



City of Batavia

Application to the Historic Preservation Commission

Date: _____

Historic Address: _____

Owner:

Name Phone

Street Address City/Town Zip

Phone Email

If not Owner: Contractor Agent for Owner

Applicant:

Name Phone

Detailed Description of Request: _____

Requirement Checklist:

- Building Requirements:**
- Building Permit Application
 - Photographs of Property
 - Detailed Drawings
 - Samples of Colors
 - Description of Materials and/or Samples of Materials

- Sign Requirements:**
- Sign Permit Application
 - Illustration of Sign and Location on Building
 - Type of Lettering
 - Dimensions of Sign
 - Colors
 - Description of Materials
 - Type of Illumination
 - Method of Attachment

- Painting Requirements:** Samples of Colors

Signature of Applicant: _____ Date: _____

For Office Use Only

Reviewed by Code Enforcement Officer: _____ Date: _____

- Referred to HPC Referral to HPC not needed