

PLANNING & DEVELOPMENT COMMITTEE

DRAFT MINUTES

November 19, 2019

6:00 pm

Council Board Room
One Batavia City Centre, Batavia NY

Members present: *David Beatty, Edward Flynn, Matt Gray, Tammy Hathaway, Robert Knipe*

Members absent: Duane Preston

Others present: Doug Randall – Code Enforcement Officer

I. Roll Call

Roll call of the members was conducted. Five members were present and Acting Chairman Edward Flynn declared a quorum.

II. Call to order

Mr. Flynn called the meeting to order at 6:00 pm.

III. Previous Meeting Minutes

Meeting minutes from October 15, 2019 were not approved. Mr. Knipe noted that an issue regarding time lines is missing from the discussion on the proposal for 40-70 Ellicott Street.

IV. Proposal

Exterior changes to a building located within the Business Improvement District (BID)

Address: 242 Ellicott St.

Applicant: Carrie Lawrence, Vance Group LLC (owner)

Actions: 1. Review application
2. Discussion and action by the board

1. Review Application

Mr. Flynn read the summary of the proposal. Carrie Lawrence and Steven Valle were present on behalf of the project.

2. Discussion and Action by the Board

Mr. Gray asked if the boards and air conditioner will be removed from the front window.

Mr. Valle answered that there is no money in the budget to address the front window at this time.

MOTION: Mr. Gray moved to approve the proposal; the motion was seconded by Mr. Knipe, and on roll call, was approved 4-0-1.

Votes in favor: 4 (Matthew Gray, Tammy Hathaway, Robert Knipe, David Beatty)

Votes opposed: 0

Votes abstained: 1 (Edward Flynn)

RESULT: Approval of the proposal.

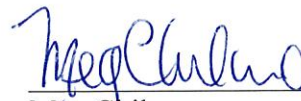
V. Other/New Business/Updates: 2020 meeting dates

MOTION: Mr. Gray moved to approve the 2020 meeting dates; the motion was seconded by Mr. Flynn, and on roll call, was approved 5-0.

VI. Setting of Next Meeting: December 17, 2019

VII. Adjournment

Mr. Flynn moved to adjourn the meeting at 6:18 p.m.; the motion was seconded by Mr. Gray. All voted in favor.



Meg Chilano

Recording Secretary