

# **CITY OF BATAVIA BUSINESS MINUTES OCTOBER 9, 2018**

The regular business meeting of the City Council was held Tuesday, October 9, 2018 at 7:00 PM in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Jankowski presiding.

Present were Council President Jankowski and Councilpersons Pacino, Briggs, McGinnis, Tabelski, Canale, Christian, Viele, and Bialkowski.

Council President Jankowski called the meeting to order at 7:00 PM. Councilperson Christian led the Lord's Prayer and the Pledge of Allegiance.

The minutes from the September 2018 meetings were approved.

The Council President assigned the regular agenda items.

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## **Communications**

None.

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## **Council President's Report**

Council President Jankowski announced the next regular City Council Conference meeting would be held Monday, October 22, 2018 at 7:00 p.m. in the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

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## **City Attorney's Report**

George Van Nest, City Attorney, had nothing specific to report.

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## **City Manager's Report**

Matt Worth, Interim City Manager, explained that the budget process was beginning and 6-month projections were being reviewed. He noted that the auditors would present the

financial statements at the next meeting. Mr. Worth stated that on 10/17 there would be a meet and greet with Marty Mooore, the new City Manager.

Council President Jankowski thanked Mr. Worth and noted that he did a great job as the Interim City Manager. Mr. Worth thanked Council and the staff for their support and noted that having support is the only way it works.

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### **Committee Reports**

Councilperson Pacino noted that there were 27 scarecrows on Main St and the Wine Walk was wonderful.

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### **Public Comments**

None.

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### **Council Responses to Public Comments**

None.

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### **Unfinished Business**

Councilperson Christian noted that she attended the opening of Bells Boyz barbershop and it was wonderful.

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### **#81–2018**

### **A RESOLUTION TO DECLARE DEPARTMENT OF PUBLIC WORKS VEHICLES AND EQUIPMENT SURPLUS FOR THE PURPOSE OF SALVAGE AND DISPOSAL**

#### **Motion of Councilperson Pacino**

**WHEREAS**, the Department of Public Works have declared the equipment listed below surplus and as part of the equipment replacement plan; and

**WHEREAS**, the City of Batavia requires a surplus declaration of property to be made prior to disposal or sale of vehicles and equipment; and

**WHEREAS**, any revenue received from disposal is to be put into the Department of Public Works equipment reserve fund, fund revenue to be used for approved equipment replacement.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Manager is authorized to declare the following as surplus for the purpose of salvage and disposal; and

- 2009 Ford E-250 Van, VIN #1FTNE24W29DA89352

**Seconded by Councilperson Christian and on roll call approved 9-0.**

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**#82-2018**

**A RESOLUTION TO AUTHORIZE CONTIUNUED ADDITIONAL COMPENSATION**

**Motion of Councilperson Bialkowski**

**WHEREAS**, the City Manager submitted his resignation effective January 28, 2018, and a new City Manager will begin October 15, 2018; and

**WHEREAS**, the Assistant City Manager submitted her resignation effective August 8, 2017 and the position has not yet been filled; and

**WHEREAS**, Matt Worth, the Director of Public Works has served as Interim City Manager until such time that the incoming City Manager assumes such duties. Matt Worth will continue to be paid a stipend of \$1,000.00 per month (\$500/pay period) in addition to his current salary effective January 13, 2018; and

**WHEREAS**, James Ficarella, Superintendent of Water and Wastewater and Ray Tourt, Superintendent of Maintenance will be taking on additional duties and responsibilities as a result of the Director of Public Works serving as Interim City Manager. These include, but are not limited to, the management and implementation of a \$2.55 million roadway improvement Transportation Improvement Program (TIP) project, \$1 million sidewalk construction Transportation Advancement Program (TAP) project, Ellicott Trail construction project, \$1.1 million facilities improvement plan and over \$500,000 of additional road resurfacing and sidewalk reconstruction projects, until such time the Director can resume his normal duties; and

**WHEREAS**, Lisa Neary, Deputy Director of Finance will be taking on additional duties and responsibilities as a result of the City Manager/Chief Fiscal Officer and Assistant City Manager vacancies. These include, but are not limited to, the issuance of \$4.1 million of Bond Anticipation Notes, the issuance of a \$200,000 municipal lease and the implementation of the City's new Enterprise Information Management solution for all software applications, until such time that a permanent City Manager and Assistant City Manager has been appointed; and

**WHEREAS**, the City Council is of the opinion that it is in the best interest of the City to compensate these employees and recognizes that these employees for an interim period of time

will be taking on additional duties and responsibilities; and

**WHEREAS**, James Ficarella, Ray Tourt and Lisa Neary shall be paid a stipend of \$750.00 per month (\$375/pay period) in addition to their current salary to effective January 13, 2018; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the above stipends shall continue through the pay period ending January 4, 2019 in an effort to provide maximum assistance during the transition period of the new City Manager.

**Seconded by Councilperson Briggs and on roll call approved 8-1. Councilperson Christian voted no.**

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#### **#83-2018**

### **A RESOLUTION TO AMEND THE 2018-2019 FIRE DEPARTMENT BUDGET TO COVER THE COSTS FOR THE DELIVERY OF THE NEW YORK STATE EXTERNAL EMERGENCY MEDICAL SERVICES (EMS) PROGRAM**

#### **Motion of Councilperson Tabelski**

**WHEREAS**, the City of Batavia Fire Department has provided Emergency Medical Technician (EMT) Training in the past and endeavors to continue to do so as part of the department's community outreach public training program.

**WHEREAS**, to properly account for the expenditure for this program, a budget amendment needs to be made.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2018-2019 budgets effective September 24, 2018 to cover associated costs for the delivery of the New York State external Emergency Medical Services (EMS) program:

Increase revenue accounts:

001.0001.2280.3488	\$15,000.00
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Increase expense accounts:

001.3410.0101.3488	\$15,000.00
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**Seconded by Councilperson Vile and on roll call approved 9-0.**

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**#84-2018**

**A RESOLUTION TO AMEND THE 2018-2019 FIRE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A CAR SEAT GRANT, IN THE AMOUNT OF \$1500.00.**

**Motion of Councilperson Briggs**

**WHEREAS**, the City of Batavia Fire Department has received a grant in the amount of \$ 1,500.00 for Award period October 1, 2018 through September 30, 2019 from the New York State Governor's Traffic Safety Committee related to Car Seat Safety for increased child passenger safety and proper installation training of caregivers in an effort to reduce serious injury and death to children; and

**WHEREAS**, to properly account for the expenditure of this money, a budget amendment needs to be made; and

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2018-2019 budgets effective October 1, 2018 to cover various Car Seat Program details, equipment purchases:

Increase revenue accounts:

001.0001.3389.1174	\$1,500.00
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Increase expense accounts:

001.3410.0201.1174	Equipment	\$1,000.00
001.3410.0401.1174	Supplies	\$ 100.00
001.3410.0435.1174	Training	\$ 400.00

**Seconded by Councilperson McGinnis and on roll call approved 9-0.**

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**Meeting adjourned at 7:07 PM.**

**Respectfully submitted,**

**Heidi J. Parker  
Clerk-Treasurer**