

**PLUMBING BOARD**  
**Wednesday, September 19, 2018**

*8:00 a.m.*

One Batavia City Centre  
Public Works Conference Room

---

**AGENDA**

- I. Call to Order
- II. Roll Call
- III. Approval of Minutes 6/20/18
- IV. Old Business
- V. New Business: report on Ian Diegelman's plumbing exam
- VI. Setting of Next Meeting: December 19, 2018
- VII. Adjournment

# CITY OF BATAVIA PLUMBING BOARD

## *Minutes*

**June 20, 2018, 8:00 a.m.**

**Public Works Conference Room  
One Batavia City Centre, Batavia, NY**

Members present: *Douglas Diegelman, James Ficarella, Al Rosemark, Matt Worth  
William Hayes (arrived late at 8:10 a.m.)*

Members absent:

### **I. Call to Order**

Chairman Rosemark called the meeting to order at 8:07 a.m.

### **II. Roll Call**

Roll call of the members was conducted. Four members were present providing a quorum to conduct the meeting.

### **III. Approval of Minutes from Previous Meeting**

**MOTION:** Mr. Worth moved to approve the minutes as written; the motion was seconded by Mr. Diegelman. All voted in favor.

**RESULT: Approval of March 21, 2018 meeting minutes.**

### **IV. Old Business**

#### **Plumbing Exam Candidate – Ian Diegelman**

Mr. Worth noted that the board received a letter from Douglas Diegelman outlining the years and number of hours worked for Ian Diegelman. Mr. Worth asked for an explanation of how Mr. Diegelman had arrived at the figures. Mr. Diegelman explained that he went through his records and tried to calculate the number of hours Ian put in for each job he worked on. Mr. Diegelman agreed with Mr. Worth that the total number of hours amounted to approximately 5,000.

Mr. Rosemark said that in the past the board has accepted a calculation of hours worked as qualification to take the exam. Mr. Worth agreed. He referenced the application of Mark Napoleone as an example. He also noted that 1,000 hours is equivalent to one year of experience; accordingly, Ian has five years of experience, and therefore, has met the threshold which qualifies him to take the exam.

**MOTION:** Mr. Worth moved to approve Ian Diegelman to take the exam to become a City of Batavia licensed plumber; the motion was seconded by Mr. Ficarella. All voted in favor.

**RESULT: Approval for Ian Diegelman to take the plumbing exam in September.**

### **V. New Business: Requirement for Licensed Plumber to be Present at Inspection**

Mr. Ficarella reported that the new policy to have the City of Batavia licensed plumber call when the water needs to be shut off has been working well. At the previous meeting, related the most recent incident which involved one of Tony Scalia's workers who called the office because he needed the water shut off at a site. When the crew went out to shut off the water, they encountered someone they were not familiar with at a location for which no permit had been issued.

Mr. Hayes asked if this is a 24-hour service and Mr. Ficarella answered yes, and if an emergency occurs after working hours and neither he nor Bill Davis can be reached, police dispatch should be called.

**VI. Setting of Next Meeting:** September 19, 2018

**VII. Adjournment**

Mr. Diegelman moved to adjourn; Mr. Hayes the motion. All voted in favor. Meeting adjourned at 8:23 a.m.

---

Meg Chilano  
Recording Secretary