

**HISTORIC PRESERVATION
COMMISSION**

Wednesday, May 23, 2018

5:00 pm

Council Boardroom

City Hall, One Batavia City Centre, Batavia NY

AGENDA

- I. Call to Order**
- II. Approval of Previous Meeting Minutes – April 2018**
- III. Public Hearings: none**
- IV. Communications Sent and Received:**
 - A. Letter from NYS Historic Preservation (see attached)**
 - B. Matt's letter to the Commission (see attached)**
 - C. Historical District Signs (attached letter to sign companies)**
- V. Old Business: none**
- VI. New Business:**
 - A. Voting of Chair & Vice Chair**
 - B. Say goodbye to Paul & Ellen Schulte**
- VII. Adjournment:**

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday April 25, 2018

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Caroline Hosek, Paul Schulte, and Ellen Schulte*
Members Absent: Connie Boyd, Henry Emmans
Others Present: Meg Chilano – Recording Secretary, Jim Ficarella – Acting Director of Public Works

I. Call to order:

The meeting was opened at 5:05 pm by Chairman Paul Schulte.

II. Approval of minutes

Motion by: Sharon Burkel

Motion was made to approve the meeting minutes for March 28, 2018 as written.

Seconded by: Ellen Schulte

Vote for: 4

Abstained: 0

Vote against: 0

III. Public Hearings:

12-16 Ellicott Street – Rancho Viejo signs. The applicant was not present so the Historic Preservation Commission (HPC) elected to take no action on the proposal.

IV. Communications Sent and Received: Redfield Parkway Pillars – Historical Designation.

The HPC received a memo from Interim City Manager Matt Worth regarding designation of the pillars. (See attached.) According to City Attorney George Van Nest, the major portion of the pillars is located in the public Right of Way (ROW); therefore, the pillars are not eligible for historical designation.

Upon discussion, the HPC decided to request that Mr. Van Nest appear before the commission to clarify the matter. It was also decided that Mr. Schulte would speak to Assemblyman Stephen Hawley for the purpose of asking him to intercede at the State level.

V. Old Business: none

VI. New Business: none

VII. Adjournment

Motion by: Caroline Hosek

Motion was made to adjourn the meeting at 5:16 pm.

Seconded by: Ellen Schulte

Vote for: 4

Vote against: 0

Meg Chilano
Recording Secretary



New York State Office of Parks, Recreation and Historic Preservation

Division for Historic Preservation
P.O. Box 189, Waterford, New York 12188-0189
518-237-8643

Andrew M. Cuomo
Governor

Rose Harvey
Commissioner

April 23, 2018

Ms. Janice Smith
City of Batavia
1 Batavia City Center
Batavia, NY 14020

Dear Ms. Smith,

At the request of Paul Schulte, I am sending a copy of our initial application package for the State and National Registers of Historic Places. Mr. Schule indicated that the Batavia Historic Preservation Commission was interested in nominating the pillars at Redfield Parkway. He asked me to send this information to your attention, and he would get it from you.

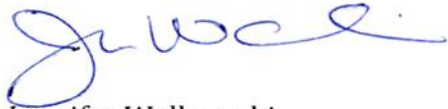
As part of this initial application, you will need to gather some preliminary information on the history and significance of these pillars. Who constructed them and when, for what purpose, was a stone mason involved, how have they been moved or changed over the years, etc. If they were associated with some larger streetscape or subdivision development, information about that should be provided as well. A site plan would also be helpful here. I will also need photographs showing the setting and location of these pillars, along with several photos of each one. As I mentioned over the phone, we must have the consent of all owners involved in order to nominate these resources to the State and National Registers.

That information along with this initial application and signed statements from the property owners can be returned to me. Once I receive the information, I may follow up with some questions or need some additional information. If I can determine that these pillars appear eligible for the State and National Registers, then you will need to prepare a nomination. Nominations draw on the information from the preliminary application, and describe the history and significance of the resource in greater detail. Sample nominations can be found on our website, here: <https://parks.ny.gov/shpo/national-register/nominations.aspx>.

Please note that we currently have a backlog of nominations. While I can review the eligibility relatively quickly, it takes generally 8-12 months, if not longer, to prepare the nomination and usher it through the review and nomination process. This process can be somewhat expedited if the nomination is prepared by an experienced consultant, familiar with our requirements, format, and jargon. But this is not a process that happens overnight.

If you have any questions, please don't hesitate to contact me at (518) 268-2137 or jennifer.walkowski@parks.ny.gov.

Regards,



Jennifer Walkowski
Historic Preservation Specialist
National Register Unit – Western NY Region



**New York State Office of Parks,
Recreation and Historic Preservation**

Andrew M. Cuomo
Governor

Rose Harvey
Commissioner

To: Owners of Historic Properties and Nomination Sponsors
From: Michael F. Lynch, P.E., AIA, Director, Division for Historic Preservation

Thank you for your recent inquiry concerning the State and National Registers of Historic Places program in New York State, administered by the Field Services Bureau of the Office of Parks, Recreation and Historic Preservation (OPRHP), also known as the State Historic Preservation Office (SHPO). Established by the National Historic Preservation Act of 1966, the National Register of Historic Places is the official list of historic properties that have been recognized as significant in American history, architecture, archaeology, engineering, or culture. The Field Services Bureau also coordinates the parallel State Register program.

New York State continues to be a leader in the National Register program, with more than 5,000 listings, including approximately 90,000 properties.

The enclosed packet contains background information and application materials that must be completed in order to begin the nomination process. These include:

- Frequently Asked Questions About the State and National Registers of Historic Places
- "Where Do I Go From Here?" – The Nomination Process for the State and National Registers of Historic Places
- Application for State and National Register Nomination
- Historic Resource Inventory Form
- Statement of Owner Support

For more information about the National Register Program, contact our office or visit our website at www.nysparks.com/shpo and select the "National Register" link. You can find out who your National Register representative is by visiting our website and selecting the "Contact" link or by calling 518-237-8643.

The State and National Registers of Historic Places are important tools for community planning efforts. In addition to being an honor, listing a community's rich collection of historic and cultural resources has the potential to help advance a variety of community development and enhancement goals. We look forward to working with you in preserving New York State's historic and cultural resources.



DIVISION FOR HISTORIC PRESERVATION STATE AND NATIONAL REGISTERS OF HISTORIC PLACES PROGRAM

Frequently Asked Questions about the State and National Registers of Historic Places in New York State

What are the State and National Registers of Historic Places? The State and National Registers are the official lists of properties significant in history, architecture, engineering, landscape design, archeology, and culture. Properties may be significant in local, state and/or national contexts. More than 120,000 properties in New York have received this prestigious recognition.

What qualifies a property for listing on the registers? The registers recognize all aspects of New York's diverse history and culture. Eligible properties must represent a significant historic theme (e.g., architecture, agriculture, industry, transportation) and they must be intact enough to illustrate their association with that theme. Properties must usually be more than 50 years of age to be considered for listing.

What are the benefits of being listed on the registers? The State and National Registers are a recognized and visible component of public and private planning. The registers promote heritage tourism, economic development and appreciation of historic resources. Benefits include:

- Official recognition that a property is significant to the nation, the state, or the local community.
- Eligibility to apply for the state homeowner tax credit and/or the state and federal commercial historic rehabilitation tax credits.
- Eligibility (not-for-profit organizations and municipalities only) to apply for New York State historic preservation grants. Other grants, also requiring listing, may be available through other public and private sources.
- Properties that meet the criteria for registers listing receive a measure of protection from state and federal undertakings regardless of their listing status. State and federal agencies must consult with the SHPO to avoid, minimize, or mitigate adverse effects to listed or eligible properties.

Will State and National Registers listing restrict the use of a property? If you are not using *federal or state funds* to complete your project (e.g. a grant or tax credit, CD funds, a Main Street Grant) and you do not require a *state or federal permit* to undertake it (e.g. DEC permit), you are free to remodel, alter, paint, manage, subdivide, sell, or even demolish a National or State Register listed property (as long as you comply with local zoning). If state or federal funds are used or if a state or federal permit is required, proposed alterations may be reviewed by SHPO staff if the property is either listed or determined eligible for listing.

What kinds of properties can be included in the registers? Buildings and structures such as residences, churches, commercial buildings and bridges; sites such as cemeteries, landscapes and archaeological sites; districts, including groups of buildings, structures or sites that are significant as a whole, such as farmsteads, residential neighborhoods, industrial complexes and cultural landscapes; and objects, such as fountains and monuments.

What is a historic district? A historic district is a group of buildings, structures, and sites that are significant for their historical and physical relationships to each other. Properties in districts are not usually significant individually but gain meaning from their proximity and association with each other. A district may include any number of properties.

What is the process for listing a property on the registers? To begin, an application must be submitted to the State Historic Preservation Office (SHPO) for evaluation. If the property is determined eligible for listing, the nomination sponsor is responsible for providing documentation that describes the property's setting and physical characteristics, documents its history, conveys its significance in terms of its historic context, and demonstrates how it meets the register criteria. The New York State Board for Historic Preservation reviews completed nominations. If the board recommends the nomination, the New York State Historic Preservation Officer (Commissioner of the Office of Parks, Recreation and Historic Preservation) lists the property on the State Register and forwards it to the National Park Service for review and listing on the National Register.

Can an owner object to having his or her property listed on the registers? Yes. Private property owners may object to National Register listing. If the property has *one owner*, that owner's objection will prevent the listing. If the property has *multiple owners*, the *majority* of the owners must object in order to prevent listing. For properties with multiple owners, such as districts, objections only count toward the listing of the district as a whole. No one owner can exempt himself or herself from listing in a district by means of an objection. Although the State Register does not recognize owner objections, it is the policy of the SHPO to avoid listings with significant objections and to work with nomination sponsors and communities to provide information and education about the registers program.

How long does it take to get a property listed? The length of time required for the preparation and review of an individual nomination is typically six to twelve months, depending on the quality of the application and staff workloads. Historic districts generally require at least a year to account for their greater complexity and the additional need for public comment.

How do the State and National Registers differ from local landmark designation? State and National Registers listing should not be confused with local landmark designation. Many communities have enacted local landmark ordinances that establish commissions with the authority to review proposed work on locally designated properties. These commissions are established and operated independently from the State and National Registers, which do not regulate the actions of private property owners unless state or federal funds are used or a state or federal permit is required. National Register listing does not automatically lead to local landmark designation, and local districts often differ from those listed on the registers.

Must owners of listed buildings open their buildings to the public? No. There is absolutely no requirement to open register-listed properties to the public.

Will a property owner be able to leave his property to his children or anyone else he/she wishes? Yes. Listing on the registers in no way affects the transfer of property from one owner to another.

Will listing on the State and National Registers, either individually or in a historic district, affect local property taxes or zoning? No. Listing has no direct bearing on any of these local actions.

How can an owner get a State and National Registers plaque to display on his or her building? Although the SHPO does not provide plaques, a list of manufacturers is available upon request.

How does listing protect a building and its surroundings? The registers are a valuable tool in the planning of publicly funded, licensed or permitted projects. Government agencies are responsible for avoiding or reducing the effects of projects on properties that are eligible for or listed on the registers. Listing raises awareness of the significance of properties, helping to ensure that preservation issues are considered early and effectively in the planning process.

Where can I find out more about the State and National Registers? Contact the Division for Historic Preservation at (518) 237-8643, visit our website at www.nysparks.state.ny.us/shpo/register/index.htm or see the National Park Service website at www.nps.gov/history/nr/.

09/14



NATIONAL REGISTER OF HISTORIC PLACES

RECOGNIZING AND DOCUMENTING NEW YORK STATE'S DIVERSE HERITAGE

HISTORIC PROPERTIES ARE TANGIBLE LINKS WITH THE PAST THAT PROVIDE A SENSE OF IDENTITY & INSPIRE PRIDE IN OUR HERITAGE. NEW YORK IS A LEADER IN THE NATIONAL REGISTER PROGRAM, WITH MORE THAN 6,000 LISTINGS, INCLUDING APPROXIMATELY 120,000 PROPERTIES.

What is the National Register of Historic Places?

Established by the National Historic Preservation Act of 1966, the National Register of Historic Places is the official list of historic properties that have been recognized as significant in American history, architecture, archaeology, engineering, or culture. The Division for Historic Preservation in the Office of Parks, Recreation and Historic Preservation coordinates the National Register program in New York State, as well as the parallel State Register program.

What qualifies a property for listing on the National Register?

There are five categories of historic properties that are eligible for listing on the National Register: buildings, sites, structures, objects, and districts.

Buildings are houses, churches, barns, railroad stations, theaters, schools, and factories.

Sites range from designed landscapes, such as parks and cemeteries, to archaeological sites.

Structures are bridges, fire towers, roadways, and ships.

Objects are often artistic in nature and can include outdoor sculptures, monuments, and fountains.

Districts are groupings of resources, such as residential neighborhoods, commercial areas, and industrial complexes, that are linked by shared associations.

In order to qualify for listing, properties must meet at least one of the following criteria:

- associated with events that have made a significant contribution to our history,
- associated with persons significant in our past,
- clearly illustrate an architectural style, period, type, or method of construction,
- yield information important in prehistory or history (archaeological sites).

In general, properties must retain sufficient integrity to illustrate their significance. Qualities of integrity include location, design, setting, materials, workmanship, feeling, and association. Properties less than 50 years old are not usually considered eligible for National Register listing.

What are the benefits of listing?

The National Register is a recognized and visible component of land-use planning and promotes heritage tourism, economic development, and appreciation of historic resources. Benefits include:

Recognition

- Listing honors the property by recognizing its importance to its community, the state, or the nation.
- Listing raises the community's awareness and pride in its past.

Economic Incentives

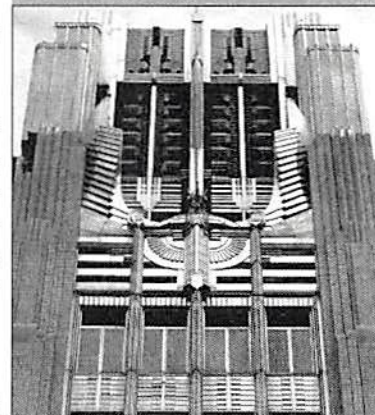
- Owners of historic *commercial* properties (e.g. office, industrial, rental residential) listed on the National Register may qualify for a preservation tax credit.



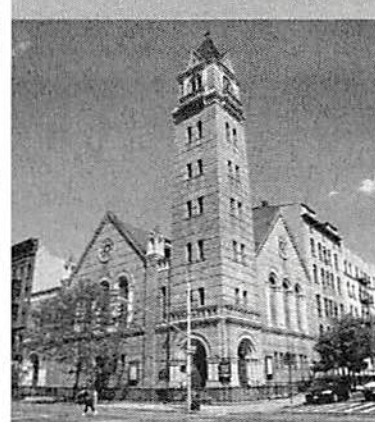
Great Camp Sagamore, Raquette Lake



Central Troy Historic District, Troy



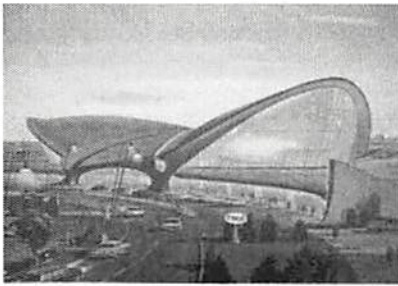
Niagara Mohawk Building, Syracuse



West End Presbyterian Church, Manhattan



DIVISION FOR HISTORIC PRESERVATION
OFFICE OF PARKS, RECREATION AND HISTORIC PRESERVATION
WWW.NYSPARKS.COM/SHPO ♦ 518.237.8643



Trans World Airlines Flight Center, Queens



Little Falls Historic District, Herkimer County



Montauk Lighthouse, Suffolk County



Lil's Diner, Albany

The Tax Reform Act of 1986 allows a 20 percent federal tax credit for the substantial rehabilitation of income-producing historic properties. The work performed must meet federal preservation standards. **NYS legislation also provides an additional state tax credit for Income-Producing properties and for rehabilitating Owner-Occupied homes in eligible census tracts.**

- National Register listing is often a prerequisite for historic preservation grants and loans available through not-for-profit organizations, private foundations and government agencies.
- Not-for-profit organizations and municipalities that own registered properties are qualified to apply for New York State historic preservation matching grants.

Protection

- Properties listed on the National Register or determined eligible for listing receive protection and consideration in the planning of projects that involve state or federal funding, permits or licenses. State and federal agencies must consult with the Division for Historic Preservation staff to avoid, minimize or mitigate adverse project effects.
- In New York State, the State Environmental Quality Review Act (SEQRA) provides additional protection to listed properties.

Are there any restrictions?

Listing on the National Register does not interfere with a private property owner's right to remodel, alter, manage, use, sell, or even demolish a property. If state or federal funding is used or a project requires a state or federal permit, project developers are required to consult with division staff regarding the plans. The consultation process considers how historic resources may be impacted and whether there are alternative plans that will bring about the desired results. National Register listing does not provide absolute protection against any change to

a property.

National Register listing should not be confused with local landmark designation, which is enacted by local governments and provides additional protection for historic properties. National Register designation does not regulate the actions of private property owners unless they receive funds or need permits from state or federal government agencies.

What is the process for listing properties?

1. Sponsor contacts the Division for Historic Preservation National Register staff for application and guidance;
2. Property is evaluated by National Register staff for eligibility; If property is eligible, the sponsor prepares required nomination materials (description, history, photos, and maps) under guidance of National Register staff.
3. Nomination is reviewed by the New York State Board for Historic Preservation. The board's recommendation is forwarded for approval to the State Historic Preservation Officer, who is the OPRHP Commissioner.
4. If approved, property is listed on State Register and forwarded to the National Park Service for approval and listing on the National Register.

For more information

The National Register website has detailed guidelines on criteria, how to prepare nominations, etc.:

www.nps.gov/history/nr/

National Park Service has online publications on preservation topics, including technical issues:

www.nps.gov/history/hps/tps/

National Register Unit
Division for Historic Preservation
NYS Office of Parks, Recreation
& Historic Preservation
Peebles Island, P.O. Box 189
Waterford, NY 12188-0189
518.237.8643
www.nysparks.com/shpo

An Equal Opportunity/Affirmative Action Agency This material has been financed in part with Federal funds from the National Park Service, Department of the Interior. However, the contents and opinions do not necessarily reflect the views or policies of the Department of the Interior. This project has been administered by the Field Services Bureau, Division for Historic Preservation, New York State Office of Parks, Recreation and Historic Preservation. This bureau receives Federal funds from the National Park Service, Department of the Interior. Regulations of the U.S. Department of the Interior strictly prohibit unlawful discrimination in departmental Federally Assisted Programs on the basis of race, color, national origin, age, or handicap. Any person who believes he or she has been discriminated against in any program, activity, or facility operated by a recipient of Federal assistance should write to: Director, Equal Opportunity Program, U.S. Department of the Interior, National Park Service, P.O. Box 37127, Washington, D.C. 20012-7127.



FIELD SERVICES BUREAU • DIVISION FOR HISTORIC PRESERVATION
STATE AND NATIONAL REGISTERS OF HISTORIC PLACES PROGRAM

Where Do I Go From Here?

The Nomination Process for the New York State and National Registers of Historic Places

Preparing a State and National Registers nomination is a cooperative effort between the sponsor -- most often the owner of the property -- and the Office of Parks, Recreation and Historic Preservation in its federally designated role as the State Historic Preservation Office (SHPO).

On request, SHPO will send a packet containing information about the State and National Registers and an application for assistance in preparing and processing the nomination. Completed applications will be reviewed by the SHPO staff assigned to your county.

With sufficient documentation, SHPO staff will make a preliminary determination of eligibility based on the State and National Registers criteria and will inform the sponsor either that SHPO supports the nomination or that the property does not appear eligible.

SHPO staff will usually request a site visit to gather additional information and to take photographs needed for review and for archival documentation. A site visit may also be needed to evaluate the property for State and National Registers eligibility.

The project sponsor and SHPO staff will gather any additional documentation needed and prepare a draft nomination for review by the State Board for Historic Preservation, also known as the State Review Board or SRB.

The level of participation by the project sponsor will vary based on the type and scale of the proposal, the resources available to the sponsor and the SHPO staff work load. Most often, a sponsor will provide a draft nomination form, background material and accompanying documentation that may be assembled and edited by SHPO staff. Some sponsors may be able to prepare nomination documents nearly ready for SRB review. Proposals for large or complex properties or for unusual property types may warrant the assistance of a preservation consultant in drafting the nomination. Sponsors should, at the least, be prepared to provide additional documentation and clarification during the preparation and review process, as questions arise.

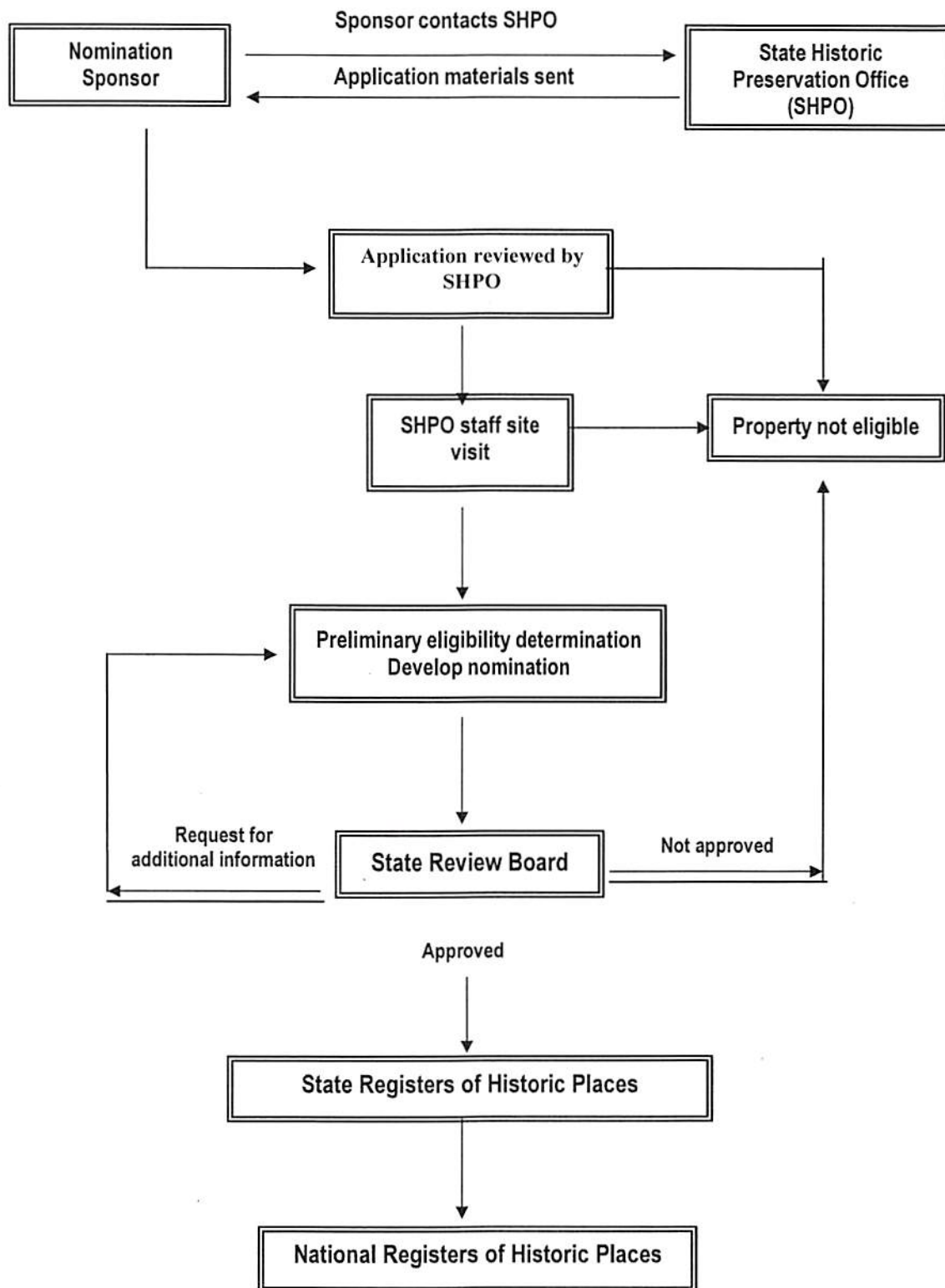
The State Review Board meets quarterly to view presentations of each nominated property by SHPO staff. Approval by the SRB is a recommendation to the Commissioner of Parks, Recreation & Historic Preservation to list the property on the State Registers of Historic Places and to forward the nomination to the National Park Service (NPS) for listing on the National Registers of Historic Places.

The sponsor will be informed by letter that the nomination has been forwarded to the NPS and that the property has been listed on the State Register of Historic Places. A second notification will be mailed when we are informed that the property has been listed on the National Register of Historic Places.

The sponsor should expect the State and National Registers listing process to take 6-12 months, depending on staff schedules, sponsor participation and the completeness of the documentation provided. Complex nominations, such as for historic districts, multiple resources or unusual property types, will take longer.

Please call (518) 237-8643 for the State and National Registers representative for your area

STATE AND NATIONAL REGISTER OF HISTORIC PLACES PROCESS





FIELD SERVICES BUREAU • DIVISION FOR HISTORIC PRESERVATION
STATE AND NATIONAL REGISTERS OF HISTORIC PLACES PROGRAM

APPLICATION
State and National Registers Nomination

NAME AND STREET LOCATION (e.g. "John Smith House, 125 Main St", "Main Street Historic District, Main-Church-court-Broad Streets"):

Municipality and County: _____

TYPE OF NOMINATION

- ☐ Building (e.g. single house) ☐ Structure (e.g. bridge or dam) ☐ District (multiple buildings) ☐ Site (historic landscape; archaeological property)
- ☐ Multiple Property nomination (involving one or more categories of historic properties components above)

APPLICANT:

Name: _____
Address: _____
Phone #: Day _____ Evening _____
E-mail: _____

Does owner support nomination? ☐ yes ☐ no

OWNER (if different from applicant):

Name: _____
Address: _____
Phone #: _____
E-mail: _____

OTHER CONTACT, IF ANY (Preservation consultant or other project contact, **not** OPRHP staff): Name:

Address: _____
Phone #: _____
E-mail: _____

(please also complete the reverse side)

NOMINATION PRIORITIES

Please check the goals that are relevant to your proposal and provide a brief explanation of any goal and/or add any additional comments you would care to make. Use additional sheets if necessary.

GOALS OF NOMINATION PROPOSALS THAT PROMOTE ECONOMIC REVITALIZATION

- ☐ State and Federal investment tax credit projects
- ☐ Main Street projects
- ☐ Public and not-for-profit grant projects
- ☐ Heritage tourism and recreation enhancement projects
- ☐ Projects that will use historic preservation as a marketing tool

GOALS OF NOMINATION PROPOSALS THAT GENERATE BROAD PUBLIC SUPPORT

- ☐ Projects sponsored by certified local governments (CLGs)
- ☐ Projects sponsored by other municipalities
- ☐ Projects sponsored by community organizations
- ☐ Projects benefitting from widespread citizen participation

GOALS OF NOMINATION PROPOSALS THAT CONTRIBUTE TO PLANNING AND EDUCATION

- ☐ Multiple property nominations that result from comprehensive surveys
- ☐ Historic district nominations that result from surveys
- ☐ Projects that provide recognition to properties that are currently under-represented in the State and National Registers
- ☐ Projects that foster pride in community history Projects that
- ☐ foster awareness of historic properties Projects that can be
- ☐ incorporated into local school curricula

OTHER REASONS/GOALS:

Note: *This form should be submitted along with the Statement of Owner Support and the Historic Resource Inventory forms.*

Revised 9/09





HISTORIC RESOURCE INVENTORY FORM

OFFICE USE ONLY

USN:

IDENTIFICATION

Property name(if any) _____
Address or Street Location _____
County _____ Town/City _____ Village/Hamlet: _____
Owner _____ Address _____
Original use _____ Current use _____
Architect/Builder, if known _____ Date of construction, if known _____

DESCRIPTION

Materials -- please check those materials that are visible

Exterior Walls: ☐ wood clapboard ☐ wood shingle ☐ vertical boards ☐ plywood
☐ stone ☐ brick ☐ poured concrete ☐ concrete block
☐ vinyl siding ☐ aluminum siding ☐ cement-asbestos ☐ other: _____
Roof: ☐ asphalt, shingle ☐ asphalt, roll ☐ wood shingle ☐ metal ☐ slate
Foundation: ☐ stone ☐ brick ☐ poured concrete ☐ concrete block

Other materials and their location: _____

Alterations, if known: _____ Date: _____

Condition: ☐ excellent ☐ good ☐ fair ☐ deteriorated
Explain: _____

ATTACHMENTS

Photos

Provide several clear, original photographs of the property proposed for nomination. Submitted views should represent the property as a whole. For buildings or structures, this includes exterior and interior views, general setting, outbuildings and landscape features.

Please staple one photograph providing a complete view of the structure or property to the front of this sheet. Additional views should be submitted in a separate envelope or stapled to a continuation sheet.

Maps

Attach a printed or drawn map indicating the location of the property in relation to streets, intersections or other widely recognized features so that the property can be accurately positioned. Show a north arrow. Include a scale or estimate distances where possible.

Prepared by: _____ Address: _____

Telephone: _____ Email: _____ Date: _____

(Continued on reverse)

PLEASE PROVIDE THE FOLLOWING INFORMATION

Narrative Description of Property: Briefly describe the property and its setting. Include a verbal description of the location (e.g., north side of NY 17, west of Jones Road); a general description of the building, structure or feature including such items as architectural style (if known), number of stories, type and shape of roof (flat, gabled, mansard, shed or other), materials and landscape features. Identify and describe any associated buildings, structures or features on the property, such as garages, silos, privies, pools, gravesites. Identify any known exterior and interior alterations such as additions, replacement windows, aluminum or vinyl siding or changes in plan. Include dates of construction and alteration, if known. Attach additional sheets as needed.

Narrative Description of Significance: Briefly describe those characteristics by which this property may be considered historically significant. Significance may include, but is not limited to, a structure being an intact representative of an architectural or engineering type or style (e.g., Gothic Revival style cottage, Pratt through-truss bridge); association with historic events or broad patterns of local, state or national history (e.g., a cotton mill from a period of growth in local industry, a seaside cottage representing a locale's history as a resort community, a structure associated with activities of the "underground railroad."); or by association with persons or organizations significant at a local, state or national level. Simply put, why is this property important to you and the community. Attach additional sheets as needed.

Revised 9/09





FIELD SERVICES BUREAU • DIVISION FOR HISTORIC PRESERVATION
STATE AND NATIONAL REGISTERS OF HISTORIC PLACES PROGRAM

STATEMENT OF OWNER SUPPORT

Before an individual nomination proposal will be reviewed or nominated, the owner(s) of record must sign and date the following statement:

I, _____, am the owner of the property at
(print or type owner name)

(street number and name, city, village or town, state of nomination)

I support its consideration and inclusion in the State and National Registers of Historic Places.

(signature and date)

Mailing Address:

Revised 9/09



City of Batavia

Memorandum

To: Historic Preservation Commission

From: Matt Worth, Interim City Manager

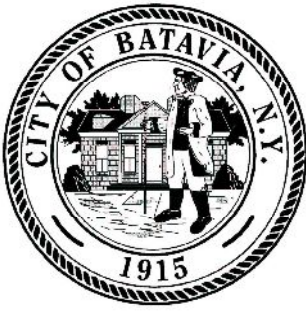
Date: May 10, 2018

Subject: Redfield Pillars

I have spoken to the City Attorney as to options for the HPC in regards to the Redfield Pillars designation. As previously stated, the status of the pillars is that they are primarily in Public Right of Way and are therefore under the jurisdiction of the City Council as to any actions that could occur. The HPC has limitations, like all City Boards, to items located on private property.

To this point, the City Council is considering actions on the restoration/rehabilitation of these structures. I also believe that the HPC has expressed its concerns on this matter to the City Council and submitted a letter to the Council President. During the course of any additional discussion on these items I will further inform the Council of the HPC's interest in the preservation of these structures.

At this time, it would not be productive to have the City Attorney to attend your meeting.



City of Batavia

May 7, 2018

To whom it may concern:

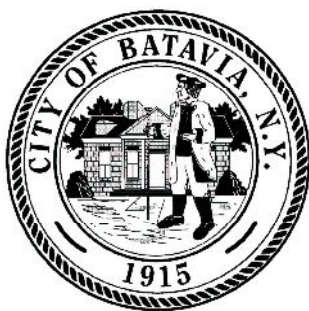
RE: Quotes for Historic Districts – Ross Street and James Street

Dear Sir/Madam:

In the past you quoted to supply signs to the City of Batavia Historic Preservation Commission. At that time there were insufficient funds allotted for the four (4) signs and the purchase had to be delayed until this fiscal year to insure the funds would be available. For this reason we are requesting that you re-quote the signs. The quote shall be as follows:

4 signs and assemblies to include

- 12.00 inch by 24.00 inch carved/routed 1.5 inch HDU (high density urethane) oval shaped sign panel
- Single sided sign.
- Actual artwork and layout design will be approved at a meeting with the Historic Preservation Commission. The approximate lettering will be **“City of Batavia * (STREET NAME) * Historic District * Historic Preservation Commission”**. Lettering will be 24K Gold leaf.
- Signs shall be gloss black and gold in color (Black w/ Gold trim). Two coats of enamel paint.
- Round sign post assembly with approved “Break-Away” mount for use in the public R.O.W. including scroll bracket with stationary brackets to secure the sign from swinging. Color to be gloss black in two coats of enamel paint. Sign post shall be of sufficient length so bottom of sign is 7 feet above adjacent sidewalks when installed. (*See attached image for style of sign post*).



City of Batavia

Please let us know if you are interested in quoting the four signs and assemblies. We request that quotes be submitted by May 17, 2018 to:

Raymond Tourt, Superintendent of Maintenance
City of Batavia – DPW
147 Walnut Street
Batavia, NY 14020

OR

tourt@batavianewyork.com

If you have any questions, you can contact me at (585) 345-6400 Option 1

Thank you for your time.

Sincerely,

Raymond Tourt,
Superintendent of Maintenance.