

PLANNING & DEVELOPMENT COMMITTEE

MINUTES

March 20, 2018

6:00 pm

Council Board Room

One Batavia City Centre, Batavia NY

Members present: *Matt Gray, Tammy Hathaway, Duane Preston*

Members absent: Edward Flynn, Robert Knipe, Marc Staley

Others present: Meg Chilano – Recording Secretary, Doug Randall –
Code Enforcement Officer

I. Roll Call

Roll call of the members was conducted. Three members were present and Chairman Duane Preston declared a quorum.

II. Call to order

Mr. Preston called the meeting to order at 6:11 pm.

III. Previous Meeting Minutes

There were no corrections to the minutes. Mr. Preston assumed the motion and the minutes were approved by unanimous consent.

RESULT: Approval of September 19, 2017 meeting minutes.

IV. Proposals

Recommendation to the ZBA for an Area Variance: increase parking by the addition of two 9' x 20' asphalt parking spaces in the front (east) yard of this former four family dwelling. Two parking spaces are already provided in the existing 14.3' x 52' asphalt driveway

Address: *13 Porter Ave.*

Applicant: Gerald Freeman (agent for the owner)

Actions: 1. Review application
2. Discussion and recommendation to the ZBA for Area Variance

The applicant was not in attendance. The proposal was moved to the agenda for next month.

V. Other/New Business/Updates: Approval of 2018 meeting dates

MOTION: Ms. Hathaway moved to approve the dates; the motion was seconded by Mr. Gray, and on roll call, was approved 3-0

RESULT: 2018 meeting dates approved.

VI. Setting of Next Meeting: April 17, 2018

VII. Adjournment

Mr. Gray moved to adjourn the meeting at 6:12 pm; the motion was seconded by Ms. Hathaway. All voted in favor.

Meg Chilano
Recording Secretary