

# **CITY OF BATAVIA – CONFERENCE MINUTES**

## **MONDAY, SEPTEMBER 22, 2014**

Present were Council President Hawley and Councilpersons Canale, Doeringer, Briggs, Pacino, Deleo, Jankowski, Christian and Cipollone.

### **Call to Order**

Council President Hawley called the meeting to order at 7:00 PM. Councilperson Briggs led the Invocation and the Pledge of Allegiance.

### **Public Comments**

John Roach, 116 Grandview Terr, saw the task force idea for the police department review and felt the three at-large should be able to put someone on the committee in addition to the ward representatives. He also felt that at least one Council person should be on it along with a representative from the Sheriff's department and police union.

### **Council Response to Public Comments**

None.

### **Proclamation – “Healthy Relationships Day”**

October 2<sup>nd</sup> was proclaimed Healthy Relationships Day in the City of Batavia and the proclamation was presented to Jeanne Walton from the YWCA.

### **Communications- Alzheimer's Association Walk Event Application**

The Alzheimer's Association was looking to hold a walk on Saturday, September 27<sup>th</sup> at 8:30 – 11:30am beginning and ending at the Genesee County Nursing Home. Council approved.

### **Police Department Facility Feasibility Study**

A presentation was given by Geddis Architects and representatives from other organizations they worked with to develop the feasibility study. The presenting group consisted of John Brice, John Pepper and Dom Calgi. Mr. Molino noted that they looked at alternatives for a new or updated police department facility and that 10 West Main St, where the police department is currently, was built in 1855 and cost \$25,000. Mr. Molino explained the current conditions of the building and that most of the infrastructure was completely outdated. Mr. Pepper explained the current study methodology, that they sat with all the unit/functions of the police staff and determined what would be needed to have an appropriately functional facility. He provided a staffing and space summary, explained how much room was needed, and recommended an area that was no bigger than the current location just one that was laid out better. He noted that a single story facility would take up too much land area if it was downtown so considered two-story buildings consistent

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with other downtown buildings. Six possible scenarios were presented, 56 Ellicott St, 96-98 Jackson St, 26 Evans St, Park Rd site, and scheme A and B which were renovations/additions to the current site at 10 West Main St. Mr. Calgi discussed the cost considerations, noted that the project was a significant investment for the City and that the costs ranged from approximately \$10 million to over \$17 million. Mr. Calgi suggested a selection matrix be used as a tool by the task force to determine the best location and offered a variety of factors that should be considered. Mr. Molino noted that the next steps included creating a task force, a consultant having a series of meeting with the task force and Council recommending a location by July 1, 2015. Councilperson Canale asked who would be on the task force and noted that Council needed to formulate how it would work. Councilperson Cipollone suggested four Council members to finalize what the task force would look like. Councilperson Jankowski would like to see the draft resolution modified after that committee has time to consider who would be on the task force. Council President Brooks stated that Councilpersons Pacino, Doeringer, Briggs and Jankowski would be on the committee to determine what groups of people would comprise the task force.

### **Reserves & Committed Fund Balance Recommendations**

Mr. Molino noted that there were recommendations to fund various reserves with the surplus fund balance as well as committed fund balance for a consultant for the comprehensive plan. Councilperson Canale asked if a consultant was worth \$100,000 and Councilperson Christian felt they were because there was a lot that went into the comprehensive plan. Councilperson Briggs asked why they couldn't use the CATs team recommendations to create the comprehensive plan. Councilperson Jankowski asked if there was any grant funding available for it and recommended setting the funds aside but try for the grant. Mr. Molino noted that there could be grant funds available but that he didn't know of any comprehensive plans that weren't created with the use of a consultant. He noted that examples of what other communities had done would be provided. Councilperson Pacino noted that there needed to be a clear reason or statement as to why Council was doing this that should be communicated to the public. Mr. Van Nest noted that the comprehensive plan was much different than the day-to-day planning that takes place and that it was a very in depth process. Councilperson Doeringer asked if more could be put into reserves if there was enough. Mr. Molino noted that the unassigned fund balance would be about 10% of the budget expenditures which was in line with the fund balance policy but he could do that if Council wanted. Council agreed to move the item to the next business meeting.

### **Best Value**

Mr. Molino noted that best value related to purchasing and allowed a City to piggyback on other municipalities competitive bids and use best value instead of lowest responsible bidder. He noted that the City's goal was to piggyback so it didn't have to do all the steps itself. Council agreed to move the item to the next business meeting.

### **Pharmacy Benefit Management**

Mr. Molino noted that they had looked at the City's pharmacy plan and moving to

Pharmacy Benefit Management would offer savings of about \$30,000 per year. He noted that the resolution would allow the City to change plans. Council agreed to move the item to the next business meeting.

**Elevation Certificate Grant Funds**

Mrs. Difante noted that the City was able to allow reimbursement through the code enforcement grant for people without elevation certificates to get one. Council agreed to move the item to the next business meeting.

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**Conference Meeting adjourned at 9:40 PM.**

**Respectfully submitted,**

**Heidi J. Parker  
Clerk-Treasurer**