



## City of Batavia Committee/Board Volunteer Application

“We are committed to creating a vibrant, affordable community where our citizens choose to live; work and play, and businesses can flourish in a friendly and safe environment throughout their lifetimes.”

### List of Committees and Boards/Term of Appointment

Batavia Business Improvement Dist – 3 year term  
Batavia Housing Authority – 5 year term  
Board of Assessment Review - 5 year term  
Community Garden – 4 year term  
Historic Preservation - 3 year term

Planning & Development - 3 year term  
Plumbing - 3 year term  
Youth - 3 year term  
Zoning - 3 year term

**Committee / Board that you are applying for:** \_\_\_\_\_  
(If you are interested in applying for more than one (1) Committee / Board please submit an application for each)

**Applicant Name:** \_\_\_\_\_

**Ward Representation:** \_\_\_\_\_

Mailing Address: _____ _____	Telephone/Fax Nos. Home: _____
E-Mail Address: _____	Business: _____ Cell: _____ Fax: _____

Are you currently serving on a Committee/Board?    Yes [  ]    No [  ]  
If yes, please identify the Committee/Board. \_\_\_\_\_

In seventy-five (75) words or less, please explain why you are interested in serving on the particular Committee/Board.

Please describe your area of expertise, skills and knowledge and/or specific topics of civic interest that can contribute to better local government.

Please answer the following questions.

How long have you lived in Batavia?

What do you like best about the City?

What do you think can be improved in the City?

What do you see as the most significant changes made to the City in the past five (5) years?

How can we improve the quality of life in the City of Batavia?

**Attendance Policy for Volunteer Boards** - Pursuant to Section 15-3 of the Charter entitled “Attendance requirements”, any member of a volunteer board or committee who misses more than 1/3 of the total meetings for the calendar year or who misses three consecutive meetings shall be in violation of this chapter and is automatically terminated from his or her respective board or committee effective within 30 days of violation. The Chair will notify the City Manager if someone is in violation of the attendance policy. The member being terminated may appeal to the appointing authority for a one-time waiver.

**Residency Requirement** - Pursuant to Section 15-6 of the Charter entitled “Residency Requirement”, any person appointed to a City Volunteer Board and/or Committee shall be required to be a legal resident of the City of Batavia at the time of appointment and during his/her term, and be required to execute an Affidavit of Residency.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**All applicants must be City of Batavia residents. Return completed applications to the Clerk’s Office, One Batavia City Centre, Batavia, NY 14020. Applications will be kept on file for three (3) years from the date of signature.**

By applying for any of the Committee/Board positions, an applicant consents to the public release of information submitted in support of their application in the event they are appointed to a Committee/Board.