

PLANNING & DEVELOPMENT COMMITTEE

DRAFT MINUTES

August 20, 2019

6:00 pm

Council Board Room
One Batavia City Centre, Batavia NY

Members present: *David Beatty, Edward Flynn, Matt Gray, Robert Knipe, Duane Preston*

Members absent: Tammy Hathaway

Others present: Meg Chilano – Recording Secretary, Doug Randall – Code Enforcement Officer

I. Roll Call

Roll call of the members was conducted. Five members were present and Chairman Duane Preston declared a quorum.

II. Call to order

Mr. Preston called the meeting to order at 6:02 pm.

III. Previous Meeting Minutes

There were no corrections to the minutes. Mr. Gray assumed the motion and the minutes were approved as written by unanimous consent.

RESULT: Approval of July 16, 2019 meeting minutes.

IV. Proposals

A. Subdivide this existing residential use parcel into two separate parcels

Address: 376 Bank St.

Applicant: Colin Dailey (owner)

- Actions:**
1. Take the application from the table and review
 2. Public Hearing
 3. SEQR
 4. Discussion and action by the board

1. Take the Application from the Table and Review

MOTION: Mr. Knipe moved to take the application from the table; the motion was seconded by Mr. Gray, and on roll call, was approved 5-0.

RESULT: Application Review

Mr. Preston read the summary of the proposal. Mr. Dailey explained that the property is a large one and he would rather not have to maintain the whole thing. He wishes to subdivide the property, rent the house, and sell the remaining piece of land.

2. Public Hearing

MOTION: Mr. Gray moved to open the public hearing; the motion was seconded by Mr. Flynn, and on roll call, was approved 5-0.

RESULT: Public hearing opened at 6:05 pm.

Florence Colton, 400 Bank Street, acknowledge that the property is large and that it would benefit Mr. Dailey to not have to care for the entire thing.

There was no one else from the public who wished to speak, and no calls, letters, or email concerning the proposal.

MOTION: Mr. Knipe moved to close the public hearing; the motion was seconded by Mr. Flynn, and on roll call, was approved 5-0.

RESULT: Public hearing closed at 6:07 pm.

3. SEQR

Mr. Preston asked if the board had reviewed part one of the SEQR application and they indicated they had. The board went through the questions for part two.

MOTION: Mr. Flynn moved to approve a negative declaration of SEQR; the motion was seconded by Mr. Gray, and on roll call, was approved 5-0.

RESULT: Negative declaration of SEQR

4. Discussion and Action by the Board

Mr. Flynn asked Mr. Randall if the setbacks are good, and Mr. Randall said they are.

Mr. Knipe asked if the piece of land remaining after the subdivision is large enough to accommodate building lot setbacks, and Mr. Randall it is.

MOTION: Mr. Knipe moved to approve the Subdivision; the motion was seconded by Mr. Gray, and on roll call, was approved 5-0.

RESULT: Minor Subdivision approval.

V. Other/New Business/Updates: none

VI. Setting of Next Meeting: September 17, 2019

VII. Adjournment

Mr. Knipe moved to adjourn the meeting at 6:12 p.m.; the motion was seconded by Mr. Preston. All voted in favor.


Meg Chilano
Bureau of Inspection Secretary