



**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**Zoom Video Conference
Monday, May 11, 2020
7:00 PM**

AGENDA

- I. Call to Order
- II. Innovation – Councilmember Karas
- III. Pledge of Allegiance
- IV. Approval of March 2020 Financials
- V. Approval of April 2020 Minutes
- VI. Assignment of Agenda Items
- VII. Communications
 - a. Genesee County Farmer’s Market June 5, 2020 through Oct. 30, 2020
- VIII. Council President Report
 - a. Announcement of the next City Council Conference Meeting to be held on Tuesday, May 26, 2020 at 7:00 p.m. during ZOOM video conference meeting.
- IX. City Attorney’s Report
- X. City Manager’s Report
- XI. Committee Reports
- XII. Unfinished Business
- XIII. New Business
 - #38-2020 A Resolution Authorizing the Adoption of a Purchasing Manual for the City of Batavia, New York
 - #39-2020 A Resolution Authorizing Agreement With New York State Department of Transportation for Preliminary Engineering, Design And Row Incidentals For The City Of Batavia, Highway Preventive Maintenance (Harvester And Richmond)
- XIV. Adjournment

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %	Change \$
Revenues							
Real Property Taxes	\$ 5,272,107.00	\$ 5,272,107.00	\$ 5,272,772.85	100.01%	\$ 5,268,392.26	0.08%	\$ 4,381
Gain -Sale Tax Acquired Prop.	\$ -	\$ -	\$ 22,397.95		\$ 77,343.02	-71.04%	\$ (54,945)
Payments in Lieu of Tax	\$ 63,696.00	\$ 63,696.00	\$ 62,832.00	98.64%	\$ 57,942.77	8.44%	\$ 4,889
Interest & Pen. on Tax	\$ 200,000.00	\$ 200,000.00	\$ 164,150.49	82.08%	\$ 207,698.35	-20.97%	\$ (43,548)
Sales and Use Tax	\$ 6,325,000.00	\$ 6,325,000.00	\$ 5,352,911.07	84.63%	\$ 6,701,482.47	-20.12%	\$ (1,348,571)
Utility Gross Receipts Tax	\$ 180,000.00	\$ 180,000.00	\$ 178,114.79	98.95%	\$ 193,259.74	-7.84%	\$ (15,145)
Cable TV Franchise	\$ 200,000.00	\$ 200,000.00	\$ 169,552.31	84.78%	\$ 227,556.99	-25.49%	\$ (58,005)
Clerk/Treasurer Fees	\$ 40,000.00	\$ 40,000.00	\$ 41,249.09	103.12%	\$ 41,342.21	-0.23%	\$ (93)
Charges for Tax Redemption	\$ -	\$ -	\$ 2,550.00		\$ 1,990.00	28.14%	\$ 560
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ 2,355.00	78.50%	\$ 2,847.50	-17.30%	\$ (493)
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ -		\$ -
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 2,974.12	106.22%	\$ 2,580.58	15.25%	\$ 394
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 460.00	76.67%	\$ 420.00	9.52%	\$ 40
Other Public Safety Dept Inc	\$ 10,000.00	\$ 10,000.00	\$ 18,222.54	182.23%	\$ 17,711.29	2.89%	\$ 511
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 39,925.00	120.98%	\$ 37,829.00	5.54%	\$ 2,096
Fines & Forfeited Bail	\$ 155,000.00	\$ 155,000.00	\$ 89,068.36	57.46%	\$ 109,059.67	-18.33%	\$ (19,991)
Maintenance Fee - Ice Rink	\$ 39,498.00	\$ 39,498.00	\$ 37,998.35	96.20%	\$ 37,066.36	2.51%	\$ 932
Park User Fees	\$ 4,500.00	\$ 4,500.00	\$ 5,526.00	122.80%	\$ 6,266.00	-11.81%	\$ (740)
Special Recreat. Fac Charges	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	100.00%	\$ 22,500.00	11.11%	\$ 2,500
Other Culture & Rec income	\$ -	\$ 4,000.00	\$ 164.39	4.11%	\$ 369.70	-55.53%	\$ (205)
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	150.00%	\$ 1,350.00	11.11%	\$ 150
Code Violation Charges	\$ 32,000.00	\$ 32,000.00	\$ 31,977.15	99.93%	\$ 32,306.60	-1.02%	\$ (329)
Public Safety for Other Govt	\$ -	\$ -	\$ 29,094.35		\$ -		\$ 29,094
EMS Program	\$ 34,850.00	\$ 34,850.00	\$ 23,123.00	66.35%	\$ 29,321.00	-21.14%	\$ (6,198)
Interest and Earnings	\$ 5,000.00	\$ 5,000.00	\$ 27,482.12	549.64%	\$ 4,807.77	471.62%	\$ 22,674
Interest and Earnings Reserves	\$ -	\$ -	\$ 37,445.72		\$ 24,928.35	50.21%	\$ 12,517
Rental of Real Property	\$ 42,980.00	\$ 42,980.00	\$ 30,591.32	71.18%	\$ 47,216.18	-35.21%	\$ (16,625)
Rental, other - facility usage	\$ 1,000.00	\$ 1,000.00	\$ 695.00	69.50%	\$ 3,135.08	-77.83%	\$ (2,440)
Business/Occup. Licenses	\$ 6,000.00	\$ 6,000.00	\$ 5,560.00	92.67%	\$ 5,385.00	3.25%	\$ 175
Games of Chance	\$ 200.00	\$ 200.00	\$ 60.00	30.00%	\$ 40.00	50.00%	\$ 20
Bingo Licenses	\$ 1,250.00	\$ 1,250.00	\$ 1,190.33	95.23%	\$ 1,373.28	-13.32%	\$ (183)
Dog Licenses	\$ 11,500.00	\$ 11,500.00	\$ 10,392.50	90.37%	\$ 10,260.50	1.29%	\$ 132
Licenses, Other	\$ 900.00	\$ 900.00	\$ 35.46	3.94%	\$ 710.76	-95.01%	\$ (675)
Bldg/Alter Permits	\$ 39,000.00	\$ 39,000.00	\$ 29,447.61	75.51%	\$ 39,725.50	-25.87%	\$ (10,278)
Street Opening Permits	\$ 4,000.00	\$ 4,000.00	\$ 8,970.00	224.25%	\$ 12,460.00	-28.01%	\$ (3,490)
Plumbing Permits	\$ 3,800.00	\$ 3,800.00	\$ 4,402.00	115.84%	\$ 3,130.00	40.64%	\$ 1,272
Permits, Other	\$ 8,000.00	\$ 8,000.00	\$ 7,125.00	89.06%	\$ 7,070.00	0.78%	\$ 55
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 22,425.00	64.07%	\$ 26,425.00	-15.14%	\$ (4,000)
Forfeiture of Deposits	\$ 700.00	\$ 700.00	\$ 1,045.00	149.29%	\$ 1,055.00	-0.95%	\$ (10)
Sale of Scrap/Excess Mat.	\$ 4,000.00	\$ 4,000.00	\$ 1,497.50	37.44%	\$ 6,318.25	-76.30%	\$ (4,821)
Minor Sales	\$ 500.00	\$ 500.00	\$ 535.75	107.15%	\$ 516.63	3.70%	\$ 19
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ 8,000.00	\$ 11,387.48	142.34%	\$ 53,251.60	-78.62%	\$ (41,864)
Insurance Recoveries	\$ -	\$ -	\$ 82,867.84		\$ 28,416.62	191.62%	\$ 54,451
Other Comp for Loss	\$ -	\$ -	\$ 20,997.18		\$ 16,922.37	24.08%	\$ 4,075
Refund-Prior Year Exps	\$ -	\$ -	\$ 64,756.24		\$ 1,131.85	5621.27%	\$ 63,624
Healthcare Premiums	\$ 67,550.00	\$ 67,550.00	\$ 13,366.00	19.79%	\$ 81,003.07	-83.50%	\$ (67,637)
Healthcare Revenue	\$ 22,570.00	\$ 22,570.00	\$ 45,128.69	199.95%	\$ 41,347.84	9.14%	\$ 3,781
Gifts and Donations	\$ -	\$ 183,850.00	\$ 57,364.78	31.20%	\$ 100.00	57264.78%	\$ 57,265
VLT	\$ 440,789.00	\$ 440,789.00	\$ 440,789.00	100.00%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 5,000.00	\$ 5,000.00	\$ 14,174.30	283.49%	\$ 14,527.71	-2.43%	\$ (353)
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 150,000.00	\$ 150,000.00	\$ 132,141.30	88.09%	\$ 194,137.88	-31.93%	\$ (61,997)
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 68,287.57	\$ 27,840.00	40.77%	\$ 17,598.64	58.19%	\$ 10,241
Consolidate Highway (CHIPS)	\$ 331,030.00	\$ 472,030.00	\$ 137,575.49	29.15%	\$ 345,097.31	-60.13%	\$ (207,522)
State Aid - Other Transport.	\$ -	\$ -	\$ 116,637.07		\$ 116,553.05	0.07%	\$ 84
Recreation Program	\$ 19,772.00	\$ 29,772.00	\$ 19,772.00	66.41%	\$ 20,772.00	-4.81%	\$ (1,000)
Arterial Reimbursement	\$ 170,000.00	\$ 170,000.00	\$ 100,375.25	59.04%	\$ 306,798.18	-67.28%	\$ (206,423)
State Aid - Planning Studies	\$ -	\$ 20,000.00	\$ -	0.00%	\$ 25,000.00	-100.00%	\$ (25,000)
State Aid- Assess.Parcel Reim	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Home&Comm Svc	\$ -	\$ 28,000.00	\$ -	0.00%	\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 2,290.00	\$ 2,290.00	\$ 2,847.60	124.35%	\$ 3,268.00	-12.86%	\$ (420)
Fed. Aid - Hmld Security	\$ -	\$ -	\$ -		\$ 236,072.00	-100.00%	\$ (236,072)
Fed Aid - Planning Studies RBD	\$ -	\$ 50,000.00	\$ -	0.00%	\$ -		\$ -
Fed Aid - Public Safety	\$ -	\$ 23,523.48	\$ 10,919.44	46.42%	\$ 9,050.91	20.64%	\$ 1,869
Fed Aid - Community Dev Act	\$ -	\$ -	\$ -		\$ 50,000.00	-100.00%	\$ (50,000)
Interfund Transfers	\$ 250,000.00	\$ 250,000.00	\$ 251,659.95	100.66%	\$ 176,389.04	42.67%	\$ 75,271
Appropriated Reserves	\$ 673,340.00	\$ 1,730,486.56	\$ 1,431,699.68	82.73%	\$ 726,195.83	97.15%	\$ 705,504

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %	Change \$
Appropriated Fund Balance	\$ 275,000.00	\$ 500,000.00	\$ -	0.00%	\$ -		\$ -
TOTAL REVENUES	\$ 16,944,197.00	\$ 18,763,004.61	\$ 16,496,093.41	87.92%	\$ 17,926,590.71	-7.98%	\$ (1,430,497)
Expenses							
City Council	\$ 49,910.00	\$ 49,910.00	\$ 47,892.88	95.96%	\$ 47,428.35	0.98%	\$ 465
City Manager	\$ 177,320.00	\$ 177,320.00	\$ 164,920.27	93.01%	\$ 152,002.82	8.50%	\$ 12,917
Finance	\$ 132,775.00	\$ 132,775.00	\$ 112,157.04	84.47%	\$ 115,575.35	-2.96%	\$ (3,418)
Administrative Services	\$ 343,050.00	\$ 343,050.00	\$ 288,032.46	83.96%	\$ 263,609.17	9.26%	\$ 24,423
Clerk-Treasurer	\$ 144,170.00	\$ 144,170.00	\$ 155,672.71	107.98%	\$ 122,081.17	27.52%	\$ 33,592
City Assessment	\$ 144,300.00	\$ 144,300.00	\$ 139,500.85	96.67%	\$ 148,223.41	-5.88%	\$ (8,723)
Legal Services	\$ 220,419.00	\$ 220,419.00	\$ 256,869.22	116.54%	\$ 264,877.42	-3.02%	\$ (8,008)
Personnel	\$ 151,030.00	\$ 151,030.00	\$ 125,787.59	83.29%	\$ 111,847.31	12.46%	\$ 13,940
Engineering	\$ 27,000.00	\$ 31,829.46	\$ 3,710.67	11.66%	\$ 23,120.54	-83.95%	\$ (19,410)
Elections	\$ 14,130.00	\$ 14,130.00	\$ 14,130.00	100.00%	\$ 24,830.00	-43.09%	\$ (10,700)
Public Works Admin	\$ 102,450.00	\$ 102,450.00	\$ 93,583.26	91.35%	\$ 86,968.77	7.61%	\$ 6,614
City Facilities	\$ 472,980.00	\$ 581,811.36	\$ 343,612.12	59.06%	\$ 327,717.56	4.85%	\$ 15,895
Information Systems	\$ 72,500.00	\$ 83,945.64	\$ 97,007.61	115.56%	\$ 93,239.09	4.04%	\$ 3,769
Contingency	\$ 264,500.00	\$ 254,500.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ -		\$ -
Police	\$ 3,835,160.00	\$ 3,985,326.33	\$ 3,947,723.57	99.06%	\$ 3,785,223.88	4.29%	\$ 162,500
Fire	\$ 3,696,425.00	\$ 4,021,733.47	\$ 3,914,679.55	97.34%	\$ 3,983,095.60	-1.72%	\$ (68,416)
Control of Dogs	\$ 1,450.00	\$ 1,450.00	\$ 1,433.58	98.87%	\$ 1,057.30	35.59%	\$ 376
Inspection	\$ 326,590.00	\$ 326,590.00	\$ 314,785.75	96.39%	\$ 304,267.86	3.46%	\$ 10,518
Vital Statistics	\$ 19,155.00	\$ 19,155.00	\$ 18,398.74	96.05%	\$ 17,875.47	2.93%	\$ 523
Maintenance Admin	\$ 191,880.00	\$ 191,880.00	\$ 181,866.04	94.78%	\$ 190,297.54	-4.43%	\$ (8,432)
Street Maintenance	\$ 525,600.00	\$ 528,075.00	\$ 676,347.29	128.08%	\$ 601,196.98	12.50%	\$ 75,150
Public Works Garage	\$ 454,610.00	\$ 454,610.00	\$ 396,125.49	87.14%	\$ 432,038.55	-8.31%	\$ (35,913)
Snow Removal	\$ 569,890.00	\$ 569,890.00	\$ 432,510.22	75.89%	\$ 420,975.87	2.74%	\$ 11,534
Street Lights/Traf Signals	\$ 278,990.00	\$ 279,257.97	\$ 238,830.29	85.52%	\$ 277,140.29	-13.82%	\$ (38,310)
Sidewalk Repairs	\$ 135,000.00	\$ 276,000.00	\$ -	0.00%	\$ 282,943.17	-100.00%	\$ (282,943)
Parking Lots	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	100.00%	\$ 80,612.32	-92.56%	\$ (74,612)
Community Development	\$ 20,157.00	\$ 308,157.00	\$ 60,122.39	19.51%	\$ 44,705.29	34.49%	\$ 15,417
Economic Development	\$ 110,000.00	\$ 110,000.00	\$ 110,000.00	100.00%	\$ 110,000.00	0.00%	\$ -
Council on Arts	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	100.00%	\$ 6,250.00	0.00%	\$ -
Parks	\$ 622,070.00	\$ 628,670.00	\$ 574,970.72	91.46%	\$ 482,858.39	19.08%	\$ 92,112
Summer Recreation	\$ 80,505.00	\$ 82,695.99	\$ 65,000.13	78.60%	\$ 72,563.83	-10.42%	\$ (7,564)
Youth Services	\$ 176,631.00	\$ 190,481.00	\$ 138,914.31	72.93%	\$ 167,490.40	-17.06%	\$ (28,576)
Historic Preservation	\$ 1,200.00	\$ 1,200.00	\$ 300.10	25.01%	\$ 3,226.09	-90.70%	\$ (2,926)
Celebrations	\$ 15,470.00	\$ 15,470.00	\$ 9,668.19	62.50%	\$ 11,753.15	-17.74%	\$ (2,085)
Planning & Zoning Boards	\$ 2,600.00	\$ 2,600.00	\$ 963.76	37.07%	\$ 1,033.91	-6.78%	\$ (70)
Storm Sewers	\$ 178,560.00	\$ 178,693.99	\$ 140,444.70	78.60%	\$ 174,366.20	-19.45%	\$ (33,922)
Refuse & Recycling	\$ 86,810.00	\$ 90,010.00	\$ 85,360.54	94.83%	\$ 74,913.84	13.94%	\$ 10,447
Street Cleaning	\$ 118,610.00	\$ 118,610.00	\$ 95,283.07	80.33%	\$ 86,709.34	9.89%	\$ 8,574
Medical Insurance	\$ -	\$ -	\$ 4,837.76		\$ -		\$ 4,838
Debt Service	\$ 615,790.00	\$ 615,790.00	\$ 567,623.84	92.18%	\$ 552,681.38	2.70%	\$ 14,942
Energy Lease	\$ 82,543.00	\$ 82,543.00	\$ 82,543.29	100.00%	\$ 80,117.29	3.03%	\$ 2,426
Transfer for capital projects	\$ 209,500.00	\$ 595,500.00	\$ 425,191.64	71.40%	\$ -		\$ 425,192
Transfer to other funds	\$ 2,145,890.00	\$ 2,145,890.00	\$ 2,145,890.00	100.00%	\$ 2,217,286.00	-3.22%	\$ (71,396)
Capital Reserves	\$ 114,327.00	\$ 114,327.00	\$ 1,700,845.57	1487.70%	\$ 732,075.00	132.33%	\$ 968,771
TOTAL EXPENSES	\$ 16,944,197.00	\$ 18,378,496.21	\$ 18,185,787.21	98.95%	\$ 16,976,275.90	7.12%	\$ 1,209,511
Operating Income (Loss)	\$ -	\$ 384,508.40	\$ (1,689,693.80)		\$ 950,314.81	-277.80%	\$ (2,640,009)

WATER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %
Revenues						
Metered Water Sales	\$ 2,746,300.00	\$ 2,746,300.00	\$ 2,315,930.23	84.33%	\$ 2,759,652.00	-16.08%
Bulk Water Sales	\$ 15,000.00	\$ 15,000.00	\$ 8,086.06	53.91%	\$ 10,036.81	-19.44%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ 1,785.00	71.40%	\$ 1,275.00	40.00%
Capital improvement fee	\$ 170,000.00	\$ 170,000.00	\$ 186,728.66	109.84%	\$ 158,316.06	17.95%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 42,437.45	121.25%	\$ 40,769.68	4.09%
County Contract	\$ 1,301,760.00	\$ 1,401,760.00	\$ 1,116,504.66	79.65%	\$ 1,426,215.49	-21.72%
Interest and Earnings	\$ 4,000.00	\$ 4,000.00	\$ 38,059.63	951.49%	\$ 4,624.35	723.03%
Interest and Earnings-Reserve	\$ -	\$ -	\$ 22,479.05		\$ 14,977.24	50.09%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ 412,500.00	75.00%	\$ 550,000.00	-25.00%
Sale of scrap	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ -	
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ 6,531.94		\$ 5,973.44	9.35%
Refund of Prior Year Expense	\$ -	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 12,520.00	\$ 12,520.00	\$ -	0.00%	\$ 7,474.00	-100.00%
Healthcare revenue	\$ 2,460.00	\$ 2,460.00	\$ 5,191.21	211.02%	\$ 4,525.00	14.72%
Unclassified revenue	\$ 4,500.00	\$ 4,500.00	\$ 7,882.42	175.16%	\$ 3,337.75	136.16%
Federal Aid Community Dev	\$ -	\$ (46,310.06)	\$ 326,799.60	-705.68%	\$ 46,310.06	605.68%
Interfund transfers	\$ -	\$ -	\$ -		\$ 79,662.00	-100.00%
Reserve revenue	\$ -	\$ -	\$ 261,236.47		\$ 244,087.63	7.03%
Total Revenue	\$ 4,845,040.00	\$ 4,898,729.94	\$ 4,752,152.38	97.01%	\$ 5,357,236.51	-11.29%
Expenses						
Contingency	\$ 30,000.00	\$ 30,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,586,077.00	\$ 2,594,390.26	\$ 1,803,718.22	69.52%	\$ 2,219,460.49	-18.73%
Pump Station & Filtration	\$ 1,226,030.00	\$ 1,272,667.49	\$ 1,191,345.98	93.61%	\$ 1,177,773.30	1.15%
Water Distribution	\$ 373,030.00	\$ 473,030.00	\$ 480,607.73	101.60%	\$ 384,024.23	25.15%
Medical Insurance	\$ -	\$ -	\$ -		\$ -	
Debt Service bonds	\$ 92,833.00	\$ 92,833.00	\$ 17,975.09	19.36%	\$ 34,176.79	-47.41%
Energy lease	\$ 19,697.00	\$ 19,697.00	\$ 1,062.34	5.39%	\$ 1,390.32	-23.59%
Transfers for capital projects	\$ -	\$ -	\$ -		\$ 79,662.00	-100.00%
Transfer to Other Funds	\$ 503,510.00	\$ 503,510.00	\$ 503,510.00	100.00%	\$ 430,100.00	17.07%
Capital Reserves	\$ 13,863.00	\$ 13,863.00	\$ 261,236.47	1884.42%	\$ 244,087.63	7.03%
Total Expense	\$ 4,845,040.00	\$ 4,999,990.75	\$ 4,259,455.83	85.19%	\$ 4,570,674.76	-6.81%
Operating Income (Loss)	\$ -	\$ (101,260.81)	\$ 492,696.55		\$ 786,561.75	-37.36%

Consumption

*consumption in 1,000 gallons

	2019	Difference	2018	Difference	2017	Difference
April	65,458	1.52%	64,475	-24.38%	85,260	24.35%
May	19,072	-3.06%	19,675	3.54%	19,002	-8.64%
June	19,435	1.11%	19,221	-4.14%	20,052	-0.13%
July	67,065	4.73%	64,039	-20.29%	80,338	18.33%
August	19,316	-5.07%	20,347	0.01%	20,345	-4.41%
Sept	20,380	-8.82%	22,352	3.12%	21,676	-12.43%
Oct	84,433	-13.30%	97,388	19.89%	81,229	-20.75%
Nov	19,885	-3.75%	20,659	-2.22%	21,127	-5.34%
Dec	20,077	-0.40%	20,157	-0.16%	20,189	-8.28%
Jan	75,811	2.75%	73,781	0.76%	73,227	-0.03%
Feb	19,309	-7.20%	20,806	2.92%	20,215	-2.11%
March	20,401	-2.05%	20,828	-1.81%	21,212	2.73%
Total	450,642	-2.82%	463,728	-4.16%	483,872	-0.18%

SEWER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %
Revenues						
Sewer Rents	\$ 2,541,285.00	\$ 2,541,285.00	\$ 2,426,911.65	95.50%	\$ 2,770,578.78	-12.40%
Sewer Surcharge	\$ -	\$ -	\$ 80,136.20		\$ 88,838.38	-9.80%
Septage	\$ 50,000.00	\$ 50,000.00	\$ 141,933.57	283.87%	\$ 122,760.24	15.62%
Int/Pen-Sewer Rents	\$ 24,000.00	\$ 24,000.00	\$ 23,562.58	98.18%	\$ 25,511.14	-7.64%
Interest and earnings	\$ 6,000.00	\$ 6,000.00	\$ 50,591.80	843.20%	\$ 7,133.26	609.24%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ 33,216.59		\$ 21,210.79	56.60%
Sale of scrap	\$ -	\$ -	\$ 2,720.10		\$ 26.00	10361.92%
Sale of equipment	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ -		\$ 1,887.39	-100.00%
Refunds of prior years expend.	\$ -	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 2,100.00	\$ 2,100.00	\$ -	0.00%	\$ 6,159.89	-100.00%
Healthcare revenue	\$ 1,980.00	\$ 1,980.00	\$ 3,888.48	196.39%	\$ 3,657.35	6.32%
Unclassified revenue	\$ 20,000.00	\$ 20,000.00	\$ 39,284.68	196.42%	\$ 44,481.87	-11.68%
Interfund transfers in	\$ -	\$ -	\$ -		\$ 272,802.84	-100.00%
Reserve revenue	\$ 253,000.00	\$ 253,000.00	\$ 491,980.00	194.46%	\$ 465,000.00	5.80%
Total Revenues	\$ 2,898,365.00	\$ 2,898,365.00	\$ 3,294,225.65	113.66%	\$ 3,830,047.93	-13.99%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Loss on Sale of Assets	\$ -	\$ -	\$ -	87.05%	\$ -	
Wastewater Admin	\$ 318,797.00	\$ 319,447.09	\$ 278,089.39	87.05%	\$ 267,384.06	4.00%
Sanitary Sewers	\$ 594,390.00	\$ 594,390.00	\$ 495,856.92	83.42%	\$ 439,616.92	12.79%
Wastewater Treatment	\$ 821,430.00	\$ 901,749.06	\$ 832,255.00	92.29%	\$ 681,333.18	22.15%
Medical Insurance	\$ -	\$ -	\$ -		\$ -	
Debt Service	\$ 459,217.00	\$ 459,217.00	\$ 49,548.18	10.79%	\$ 96,698.61	-48.76%
Energy lease	\$ 8,171.00	\$ 8,171.00	\$ 440.65	5.39%	\$ 576.70	-23.59%
Transfer to Other Funds	\$ 189,380.00	\$ 189,380.00	\$ 189,380.00	100.00%	\$ 442,229.97	-57.18%
Transfers for Capital projects	\$ -	\$ -	\$ -		\$ 36,692.87	-100.00%
Capital Reserves	\$ 491,980.00	\$ 491,980.00	\$ 491,980.00	100.00%	\$ 465,000.00	5.80%
Total Expenses	\$ 2,898,365.00	\$ 2,979,334.15	\$ 2,337,550.14	78.46%	\$ 2,429,532.31	-3.79%
Operating Income (Loss)	\$ -	\$ (80,969.15)	\$ 956,675.51		\$ 1,400,515.62	-31.69%

Consumption

*consumption in 1,000 gallons

	2019	Difference	2018	Difference	2017	Difference
April	97,326	-1.74%	99,047	-3.82%	102,986	-3.97%
May	63,935	26.04%	50,726	0.58%	50,435	8.07%
June	19,437	1.12%	19,222	-4.05%	20,034	-0.18%
July	107,368	5.94%	101,349	2.60%	98,780	-5.89%
Aug	68,307	14.81%	59,496	16.78%	50,948	3.19%
Sept	20,349	-8.81%	22,315	3.18%	21,627	-12.20%
Oct	116,691	-14.26%	136,103	32.96%	102,366	-16.53%
Nov	74,640	5.70%	70,618	26.32%	55,905	-1.80%
Dec	20,049	-0.40%	20,129	-0.17%	20,164	-8.12%
Jan	104,187	-1.20%	105,450	1.72%	103,665	-1.68%
Feb	79,574	20.25%	66,175	29.10%	51,260	8.53%
March	20,408	-2.00%	20,825	-1.82%	21,211	2.84%
Total	792,271	2.70%	771,455	10.31%	699,381	-3.90%

CITY CENTRE FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %
<u>Revenues</u>						
Mall Merchants Contributions	\$ 202,830.00	\$ 202,830.00	\$ 206,648.20	101.88%	\$ 202,832.20	1.88%
Interest/Penalty	\$ -	\$ -	\$ 1,491.59		\$ 776.79	92.02%
Interest and Earnings	\$ -	\$ -	\$ 1,142.71		\$ 60.06	1802.61%
Rental, Other - Facility Usage	\$ -	\$ -	\$ -		\$ -	
Minor Sales	\$ -	\$ -	\$ 140.00		\$ 315.00	-55.56%
Healthcare Premiums	\$ 520.00	\$ 520.00	\$ -	0.00%	\$ 739.19	-100.00%
Healthcare revenue	\$ -	\$ -	\$ 502.60		\$ -	
Unclassified revenue	\$ 1,030.00	\$ 1,030.00	\$ 234.00	22.72%	\$ 852.00	-72.54%
Interfund Transfers In	\$ -	\$ -	\$ 79,736.68		\$ -	
Total Revenues	\$ 204,380.00	\$ 204,380.00	\$ 289,895.78	141.84%	\$ 205,575.24	41.02%
<u>Expenses</u>						
Administration	\$ 168,740.00	\$ 170,473.77	\$ 123,376.73	72.37%	\$ 144,859.95	-14.83%
Contingency	\$ 7,270.00	\$ 7,270.00	\$ -	0.00%	\$ -	
Depreciation	\$ -	\$ -	\$ -		\$ -	
Debt Service	\$ -	\$ -	\$ -		\$ -	
Transfers to other funds	\$ 28,370.00	\$ 28,370.00	\$ 28,370.00	100.00%	\$ 22,903.00	23.87%
	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 204,380.00	\$ 206,113.77	\$ 151,746.73	73.62%	\$ 167,762.95	-9.55%
Operating Income (Loss)	\$ -	\$ (1,733.77)	\$ 138,149.05		\$ 37,812.29	265.35%

WORKERS COMPENSATION FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %
<u>Revenues</u>						
Workers Compensation	\$ 347,020.00	\$ 347,020.00	\$ 347,020.00	100.00%	\$ 271,166.00	27.97%
Interest and earnings	\$ -	\$ -	\$ 6,980.95		\$ 912.47	665.06%
Interest and earnings - Cap Rsrvs	\$ -	\$ -	\$ 4,902.16		\$ 3,034.64	61.54%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -	
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ 181,462.28	-100.00%
Reserve revenue	\$ -	\$ -	\$ 15,000.00		\$ 102,926.00	-85.43%
Total Revenues	\$ 347,020.00	\$ 347,020.00	\$ 373,903.11	107.75%	\$ 559,501.39	-33.17%
<u>Contractual Expense</u>	\$ 78,770.00	\$ 78,770.00	\$ 77,700.32	98.64%	\$ 15,000.00	418.00%
Workers Comp Benefits	\$ -	\$ -	\$ -		\$ -	
Workers Comp Board Assess.	\$ 27,000.00	\$ 27,000.00	\$ 18,093.23	67.01%	\$ 23,411.49	-22.72%
Workers Comp -Admin	\$ 2,410.00	\$ 2,410.00	\$ 75.00	3.11%	\$ 150.00	-50.00%
Workers Comp - Police	\$ 91,670.00	\$ 91,670.00	\$ 52,779.92	57.58%	\$ 117,816.90	-55.20%
Workers Comp - Fire	\$ 127,870.00	\$ 127,870.00	\$ 89,953.45	70.35%	\$ 57,178.11	57.32%
Workers Comp DPW	\$ 19,300.00	\$ 19,300.00	\$ 13,852.65	71.78%	\$ 59,287.80	-76.63%
Trasfer to reserves	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 347,020.00	\$ 347,020.00	\$ 252,454.57	72.75%	\$ 272,844.30	-7.47%
Operating Income/(Loss)	\$ -	\$ -	\$ 121,448.54		\$ 286,657.09	-57.63%

**HEALTH INSURANCE FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2018-2019	YTD Change %
<u>Revenues</u>						
Interfund Transfers In	\$ 2,255,130.00	\$ 2,255,130.00	\$ 2,255,130.00	100.00%	\$ 2,377,317.00	-5.14%
Interest and earnings	\$ -	\$ -	\$ 15,229.53		\$ 2,091.60	628.13%
	\$ -	\$ -	\$ -		\$ -	
	\$ -	\$ -	\$ -		\$ -	
Total Revenues	\$ 2,255,130.00	\$ 2,255,130.00	\$ 2,270,359.53	100.68%	\$ 2,379,408.60	-4.58%
Medical Insurance	\$ 2,255,130.00	\$ 2,255,130.00	\$ 3,675,988.31	163.01%	\$ 2,111,374.01	74.10%
	\$ -	\$ -	\$ -		\$ -	
	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 2,255,130.00	\$ 2,255,130.00	\$ 3,675,988.31	163.01%	\$ 2,111,374.01	74.10%
Operating Income/(Loss)	\$ -	\$ -	\$ (1,405,628.78)		\$ 268,034.59	-624.42%



City of Batavia
Batavia, New York 14020
(585) 345-6300

DATE: 03/12/2020 TIME: 09:12:15
GENERAL RECEIPTS
RECEIPT TYPE: 2025
RECEIPT # 419964
AMOUNT PAID ---- 25.00

Official Use Only:

2020-11
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor Genesee Country Farmers Market
Type of Event Public Market
Date of Event Begins Friday June 5th - every T, TH, Fri thru Oct 30th
Time of Event (don't include set up time here - just actual event time) T, TH 9AM-4PM, Fri 9AM-5PM
Location of Event Alva & Bank Parking lot
Details of Event (be as specific as possible!) Public Farmers Market, up to 30 vendors can bring locally grown produce, products, baked goods.

Contact Information:

Primary contact:

Name Sharon Brent
Phone # _____
E-mail address Sharon-Brent@hotmail.com

Secondary contact:

Both Kemp
585-344-0900
Director@DowntownBataviay.com

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes ☒ No ☐ If yes, complete the following:
Type of alcoholic beverage to be served: Liquor ☐ Wine ☒ Beer ☐
Will you be providing alcohol to your group? Yes ☐ No ☒ → Vendor selling wine
Will you be selling alcohol to your group? Yes ☒ No ☐ Insurance certificate **WILL BE** required with **Liquor Legal**.
Will people be allowed to bring alcohol to the event? Yes ☐ No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell? Vendors hold their own permit to sell products under Farmers Market permit
It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):Set up date: Fri. June 5thSet up time: 7 AMTear down date: Fri. Oct 30thTear down time: T, TH 4PM, Fri 5PM**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**Date: June 5th - Oct 30th Start time: 9:00 AM End time: T, TH 4 PM Fri 5PMEstimated crowd size: 500+ # of Vendors/Displays 20-30**WILL THE EVENT INCLUDE:**

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes ☐ No ☒ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes ☐ No ☒ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group ☐ Recorded/DJ ☐

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:**City Code 66-15, D-2**

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:Will electric be needed for the event? Yes ☐ No ☒

What will you be providing electric to? _____

Will generators be used? Yes ☐ No ☒ *see Special Events Inspection ✓ list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

Will Tents/Canopies or other membrane structures be erected at event?
Will a bounce house or other air supported structures be erected at event?

Yes ☒ No ☐
Yes ☐ No ☒

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected* Vendors Supply their own 10x10 or other awning for their tables and setup.

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

~~ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE~~

Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____

Will street barricades be requested from the City? Yes ☐ No ☒ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☒ How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

~~BANNERS/ SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY~~

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

Garbage Receptacles to be emptied every week @ market.

POLICE

Will City Police Officers be requested for the event? Yes ☐ No ☒

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Genesee County Farmers Market, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Gen. County Farmers Market (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

3/10/20
Date:

Genesee County Farmers Market
Name of Event Sponsor:
Elizabeth M. Kemp, Secretary
Authorized Signature, Title
Elizabeth Kemp
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

3/10/20
Date:

Elizabeth M. Kemp
Signature of Applicant:

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY**

FOR OFFICIAL CITY USE ONLY

OFFICIAL USE ONLY				
Department Recommendations:	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Fire Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Police Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<i>If recommendation is denied, please attach a brief explanation</i>				

OFFICIAL USE ONLY	
Date Received: _____	Council Action: (Approved / Disapproved) _____
Date of Council Action: _____	Insurance Received (if applicable) _____

Event Application #: _____

Department: _____
List Department Name Here

Department Approval

	YES	NO
DPW	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

Department Cost Estimate: _____
If applicable

Estimate based on: Fillable table – type your response here:

--

If Application not Approved, Provide Reason Here: Fillable table – type your response here:

--

Submitted By: _____

Name / Title

Date Submitted

#38-2020

**A RESOLUTION AUTHORIZING THE ADOPTION OF A PURCHASING MANUAL
FOR THE CITY OF BATAVIA, NEW YORK**

Motion of Councilmember

WHEREAS, General Municipal Law §104-b (4) requires the governing body of every municipality annually review and adopt a procurement policy for all goods and services; and

WHEREAS, the City Council last adopted its Purchasing Manual on March 11, 2019; and

WHEREAS, comments have been solicited from all Department Heads and Bureau Chief's in the City of Batavia involved in the procurement process; and

WHEREAS, said Purchasing Manual has been reviewed and approved by the City's Attorney; and

NOW THEREFORE, BE IT RESOLVED, that the Batavia City Council of the City of Batavia, New York does hereby adopt the following Purchasing Manual effective immediately.

Seconded by Councilmember and on roll call

#39-2020

**A RESOLUTION AUTHORIZING AGREEMENT WITH
NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR
PRELIMINARY ENGINEERING, DESIGN AND ROW INCIDENTALS FOR THE
CITY OF BATAVIA, HIGHWAY PREVENTIVE MAINTENANCE (HARVESTER AND
RICHMOND)**

Motion of Councilmember

WHEREAS, a project for the preventive maintenance of two streets Harvester Avenue from NYS Routes 5/33 to NYS Route 63, and Richmond Avenue from Oak Street to State Street, City of Batavia, Genesee County, P.I.N. 4761.01 (the “Project”) is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, the City of Batavia desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of Preliminary Engineering, Design and Right of Way Incidentals; and

NOW THEREFORE, the City Council, duly convened does hereby resolve that the above-referenced Project is approved; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share of the cost of Preliminary Engineering, Design and Right of Way Incidentals for the Project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$358,900 is hereby appropriated and made available to cover the cost of participation in the above phase of the Project; and

BE IT FURTHER RESOLVED, that in the event the full Federal and non-Federal share of the Project costs exceeds the amount appropriated above, the City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the Council President be and is hereby authorized to execute all necessary agreements, and the Director of Public Works is authorized to execute certifications or reimbursement requests for Federal aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality’s first instance funding of Project costs and permanent funding of the local share of Federal aid and State aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**Seconded by Councilmember
and on roll call**