

# **CITY OF BATAVIA – CONFERENCE MINUTES**

## **MONDAY, FEBRUARY 26, 2018**

Present were Council President Jankowski and Councilpersons Canale, Bialkowski, Viele, Briggs, Pacino, McGinnis, Christian and Tabelski.

### **Call to Order**

Council President Jankowski called the meeting to order at 7:00 PM. Councilperson Viele led the Invocation and the Pledge of Allegiance.

### **Public Comments**

Stan Kaus, 184 Oak St, noted that he was the coach of the 12 and under Stingers softball and has been involved with Batavia girls' summer league softball for 23 years. He noted they established a 501(c)(3) last year to help run the leagues and expressed their desire to provide opportunity for girls 8-16 to play softball. He noted they have several teams of varying ages and they play at Lions field. He noted that the City does a good job with the grass and other items but they need help with the field noting that regular dirt doesn't work. Mr. Kaus heard that there was funding available for the fields and he just said thank you, thank you, thank you. He asked that Council think of the little kids when thinking about funding.

Mike Jamil, 108 Otis St, wanted Council to see the faces of the people that play softball in Batavia and spend their money here so he had brought in a lot of players to the meeting that evening. Mr. Jamil noted that the City is still working on the lights and everyone is helping everyone.

Aaron Osterman, 7 Gulf Rd, Wyoming, noted that he was speaking on behalf of his fellow softball players. He noted that with Kibbe field in its current state, rain can cause a lot of hazards and Mr. Jamil puts in a lot of work by himself. He noted that he and others come back to Batavia for games and they and their fans spend their money in Batavia. He noted that he is here three nights a week, there are no fights and it's just socializing and exercising. He was happy to hear of the investment in the softball fields by the City and thanked them for allowing him to speak for his fellow players.

Andrew Ernst, 8315 Bank St Rd, was also speaking on behalf of the softball league and noted that he began playing softball when he was kid. He coached as a way to stay in touch with baseball but it wasn't the same as playing so he got into softball but in other towns so spending his money elsewhere. He noted that he is happy to be playing in Batavia now, the people are great but the fields are not safe. He has witnessed Mr. Jamil trying to make the fields playable and aware of the City's efforts to upgrade them and will appreciate whatever the City can do. He said he could only imagine how this will grow with the City's support.

## **Council Response to Public Comments**

Councilperson Christian noted that she was glad the City was going to do something to help. Council President Jankowski noted that the City was able to fund the project with current year budget funds and will get the fields in good shape. He also noted that the part of the comprehensive plan which addresses the parks may be moved up to be discussed sooner than originally planned. Councilperson Viele asked about the fences and Mr. Worth noted that nothing is planned yet and they would have to consider all aspects before moving forward with that. Councilperson Pacino noted that she was delighted that so many people were using the parks.

## **Communications**

Care-A-Van requested to hold cookouts on Thursdays from June 7 – August 30 from 5:00 – 8:00pm in Austin Park. Council approved.

TVFCU submitted an application for their 3<sup>rd</sup> annual 5K Run on Sunday, May 6<sup>th</sup> from 9:00 – 11:00am starting and ending at the credit union drive through. Council approved.

Kiwanis Club requested to hold the 11<sup>th</sup> annual Easter Egg Hunt on Saturday, March 31<sup>st</sup> at 9:00am in Centennial Park. Council approved.

GLOW YMCA is looking to host the GLOW Corporate Cup on Thursday, August 2<sup>nd</sup> at 6:00pm in Centennial Park with corporate teams from the GLOW region raising funds for the YMCA. Council approved.

Batavia Concert Band submitted an application for their 2018 Summer Concert Series on Wednesdays from June 27 – August 8 (excluding July 4<sup>th</sup>) in Centennial Park at 7:00pm. Council approved.

Living Waters requested to hold a community outreach on Sunday, July 22<sup>nd</sup> from 12:00 – 5:00pm in Austin Park. Council approved.

## **Council President's Report**

Council President Jankowski announced the next regular City Council Business meeting to be held on Monday, March 12, 2018 at 7:00pm at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

Councilperson Pacino presented a proclamation to the local spelling bee champions who would be competing in the Regional Scripps spelling bee on March 9<sup>th</sup> and 10<sup>th</sup>. It's for 6<sup>th</sup> through 8<sup>th</sup> graders around the region and the winner will move on to the National Spelling Bee in Washington, D.C. The City proclaims that on March 9<sup>th</sup> and 10<sup>th</sup> Batavia will be BEEtavia. The Daily News is a co-sponsor of the Western New York Regional Scripps Spelling Bee.

## **Public Hearing**

### **A – Public Hearing to Introduce 2018/2019 Budget Ordinance**

Motion to open hearing by Councilperson Viele, seconded by Councilperson McGinnis and on roll call approved 9-0.

John Roach, 116 Grandview Terr, noted that the city manager and assistant city manager personnel services lines were fully funded for the year and wondered if there were any plans for the unspent salary since the positions wouldn't be in place for a full year.

Motion to close public hearing by Councilperson Christian, seconded by Councilperson Viele and on roll call approved 9-0.

### **B – Public Hearing to Propose a Local Law No. 1 of the year 2018/19 Amending Section 184-41 (A), (B), (C), and (O) of the Batavia Municipal Code to Establish New Water Rates, Meter Fees and a Capital Improvement Fee**

Motion to open hearing by Councilperson McGinnis, seconded by Councilperson Tabelski and on roll call approved 9-0.

There were no speakers.

Motion to close public hearing by Councilperson McGinnis, seconded by Councilperson Viele and on roll call approved 9-0.

### **C – Public Hearing to Propose a Local Law No. 2 of the year 2018/19 Amending Section 66 City-owned Property of the Batavia Municipal Code**

Motion to open hearing by Councilperson Christian, seconded by Councilperson Viele and on roll call approved 9-0.

There were no speakers.

Motion to close public hearing by Councilperson Viele, seconded by Councilperson McGinnis and on roll call approved 9-0.

### **D – Public Hearing to Propose a Local Law No. 3 of the Year 2018 Entitled Amending the Business Improvement District Plan**

Motion to open hearing by Councilperson Pacino, seconded by Councilperson McGinnis and on roll call approved 9-0.

There were no speakers.

Motion to close public hearing by Councilperson Christian, seconded by Councilperson Viele and on roll call approved 9-0.

Council agreed to move all public hearing items forward to the next business meeting. There was a vote to move public hearing D forward and on roll call approved 8-1. Councilperson Bialkowski abstained.

### **Year-End Close Out Resolutions**

Council agreed to move each of the resolutions forward to the next business meeting for approval. The resolutions included purchasing manual, strategic plan, investment policy, parking permits, accrued liability reserve, capital improvement plans, and capital projects.

### **Creation of City Centre Operations and Maintenance Positions**

Councilperson Christian asked what the building maintenance position would pay. Mr. Worth noted that the pay was part of the union position and would be approximately \$14-\$18/hr plus benefits. He noted that the intent was to have four part-time positions. Councilperson Christian asked for what those total costs were expected to be. Council agreed to move the item to the next business agenda.

### **Authorization of Purchase of CAT Loader with Plow and Wing**

Lisa Neary, Deputy Director of Finance, noted that the price would be less than expected and the resolution was to authorize the lease and financing of the purchase. Council agreed to move the item forward.

### **Bond – Street Improvements, Sidewalk Improvements, Software System**

Mrs. Neary noted that the funding would probably start as a BAN and possibly end up as a bond as they were for TIP, Healthy Schools project and ERP. She noted that part of the TIP and school projects were reimbursable by the Federal Government so they would be paid back quickly but may have to bond the ERP portion of the borrowings. Council agreed to move the items forward.

### **Water and Wastewater Fund Debt Service Reserves**

Mrs. Neary noted that more was borrowed than the project ended up costing and thus the City was required to put the money into a reserve. This resolution would set up that fund. Council agreed to move the item forward.

### **Chemical Bids**

Jim Ficarella, Superintendent of Water and Wastewater, noted that bids were issued on February 1<sup>st</sup>, returned bids were opened on February 23<sup>rd</sup>, and they were in line with last year. Council agreed to move the item forward.

### **Inter-Municipal Agreement With Genesee County**

Jocelyn Sikorski, Youth Bureau Executive Director, noted that this was a renewal through 2021 of an agreement the City has had with the County since 2011. Council agreed to move the item forward.

### **Youth Board By-Laws Revision and Amend Batavia Youth Board By-Laws**

Mrs. Sikorski noted that there were some amendments that were recommended to the Youth Board by-laws. Council agreed to move the item forward.

### **Agreement with CSX to Close-out Access Permission**

Mr. Worth noted that there was a derailment about 1-year ago and the railroad requested access through the sewer plant to clean up the derailment. They stated that they would restore the grounds around the plant that they used to original or better condition. They offered a total of \$16,100 to help fix the road back to its original condition and the staff felt that was sufficient to cover the repairs. Council agreed to move the item forward.

### **Agreement with Verizon Wireless to Amend Lease Agreement**

Mr. Worth noted that the City has had an agreement with Verizon since the mid 1990's and anytime there was a change, Verizon amended the lease to reflect the changes. They are updating antennae so this is an amended agreement reflecting that update. Council agreed to move the item forward.

### **City of Batavia Pipelining 2018**

Ray Tourt, Superintendent of Maintenance, noted that bids for pipelining should be opened on March 5<sup>th</sup> and would make a recommendation by the next business meeting. Council agreed to move the item forward.

### **Removal and Trimming of City Trees 2018**

Mr. Tourt noted that there were four bidders for removal and trimming of trees, one was disqualified and Tree Doctor was the lowest bidder. Council agreed to move the item forward.

### **Authorizing Appointment of Search Services for Recruitment of City Manager**

Councilperson Tabelski noted that the City issued an RFP for a search service and the committee, consisting of Councilperson Bialkowski, Council President Jankowski, Dawn Fairbanks, and himself, reviewed seven proposals. Three were met with and references checked. He noted that the committee unanimously selected Novak Consulting from Ohio as their choice for search service. He explained that it would probably be a 3-4 month process. Councilperson Bialkowski noted that Ms. Fairbanks did a great job and they all read through a lot of paperwork to make their decision. Council President Jankowski stated that the firm would provide the top three from all the applicants to Council and noted that

funds from the city manager and assistant city manager salary lines would be used to fund the service. Councilperson Canale asked if the cost included everything and Council President Jankowski noted that it was a maximum amount. Council agreed to move the item to the special business meeting immediately following this conference meeting.

\* \* \*

Councilperson Christian noted that on March 10<sup>th</sup> at 10:30am at 400 Towers, Nate Varland would be holding a meeting for the 1<sup>st</sup> and 6<sup>th</sup> wards.

**Conference Meeting adjourned at 8:19 PM.**

**Respectfully submitted,**

**Heidi J. Parker  
Clerk-Treasurer**