

**SPECIAL BUSINESS MEETING MINUTES
CITY OF BATAVIA
NOVEMBER 24, 2014**

The special business meeting of the City Council was held Monday, November 24, 2014 immediately following the conference meeting in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Hawley presiding.

Present were Council President Hawley and Councilpersons Pacino, Briggs, Christian, Canale, Doeringer, Deleo and Jankowski. Councilperson Cipollone was absent

Council President Hawley called the meeting to order at 7:45 PM.

The Council President assigned the regular agenda items.

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New Business

#82 - 2014

RESOLUTION TO APPOINT MEMBERS TO THE POLICE FACILITY TASK FORCE

Motion of Councilperson Briggs

WHEREAS, on September 22, 2014 the City Council was presented the Police Department Facility Feasibility Study (“Study”) which was completed by City staff and Geddis Architects (“Facilitators”); and

WHEREAS, the Study included a space needs assessment that examined seven (7) alternatives for making improvements to the Police Department facilities; and

WHEREAS, the City Council is desirous of creating an advisory Police Facility Task Force (“Task Force”) comprised of residents and business leaders to review the alternatives and make a recommendation to City Council; and

WHEREAS, the Task Force is advisory only and can only make a recommendation to the City Council and City Council shall retain all decision making authority; and

WHEREAS, the duties of Task Force should be as follows:

1. Meet as a Task Force and review the Study to include a critical appraisal of the possible alternatives suggested.

2. To review the methodology of developing the specific functional program for the Batavia Police Department.
3. To discuss, investigate and visit the potential site locations; to include tours of the existing facility.
4. To review the cost estimate methodology, costs for each alternative, discuss un-anticipated cost areas and contingencies and possible funding sources.
5. Select an alternative for City staff to complete a financial analysis of the alternative, demonstrating the potential tax, budget and debt impacts based on the available information.
6. Every other month the Task Force shall provide a progress report to the City Council President who will promptly share the progress report with City Council.
7. The City Manager and staff shall provide support to the Task Force and shall attend meetings as requested by the Facilitators and Task Force.
8. Make a recommendation to City Council no later than July 1, 2015. The recommendation will include the financial analysis of the selected alternative and any conditions or suggestions for the City Council to consider.

NOW THEREFORE, BE IT RESOVLED, the Council of the City of Batavia does hereby appoint the aforementioned residents to serve on the Police Facility Task Force:

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|-------|-----------------------------------|
| I. | Durin Rogers, 211 Naramore Drive |
| II. | Ashley Bateman, 27 Summit Street |
| III. | Peter Garlock, 67 Ellicott Avenue |
| IV. | Alfred McGinnis, 16 Vernon Avenue |
| V. | James Jacobs, 60 Otis Street |
| VI. | Marc Staley, 23 Prospect Street |
| VII. | Bill Hayes, 22 Meadowcrest Drive |
| VIII. | David Leone, 32 Bogue Avenue |

BE IT FURTHER RESOLVED, that the Police Chief is hereby appointed to serve on the Task Force as an Ex-officio non-voting capacity.

Seconded by Councilperson Christian and on roll call approved 8-0.

Councilperson Doeringer noted that he, Councilpersons Jankowski, Briggs and Pacino all met and recommended the names listed in the resolution for appointment. Councilperson Jankowski noted

that the 5th ward wasn't represented because there was no one interested in serving from that area. Councilperson Christian thanked everyone who volunteered for the task force.

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Meeting adjourned at 7:50.

Respectfully submitted,

**Heidi J. Parker
Clerk-Treasurer**