

SPECIAL MEETING
PLANNING & DEVELOPMENT COMMITTEE
MINUTES

February 28, 2019

6:00 pm

Council Board Room
One Batavia City Centre, Batavia NY

Members present: *Edward Flynn, Matt Gray, Tammy Hathaway, Duane Preston*

Members absent: Robert Knipe, Marc Staley

Others present: Meg Chilano – Recording Secretary, Doug Randall – Code Enforcement Officer

I. Roll Call

Roll call of the members was conducted. Four members were present and Chairman Duane Preston declared a quorum.

II. Call to order

Mr. Preston called the meeting to order at 6:00 pm.

III. Previous Meeting Minutes

There were no corrections to the minutes. Mr. Preston assumed the motion and the minutes were approved as written by unanimous consent.

RESULT: Approval of December 18, 2018 meeting minutes.

IV. Proposal

Recommendation to the Zoning Board of Appeals for an Area Variance that would permit the replacement of the existing internally illuminated monument sign face panel (Key Bank) with a new internally illuminated face panel identifying the new business (Ameriprise Financial). The sign is located within the Central Commercial District / Business Improvement District

Address: *219 East Main St.*

Applicant: Scott Neff (owner)

- Actions:
1. Review application and discussion
 2. Recommendation to the ZBA

1. Review Application and Discussion

Mr. Preston read the summary of the proposal. He reported that the Genesee County Planning Board recommended approval of the proposed sign.

Mr. Neff explained that the sign will be constructed of aluminum and show the name of the business and its logo. It will be illuminated internally with LED lights, using the electrical

setup already in place. Mr. Neff said that the new sign will use the same base as the previous sign.

Mr. Flynn asked if the structure on top of the base is still in place. Mr. Neff explained that it had been taken down in order to install the panel for the new business.

Mr. Flynn asked if the base will be replaced. Mr. Neff answered that the base will not be replaced, rather it will be wrapped with a material that will match the façade of the building.

Mr. Gray asked if the building has been vacant for more than a year, and Mr. Neff said that it has.

Following questions and discussion about opacity and illumination, Mr. Neff clarified that the sign itself will be opaque with only the letters being lighted.

Mr. Preston asked if the sign will operate on a timer, and Mr. Neff said the letters will always be lighted.

2. Action by the Board

MOTION: Mr. Flynn moved to recommend approval of the proposal to the ZBA. The motion was seconded by Mr. Gray, and on roll call, was approved 4-0.

RESULT: Recommendation to the ZBA for approval of the Area Variance

V. Setting of Next Meeting: March 19, 2019

VI. Adjournment

Mr. Flynn moved to adjourn the meeting at 6:10 p.m.; the motion was seconded by Ms. Hathaway. All voted in favor.



Meg Chilano
Recording Secretary