

CITY OF BATAVIA – CONFERENCE MINUTES

MONDAY, APRIL 22, 2019

Present were Council President Jankowski and Councilpersons Bialkowski, Briggs, Pacino, McGinnis, Tabelski, Canale, and Christian. Councilperson Viele was absent.

Call to Order

Council President Jankowski called the meeting to order at 7:00 PM. Councilperson Tabelski led the Invocation and the Pledge of Allegiance.

Public Comments

None.

Council Response to Public Comments

None.

Communications

Genesee County Farmer's Market is scheduled to run every Tuesday, Thursday and Friday from June 7th through October 25th. The market would be in the Alva and Bank St parking lot. Council approved.

Jackson Square Concert Series is scheduled to be held on Fridays from June 21st through August 9th in Jackson Square. The concerts would be from 7:00 – 9:00pm. Council approved.

GoArt! has requested to hold a Farm to Table event on Saturday, September 7th from 6:00 – 8:00pm. The dinner would be served on Bank Street between Main and Alva as a new fundraiser for the organization. Council approved.

Eli Fish requested to hold Oktoberfest on Saturday, September 21st from 4:00 – 10:00pm in Jackson Square. Council approved.

The American Legion submitted an application for a centennial celebration on Saturday, June 8th from 11:00am – 5:00pm in Centennial Park. There will be food, music and vendors. Council approved.

Council President's Report

Council President Jankowski announced the next regular City Council Business meeting to be held on Monday, May 13, 2019 at 7:00pm at the City Hall Council Board Room, 2nd Floor, City Centre.

Council President Jankowski presented a proclamation to Officer Frank Klimjack for his 18 years of service to the Batavia Police Department. He noted that Officer Klimjack went above and beyond while serving the City and offered his sincere thanks for his service.

A Public Hearing on the Community Development Block Grant (CDBG) Program

A motion to open the public hearing was made by Councilperson Briggs, seconded by Councilperson Christian and on roll call, approved 8-0.

There were no speakers who signed up or wished to speak.

A motion to close the public hearing was made by Councilperson McGinnis, seconded by Councilperson Pacino and on roll call, approved 8-0.

Police Department Surplus of Vehicle for Disposal

Chief Heubusch noted that they had to declare their vehicle surplus before trading it in and that is what this resolution was requesting. Council agreed to move the item forward.

MOU Between Homeland Security Investigations and the City of Batavia Police Department (K9)

Chief Heubusch noted that he was looking to create a partnership with Homeland Security Investigations so they could share federal asset seizure funds and bring a K9 back to the department. He noted this was the first step to make that happen. Councilperson Bialkowski asked if the dog would be owned by Homeland Security. Chief Heubusch noted that it would be owned by the City but if Homeland Security needed assistance then the dog and its handler would have to be provided. Councilperson Bialkowski asked what the annual cost would be. Chief Heubusch noted that he didn't have the exact cost on hand but some expenses would be paid by Homeland Security. Councilperson Canale asked how long it had been since the City had a K9 unit. Council President Jankowski thought that it was almost 20 years ago. He noted they got rid of it because of compensation issues. Chief Heubusch explained that they had some model contracts that could be used to address those issues. Council agreed to move the item forward.

CDBG Main Street Grant Application

Mr. Moore noted that he worked with the Batavia Development Corporation to get this application for Main St so those that didn't get DRI funds could possibly get funding through this grant. Council agreed to move the item forward.

Phase One Capital Request – Information Technology

Mr. Moore noted that, regarding the new software improvements, the City needs to upgrade their hardware in order to handle the implemented software. He noted that he has been working with the County since they had already gone through this and they were helping to identify improvements we needed. He noted that at year end Microsoft would no longer support Windows 7 and thus approximately 75% of our computers needed updating. Mr.

Moore explained that he was trying to put together an IT plan similar to plans the City has for infrastructure and other capital replacements. Mr. Moore asked for \$190,000 but hoping not to have to spend that much for such upgrades and improvements. Council President Jankowski asked if the County's role was to assist. Mr. Moore noted that it was and they would be able to help with some hurdles since they had already been through this. He noted that the County had provided some analysis already for free. Councilperson Canale was concerned that we have always done work with one specific provider and asked if some local providers might be able to help if there wasn't anything on state contract. Mr. Moore noted that they would certainly be looking at how the City deals with IT services going forward but this was time sensitive and needed to be handled quickly. Council President Jankowski noted that now may be the time to consider having an IT person on staff. Council agreed to move the item forward.

Inter-Municipal Information Technology Assessment and Assistance Agreement

Mr. Moore noted that this was the companion to the first request and would be to enter into an agreement with the County. He noted that the first item was to use the funds. Council agreed to move the item forward.

Ice Rink Area Feasibility Study Consultant Selection

Mr. Worth noted that a CDBG grant had been applied for for a feasibility study and they had received 13 proposals. He noted they were evaluating the proposals and would come back with a recommendation at the next business meeting. Mr. Worth noted that the total grant was for \$55,000 and the scoring should be done this week. Councilperson Christian noted that she gave Mr. Moore some information to check on a superfund. Council President Jankowski noted that was for the parking lot on the other side of the street and not for the ice rink. Councilperson Bialkowski asked if all proposals were below the grant amount. Mr. Worth believed so. Council agreed to move the item forward.

Roof Repairs at City Centre – Bid Results

Mr. Worth recommended rejecting the roof bids because they came in way over budget. He noted they would reduce the scope of the project to try to get a broader range of contractors to bid. He stated they wanted to put the project back out for bid in the next 30 days and would be separating the work so more companies would be able to respond. Council agreed to move the item forward.

Pedestrian Way Project – Agreement with NYSDOT

Mr. Worth noted that the City was awarded federal funds almost three years ago for sidewalk replacement. He explained that this agreement would be for DOT to provide construction funds and authorize the City to submit invoices for the work.

Budget Amendments for 2019 Capital Work

Mr. Worth noted that this would allow the City to use CHIPs funds and reserves since the bids came in over budget. He noted there has been a significant increase in sidewalk and

road costs and there are more projects than contractors. He noted they usually have 4-5 bidders but now only have two and the increase is being seen across the region. He thinks there is no reason to believe putting it back out to bid will get lower costs and he has identified funds to help cover the gap. Mr. Worth noted that he would still like to move forward with the project and can hopefully find ways to reduce other costs by doing some work in-house. He explained that he had reviewed this with Ray Tourt and feel comfortable using the funds to do this project. He also noted that he could get upgraded product that would provide a 50% increase in life for a 10% increase in cost. Councilperson Tabelski noted that the sidewalk reserve would be depleted if used for this so need to think about that during the next budget. Mr. Worth agreed but stated that there would be some sidewalks replaced as part of a waterline project as well.

Pedestrian Way Sidewalk Project

Mr. Worth noted that this portion was to award the project to the contractor. Council agreed to move this and the previous two items forward as they were all related.

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Councilperson Christian reminded everyone that there was a sixth ward meeting on April 27th at 10:00am at 400 Towers.

Councilperson Canale noted he had several constituents asking if the City was having a free limb/branch pick up due to the high winds this winter. Council President Jankowski stated it was a great idea but think a lot of people would take advantage of that and put out more than limbs and branches. He felt that maybe immediately after the storm would have been a better time. Councilperson Bialkowski noted that some people are putting piles right in the street. Mr. Worth noted that the City has done that before after big windstorms and it would probably take two weeks to get through the whole City. He noted that if crews drive by big limbs that they will pick it up.

Conference Meeting adjourned at 7:55 PM.

Respectfully submitted,

**Heidi J. Parker
Clerk-Treasurer**