

CITY OF BATAVIA BUSINESS MINUTES OCTOBER 14, 2014

The regular business meeting of the City Council was held Tuesday, October 14, 2014 at 7:00 PM in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Hawley presiding.

Present were Council President Hawley and Councilpersons Pacino, Cipollone, Canale, Briggs, Jankowski, Doeringer, Deleo and Christian.

Council President Hawley called the meeting to order at 7:00 PM. Councilperson Christian led the Lord's Prayer and the Pledge of Allegiance.

The minutes from the September meetings and August 2014 draft monthly financial statements were approved.

The Council President assigned the regular agenda items.

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Communications

The Jaycees requested to hold their Halloween Parade on Sunday, October 26th starting at 12:45pm at Dan's Tire and Auto and ending at Batavia's Original. Council approved.

The Batavia Business Improvement District (BID) requested to host Christmas in the City on Friday, December 5th at 6:30pm on Main St. There would be a parade with marching groups, horse and wagon, fire trucks and others. Council approved.

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Council President's Report

Council President Hawley announced that the next regular City Council Conference Meeting would be held on Monday, October 27, 2014 at 7:00 PM at the City Hall Council Board Room, 2nd Floor, City Centre.

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City Attorney's Report

Mr. Van Nest noted that they continued to work on a variety of matters across the board but there was nothing specific to report at that time.

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City Manager's Report

Mr. Molino noted that the police facility task force subcommittee had met and recommended a task force of nine individuals consisting of a BID member, Chamber member, someone with a financial background and one member from each of the six wards. The police chief would also be an ex-officio, non-voting member. Mr. Molino noted that an ad would run and a resolution should be on the November 10th meeting agenda.

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Committee Reports

Councilperson Pacino noted that the BID had a wine walk that was tremendously successful, volunteers had helped decorate downtown, and the public market changed locations this year and it went real well. She noted that the façade committee was issuing five façade grants and Christmas in the City would be held on December 5th with the downtown stores participating with specials and entertainment.

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Public Comments

Brenda Gill, 42 Manhattan Ave, wanted to make sure there was follow up on the foreclosed homes because there were only seven homes on her street that were populated. She suggested getting together to discuss what could be done and how we could get the banks to cooperate. She noted that no one had a comprehensive list of what properties were vacant and all she had was her home and didn't want to see the value of it continue to go down because of the vacant houses around her. She said it was a very annoying situation.

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Council Responses to Public Comments

Councilperson Pacino noted that there wasn't much to say except that we were fighting the battle and that the entire state of New York was working on that issue. She noted that the banks had the municipalities over a barrel, it was a long process and everything the speaker said was true. Councilperson Deleo said the banks were arrogant, it was a real big problem, and the state was trying to speed up the process. Mr. Molino noted that the topic would be discussed at the October conference meeting and that it had been a focus of the Council. Councilperson Jankowski noted that it was a state-wide problem and there had been a mass exodus out of the state whether a house was sold or they just walked away. Mr. Van Nest noted that he had attended a NYCOM conference regarding abandoned property, a lot of the issues were outside the municipalities' direct control, and it was definitely on the City's radar.

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Unfinished Business

Councilperson Briggs noted that she had taken a tour of the Swan St property (Wiard Plow) and Ms. Kuzon stated that the owner had been sited and had 30 days to provide the City with a business plan. She asked for an update on the property because it was disgusting. Councilperson Christian noted that she didn't want that in her ward and wanted people to be safe.

Councilperson Christian also noted that she had heard complaints that people weren't able to hear the Council meetings on cable. The gentleman who recorded the meeting for cable asked Council to use the microphones so they could be heard better when it is televised.

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New Business

#72-2014

RESOLUTION TRANSFERRING \$50,000 FROM ASSIGNED FUND BALANCE TO THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE FUND

Motion of Councilperson Canale

WHEREAS, pursuant to General Municipal Law 6-p the City of Batavia has an established Employee Benefit Accrued Liability Reserve fund for payment of accrued benefits due to an employee upon termination of the employee's service; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, since 2011 the City has paid out \$746,471 in compensated absence pay outs due to thirty-three retirements/terminations; and

WHEREAS, in the fiscal year ending March 31, 2014 the City experienced eight retirement/terminations which accounted for a payout of \$50,425.54 out of the Employee Benefit Accrued Liability Reserve; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 has \$2,696,440 of compensated absence liability with approximately \$242,334 of said liability potentially payable immediately due to the number of employee's currently eligible to retire; and

WHEREAS, the City Council is desirous of transferring \$50,000 of assigned General Fund balance to the Employee Benefit Accrued Liability Reserve Fund to assist with expenditures due to accrued employee benefits due to an employee upon termination of the employee's service;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$50,000 from the assigned General Fund balance to the Employee Benefit Accrued Liability Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Employee Benefit Accrued Liability Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health strategic priority.

Seconded by Councilperson Christian and on roll call approved 9-0.

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#73-2014

RESOLUTION TRANSFERRING \$200,000 FROM ASSIGNED FUND BALANCE TO THE CAPITAL SIDEWALK RECONSTRUCTION RESERVE FUND

Motion of Councilperson Briggs

WHEREAS, pursuant to General Municipal Law 6-c the City of Batavia has an established Capital Sidewalk Reconstruction Reserve Fund; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 has approximately 65,665 linear feet of sidewalk, or 17% of the City's sidewalk network, that needs to be replaced within the City limits equaling an estimated cost of approximately \$2.67 million; and

WHEREAS, the City Council is desirous of transferring \$200,000 of assigned General Fund balance to the Capital Sidewalk Reconstruction Reserve Fund to assist with future replacement and improvements of City sidewalks;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$200,000 from the assigned General Fund balance to the Capital Sidewalk Reconstruction Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Capital Sidewalk Reconstruction Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health and Neighborhood Revitalization strategic priorities.

Seconded by Councilperson Deleo and on roll call approved 9-0.

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#74-2014

**RESOLUTION TRANSFERRING \$500,000 FROM ASSIGNED FUND BALANCE TO
THE PUBLIC FACILITIES CAPITAL RESERVE FUND**

Motion of Councilperson Cipollone

WHEREAS, pursuant to General Municipal Law 6-c the City of Batavia has an established Public Facilities Capital Reserve Fund for purposes of construction, re-construction, repair or replacement of public facilities; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, consistent improvements to City facilities will be ongoing and reserve funds will be necessary to absorb emergency or planned improvements in the future and that the City has been aware of two facilities in need of significant improvements in upcoming years, the City salt barn and the Police Station; and

WHEREAS, the City is currently completing a space needs assessment of the Police Department and said space needs assessment is intended to evaluate the current Police Station and/or other facility options for housing the Police Department as well as include cost estimates for design and construction for the upgrade of the current facility or a proposed new facility; and

WHEREAS, in preparation of these upcoming expenditures City Council has committed funding to the Public Facilities Capital Reserve Fund over the past three years, and continuing with additional commitment of reserve funding will provide the City with greater financial capacity to handle future improvements; and

WHEREAS, the City Council is desirous of transferring \$500,000 of assigned General Fund balance to the Public Facilities Capital Reserve Fund to assist with future construction, replacement and improvements of public facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$500,000 from the assigned General Fund balance to the Public Facilities Capital Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Public Facilities Capital Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health strategic priority.

Seconded by Councilperson Doeringer and on roll call approved 9-0.

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#75-2014

**RESOLUTION TRANSFERRING \$120,000 FROM ASSIGNED FUND BALANCE TO
THE PUBLIC WORKS CAPITAL EQUIPMENT RESERVE FUND**

Motion of Councilperson Deleo

WHEREAS, pursuant to General Municipal Law 6-c the City of Batavia has an established Capital Equipment Reserve Fund; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, since the development of the Equipment Replacement Plan (ERP) in 2011 the City has replaced 19 pieces public works equipment, valued at over \$1.6 million.

WHEREAS, the City has made significant strides in improving the fleet over the past several years, however for the fiscal year ending March 31, 2014 the remaining fleet of equipment that is significantly deteriorated, fully depreciated and the average age of City vehicles and equipment is 20 years old; and

WHEREAS, the City Council is desirous of transferring \$120,000 of assigned General Fund balance to the Capital Equipment Reserve Fund for public works equipment to assist with future equipment replacement and improvements;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$120,000 from the assigned General Fund balance to the Capital Equipment Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Capital Equipment Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health strategic priority.

Seconded by Councilperson Cipollone and on roll call approved 9-0.

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#76-2014

**RESOLUTION TRANSFERRING \$225,000 FROM ASSIGNED FUND BALANCE TO
THE FIRE CAPITAL EQUIPMENT RESERVE FUND**

Motion of Councilperson Pacino

WHEREAS, pursuant to General Municipal Law 6-c the City of Batavia has an established Capital Equipment Reserve Fund; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, the City of Batavia recently purchased a new fire engine/pumper to replace Engine 14 which was 22 years old and said purchase was done exclusively with reserve funds; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 has a fire engine/pumper (Engine 12) which is 12 years old and a ladder truck (Ladder 15) which is 19 years old; and

WHEREAS, the Fire Department is presently conducting a vehicle needs analysis on existing apparatus that will be used to determine what is needed for the Fire Department to be efficient and effective in the future; and

WHEREAS, within the next several years the City will be faced with replacing or refurbishing Engine 12 or Ladder 15; and

WHEREAS, the City Council is desirous of transferring \$225,000 of assigned General Fund balance to the Capital Equipment Reserve Fund for fire equipment to assist with future equipment replacement and improvements;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$225,000 from the assigned General Fund balance to the Capital Equipment Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Capital Equipment Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health and Public Safety strategic priorities.

Seconded by Councilperson Briggs and on roll call approved 9-0.

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#77-2014

**RESOLUTION TRANSFERRING \$30,000 FROM ASSIGNED FUND BALANCE TO
THE DWYER STADIUM REPAIR RESERVE FUND**

Motion of Councilperson Doeringer

WHEREAS, pursuant to General Municipal Law 6-d the City of Batavia has an established Dwyer Stadium Repair Reserve Fund; and

WHEREAS, the reserve fund was established for the purpose of replacing or making major repairs to capital improvements and equipment for Dwyer Stadium; and

WHEREAS, it has been nearly 20 years since major capital improvements have been made to Dwyer Stadium and fiscal year 2014/15 has budgeted \$30,000 of reserve funds for stadium seating replacements; and

WHEREAS, a 5-year capital plan is being developed for fiscal year 2015/16 with the current operator of the stadium, after which a more definitive plan of capital expenditures and reserve funding can be targeted; and

WHEREAS, the City Council is desirous of transferring \$30,000 of assigned General Fund balance to the Dwyer Stadium Repair Reserve Fund to replenish the current years expenditure for future repairs and improvements to Dwyer Stadium;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$30,000 from assigned General Fund balance to the Dwyer Stadium Repair Reserve;

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Dwyer Stadium Repair Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health strategic priority.

Seconded by Councilperson and on roll call approved 9-0.

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#78-2014

RESOLUTION TRANSFERRING \$25,000 FROM ASSIGNED FUND BALANCE TO THE RETIREMENT CONTRIBUTION RESERVE FUND

Motion of Councilperson Cipollone

WHEREAS, pursuant to General Municipal Law 6-r has an established Retirement Contribution Reserve Fund; and

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves; and

WHEREAS, fiscal year 2009/10, annual fluctuations in actual retirement payments have ranged from a 29% decrease (\$311,000) in 2009/10 to a 62% increase (\$478,000) the following year in 2010/11, and then a 4% decrease (\$52,000) in 2011/12. In 2012/13 the City's retirement costs increased 45.7% (\$548,032) over the prior year. In 2013/14 the City's retirement costs decreased 22.3% (\$389,118) from the prior year; and

WHEREAS, the unexplainable fluctuation in retirement contributions has created skepticism and a lack of confidence in New York State retirement projections; and

WHEREAS, the City Council is desirous of transferring \$25,000 to the Retirement Contribution Reserve Fund to assist with future retirement contributions;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$25,000 from assigned General Fund balance to the Retirement Contribution Reserve Fund; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to the Retirement Contribution Reserve Fund is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Financial Health strategic priority.

Seconded by Councilperson Deleo and on roll call approved 9-0.

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#79-2014

RESOLUTION TRANSFERRING \$100,000 FROM ASSIGNED FUND BALANCE TO COMMITTED FUND BALANCE TO UPDATE THE CITY'S COMPREHENSIVE MASTER PLAN

Motion of Councilperson Canale

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2014 had assigned General Fund balance for funding various reserves and capital projects; and

WHEREAS, The City of Batavia last updated its Comprehensive Plan in 1997 and, at 17 years old, it is out of date and many of the plan recommendations have been implemented; and

WHEREAS, significant changes have happened since the last plan: downtown redevelopment, Business Improvement District formation, zoning changes, State Route 5 reconstruction, water agreements, financial constraints and area economic development projects; and

WHEREAS, more projects and initiatives are planned for the future: Brownfield Opportunity Area Strategic Site redevelopment, construction of the Ellicott Trail, Vibrant Batavia efforts, neighborhood improvements, the Science Technology and Advanced Manufacturing project in Genesee County and others; and

WHEREAS, the Comprehensive Plan, completed in 1997, was based on New Urbanist principles, and many of its recommendations, were innovative because it included the basic tenets and policies of Leadership in Energy and Environmental Design Neighborhood Development (LEED ND), Smart Growth and the Congress for New Urbanism (CNU): sustainable, compact, mixed use development; downtown redevelopment; preservation of historic and natural resources; high quality design; use of existing infrastructure and re-purposing or re-use of existing buildings; and

WHEREAS, it is time to update for the City's Comprehensive Plan not only for the community to assess its current assets and liabilities, but to incorporate the most up to date principles of LEED ND, CNU and Smart Growth into the plan, as well as include elements for alternative

energy, energy savings and green infrastructure which City leaders think are important for the City's future;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby transfer \$100,000 from the assigned General Fund balance to Committed fund balance; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the transfer of funds to Committed fund balance is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under all Strategic Priorities.

Seconded by Councilperson Cipollone and on roll call approved 6-3. Councilpersons Briggs, Christian and Deleo voted no.

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#80-2014

RESOLUTION INTRODUCING A LOCAL LAW TO AMEND THE CODE OF THE CITY OF BATAVIA BY ADDING CHAPTER 18 – BEST VALUE

Motion of Councilperson Jankowski

BE IT RESOLVED, that Local Law No. 3 of the Year 2014 entitled **“A LOCAL LAW TO AMEND THE CODE OF THE CITY OF BATAVIA BY ADDING CHAPTER 18 – BEST VALUE TO AUTHORIZE THE USE OF BEST VALUE, FOR PURCHASE CONTRACTS (INCLUDING CONTRACTS FOR SERVICE WORK, BUT EXCLUDING ANY PURCHASE CONTRACTS NECESSARY FOR THE COMPLETION OF A PUBLIC WORKS CONTRACT PURSUANT TO ARTICLE EIGHT OF THE LABOR LAW) MAY BE AWARDED ON THE BASIS OF LOW BID OR BEST VALUE, AS AUTHORIZED IN SECTION 103 OF THE GENERAL MUNICIPAL LAW AND AS DEFINED IN SECTION ONE HUNDRED SIXTY-THREE OF THE STATE FINANCE LAW”** be introduced before the City Council of Batavia, New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the City Council by the City Clerk; and

BE IT FURTHER RESOLVED, that the City Council hold a public hearing on said proposed Local Law in the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 p.m. on Monday, October 27, 2014; and

BE IT FURTHER RESOLVED, that the City Clerk publish or caused to be published a public notice in the official newspaper of the City of said public hearing at least three (3) days prior thereto.

Seconded by Councilperson Briggs and on roll call approved 9-0.

**LOCAL LAW NO. 3 OF THE YEAR 2014
CITY OF BATAVIA**

A LOCAL LAW TO AMEND THE CODE OF THE CITY OF BATAVIA BY ADDING CHAPTER 18 – BEST VALUE TO AUTHORIZE THE USE OF BEST VALUE, FOR PURCHASE CONTRACTS (INCLUDING CONTRACTS FOR SERVICE WORK, BUT EXCLUDING ANY PURCHASE CONTRACTS NECESSARY FOR THE COMPLETION OF A PUBLIC WORKS CONTRACT PURSUANT TO ARTICLE EIGHT OF THE LABOR LAW) MAY BE AWARDED ON THE BASIS OF LOW BID OR BEST VALUE, AS AUTHORIZED IN SECTION 103 OF THE GENERAL MUNICIPAL LAW AND AS DEFINED IN SECTION ONE HUNDRED SIXTY-THREE OF THE STATE FINANCE LAW

Be It Enacted by the Council of the City of Batavia, New York as follows:

§18-1. Title and authority

- A. This chapter shall be known and may be cited as “Best Value”.
- B. The City of Batavia, under the authority of §103 of the General Municipal Law and as defined in section one hundred sixty-three of the State Finance Law, hereby enacts this chapter.

§18-2. Declaration of Intent

- A. The intent of this Local Law shall be to authorize the use of Best Value criteria when awarding purchase and service contracts consistent with Section 103 of the General Municipal Law and Section 163 of the New York State Finance Law. Use of best value criteria is intended to provide the City of Batavia greater flexibility in awarding contracts and ensure that the City of Batavia obtains the highest quality goods and services at a low cost. Awarding contracts on the basis of Best Value standards is further intended to promote competition, foster fairness among vendors and competitors, expedite contract awards, optimize quality, control costs and enhance efficiency among responsive and responsible offerors.

§18-3. Definitions

- A. Purchase Contracts – Contracts for goods, commodities and equipment, including technology.
- B. Public Works Contracts – Contracts for items or projects involving primarily labor or both material and labor where labor is the major portion of the contract.
- C. Best Value – The basis for awarding contracts for services to the offeror which optimizes quality, cost and efficiency, among responsive and responsible offerors. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerors that are small businesses or certified minority or women-owned business enterprises as defined in Executive Law Section 310 (1), (7), (15) and (20) and as may be amended.

- D. Procurement record – Purchasing documents such as requisition, purchase order, and competitive bid, etc.
- E. Responsive and responsible offeror – A responsive offeror is an offeror meeting the minimum specifications. In assessing whether an offeror is responsible, the City of Batavia should consider an offeror’s capacity and financial ability to complete the contract, accountability, past performance, reliability and integrity per State Finance Law, section 163 (l)(c) and (l)(d).

§18-4. Requirements

- A. Where the basis for award is the best value offer, the procurement record shall include documentation, in advance of the initial receipt of offers, the evaluation criteria, which whenever possible, shall be quantifiable, and the process to be used in the determination of best value and the manner in which the evaluation process (rating of proposals) and selection shall be conducted.
- B. The solicitation shall identify the relative importance and/or weight of cost and the overall technical criterion to be considered by the City of Batavia in its determination of best value.
- C. Best Value is also an approved award basis for contracts to be piggybacked.
- D. Procedures that govern the award of contracts on the basis of best value shall be included in the City of Batavia’s Purchasing Manual and reviewed annually by the Council of the City of Batavia in conjunction with its annual review and approval of the Purchasing Manual, consistent with General Municipal Law, section 104-b(2)(f).

§18-5. Severability

If any section or subsection, clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court or competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the section or subsection, clause, sentence, paragraph, subdivision or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

§18-4. Effective Date

This Local Law shall take effect immediately upon filing with the Secretary of State.]

Deletions designated by ~~strikeout~~
 Additions designated as [brackets]

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#81-2014

**RESOLUTION TO ADD THE SUPPLEMENTAL REIMBURSEMENT OF
ELEVATION CERTIFICATES AS AN ELIGIBLE ACTIVITY FOR THE CODE
ENFORCEMENT GRANT PROGRAM**

Motion of Councilperson Christian

WHEREAS, the City of Batavia has applied for consideration by the Federal Emergency Management Agency (FEMA) to become accepted into the Community Rating System (CRS); and

WHEREAS, entrance into and assignment of a rating depends on how well the City conducts flood mitigation activities; and

WHEREAS, Batavia's residents living in the Special Flood Hazard Area (SFHA) must obtain an elevation certificate as a first step to either mitigate or to obtain a Letter of Map Amendment (LOMA) to become removed from the SFHA; and

WHEREAS, properties within the SFHA are among the lowest assessed value in the City; and

WHEREAS, funds are available from the current Code Enforcement Grant Program that can be used to supplement the cost of elevation certificates for low to moderate income families within the SFHA; and

WHEREAS; a public hearing was held on October 1, 2014 during which the public was made aware of the City's desire to add supplemental reimbursements for Flood Elevation Certificates in the amount of \$125 per certificate as an eligible activity to the Code Enforcement Grant Program;

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby approve the addition of supplemental reimbursements for Flood Elevation Certificates in the amount of \$125 per certificate as an eligible activity to the Code Enforcement Grant Program.

Seconded by Councilperson Cipollone and on roll call approved 9-0.

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Meeting adjourned at 8:00 PM.

Respectfully submitted,

**Heidi J. Parker
Clerk-Treasurer**