

CITY OF BATAVIA PLUMBING BOARD

Minutes

December 20, 2017, 8:00 a.m.

**Public Works Conference Room
One Batavia City Centre, Batavia, NY**

Members present: *Douglas Diegelman, James Ficarella, William Hayes, Al Rosemark*

Members absent: Matt Worth

I. Call to Order

Chairman Rosemark called the meeting to order at 8:08 a.m.

II. Roll Call

Roll call of the members was conducted. Four members were present providing a quorum to conduct the meeting.

III. Approval of Minutes from October 18, 2017

MOTION: Mr. Hayes moved to approve the minutes as written; the motion was seconded by Mr. Rosemark. All voted in favor.

RESULT: Approval of October 18, 2017 meeting minutes.

IV. Old Business

A. New Plumbing Exam Administrator

Mr. Ficarella related what the plumbing candidate, Brandon Seliger, said regarding his experience with the exam. According to Mr. Seliger, the process went smoothly. At the time Mr. Seliger was notified that he was eligible to take the exam, he was given the contact information for Pearson Vue. Mr. Seliger contacted Pearson Vue, the organization responsible for scheduling the International Code Council Master Plumber exam. Mr. Seliger arranged to take his exam at the nearest Pearson Vue testing facility (located on Sheridan Dr.), selecting the time that was most convenient for him. The exam was taken in a computer lab, and he received his test score immediately.

After confirming that the City has obtained Mr. Seliger's passing test score, Mr. Rosemark obtained the certificate of competency from the clerk so the board members could sign it.

Mr. Diegelman asked if the plumbing board is supposed to interview plumbing candidates. After discussion, the board decided that board reviews have never been conducted, although at one time, there was a practical portion to the exam.

B. Plumbing Exam Candidate – Ian Diegelman

Mr. Rosemark reminded the board that they are still waiting on payroll verification from the plumbing candidate. Mr. Doug Diegelman said that there is no official documentation of his work, but affirmed that Ian Diegelman has been doing work for him for 16 years and is a capable plumber.

Mr. Hayes said that he trusts that Ian Diegelman can do the work, but he noted that without documentation, the board is incapable of performing due diligence and that the board must be ethically accountable.

Mr. Hayes suggested that perhaps Mr. Doug Diegelman could obtain records from customers for whom Ian Diegelman has done work, in order to create a documentable record for the board to review.

V. New Business: Approval of 2018 Meeting Dates

Mr. Rosemark asked if everyone has reviewed the meeting dates.

MOTION: Mr. Ficarella moved to approve the meeting dates; the motion was seconded by Mr. Diegelman. All voted in favor.

RESULT: Approval of 2018 meeting dates.

VI. Setting of Next Meeting: March 17, 2018

VII. Adjournment

Mr. Hayes moved to adjourn; Mr. Diegelman seconded the motion. All voted in favor.

Meeting adjourned at 8:35 a.m.



Meg Chilano
Recording Secretary