMIT

Review and Approval of Planning and Development Committee.

\$ 50.00

SUBDIVISION FEE - MAJOR SUBDIVISION

Preliminary Plat Application

FEE
\$ 100.00

Final Plat Application

\$ 250.00

SUBDIVISION FEE - MINOR SUBDIVISION

Lands in a Residential District

FEE
\$ 50.00

Lands in a District Other Than Residential

\$ 100.00

SUBDIVISION FEE - LOT DIVISION

Lands in a Residential District

FEE
\$ 50.00

Lands in a District Other Than Residential

\$ 50.00

DEMOLITION PERMIT

TYPE OF STRUCTURE	FEE
Residential One (1) and Two (2) Family	
Accessory Structure	\$ 25.00
Principal Structure	\$ 50.00
All Others	
Accessory Structure	\$ 50.00
Principal Structure	\$100.00

DUMPSTER PERMIT

In all residential districts, namely R-1, R-2 and R-3, containers shall only be permitted on a temporary basis and shall require a demolition permit from the Bureau of Inspection.

ROOMING HOUSE PERMIT

	FEE
Application Fee:	\$ 100.00
Renewal Fee:	\$ 50.00

PARKING LOT PERMIT FOR R-2 AND R-3 DISTRICTS

	FEE
Application Fee:	\$ 100.00

DRIVEWAY - PARKING SPACE PERMIT

	FEE
	\$ 10.00

UNLICENSED VEHICLE - CAR REPAIR PERMIT

	FEE
Application Fee:	\$ 25.00

SPECIAL USE PERMIT

	FEE
Review and Approval of Planning and Development Committee	\$ 100.00

ZONING VARIANCE APPLICATION

	FEE
RESIDENTIAL ONE (1) - TWO (2) FAMILY STRUCTURES	\$ 50.00
ALL OTHER VARIANCES	\$ 100.00

ZONE MAP CHANGE

	FEE
Application Fee:	\$ 100.00

ENGINEERING COST RECOVERY

§21-4. Reimbursement fee and deposit; SEQR review fee.

A. Any person who applies to the City of Batavia or its duly constituted boards for the issuance of any permit, recommendation, rezoning, approval and review shall be required to pay a fee in the manner as set forth in this chapter for each improvement proposed.

B. No approval, permit, recommendation or review shall be processed until the required deposit is paid to the Engineering Department.

C. Such fee shall be in addition to all other fees required by law

§ 21.5. Deposit and fee schedule.

Type of Zoning Class	Fee Required	Engineering Reimbursement Fee Deposit
1. Residential (R-1, R-2, R-3, R-IA)	As determined by Building Department	\$500.00 per lot or living unit
2. Commercial (C-1, C-2, C-3)	All cases	\$2500.00 per building or structure
3. Industrial District (I-1, I-2, I-3)	All cases	\$2500.00 per building or structure
4. Planned Development Districts	All cases	\$2500.00 per building or structure

§21-6. Additional fees.

A. In addition to the engineering deposit and fee schedule of §21-5 of this chapter, where the City incurs additional engineering, administrative and legal costs pursuant to the State Environmental Quality Review Act, the City shall recover the actual costs for preparing or reviewing all EIS or DEIS, including costs for scoping, when the City is the lead agency and requires a DEIS or EIS.

B. The fee for nonresidential construction projects shall not exceed 1/2% of the total project cost. The total project cost shall be the cost of supplying utility service to the project, the cost of site preparation and the cost of labor and materials as determined with reference to a current construction cost data publication in common usage, such as "Building Construction Cost Data" by Means. All costs shall include any legal expenses, engineering and administrative costs according to contract that are incurred by the City.

C. The fee for residential projects shall not exceed 2% of the total cost, as estimated by the developer and verified by the City. The total cost shall be the cost of land, plus the cost of all site improvements required, not including the cost of buildings and structures.

Return of excess deposit per §21-7 of the City code.

DEPARTMENT OF PUBLIC WORKS
BUREAU OF ENGINEERING PHONE: (585) 345-6325
BUREAU OF INSPECTION PHONE: (585) 345-6345