

HISTORIC PRESERVATION COMMISSION

OFFICIAL MINUTES

May 26, 2021

5:00 pm

Council Board Room

One Batavia City Centre, Batavia NY

Members present: *Connie Boyd, Sharon Burkel, Ryan Duffy, Alexis Green, Caroline Hosek*

Members absent: none

Others present: Meg Chilano – Recording Secretary, Ron Panek - Code Enforcement Officer

I. Roll Call

Roll call of the members was conducted. Five members were present.

II. Call to order

Chair Sharon called the meeting to order at 5:01 p.m.

III. Previous Meeting Minutes

There were no corrections to the minutes. The minutes were approved as written by unanimous consent.

RESULT: Approval of March 24, 2021 meeting minutes.

IV. Proposals

- A. Proposal to remove existing shingle roof to the deck and legally dispose of the material. Install 100% ice and water shield, 40-year BP Architectural shingles with 6 nails per shingle, and all related flashings, in like and same kind.

Address: 306 East Main Street

Applicant: Clark Bono (Bono Construction) (President, Baptist Church)

- Actions:**
1. Review application for completeness
 2. Public hearing
 3. Discussion and action

1. Review Application for Completeness

Ms. Burkel noted that the board had not received any information regarding the color or the material of the roof. Mr. Panek pointed out the Mr. Bono had originally intended to replace the roof in kind, but the same color was not available.

Mr. Bono had brought a book with information about the roof for the board to look at. He indicated that the name of the color he had selected for the shingles is called "Weathered Wood."

The board determined that the application was complete.

2. Public Hearing

Ms. Burkel opened the public hearing at 5:05 p.m. There was no one present who wished to speak, and no calls or email had been received concerning the project.

3. Discussion and Action by the Board

Ms. Burkel asked about the timeline for the project, and Mr. Bono responded that they are hoping to begin later in June or early July.

Ms. Green asked if the little peaks on the roof are also going to be re-done. Mr. Bono explained that there are some small areas on the flat parts of the roof as well as the peaks that will be repaired and coated with an illuminizer.

Ms. Burkel asked if the color of the illuminizer would match the color of the roof. Mr. Bono told the board that the flat part will not be visible from the ground, but the peaks might be. He said that if the board is concerned, there is a brown color available that could be used on those areas.

MOTION: Ms. Hosek moved to approve the project with the stipulation that the color of the illuminizer that will be use on the flat parts and peaks of the roof will be brown, in order to match the color of the shingles as closely as possible. The motion was seconded by Ms. Green, and all voted in favor.

RESULT: Approval with the condition stated above.

B. Proposal to remove the existing basement windows and frames. Install treated framing with 4" x 6" header to carry the weight. Install new white or tan Vinylmax sliding windows with Low-E insulated glass and horizontal grids to match the original sashes. The debris will be cleaned up and hauled away.

Address: 300 (300-302) East Main Street

Applicant: Bruce Smith (Bruce Smith Custom Carpentry)

Actions: 1. Review application for completeness
2. Public hearing
3. Discussion and action

1. Review Application

There was no one in attendance to speak on behalf of the project.

Ms. Burkel said that she has questions for the applicant. There is no information regarding the type of block that will be used or how the coal chute will be closed.

Ms. Hosek pointed out that a specific color for the window has not been named.

MOTION: Ms. Green moved to table the application; the motion was seconded by Ms. Boyd, and all voted in favor.

RESULT: Application tabled.

V. Communication Sent / Received: Correspondence from GCASA

Mr. Panek said that there was no correspondence. He explained that John Bennett had reached out to him by telephone, and the item had been put on the agenda by mistake.

Ms. Burkel closed all public hearings.

VI. Vote on Chair / Vice Chair

Ms. Burkel pointed out that the election had been neglected because of the pandemic. It was determined by motion, second, and unanimous vote that Ms. Burkel and Ms. Green will continue to serve as Chair and Vice Chair, respectively.

VII. Adjournment

Mr. Duffy moved to adjourn the meeting at 5:33 p.m., and Ms. Green seconded the motion. All voted in favor.



Meg Chilano
Recording Secretary