

# **CITY OF BATAVIA – CONFERENCE MINUTES**

## **MONDAY, JUNE 22, 2015**

Present were Council President Hawley and Councilpersons Canale, Christian, Briggs, Pacino, Jankowski, Deleo, Doeringer and Cipollone.

### **Call to Order**

Council President Hawley called the meeting to order at 7:00 PM. Councilperson Deleo led the Invocation and the Pledge of Allegiance.

### **Public Comments**

Terry Platt, Batavia, wondered with the proposed rooming house changes, if he would have to have a parking space for every resident for the existing rooming houses. He noted that most residents didn't have a car and that was why they liked living close to downtown.

### **Council Response to Public Comments**

Mr. Molino noted that the intention was that any roomer who had a vehicle must have a parking space.

### **Communications**

None.

### **Council President's Report**

Council President Hawley announced the next regular City Council Business Meeting would be held on Monday, July 13, 2015 at 7:00p.m. at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

### **Vibrant Batavia Update**

Leanna DiRisio, thanked Council for their continued support for Vibrant Batavia and noted that they were starting to offer grants. She noted that there were addressing concerns of Summit St residents and working to get bike racks placed throughout the City. She explained that they were working on the time capsule, closing celebration and fundraising for the Austin Park slide. Councilperson Pacino said that she attended the Summit St meeting, it was very well run and participants were enthusiastic. Councilperson Doeringer directed people to their Facebook page.

### **Audit Advisory Committee Appointments**

Councilperson Briggs asked Councilpersons Cipollone and Canale if they wanted to serve on the Audit Advisory Committee again. They both noted that they did but that if there were others who were interested in serving on the committee they would step aside but no

one else was interested so they were approved for inclusion on the appointing resolution. Motion of Councilperson Deleo, second by Councilperson Pacino and all approved to move the item to the next business meeting.

### **GAR Assessment Services Contract**

Mr. Molino reminded Council that they had a part-time assessor so some of her duties are performed by GAR who does a lot of field review and grievance hearings. He noted that the contract was up for renewal, there was no change in the price and recommended executing the agreement for another three years. Councilperson Jankowski asked if the automatic renewal was part of the original agreement because he was concerned that if the City wasn't paying attention, they may not want to continue with GAR but may be stuck with them because of it. Mr. Molino noted that they could strike that part if Council wanted so Councilperson Jankowski made a motion to remove the automatic three year renewal modification. The motion was seconded by Councilperson Cipollone. Councilperson Canale asked if getting rid of the automatic renewal opened up an opportunity for GAR to change the price. Mr. Molino suggested two one-year renewals at the same rate at Council's discretion. Councilperson Briggs asked how we knew we couldn't get a better deal if we are just renewing GAR each year. Mr. Molino noted that going to market usually brings a higher rate and it was more advantageous for the companies for them to offer multiple years because they were guaranteed the work and the consistency helped them build an understanding of the City. Mr. Molino explained that not a lot of firms did that kind of work. Councilperson Jankowski modified his motion to have the three year term with two one-year options. The motion was seconded by Councilperson Christian and on roll call approved 9-0. Councilperson Cipollone made a motion to move the item to the next business meeting, the motion was seconded by Councilperson Deleo and all approved.

### **Surplus Property**

Mr. Molino noted that there was one foreclosure property that was auctioned on June 9<sup>th</sup> for 214 Ellicott St and recommended selling the property to the highest bidder. Councilperson Briggs made a motion to move the item to the next business meeting. The motion was seconded by Councilperson Cipollone and all approved.

### **Year-End Budget Transfers**

Mr. Molino noted that there was an additional year-end budget transfer that was overlooked that would move funds to the parking lot reserve and there was a need to transfer funds to balance budget lines and pay for overages. Mr. Molino explained the transfers by line and Councilperson Christian made a motion to move the item to the next business meeting agenda, seconded by Councilperson Deleo, and approved unanimously.

### **Close-Out Capital Projects**

Mr. Molino noted that when capital projects were done they needed to be officially closed and that resolution would close stated projects. Motion of Councilperson Pacino to move the item to the next business meeting agenda, seconded by Councilperson Canale, and approved unanimously.

### **Rooming Housing Permit Fee**

Mr. Molino explained that rooming houses had to renew each year at a cost of \$50. He noted that the process was reviewed and based on the cost of the review, he proposed increasing the fee to \$150 to match the time incurred by the City. He noted that the last time it was amended was 1991. Councilperson Christian noted that she called different cities to see what they charged and felt that Batavia was undercharging since the cost in Brockport was \$350 for a three-year renewal and Rochester was \$100 per year plus a per room charge. Councilperson Jankowski noted that the original intent was to cover the cost of the inspectors and didn't want to punish the owners by charging more than the reasonable amount of \$150. He also felt that the per room charge would be hard to keep track of and enforce. Mr. Molino explained that they couldn't arbitrarily pick a figure and there needed to be a reason for choosing the fee. Councilperson Pacino felt that if the cost was \$150 then we were just asking the owners to pay for the service they were getting. Motion of Councilperson Christian to move the item to the next business meeting agenda, seconded by Councilperson Cipollone, and approved unanimously.

### **Grant Opportunities**

Mr. Molino noted that the consolidated funding application was due July 31 and there were three they wanted to proceed with. He noted that two required public hearings and the other was a TEP grant for the recreational trail. Councilperson Doeringer asked if the trail was a \$10,000-\$15,000 match and Mr. Molino noted it was. Councilperson Christian asked if the match would come out of the current or following year budget. Mr. Molino noted that could be discussed.

### **Cast In-Place Pipelining**

Mr. Molino explained the process to extend the life of the sanitary sewer lines for approximately 50 years and recommended accepting the bid for the service from Kenyon. Councilperson Jankowski asked if there would be any problem with service during the process. Mr. Molino noted that residents would get a notice but he was not aware of there ever being any interruption in service. He also noted that the project would be complete in 3-4 days compared to 90 days with a typical sewer replacement.

### **Sidewalk Replacement Project**

Mr. Molino noted that three bids were received, all were over budget so the three were rejected and the project was rebid. He noted that if those also come back over budget they had the option to use contingency.

### **City Manager Wage Adjustment**

Council President Hawley noted that they would be voting on a resolution for a wage adjustment at the next business meeting and asked if there was any discussion. There was none. Motion made by Councilperson Doeringer, seconded by Councilperson Christian, and all approved to move the item to the next business meeting.

### **Gateway Drive – Road Surface Condition**

Mr. Molino noted that this issue came up unexpectedly as that street hadn't been identified as an issue but recommended milling and overlay to preserve the street for another five years. He noted that there would be no curb or sidewalk work, the street took a hit from the winter, and CHIPs funds could be used for the project. He explained they wouldn't have to go out to bid because the service had already been bid by another municipality. Councilperson Jankowski asked if there was something that wouldn't get done because the funds would be used for Gateway. Mr. Molino noted there were some leftover funds from the prior year so it wouldn't take away from any other planned projects. Councilperson Canale noted that he watched it get worse and worse over the winter and it became dangerous. Councilperson Doeringer asked what prevented it from happening again next year. Mr. Molino noted that the resurfacing would help keep the water out and prevent it from heaving.

**Conference Meeting adjourned at 8:10 PM.**

**Respectfully submitted,**

**Heidi J Parker  
Clerk-Treasurer**