

**HISTORIC PRESERVATION
COMMISSION**

Wednesday, January 27, 2021

5:00 pm

Zoom Meeting

[https://us02web.zoom.us/j/3992747264?pwd=VU0y
OE1KK0RGQzd5aCs0eVJrb1ZMdz09](https://us02web.zoom.us/j/3992747264?pwd=VU0yOE1KK0RGQzd5aCs0eVJrb1ZMdz09)

Meeting ID: 399 274 7264 Passcode: xgv4uQ

Dial by your location

+1 929 205 6099 US (New York)

Meeting ID: 399 274 7264

Passcode: 588277

AGENDA

- I. Call to Order**
- II. Approval of Previous Meeting Minutes – October 2020**
- III. Review of Applications Completeness:**
 - A. 7 Evans Street**
- IV. Proposals:**
 - A. 7 Evans Street**
 - 1. Overview of Project**
 - 2. Open Public Hearing**
 - 3. Discussion and Action by the Commission**
- V. Communications Sent and Received: none**
- VI. Old Business: none**
- VII. New Business:**
 - A. Reappointment of Connie Boyd and Ryan Duffy**
- VIII. Adjournment:**

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday, October 28, 2020

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Connie Boyd, Ryan Duffy, Alexis Green, and Caroline Hosek.*

Others Present: Ron Panek – Code Enforcement Officer and Janice Smith – Recording Secretary

I. Call to order:

The meeting was opened at 5:00 pm by Chairman Sharon Burkel.

II. Approval of minutes:

Motion by: Ryan Duffy

Motion was made to approve the meeting minutes for July 2020.

Seconded by: Connie Boyd

Vote for: 5

Abstained: 0

Vote against: 0

III. Review of Application Completeness:

The Commission reviewed the application on 113 Jackson Street and decided to move the project forward.

IV. Public Hearings:

A. 113 Jackson Street

1. Overview of the Project. The owner, John Flannery, was present to explain the project. At 113 Jackson Street, the porch roof and the main roof need to be replaced. Mr. Flannery plans to use architectural shingles, white aluminum for the fascia and white aluminum gutters.

2. Open Public Hearing. Public Hearing was opened at 5:06 pm. Mr. Flannery explained that the roof needs to be replaced because it is leaking. Ms. Burkel asked what color the architectural shingles would be. Mr. Flannery stated that the color is in-between Charcoal and Onyx. He will take a shingle and give it to the lumber company to match the color. He stated that from the ground Charcoal or Onyx looks the closest to what is on the roof currently, but he will have the professional decide.

Public Hearing was Closed at 5:09 pm.

3. Action by the Commission.

Motion by: Connie Boyd

Motion was made to approve the project as presented to the Commission.

Seconded by: Caroline Hosek

Vote for: 5

Abstained: 0

Vote against: 0

V. Communications Sent and Received: none

VI. Old Business: none

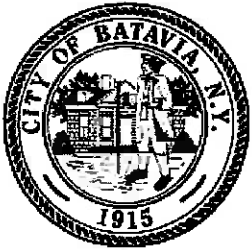
VII. New Business:

- A. 27 Ellicott Avenue – repair questions.** Ms. Clemm contacted Ms. Burkel regarding repairs for her home. Ms. Clemm does not own a designated historic property but asked if the Commission could give her advice on how to keep the original look. Ms. Clemm wants to replace the windows and the house needs to be painted. Some of the cedar shakes need to be replaced. The commission recommended talking with the local lumber company and seeing if they have any referrals of individuals who deal with cedar shakes on a regular basis. Ms. Burkel gave Ms. Clemm a page from the book Architectural Heritage of Genesee County, N.Y. that shows her home at 27 Ellicott Avenue.
- B. 2021 Meeting Dates.** Ms. Smith gave a list of dates for 2021. The commission reviewed them and agreed on meeting dates for 2021. .
- C. Wonderland of Trees.** Ms. Smith asked the commission if they would like to participate in the Holland land Office Wonderland of Trees. They stated yes and gave their approval to pay for it.

VIII. Adjournment

The members departed at 6:10 pm.

Janice Smith
Recording Secretary



City of Batavia
Application to the Historic Preservation Commission

Date: 12/21/20

Historic Address: 7 Evans St Batavia

Owner: United Memorial Medical Center

Name 127 North St Phone Batavia NY 14020
Street Address 585-727-8185 City/Town Batavia Zip 14020
Phone 585-727-8185 Email dhctrick@ummc.org

If not Owner: ☐ Contractor ☒ Agent for Owner
Applicant: David Hetrick D.C. Facilities Management
Name David Hetrick Phone

Detailed Description of Request: UMMC opening up a new location for Batavia Dermatology - Relocating from 228 Court St

Requirement Checklist:

Building Requirements: ☐ Building Permit Application
☐ Photographs of Property
☐ Detailed Drawings
☐ Samples of Colors
☐ Description of Materials and/or Samples of Materials

Sign Requirements: ☒ Sign Permit Application
☐ Illustration of Sign and Location on Building
☐ Type of Lettering
☐ Dimensions of Sign
☐ Colors
☐ Description of Materials
☐ Type of Illumination
☐ Method of Attachment

Painting Requirements: ☐ Samples of Colors

Signature of Applicant: [Signature] Date: 12/21/2020

For Office Use Only

Reviewed by Code Enforcement Officer: _____ Date: _____

☐ Referred to HPC

☐ Referral to HPC not needed



SIGN PERMIT APPLICATION

CITY OF BATAVIA

10 West Main Street, Batavia, NY, 14020
Phone: (585) 343-6320 • Fax (585) 343-9221

Permit No.: _____
Date: _____
Zone: _____
Special Sign: _____

APPLICANT:

Name: David Hetrick E-mail Address: dhetrick@umac.org
Street Address: 127 North St Phone: 585-727-8185
City, State, Zip Code: Batavia NY 14020 Fax: _____

OWNER:

Name: UMMC E-mail Address: dhetrick@umac.org
Street Address: 127 North St Phone: _____ Fax: _____
City, State, Zip Code: Batavia NY 14020

ADDRESS OF SIGN: 7 Evans St Batavia NY 14020

SIGN AREA: Length 12.25' Width 36" Area 18.89 ft.

TYPE OF SIGN:

1. All sign applications must have an illustration of the sign with its dimensions and copy.
2. Freestanding signs must have a Site Plan to show the sign's location on the property
3. All other signs must include an elevation plan to show the sign's placement on the building

<input type="checkbox"/> Freestanding:	Set Back _____	Height _____	
<input checked="" type="checkbox"/> Wall	Wall Length _____	Wall Height _____	Area _____
<input type="checkbox"/> Projecting			
<input type="checkbox"/> Marquee			
<input type="checkbox"/> Awning/Canopy	Length _____	Height _____	Area _____
<input type="checkbox"/> Window	Window Length _____	Window Height _____	Area _____
<input type="checkbox"/> Portable			

LIGHTING: ☐ Internal ☐ External

EXISTING SIGNS (Please list all existing signs with dimensions):

Frost of Bldg above windows on West Side of
Bldg.

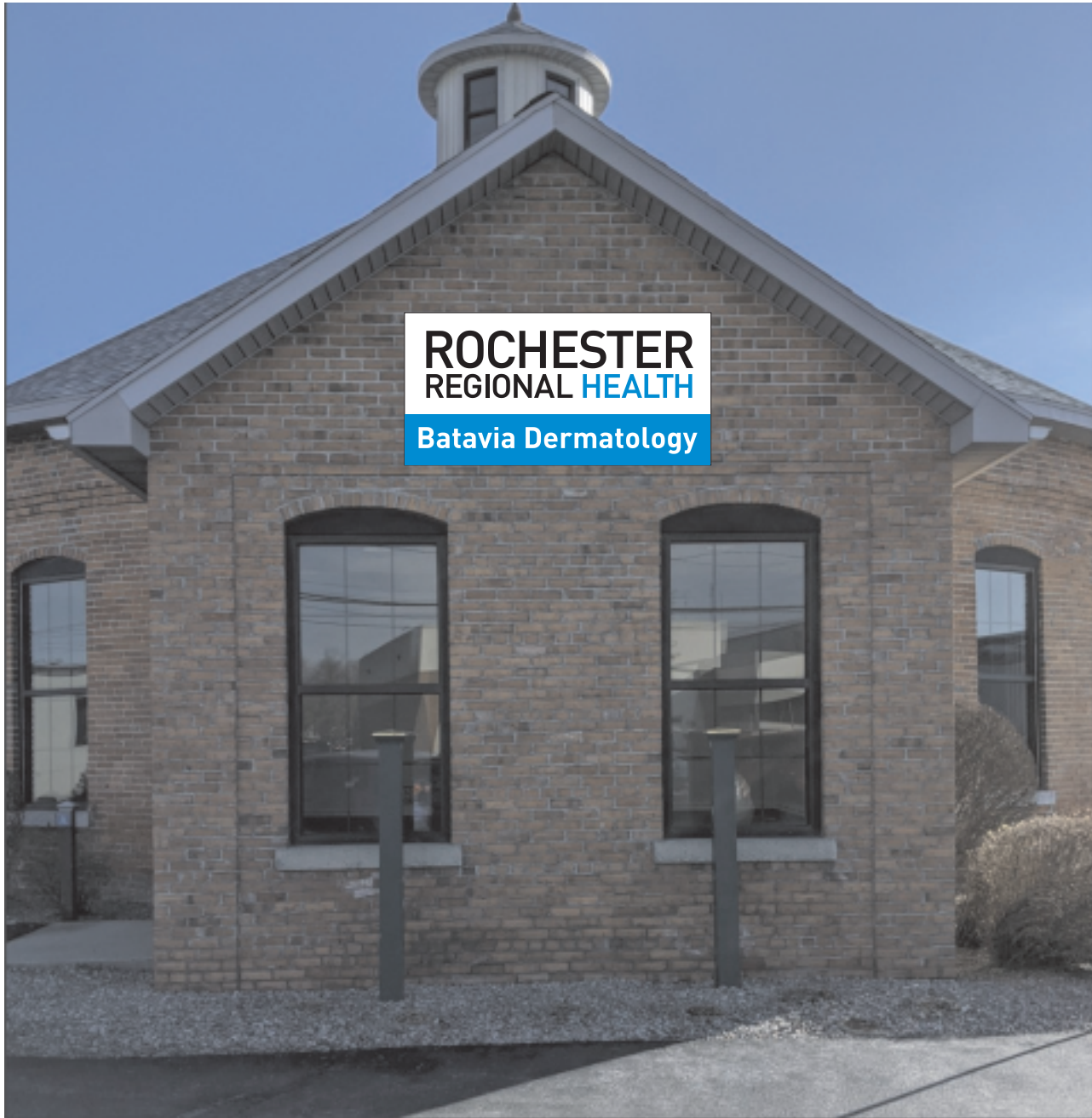
Applicant's Signature: [Signature] Date: 12/21/20

Issuing Officer: _____ Date: _____

Planning Board Chairperson: _____ Date: _____

FEES: ☐ \$25 Sign Permit ☐ \$50 Special Sign Permit ☐ \$10 Portable Sign

72.25"x36"
1" thick pvc - non-illuminated



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Colors represented may not exactly match colors of finished product.

I have carefully reviewed and hereby accept the drawing(s) as shown. I realize that any changes to these designs made before or after production may alter the contract price. All changes must be made in writing and approved by both parties prior to production.

SIGNATURE: _____ DATE: _____

