

**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**City Hall - Council Board Room
One Batavia City Centre
Monday, September 11, 2017
7:00 PM**

AGENDA

- I. Call to Order
- II. Invocation – Councilperson Christian
- III. Pledge of Allegiance
- IV. Approval of August 2017 Minutes
- V. Approval of July 2017 Financials
- VI. Assignment of Agenda Items
- VII. Communications
 - a. Swearing-in of Police Officer, Cody Mulcahy
 - b. Liquor License for Batavia Brewing Company, LLC
 - c. Alzheimer’s Association WNY Chapter Walk – Saturday, September 23rd
 - d. John Kennedy Intermediate School Color Run – Saturday, October 21st
- VIII. Council President Report
 - a. Announcement of the City Council Business Meeting to be held on Monday, September 25, 2017 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre.
- IX. City Attorney’s Report
- X. City Manager’s Report
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business

XV. New Business

#86-2017 A Resolution to Appoint Members to Various City Committees/Boards

#87-2017 A Resolution to Close-out Capital Projects

#88-2017 A Resolution to Amend the 2017-2018 Police Department Budget to Reflect the Receipt of a Police Traffic Services Grant

#89-2017 A Resolution to Amend the 2017-2018 Police Department Budget to Reflect the Receipt of a NYS Division of Criminal Justice Service Grant

#90-2017 A Resolution to Change Use of Budgeted Replacement Switches

#91-2017 A Resolution Authorizing the Adoption of a Purchasing Manual for the City of Batavia, New York

XVI. Executive Session...Litigation, Employment and Real Estate Matters

XVII. Adjournment

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - July 31, 2017**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %	Change \$
Revenues							
Real Property Taxes	\$ 5,223,422.00	\$ 5,223,422.00	\$ 5,204,843.57	99.64%	\$ 5,089,118.20	2.27%	\$ 115,725
Gain -Sale Tax Acquired Prop.	\$ -	\$ -	\$ -		\$ 35,166.68	-100.00%	\$ (35,167)
Payments in Lieu of Tax	\$ 55,840.00	\$ 55,840.00	\$ 55,589.13	99.55%	\$ 51,921.56	7.06%	\$ 3,668
Interest & Pen. on Tax	\$ 230,000.00	\$ 230,000.00	\$ 33,695.91	14.65%	\$ 27,038.83	24.62%	\$ 6,657
Sales and Use Tax	\$ 6,130,000.00	\$ 6,130,000.00	\$ 1,545,005.53	25.20%	\$ 1,466,924.88	5.32%	\$ 78,081
Utility Gross Receipts Tax	\$ 200,000.00	\$ 200,000.00	\$ 41,831.40	20.92%	\$ 44,277.09	-5.52%	\$ (2,446)
Cable TV Franchise	\$ 180,000.00	\$ 180,000.00	\$ -	0.00%	\$ -		\$ -
Clerk/Treasurer Fees	\$ 32,000.00	\$ 32,000.00	\$ 7,017.98	21.93%	\$ 10,172.64	-31.01%	\$ (3,155)
Charges for Tax Redemption	\$ -	\$ -	\$ 750.00		\$ 600.00	25.00%	\$ 150
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ 1,607.50	53.58%	\$ 1,590.00	1.10%	\$ 18
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ -		\$ -
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 601.75	21.49%	\$ 726.50	-17.17%	\$ (125)
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 300.00	50.00%	\$ 190.00	57.89%	\$ 110
Other Public Safety Dept Inc	\$ -	\$ -	\$ 3,918.98		\$ 1,157.65	238.53%	\$ 2,761
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 11,662.00	35.34%	\$ 11,620.00	0.36%	\$ 42
Public Works Services	\$ -	\$ -	\$ -		\$ 63.73	-100.00%	\$ (64)
Fines & Forfeited Bail	\$ 145,000.00	\$ 145,000.00	\$ 46,794.00	32.27%	\$ 38,275.00	22.26%	\$ 8,519
Maintenance Fee - Ice Rink	\$ 37,662.00	\$ 37,662.00	\$ -	0.00%	\$ -		\$ -
Park User Fees	\$ 3,300.00	\$ 3,300.00	\$ 3,036.00	92.00%	\$ 2,300.00	32.00%	\$ 736
Special Recreat. Fac Charges	\$ 31,777.00	\$ 31,777.00	\$ -	0.00%	\$ -		\$ -
Other Culture & Rec income	\$ 2,000.00	\$ 5,000.00	\$ 1,000.00	20.00%	\$ 1,226.22		\$ (226)
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 900.00	90.00%	\$ 500.00	80.00%	\$ 400
Code Violation Charges	\$ 25,500.00	\$ 25,500.00	\$ 6,816.96	26.73%	\$ 5,774.10	18.06%	\$ 1,043
Home & Comm Srvc RBDG	\$ -	\$ 3,000.00	\$ -	0.00%	\$ -		\$ -
EMS Program	\$ 21,825.00	\$ 21,825.00	\$ (3,830.00)	-17.55%	\$ (12,760.00)	-69.98%	\$ 8,930
Interest and Earnings	\$ 2,000.00	\$ 2,000.00	\$ 1,320.53	66.03%	\$ 889.23	48.50%	\$ 431
Interest and Earnings Reserves	\$ -	\$ -	\$ 2,999.10		\$ 2,867.04	4.61%	\$ 132
Rental of Real Property	\$ 46,980.00	\$ 46,980.00	\$ 21,828.02	46.46%	\$ 12,458.74	75.20%	\$ 9,369
Rental, other - facility usage	\$ 750.00	\$ 750.00	\$ 340.00	45.33%	\$ 650.00	-47.69%	\$ (310)
Business/Occup. Licenses	\$ 5,000.00	\$ 5,000.00	\$ 645.00	12.90%	\$ 2,965.00	-78.25%	\$ (2,320)
Games of Chance	\$ 300.00	\$ 300.00	\$ -	0.00%	\$ 135.15	-100.00%	\$ (135)
Bingo Licenses	\$ 2,500.00	\$ 2,500.00	\$ 395.63	15.83%	\$ 599.81	-34.04%	\$ (204)
Dog Licenses	\$ 11,500.00	\$ 11,500.00	\$ 4,562.00	39.67%	\$ 4,645.50	-1.80%	\$ (84)
Licenses, Other	\$ 700.00	\$ 700.00	\$ 263.89	37.70%	\$ 281.83	-6.37%	\$ (18)
Bldg/Alter Permits	\$ 35,000.00	\$ 35,000.00	\$ 15,353.85	43.87%	\$ 11,089.50	38.45%	\$ 4,264
Street Opening Permits	\$ 7,000.00	\$ 7,000.00	\$ 420.00	6.00%	\$ 1,400.00	-70.00%	\$ (980)
Plumbing Permits	\$ 3,750.00	\$ 3,750.00	\$ 1,114.00	29.71%	\$ 1,486.00	-25.03%	\$ (372)
Permits, Other	\$ 6,000.00	\$ 6,000.00	\$ 4,375.00	72.92%	\$ 4,510.00	-2.99%	\$ (135)
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 11,355.00	32.44%	\$ 5,350.00	112.24%	\$ 6,005
Forfeiture of Deposits	\$ 500.00	\$ 500.00	\$ 800.00	160.00%	\$ 1,625.00	-50.77%	\$ (825)
White Goods	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 2,000.00	\$ -	0.00%	\$ 1,590.74	-100.00%	\$ (1,591)
Minor Sales	\$ 900.00	\$ 900.00	\$ 214.40	23.82%	\$ 183.31	16.96%	\$ 31
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ -	\$ -		\$ 28,400.33	-100.00%	\$ (28,400)
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -		\$ -
Other Comp for Loss	\$ -	\$ -	\$ 49.21		\$ 14,237.10	-99.65%	\$ (14,188)
Refund-Prior Year Exps	\$ -	\$ -	\$ -		\$ 599.23	-100.00%	\$ (599)
Healthcare Premiums	\$ 77,300.00	\$ 77,300.00	\$ 13,557.83	17.54%	\$ 12,531.67	8.19%	\$ 1,026
Healthcare Revenue	\$ -	\$ -	\$ (702.23)		\$ 7,598.24		\$ (8,300)
Gifts and Donations	\$ -	\$ -	\$ -		\$ -		\$ -
VLT	\$ 400,000.00	\$ 450,000.00	\$ 440,789.00	97.95%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,000.00	\$ 1,000.00	\$ 172.64	17.26%	\$ 611.50	-71.77%	\$ (439)
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,504,868.00	85.94%	\$ 1,504,868.00	0.00%	\$ -
Mortgage Tax	\$ 115,000.00	\$ 115,000.00	\$ 142,294.49	123.73%	\$ 52,179.89	172.70%	\$ 90,115
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Record Mgmt	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 25,290.18	\$ (27.05)	-0.11%	\$ (21,577.04)	-99.87%	\$ 21,550
Consolidate Highway (CHIPS)	\$ 320,300.00	\$ 359,300.00	\$ -	0.00%	\$ -		\$ -
State Aid - Other Transport.	\$ -	\$ -	\$ -		\$ -		\$ -
Recreation Program	\$ 20,047.00	\$ 20,047.00	\$ 3,442.00	17.17%	\$ 3,442.00	0.00%	\$ -
Arterial Reimbursement	\$ 165,000.00	\$ 165,000.00	\$ -	0.00%	\$ -		\$ -
State Aid - Planning Studies	\$ -	\$ 2,729.55	\$ (49,590.45)	-1816.80%	\$ (24,151.25)	105.33%	\$ (25,439)
State Aid Conservation Progr	\$ -	\$ 225.00	\$ (14,775.00)	-6566.67%	\$ -		\$ (14,775)
State Aid - Home&Comm Srvc	\$ -	\$ 66,500.00	\$ 38,500.00	57.89%	\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 1,930.00	\$ 1,930.00	\$ -	0.00%	\$ 1,972.04		\$ (1,972)
Fed. Aid - Hmld Security	\$ -	\$ -	\$ -		\$ (30,033.99)	-100.00%	\$ 30,034
Fed Aid - Planning Studies RBC	\$ -	\$ 22,000.00	\$ -	0.00%	\$ -		\$ -
Fed Aid - Public Safety	\$ -	\$ 14,342.67	\$ 2,444.22	17.04%	\$ (385.80)	-733.55%	\$ 2,830
Fed Aid - Community Dev Act	\$ -	\$ 50,000.00	\$ -	0.00%	\$ -		\$ -
Interfund Transfers	\$ 200,000.00	\$ 200,000.00	\$ 259,428.00	129.71%	\$ 146,265.00	77.37%	\$ 113,163
Appropriated Reserves	\$ 664,500.00	\$ 917,039.67	\$ -		\$ -		\$ -
Appropriated Fund Balance	\$ 250,000.00	\$ 254,000.00	\$ -		\$ -		\$ -
TOTAL REVENUES	\$ 16,484,658.00	\$ 17,017,285.07	\$ 9,367,977.79	55.05%	\$ 8,965,955.85	4.48%	\$ 402,022

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - July 31, 2017**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %	Change \$
Expenses							
City Council	\$ 51,580.00	\$ 51,580.00	\$ 16,182.41	31.37%	\$ 17,075.11	-5.23%	\$ (893)
City Manager	\$ 186,400.00	\$ 164,700.00	\$ 41,531.35	25.22%	\$ 42,568.05	-2.44%	\$ (1,037)
Finance	\$ 130,345.00	\$ 115,436.05	\$ 47,407.19	41.07%	\$ 28,991.51	63.52%	\$ 18,416
Administrative Services	\$ 333,877.00	\$ 332,002.00	\$ 141,777.70	42.70%	\$ 84,547.76	67.69%	\$ 57,230
Clerk-Treasurer	\$ 147,360.00	\$ 137,740.00	\$ 35,840.72	26.02%	\$ 45,683.01	-21.54%	\$ (9,842)
City Assessment	\$ 148,835.00	\$ 142,575.00	\$ 33,742.87	23.67%	\$ 39,728.91	-15.07%	\$ (5,986)
Legal Services	\$ 221,000.00	\$ 221,000.00	\$ 88,743.66	40.16%	\$ 88,082.67	0.75%	\$ 661
Personnel	\$ 531,950.00	\$ 145,283.15	\$ 40,968.31	28.20%	\$ 30,800.42	33.01%	\$ 10,168
Engineering	\$ 32,000.00	\$ 32,000.00	\$ 815.00	2.55%	\$ -		\$ 815
Elections	\$ 13,885.00	\$ 13,885.00	\$ 13,885.00	100.00%	\$ 18,210.00	-23.75%	\$ (4,325)
Public Works Admin	\$ 106,060.00	\$ 95,300.00	\$ 23,191.77	24.34%	\$ 23,831.55	-2.68%	\$ (640)
City Facilities	\$ 355,460.00	\$ 347,913.94	\$ 63,212.32	18.17%	\$ 97,393.85	-35.10%	\$ (34,182)
Information Systems	\$ 118,828.00	\$ 124,747.16	\$ 58,448.58	46.85%	\$ 51,008.00	14.59%	\$ 7,441
Contingency	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ 262,770.35	-100.00%	\$ (262,770)
Police	\$ 4,298,080.00	\$ 3,877,755.43	\$ 974,243.98	25.12%	\$ 882,996.83	10.33%	\$ 91,247
Fire	\$ 4,088,565.00	\$ 3,667,888.10	\$ 993,149.36	27.08%	\$ 1,848,152.96	-46.26%	\$ (855,004)
Control of Dogs	\$ 1,355.00	\$ 1,355.00	\$ 898.03	66.28%	\$ 48.79	1740.60%	\$ 849
Inspection	\$ 376,710.00	\$ 326,660.00	\$ 100,588.70	30.79%	\$ 79,452.28	26.60%	\$ 21,136
Vital Statistics	\$ 19,430.00	\$ 18,800.00	\$ 4,275.09	22.74%	\$ 4,312.63	-0.87%	\$ (38)
Maintenance Admin	\$ 209,664.00	\$ 190,791.00	\$ 48,703.44	25.53%	\$ 47,098.11	3.41%	\$ 1,605
Street Maintenance	\$ 678,074.00	\$ 621,314.00	\$ 196,714.46	31.66%	\$ 231,094.87	-14.88%	\$ (34,380)
Public Works Garage	\$ 579,839.00	\$ 521,049.00	\$ 185,580.37	35.62%	\$ 97,095.44	91.13%	\$ 88,485
Snow Removal	\$ 654,277.00	\$ 623,317.00	\$ 8,074.91	1.30%	\$ 11,589.34	-30.32%	\$ (3,514)
Street Lights/Traf Signals	\$ 282,450.00	\$ 285,704.70	\$ 63,370.55	22.18%	\$ 59,898.29	5.80%	\$ 3,472
Sidewalk Repairs	\$ 52,800.00	\$ 52,800.00	\$ -	0.00%	\$ 196,136.00	-100.00%	\$ (196,136)
Parking Lots	\$ 30,525.00	\$ 30,525.00	\$ 15,874.68	52.01%	\$ -		\$ 15,875
Community Development	\$ 20,000.00	\$ 139,229.55	\$ 31,500.98	22.63%	\$ 23,675.82	33.05%	\$ 7,825
Economic Development	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%	\$ -		\$ -
Council on Arts	\$ 2,250.00	\$ 6,250.00	\$ 6,250.00	100.00%	\$ 2,250.00		\$ 4,000
Parks	\$ 622,570.00	\$ 537,655.00	\$ 164,798.41	30.65%	\$ 215,551.41	-23.55%	\$ (50,755)
Summer Recreation	\$ 79,970.00	\$ 77,103.11	\$ 29,396.50	38.13%	\$ 25,543.99	15.08%	\$ 3,853
Youth Services	\$ 188,315.00	\$ 166,272.96	\$ 35,897.88	21.59%	\$ 36,061.31	-0.45%	\$ (163)
Historic Preservation	\$ 2,100.00	\$ 3,536.00	\$ 39.86	1.13%	\$ 38.37	3.88%	\$ 1
Celebrations	\$ 15,550.00	\$ 19,580.00	\$ 8,600.89	43.93%	\$ 6,347.14	35.51%	\$ 2,254
Planning & Zoning Boards	\$ 3,400.00	\$ 3,400.00	\$ 251.94	7.41%	\$ 478.99	-47.40%	\$ (227)
Storm Sewers	\$ 259,155.00	\$ 399,679.56	\$ 101,686.72	25.44%	\$ 40,905.43	148.59%	\$ 60,781
Refuse & Recycling	\$ 64,990.00	\$ 64,990.00	\$ 7,733.71	11.90%	\$ 13,257.41	-41.67%	\$ (5,524)
Street Cleaning	\$ 133,890.00	\$ 111,960.00	\$ 17,384.84	15.53%	\$ 6,700.30	159.46%	\$ 10,685
Medical Insurance	\$ 9,140.00	\$ 1,815,515.00	\$ 548,921.32	30.24%	\$ 696,940.90	-21.24%	\$ (148,020)
Debt Service	\$ 512,321.00	\$ 512,321.00	\$ 69,171.38	13.50%	\$ 110,363.83	-37.32%	\$ (41,192)
Energy Lease	\$ 77,763.00	\$ 77,763.00	\$ -	0.00%	\$ -		\$ -
Transfer for capital projects	\$ -	\$ 216,219.00	\$ 245,542.47	113.56%	\$ 125,000.00	96.43%	\$ 120,542
Transfer to other funds	\$ 322,690.00	\$ 322,690.00	\$ 322,690.00	100.00%	\$ 60,750.00	431.18%	\$ 261,940
Capital Reserves	\$ 271,205.00	\$ 271,205.00	\$ 259,428.00	95.66%	\$ 146,265.00	77.37%	\$ 113,163
TOTAL EXPENSES	\$ 16,484,658.00	\$ 17,137,490.71	\$ 5,046,513.35	29.45%	\$ 5,798,696.63	-12.97%	\$ (752,183)
Operating Income (Loss)	\$ -	\$ (120,205.64)	\$ 4,321,464.44		\$ 3,167,259.22	36.44%	\$ 1,154,205

WATER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - July 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
Revenues						
Metered Water Sales	\$ 2,462,892.00	\$ 2,462,892.00	\$ 622,365.08	25.27%	\$ 599,082.42	3.89%
Bulk Water Sales	\$ 15,000.00	\$ 15,000.00	\$ 9,822.89	65.49%	\$ 11,935.88	-17.70%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ 455.00	18.20%	\$ 1,390.00	-67.27%
Capital improvement fee	\$ 141,280.00	\$ 141,280.00	\$ 52,662.94	37.28%	\$ 47,871.19	10.01%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 6,551.22	18.72%	\$ 5,768.69	13.57%
County Contract	\$ 1,380,250.00	\$ 1,380,250.00	\$ 332,562.50	24.09%	\$ 323,655.00	
Interest and Earnings	\$ 1,000.00	\$ 1,000.00	\$ 949.95	95.00%	\$ 747.87	27.02%
Interest and Earnings-Reserve	\$ -	\$ -	\$ 1,553.91		\$ 1,497.55	3.76%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ 137,500.00	25.00%	\$ 137,500.00	
Sale of scrap	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 89.37	-100.00%
Sale of equipment	\$ -	\$ -	\$ -		\$ 135.00	-100.00%
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ -		\$ 1,051.50	-100.00%
Healthcare premiums	\$ 13,100.00	\$ 13,100.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ -	\$ 389.65		\$ 757.18	
Unclassified revenue	\$ 4,000.00	\$ 4,000.00	\$ 1,073.40	26.84%	\$ 1,585.00	-32.28%
Interfund transfers	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ 27,500.00	\$ 291,196.10	\$ 102,902.00	35.34%	\$ 140,939.00	-26.99%
Total Revenue	\$ 4,633,522.00	\$ 4,897,218.10	\$ 1,268,788.54	25.91%	\$ 1,274,005.65	-0.41%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,460,312.00	\$ 2,436,302.00	\$ 587,745.34	24.12%	\$ 585,453.76	0.39%
Pump Station & Filtration	\$ 1,320,000.00	\$ 1,212,894.81	\$ 293,372.62	24.19%	\$ 284,851.34	2.99%
Water Distribution	\$ 438,320.00	\$ 381,710.00	\$ 89,428.69	23.43%	\$ 107,054.79	-16.46%
Medical Insurance	\$ 2,290.00	\$ 198,340.00	\$ 45,929.03	23.16%	\$ 58,530.47	-21.53%
Debt Service bonds	\$ 32,320.00	\$ 32,320.00	\$ (945.11)	-2.92%	\$ 2,184.79	-143.26%
Energy lease	\$ 18,558.00	\$ 18,558.00	\$ -	0.00%	\$ -	
Transfers for capital projects	\$ -	\$ 263,696.10	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 243,820.00	\$ 243,820.00	\$ 43,820.00	17.97%	\$ 8,250.00	431.15%
Capital Reserves	\$ 102,902.00	\$ 102,902.00	\$ 102,902.00	100.00%	\$ 140,939.00	-26.99%
Total Expense	\$ 4,633,522.00	\$ 4,905,542.91	\$ 1,162,252.57	23.69%	\$ 1,187,264.15	-2.11%
Operating Income (Loss)	\$ -	\$ (8,324.81)	\$ 106,535.97		\$86,741.50	22.82%

Consumption

*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	85,260	24.35%	68,563	-0.48%	68,893
May	19,002	-8.64%	20,800	2.27%	20,338
June	20,052	-0.13%	20,079	-4.85%	21,102
July	80,338	18.33%	67,894	-4.29%	70,939
August	20,345	-4.41%	21,283	-1.57%	21,623
Sept	21,676	-12.43%	24,753	11.38%	22,223
Oct*			102,492	22.17%	83,891
Nov			22,319	3.31%	21,604
Dec			22,012	3.60%	21,247
Jan*			73,246	-8.30%	79,880
Feb			20,650	-0.90%	20,838
March			20,648	-4.32%	21,581
Total	246,673	10.43%	484,739	2.23%	474,159

SEWER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - July 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
Revenues						
Sewer Rents	\$ 2,459,974.00	\$ 2,459,974.00	\$ 731,778.08	29.75%	\$ 776,605.18	-5.77%
Sewer Surcharge	\$ -	\$ -	\$ 18,691.45		\$ 57,818.70	-67.67%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 25,000.00	\$ 4,344.87	17.38%	\$ 3,967.40	9.51%
Interest and earnings	\$ 1,280.00	\$ 1,280.00	\$ 2,028.47	158.47%	\$ 1,511.30	34.22%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ 2,387.55		\$ 1,843.24	29.53%
Sale of scrap	\$ -	\$ -	\$ 429.90		\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ 13,500.00	-100.00%
Refunds of prior years expend.	\$ -	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 2,190.00	\$ 2,190.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ -	\$ 312.58		\$ 449.03	
Unclassified revenue	\$ 70,000.00	\$ 70,000.00	\$ 51,685.59	73.84%	\$ 32,864.41	57.27%
Interfund transfers inc	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ 218,500.00	\$ 579,911.19	\$ 680,000.00	117.26%	\$ 730,000.00	-6.85%
Total Revenues	\$ 2,776,944.00	\$ 3,138,355.19	\$ 1,491,658.49	47.53%	\$ 1,618,559.26	-7.84%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Wastewater Admin	\$ 371,892.00	\$ 316,862.70	\$ 83,354.93	26.31%	\$ 68,234.00	22.16%
Sanitary Sewers	\$ 632,185.00	\$ 577,187.45	\$ 85,437.32	14.80%	\$ 77,440.99	10.33%
Wastewater Treatment	\$ 810,180.00	\$ 845,917.50	\$ 183,495.78	21.69%	\$ 179,978.98	1.95%
Medical Insurance	\$ 470.00	\$ 158,670.00	\$ 38,554.02	24.30%	\$ 30,621.15	25.91%
Debt Service	\$ 227,638.00	\$ 227,638.00	\$ (6,053.08)	-2.66%	\$ 3,527.60	-271.59%
Energy lease	\$ 7,699.00	\$ 7,699.00	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 31,880.00	\$ 31,880.00	\$ 31,880.00	100.00%	\$ 6,000.00	431.33%
Transfers for Capital projects	\$ -	\$ 283,411.19	\$ -	0.00%	\$ -	
Capital Reserves	\$ 680,000.00	\$ 680,000.00	\$ 680,000.00	100.00%	\$ 730,000.00	-6.85%
Total Expenses	\$ 2,776,944.00	\$ 3,144,265.84	\$ 1,096,668.97	34.88%	\$ 1,095,802.72	0.08%
Operating Income (Loss)	\$ -	\$ (5,910.65)	\$ 394,989.52		\$ 522,756.54	-24.44%

Consumption

*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	102,966	-3.97%	107,238	1.26%	105,899
May	50,435	8.07%	46,669	-17.05%	56,263
June	20,034	-0.18%	20,070	-3.96%	20,897
July	98,780	-5.89%	104,963	-3.36%	108,610
Aug	50,948	3.19%	49,374	-18.74%	60,763
Sept	21,627	-12.20%	24,633	11.22%	22,148
Oct *			122,632	3.43%	118,568
Nov			56,928	-9.09%	62,618
Dec			21,945	3.60%	21,183
Jan *			105,431	-10.34%	117,594
Feb			47,230	-15.63%	55,978
March			20,626	-4.39%	21,572
Total	344,810	-2.31%	727,739	-5.74%	772,093

WORKERS COMPENSATION FUND
CITY OF BATAVIA
FOR PERIOD ENDED - July 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
<u>Revenues</u>						
Workers Compensation	\$ 323,390.00	\$ 323,390.00	\$ 323,390.00	100.00%	\$ -	
Interest and earnings	\$ -	\$ -	\$ 239.97		\$ 65.08	268.73%
Interest and earnings - Cap Rsrvs	\$ -	\$ -	\$ 268.48		\$ 133.89	100.52%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -	
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ -	\$ -	\$ 75,000.00		\$ 75,000.00	0.00%
Total Revenues	\$ 323,390.00	\$ 323,390.00	\$ 398,898.45	123.35%	\$ 75,198.97	430.46%
<u>Contractual Expense</u>	\$ 15,000.00	\$ 15,000.00	\$ 17,500.00	116.67%	\$ 45,025.84	-61.13%
Workers Comp Benefits	\$ -	\$ -	\$ -		\$ 38,185.33	-100.00%
Workers Comp Board Assess.	\$ 22,250.00	\$ 22,250.00	\$ 6,543.18	29.41%	\$ -	
Workers Comp -Admin	\$ 4,630.00	\$ 4,630.00	\$ -	0.00%	\$ -	
Workers Comp - Police	\$ 125,160.00	\$ 125,160.00	\$ 5,270.83	4.21%	\$ -	
Workers Comp - Fire	\$ 34,760.00	\$ 34,760.00	\$ 7,082.60	20.38%	\$ -	
Workers Comp DPW	\$ 121,590.00	\$ 121,590.00	\$ 12,520.00	10.30%	\$ -	
Trasnfer to reserves	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 323,390.00	\$ 323,390.00	\$ 48,916.61	15.13%	\$ 83,211.17	-41.21%
Operating Income/(Loss)	\$ -	\$ -	\$ 349,981.84		\$ (8,012.20)	-4468.11%


**State Liquor
Authority**

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**
(Page 1 of 2 of Form)

1. Date Notice Was Sent: 8/4/17 1a. Delivered by: Return Receipt

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License

☒ New Application ☐ Renewal ☐ Alteration ☐ Corporate Change ☐ Removal ☐ Class Change

For New applicants, answer each question below using all information known to date.

For Renewal applicants, set forth your approved Method of Operation only.

For Alteration applicants, attach a complete written description and diagrams depicting the proposed alteration(s).

For Corporate Change applicants, attach a list of the current and proposed corporate principals.

For Removal applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.

For Class Change applicants, attach a statement detailing your current license type and your proposed license type.

This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board

3. Name of Municipality or Community Board: City of Batavia

Applicant/Licensee Information

4. License Serial Number, if Applicable: _____ Expiration Date, if Applicable: _____

5. Applicant or Licensee Name: Batavia Brewing Company, LLC

6. Trade Name (if any): TBD

7. Street Address of Establishment: 109-111 Main Street

8. City, Town or Village: Batavia, NY Zip Code: 14020

9. Business Telephone Number of Applicant/Licensee: 919-889-3371

10. Business Fax Number of Applicant/Licensee: _____

11. Business E-mail of Applicant/Licensee: zarley21@gmail.com

12. Type(s) of Alcohol sold or to be sold: ☐ Beer & Cider ☐ Wine, Beer & Cider ☒ Liquor, Wine, Beer & Cider

13. Extent of Food Service: ☒ Full food menu; ☐ Menu meets legal minimum food availability requirements;
Full Kitchen run by a chef or cook Food prep area at minimum

14. Type of Establishment: Restaurant Brewer (Full Kitchen & Full Menu required)

15. Method of Operation: (Check all that apply)
☐ Seasonal Establishment ☐ Juke Box ☐ Disc Jockey ☒ Recorded Music ☐ Karaoke
☒ Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.): Acoustic, lite rock, local bands
☐ Patron Dancing ☐ Employee Dancing ☐ Exotic Dancing ☐ Topless Entertainment
☒ Video/Arcade Games ☐ Third Party Promoters ☐ Security Personnel
☐ Other (specify): _____

16. Licensed Outdoor Area: (Check all that apply)
☒ None ☐ Patio or Deck ☐ Rooftop ☐ Garden/Grounds ☐ Freestanding Covered Structure
☐ Sidewalk Cafe ☐ Other (specify): _____



**State Liquor
Authority**

OFFICE USE ONLY

☐ Original☐ Amended

Date _____

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a
Local Municipality or Community Board**
(Page 2 of 2 of Form)

17. List the floor(s) of the building that the establishment is located on: 2 Floors
18. List the room number(s) the establishment is located in within the building, if appropriate: Basement and street level
19. Is the premises located within 500 feet of three or more on-premises liquor establishments? ☒ Yes ☐ No
20. Will the license holder or a manager be physically present within the establishment during all hours of operation? ☒ Yes ☐ No
21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.
N/A
22. Does the applicant or licensee own the building in which the establishment is located? ☐ Yes (If Yes SKIP 23-26) ☒ No

Owner of the Building in Which the Licensed Establishment is Located

23. Building Owner's Full Name: ARGV Properties Inc
24. Building Owner's Street Address: 8322 Park Road
25. City, Town or Village: Batavia State: NY Zip Code: 14020
26. Business Telephone Number of Building Owner: 919-889-3371

**Representative or Attorney representing the Applicant in Connection with the
application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: Tracy P. Jong
28. Street Address: 2300 Buffalo Road, Building 100A
29. City, Town or Village: Rochester State: NY Zip Code: 14624
30. Business Telephone Number of Representative/Attorney: 585-247-9170
31. Business Email Address: TJong@TracyJongLawFirm.com

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: Jonathan W. Mager Title: LLC

Signature: X

Jonathan W. Mager



TRACY JONG
LAW FIRM

March 03, 2017

City of Batavia
City Clerk
One Batavia City Centre
Batavia, New York 14020

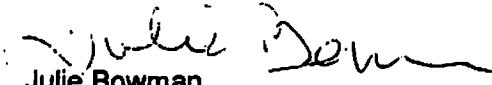
**Re: 30-day notice/waiver request for liquor license
application
Premises: 109-111 Main Street, Batavia, NY 14020**

Dear Ms. Washington:

Our Client, Batavia Brewing Company, LLC, is applying for an on-premises liquor, beer and wine license at the above-referenced premises. The premises will be a restaurant brewery. We kindly request that the 30-day notice be waived. Enclosed is a copy of the State Liquor Authority's 30-Day Notice form.

Thank you kindly for your attention to this matter. Please contact our office if you require any additional information.

Sincerely,


Julie Bowman

Enclosure

Alzheimer's Association Walk

Costs estimated from the police department are \$276. There are no other costs from the other departments.

John Kennedy Color Run

Costs estimated from the police department are \$368. There are no other costs from the other departments.



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2017-27

Event Application #:

Event Application Fee - \$25.00 (non-refundable)

(A separate permit must be issued for each item requested)

Event Sponsor Alzheimer's Association, WNY Chapter

Type of Event Walk

Date of Event Saturday, September 23, 2017

Time of Event (don't include set up time here – just actual event time) 9:00am-12:00pm

Location of Event Premier Genesee Center for Nursing & Rehabilitation

Details of Event (be as specific as possible!) Registration begins at 9:00am followed by raffles, light refreshments, children's games, music by DJ, and a 2 mile Walk with entertainment on the route. All to raise funds for the Alzheimer's Association.

Contact Information:

Primary contact:

Name Lauren Klenosky
Phone # 716-626-0600 work
E-mail address lklenosky@alz.org

Secondary contact:

Lynn Westcott (Primary Contact after 08/17/17)
716-626-0600 work 716-440-4251 cell
lwestcott@alz.org

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: <http://act.alz.org/Batavia>

Will there be alcohol at your event? Yes ☐ No ☒ If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐

Will you be providing alcohol to your group? Yes ☐ No ☐

Will you be selling alcohol to your group? Yes ☐ No ☐ Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☐

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?
Will a bounce house or other air supported structures be erected at event?

Yes ☒ No ☐
Yes ☐ No ☒

Please list size(s) of Tents/Canopies or other temporary structures erected. 1 40'x40' tent; 3 20'x20' tents;
1 10'10' tent

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	

Will street barricades be requested from the City? Yes ☐ No ☒ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☒ How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

**BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED
TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)
In 2016, police officers did help direct Walkers (along with volunteers) as walkers crossed Vine St at E. Main St.

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

EVENT INFORMATION (required):Set up date: Friday, September 22, 2017 Set up time: 9:00amTear down date: Saturday, September 23, 2017 Tear down time: 1:00pm**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**Date: 09/23/17 Start time: 9am registration; 10am walk End time: 11:30am - 12:00pmEstimated crowd size: 800 # of Vendors/Displays 0**WILL THE EVENT INCLUDE:**

Parade: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes ☐ No ☒ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

Name of Company Providing Above Company Contact/Representative () Phone #

Address, Street City Zip Code

Music: Live Group ☐ Recorded/DJ ☒

Biggs Sound & Entertainment Biggs (716) 574-7429
Name of Company Providing Above Company Contact/Representative Phone #

8 Main Street Corfu 14036
Address, Street City Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2 *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:Will electric be needed for the event? Yes ☐ No ☒

What will you be providing electric to? _____

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

The Alzheimer's Association, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the The Alzheimer's Association (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

07/18/17
Date:

Name of Event Sponsor:
Jill Horner Executive Director
Authorized Signature, Title
Jill Horner
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

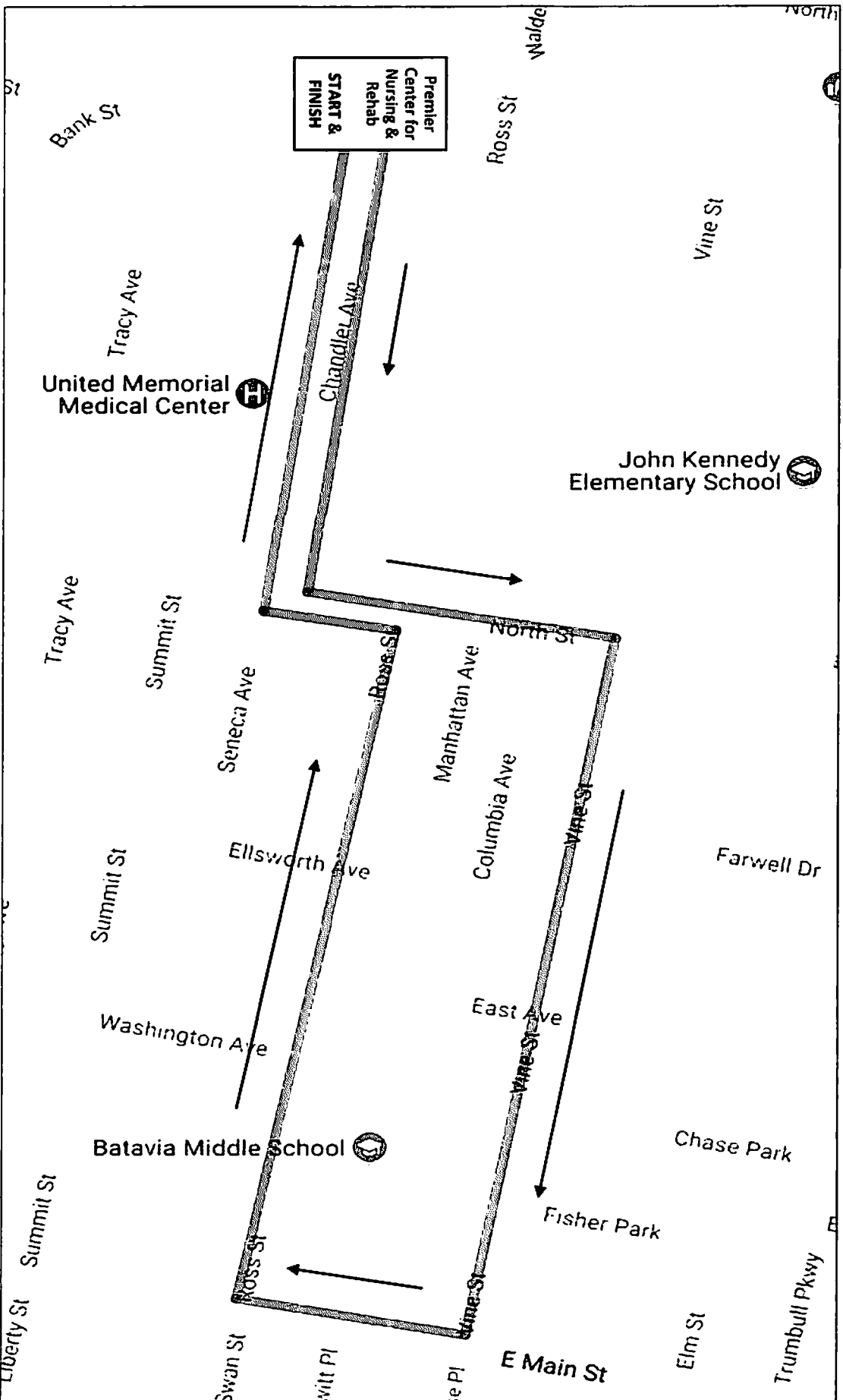
07/14/17
Date:

Lauren Klenosky
Signature of Applicant

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020

2017 Walk to End Alzheimer's Batavia walk route





City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

Event Application #.

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor John Kennedy Intermediate
Type of Event Color Run
Date of Event October 21st, 2017
Time of Event (don't include set up time here - just actual event time) 10:00 am
Location of Event John Kennedy Intermediate
Details of Event (be as specific as possible!) Color Run → 5k fundraiser for school

Contact Information:

Primary contact:

Name Courtney Marsh
Phone # 585-808-6028
E-mail address Cmarsh@bataviacsd.org

Secondary contact:

Name Paul Kesler
Phone # 585-343-2480
E-mail address pkesler@bataviacsd.org

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes ☐ No ☒ * If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐

Will you be providing alcohol to your group? Yes ☐ No ☒

Will you be selling alcohol to your group? Yes ☐ No ☒ Insurance certificate **WILL BE** required with **Liquor Legal**.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):Set up date: October 21st, 2017 Set up time: 8:00 amTear down date: October 21st, 2017 Tear down time: 1:00 pm**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**Date: October 21st, 2017 Start time: 9:00 (Registration) End time: 1:00 pm 10:00 Run startEstimated crowd size: 200-300 # of Vendors/Displays: _____**WILL THE EVENT INCLUDE:**

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes ☒ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

Name of Company Providing Above

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

Music: Live Group ☐ Recorded/DJ ☒

Name of Company Providing Above

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:Will electric be needed for the event? Yes ☐ No ☒

What will you be providing electric to? _____

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

Route of Run

start on Elm street (Bus loop)

Right on East Ave

Left on Ross

Right on Washington

Right on Bank

Right on Vine

Left on Evergreen

Right on N. Spruce

Right on North Street

Right on Elm

2.9 Miles

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?

Yes ☐

No ☒

Will a bounce house or other air supported structures be erected at event?

Yes ☐

No ☒

Please list size(s) of Tents/Canopies or other temporary structures erected.

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☒ No ☐ Reason:

to protect runners

List Street(s) and Cross Street(s) that will be affected:

Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets

Will street barricades be requested from the City? Yes ☒ No ☐ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☒ How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

**BANNERS/ SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED
TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

John Kennedy Intermediate, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the John Kennedy Inter. (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

8/13/17
Date

John Kennedy Intermediate
Name of Event Sponsor

Paul D. Kesler Principal
Authorized Signature, Title

Paul D. Kesler
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

8/15/17
Date

Christine Mader
Signature of Applicant

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**

#86-2017

A RESOLUTION TO APPOINT MEMBERS TO VARIOUS CITY COMMITTEES/ BOARDS

Motion of Councilperson

WHEREAS, certain vacancies exist on various City Committees/Boards.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the following appointments be made:

Community Garden Committee

Carolyn Pratt

December 31, 2021

**Seconded by Councilperson
and on roll call**

#87-2017
A RESOLUTION TO CLOSE OUT CAPITAL PROJECTS

Motion of Councilperson

WHEREAS, the City of Batavia should periodically close capital projects which are completed; and

WHEREAS, projects completed at this time that require official closing are listed as follows:

#0902 Cedar Street Reconstruction
#1509 Grit Pump & Blower
#9207 Landfill
#1506 Washington Avenue Sewer Replacement (Bank to Ross) (Jefferson to Bank) and State Street Sanitary Sewer Siphon Elimination
#1507 Secondary Pond No. 1 Sludge Removal

WHEREAS, the City Council authorizes the City Manager to make the recommended transfers and close out the specified capital projects effective September 11, 2017; and

WHEREAS, in order to close the Cedar Street Reconstruction project we need to transfer \$1,621.65 from the Capital Projects Fund to the General Fund.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the following transfers be made:

\$1,621.65 from 030.9961.0901.0902 Capital Fund Transfers out
 to 001.0001.5031.0000 General Fund Transfers in

Seconded by Councilperson
and on roll call

#88-2017

**A RESOLUTION TO AMEND THE 2017-2018 POLICE DEPARTMENT BUDGET TO
REFLECT THE RECEIPT OF A POLICE TRAFFIC SERVICES GRANT**

Motion of Councilperson

WHEREAS, the City of Batavia Police Department has received a grant in the amount of \$11,374 from the New York State Governor's Traffic Safety Committee to participate in the statewide Police Traffic Services Program. The goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2017-2018 budget effective September 11, 2017 to cover various traffic enforcement details card equipment purchases:

Increase expenditure accounts:

001.3120.0101.1166	\$	11,374.00
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Increase revenue accounts:

001.0001.4389.1166	\$	11,374.00
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**Seconded by Councilperson
and on roll call**

#89-2017

**A RESOLUTION TO AMEND THE 2017-2018 POLICE DEPARTMENT BUDGET TO
REFLECT THE RECEIPT OF A NYS DIVISION OF CRIMINAL JUSTICE SERVICE
GRANT**

Motion of Councilperson

WHEREAS, the City of Batavia Police Department has received a grant in the amount of \$10,000 from the New York State Division of Criminal Justice Services for the purchase of law enforcement equipment; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made.

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2017-2018 budget effective September 11, 2017 to cover a future technology purchase:

Increase expenditure accounts:

001.3120.0201.1167	\$	10,000.00
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Increase revenue accounts:

001.0001.3389.1167	\$	10,000.00
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**Seconded by Councilperson
and on roll call**

#90-2017

A RESOLUTION TO CHANGE USE OF BUDGETED REPLACEMENT SWITCHES

Motion of Councilperson

WHEREAS, the adopted 2017-2018 budget approved the use \$15,000 of funds from the Administrative Equipment Reserve to replace two switches in the City's information technology infrastructure; and

WHEREAS, following further evaluation it was determined that a radio replacement was needed instead of switch replacements due to system failures.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia does hereby transfer an addition \$3,400 from the Administrative Equipment Reserve to cover the additional costs related to replacing a radio; and

BE IT FURTHER RESOLVED, by the City Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment:

Effective September 11, 2017, amend the 2017-18 budget by increasing the following expenditure account:

001.1680.0200.2112	\$3,400.00
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And by increasing the following revenue account:

001.0001.0511.2112	\$3,400.00
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**Seconded by Councilperson
and on roll call**

#91-2017

**A RESOLUTION AUTHORIZING THE ADOPTION OF A PURCHASING MANUAL
FOR THE CITY OF BATAVIA, NEW YORK**

Motion of Councilperson

WHEREAS, General Municipal Law §104-b (4) requires the governing body of every municipality to annually review and adopt a procurement policy for all goods and services; and

WHEREAS, the City Council last adopted its Purchasing Manual on March 14, 2016; and

WHEREAS, comments have been solicited from all Department Heads and Bureau Chief's in the City of Batavia involved in the procurement process; and

WHEREAS, said Purchasing Manual has been reviewed and approved by the City's Attorney.

NOW THEREFORE, BE IT RESOLVED, that the Batavia City Council of the City of Batavia, New York does hereby adopt the following Purchasing Manual effective immediately.

**Seconded by Councilperson
and on roll call**

MOTION TO ENTER EXECUTIVE SESSION

Motion of Councilperson

WHEREAS, Article 7, Section 105(1)(d), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...proposed, pending or current litigation..." and;

WHEREAS, Article 7, Section 105(1)(f), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..."and;

WHEREAS, Article 7, Section 105(1)(h), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof...".

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson
and on roll call**