



**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**City Hall - Council Board Room
One Batavia City Centre
Tuesday, October 9, 2018
7:00 PM**

AGENDA

- I. Call to Order
- II. Invocation – Councilperson Christian
- III. Pledge of Allegiance
- IV. Approval of September 2018 Minutes
- V. Assignment of Agenda Items
- VI. Communications
- VII. Council President Report
 - a. Announcement of the City Council Conference Meeting to be held on Monday, October 22, 2018 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre.
- VIII. City Attorney's Report
- IX. City Manager's Report
- X. Committee Reports
- XI. Public Comments
- XII. Council Responses to Public Comments
- XIII. Unfinished Business
- XIV. New Business
 - #81-2018 A Resolution to Declare Department of Public Works Vehicle and Equipment Surplus for the Purpose of Salvage and Disposal
 - #82-2018 A Resolution to Authorize Continued Additional Compensation

#83-2018 A Resolution to Amend the 2018-2019 Fire Department Budget to Cover the Costs for the Delivery of the New York State External Emergency Medical Services (EMS) Program

#84-2018 A Resolution to Amend the 2018-2019 Fire Department Budget to Reflect the Receipt of a Car Seat Grant, in the Amount of \$1500.00.

XV. Adjournment

#81-2018

**A RESOLUTION TO DECLARE DEPARTMENT OF PUBLIC WORKS VEHICLES
AND EQUIPMENT SURPLUS FOR THE PURPOSE OF SALVAGE AND DISPOSAL**

Motion of Councilperson:

WHEREAS, the Department of Public Works have declared the equipment listed below surplus and as part of the equipment replacement plan; and

WHEREAS, the City of Batavia requires a surplus declaration of property to be made prior to disposal or sale of vehicles and equipment; and

WHEREAS, any revenue received from disposal is to be put into the Department of Public Works equipment reserve fund, fund revenue to be used for approved equipment replacement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Manager is authorized to declare the following as surplus for the purpose of salvage and disposal; and

- 2009 Ford E-250 Van, VIN #1FTNE24W29DA89352

**Seconded by Councilperson
and on roll call**

#82-2018

A RESOLUTION TO AUTHORIZE CONTIUNUED ADDITIONAL COMPENSATION

Motion of Councilperson

WHEREAS, the City Manager submitted his resignation effective January 28, 2018, and a new City Manager will begin October 15, 2018; and

WHEREAS, the Assistant City Manager submitted her resignation effective August 8, 2017 and the position has not yet been filled; and

WHEREAS, Matt Worth, the Director of Public Works has served as Interim City Manager until such time that the incoming City Manager assumes such duties. Matt Worth will continue to be paid a stipend of \$1,000.00 per month (\$500/pay period) in addition to his current salary effective January 13, 2018; and

WHEREAS, James Ficarella, Superintendent of Water and Wastewater and Ray Tourt, Superintendent of Maintenance will be taking on additional duties and responsibilities as a result of the Director of Public Works serving as Interim City Manager. These include, but are not limited to, the management and implementation of a \$2.55 million roadway improvement Transportation Improvement Program (TIP) project, \$1 million sidewalk construction Transportation Advancement Program (TAP) project, Ellicott Trail construction project, \$1.1 million facilities improvement plan and over \$500,000 of additional road resurfacing and sidewalk reconstruction projects, until such time the Director can resume his normal duties; and

WHEREAS, Lisa Neary, Deputy Director of Finance will be taking on additional duties and responsibilities as a result of the City Manager/Chief Fiscal Officer and Assistant City Manager vacancies. These include, but are not limited to, the issuance of \$4.1 million of Bond Anticipation Notes, the issuance of a \$200,000 municipal lease and the implementation of the City's new Enterprise Information Management solution for all software applications, until such time that a permanent City Manager and Assistant City Manager has been appointed; and

WHEREAS, the City Council is of the opinion that it is in the best interest of the City to compensate these employees and recognizes that these employees for an interim period of time will be taking on additional duties and responsibilities; and

WHEREAS, James Ficarella, Ray Tourt and Lisa Neary shall be paid a stipend of \$750.00 per month (\$375/pay period) in addition to their current salary to effective January 13, 2018; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the above stipends shall continue through the pay period ending January 4, 2019 in an effort to provide maximum assistance during the transition period of the new City Manager.

**Seconded by Councilperson
and on roll call**

#83-2018

**A RESOLUTION TO AMEND THE 2018-2019 FIRE DEPARTMENT BUDGET TO
COVER THE COSTS FOR THE DELIVERY OF THE NEW YORK STATE EXTERNAL
EMERGENCY MEDICAL SERVICES (EMS) PROGRAM**

Motion of Councilperson

WHEREAS, the City of Batavia Fire Department has provided Emergency Medical Technician (EMT) Training in the past and endeavors to continue to do so as part of the department's community outreach public training program.

WHEREAS, to properly account for the expenditure for this program, a budget amendment needs to be made.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2018-2019 budgets effective September 24, 2018 to cover associated costs for the delivery of the New York State external Emergency Medical Services (EMS) program:

Increase revenue accounts:

001.0001.2280.3488	\$15,000.00
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Increase expense accounts:

001.3410.0101.3488	\$15,000.00
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**Seconded by Councilperson
and on roll call**

#84-2018

**A RESOLUTION TO AMEND THE 2018-2019 FIRE DEPARTMENT BUDGET TO
REFLECT THE RECEIPT OF A CAR SEAT GRANT, IN THE AMOUNT OF \$1500.00.**

Motion of Councilperson

WHEREAS, the City of Batavia Fire Department has received a grant in the amount of \$ 1,500.00 for Award period October 1, 2018 through September 30, 2019 from the New York State Governor's Traffic Safety Committee related to Car Seat Safety for increased child passenger safety and proper installation training of caregivers in an effort to reduce serious injury and death to children; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2018-2019 budgets effective October 1, 2018 to cover various Car Seat Program details, equipment purchases:

Increase revenue accounts:

001.0001.3389.1174	\$1,500.00
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Increase expense accounts:

001.3410.0201.1174	Equipment	\$1,000.00
001.3410.0401.1174	Supplies	\$ 100.00
001.3410.0435.1174	Training	\$ 400.00

**Seconded by Councilperson
and on roll call**