



City of Batavia
Department of Public Works
Bureau of Inspections

One Batavia City Center, Batavia, New York 14020

(585)-345-6345

(585)-345-1385 (fax)

DEMOLITION PERMIT REQUIREMENTS

The following documentation and procedures are required to demolish any structure within the City of Batavia

1. A permit application must be completed, signed by the owner or authorized agent and submitted with a copy of the contract agreement and appropriate demolition permit fee.
2. The applicant shall provide the proposed location of debris disposal.
3. A plumbing permit must be secured by a City of Batavia licensed plumber. If the site is to be re-developed, a plan must be submitted and approved by the Plumbing Inspector for temporary shut off of all water and sewer lines. If the site is to remain vacant, permanent water and sewer disconnects and capping is required.
4. A certificate of insurance (covering Liability, Workman's Compensation and New York State Disability) for the contractor performing the demolition must be submitted with the City of Batavia named as additional insured.
5. Written certification of GAS and ELECTRIC disconnection must be submitted.
6. Written certification (**asbestos survey**) by a state registered asbestos abatement company that the structure built prior to 1/1/74 is free from asbestos or detailing required mitigation removal steps to be taken before, during and after demolition. Note: For emergency demolitions, a licensed Asbestos abatement contractor may perform a demolition without an Asbestos survey, provided all necessary approvals are granted by the Dept. of Labor for a Controlled Emergency Demolition.
7. The application of water will be required during the demolition process in order to reduce or eliminate any airborne particles.
8. Demolition sites containing an excavation shall be fenced completely with protective construction fencing (6 feet high min.) and shall remain secured until the site has been cleared by the Code Enforcement Officer.
9. All excavations must be backfilled with clean hard fill and, where the site is to remain vacant for more than six (6) months, a minimum of 12" of clean topsoil shall be placed and the site left grassed.
10. Any additional documentation as may be requested by the Code Enforcement Officer.

NOTE: Any of the above requirements may be waived for demolitions deemed an emergency by the Code Enforcement Officer



City of Batavia, New York
Building Demolition Application – Permit

Permit No. _____

Applicant's Name _____

Address _____ Phone _____

Owner's Name _____

Address _____

Location of Structure _____ Type of Structure _____ Cost of demo. _____

Last Use of Structure _____ No. of Dwelling Units _____

Starting Date _____ Extent of Demolition _____

Insurance Certificates: Workman's Compensation _____ Expiration Date _____

Liability Insurance _____ Expiration Date _____

Explosives to be used? Yes _____ No _____

If yes, name and address of Licensed Operator _____

Notification of City Departments & Utilities via signature:

	Notified	Terminated
Police Chief	_____	_____
Fire Chief	_____	_____
Water Superintendent	_____	_____
Sewer inspector	_____	_____
Power Company	_____	_____
Gas Company	_____	_____
Telephone Company	_____	_____
Cablevision	_____	_____

Method of Demolition _____

I (We) hereby agree to be bound by the provisions of the Ordinances, Specifications, and Regulations of the City of Batavia governing demolition work and to such special conditions, restrictions, and regulations as may be imposed by the Director of Public Works.

Signature of Applicant

Date

Inspector's Comments: _____

The applicant is hereby authorized to proceed with the above described demolition work. All debris to be removed from the site by (name of company) _____ and taken to (name of site) _____.

Permit fee: _____

Issued by: _____ Date: _____
Building Inspector