

CITY OF BATAVIA PLUMBING BOARD

Minutes

February 18, 2015, 8:00 a.m.

**Public Works Conference Room
One Batavia City Centre, Batavia NY**

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Members present: *Douglas Diegelman, William Hayes, Sally Kuzon*

Members absent: *Alfred Rosemark, Matt Worth*

I. Call to Order

Acting Chairman William Hayes called the meeting to order at 8:20 a.m.

II. Roll Call

Roll call of the members was conducted. Three members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from July 16, 2014 Meeting

Motion by: *Sally Kuzon*

"I make a motion to approve the minutes."

Seconded by: *Douglas Diegelman*

Votes in favor: 3 (*Douglas Diegelman, William Hayes, Sally Kuzon*)

Votes opposed: 0

Votes abstained: 0

IV. Old Business

Mr. Hayes pointed out that at the previous meeting the board had offered Mr. Scalia (plumbing exam applicant) the opportunity to provide further documentation to support his application. Mrs. Kuzon stated that Mr. Scalia had not acted on the opportunity.

V. New Business

The board was presented with one applicant for the plumbing exam, Robert Marvin. Mr. Hayes noted that Mr. Marvin is employed by Kennedy Mechanical and that he provided two references. Mr. Hayes asked if the City has checked the references and Mrs. Kuzon referred to the memo provided by Mr. Worth. The memo indicates that Mr. Worth confirmed Mr. Marvin's work experience and apprenticeship period. Mr. Worth also verified that he is a licensed plumber in Rochester. Mr. Diegelman asked about the period of time Mr. Marvin has been licensed for the City of Rochester. Mrs. Kuzon said that the information was not provided on the application.

Motion by: *Douglas Diegelman*

"I make a motion to approve the application."

Seconded by: *Sally Kuzon*

Votes in favor: 3 (Douglas Diegelman, William Hayes, Sally Kuzon)

Votes opposed: 0

Votes abstained: 0

Mr. Hayes asked about the exam. Mrs. Kuzon explained that the exam can be arranged now that the board has approved the applicant.

VI. Adjournment

Mr. Hayes made a motion to adjourn. Mrs. Kuzon seconded. All voted in favor. Meeting adjourned at 8:29 a.m.

Respectfully submitted,



Meg Chilano