

**BATAVIA CITY COUNCIL  
BUSINESS MEETING**

**City Hall - Council Board Room  
One Batavia City Centre  
Monday, March 14, 2016  
7:00 PM**

**AGENDA**

- I. Call to Order
- II. Invocation – Councilperson Hawley
- III. Pledge of Allegiance
- IV. Approval of February 2016 Minutes
- V. Approval of January 2016 Financials
- VI. Assignment of Agenda Items
- VII. Communications
  - a. Living Waters Apostolic Ministries – July 30, 2016 - 12:00 to 5:00 p.m.
  - b. Kiwanis Easter Egg Hunt – March 26, 2016 – 9:00 a.m.
  - c. Beertavia – June 18, 2016 – 2:00 to 8:00 p.m.
  - d. Downtown Public Market – June 10<sup>th</sup> – October 25<sup>th</sup> – 9:00 to 5:00 p.m. Every Tuesday, Thursday and Friday
  - e. Jackson Square Events – July 1<sup>st</sup> – August 26<sup>th</sup> – 7:00 to 9:00 p.m. Every Friday night
- VIII. Council President Report
  - a. Announcement of the City Council Conference Meeting to be held on Monday, March 28, 2016 at 7:00 p.m. at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.
- IX. City Attorney's Report
- X. City Manager's Report
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments

XIV. Unfinished Business

XV. New Business

- #27-2016 A Resolution to Adopt the 2016-2017 Budget and Determining the Amount of Tax to be Levied on all Real Property for the 2016-2017 Fiscal Year
- #28-2016 A Resolution to adopt Local Law Amending §184-41(A), (B), (C), And (O) of the Code of the City of Batavia to Establish New Water Rates, Meter Fees and a Capital Improvement Fee
- #29-2016 A Resolution Authorizing General Obligation Bonds Of The City of Batavia, Genesee County, New York, To Finance The Replacement Of Public Water System Improvements And Sanitary Sewer System Improvements, As Well As Authorizing The Issuance Of Bond Anticipation Notes In Anticipation Of The Sale Of Such Bonds
- #30-2016 A Resolution Transferring \$165,000 from Assigned Fund Balance to the Public Works Capital Equipment Reserve Fund
- #31-2016 A Resolution to Establish and Update Current Capital Projects and Transfer Funds for Capital Project Budgets
- #32-2016 A Resolution to Authorize Wage adjustments for Non-union City Employees
- #33-2016 A Resolution to Authorize Wage Adjustments for Part-time and Seasonal City Employees
- #34-2016 A Resolution Authorizing the Adoption of an Investment Policy for the City of Batavia, New York
- #35-2016 A Resolution Adopting Various Capital Improvement Plans Outlined in the 2016-2017 Budget
- #36-2016 A Resolution Adopting the City of Batavia Strategic Plan for Fiscal Year 2016-2017
- #37-2016 A Resolution to Authorize the City Council President to Execute an Inter-Municipal Agreement Between the City of Batavia and the Town of Batavia for Design, Construction and Inspection Cost Sharing of the Ellicott Trail Project
- #38-2016 A Resolution to Authorize Residential Redevelopment Inhibited Property Exemption – 485-r, RPTL
- #39-2016 A Resolution Authorizing Council President to sign Ice Rink Lease Agreement

- #40-2016 A Resolution to Discontinue the Public Use and to Authorize the Council President to Sign a Purchase and Sale Contract for 116 Swan Street with Batavia Housing Authority
- #41-2016 A Resolution to Re-Appropriate Administrative Reserve Funds for KVS/Springbrook (now Accela) Utility Billing, Payroll, Tax Collection Software Conversion
- #42-2016 A Resolution Authorizing the Adoption of a Purchasing Manual for the City of Batavia, New York
- #43-2016 A Resolution Transferring from the Employee Benefit Accrued Liability Reserve and to Amend the Budget
- #44-2016 A Resolution Transferring \$2,050 to the Parking Lot Capital Reserve Fund
- #45-2016 A Resolution Awarding the Contract for Harvesting Fat Head Minnows
- #46-2016 A Resolution to Enter into an Agreement with Blue Heron Construction, Inc. for 2015/2016 Sanitary Sewer Improvements Washington Avenue and State Street Sewer Line Replacement
- #47-2016 A Resolution Awarding Purchase Contracts for Chemicals
- #48-2016 A Resolution Authorizing Agreement with New York State Department of Transportation for PE/Design, R.O.W. Incidentals, and Construction/CI/CS Associated with the Reconstruction of Summit Street from East Main Street to North Street
- #49-2015 A Resolution Awarding a Purchase Contract to Purchase Ice Water Rescue Personal Protective Equipment
- #50-2016 A Resolution Awarding a Purchase Contract to Purchase Shore Based Water Rescue Personal Protective Equipment
- #51-2016 A Resolution Awarding a Purchase Contract to Purchase Swift Water Rescue Personal Protective Equipment

XVI. Executive Session...Real Property and Litigation

XVII. Adjournment

**GENERAL FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - January 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %	Change \$
<b>Revenues</b>						
Real Property Taxes	\$ 5,070,713.00	\$ 5,041,556.33	99.42%	\$ 5,029,777.83	0.23%	\$ 11,779
Gain-Sale Tax Acquired Prop	\$ -	\$ (22,721.62)		\$ 13,773.09	-264.97%	\$ (36,495)
Payments in Lieu of Tax	\$ 64,590.00	\$ 63,346.35	98.07%	\$ 61,032.68	3.79%	\$ 2,314
Interest & Pen. on Tax	\$ 175,000.00	\$ 106,958.43	61.12%	\$ 224,049.82	-52.26%	\$ (117,091)
Sales and Use Tax	\$ 6,150,000.00	\$ 4,732,903.81	76.96%	\$ 4,743,539.81	-0.22%	\$ (10,636)
Utility Gross Receipts Tax	\$ 210,000.00	\$ 157,531.03	75.01%	\$ 163,416.76	-3.60%	\$ (5,886)
Cable TV Franchise	\$ 210,000.00		0.00%			\$ -
Clerk/Treasurer Fees	\$ 32,000.00	\$ 22,946.43	71.71%	\$ 26,142.56	-12.23%	\$ (3,196)
Charges for tax redemption	\$ -	\$ 4,490.00		\$ 3,930.00	14.25%	\$ 560
Marriage Licenses	\$ 3,000.00	\$ 2,917.50	97.25%	\$ 2,905.00	0.43%	\$ 13
Other Gen Govern Dept Inc.	\$ 15,840.00	\$ 15,618.10	98.60%	\$ 15,845.54	-1.44%	\$ (227)
Police Fees	\$ 2,700.00	\$ 1,906.00	70.59%	\$ 2,366.50	-19.46%	\$ (461)
Dog Seizure Fees	\$ 600.00	\$ 430.00	71.67%	\$ 580.00	-25.86%	\$ (150)
Other public safety Dept Inc.	\$ -	\$ 1,510.82		\$ -		\$ 1,511
Vital Statistics Fees	\$ 33,000.00	\$ 29,662.00	89.88%	\$ 25,606.00	15.84%	\$ 4,056
Ambulance service revenue	\$ -			\$ 99.27	-100.00%	\$ (99)
Public Works Services	\$ 12,000.00	\$ 4,214.37	35.12%	\$ 14,529.40	-70.99%	\$ (10,315)
Fines & Forfeited Bail	\$ 108,108.00	\$ 111,812.88	103.43%	\$ 86,858.70	28.73%	\$ 24,954
Maintenance Fee - Ice Rink	\$ 35,630.00	\$ -	0.00%			\$ -
Park User Fees	\$ 3,000.00	\$ 3,545.00	118.17%	\$ 2,425.00	46.19%	\$ 1,120
Special Recreat. Fac Charges	\$ 32,189.00	\$ -	0.00%			\$ -
Other Culture & Rec income	\$ 3,000.00	\$ 2,151.44	71.71%	\$ 3,210.94	-33.00%	\$ (1,060)
Zoning Fees	\$ 1,500.00	\$ 700.00	46.67%	\$ 1,000.00	-30.00%	\$ (300)
Code Violation Charges	\$ 35,500.00	\$ 24,171.00	68.09%	\$ 50,643.00	-52.27%	\$ (26,472)
EMS Program	\$ 53,990.00	\$ 15,320.00	28.38%	\$ (224.00)	-6939.29%	\$ 15,544
Interest and Earnings	\$ 5,000.00	\$ 1,244.08	24.88%	\$ 2,622.25	-52.56%	\$ (1,378)
Interest and Earnings Reserves	\$ -	\$ 5,997.95		\$ 9,832.87	-39.00%	\$ (3,835)
Rental of Real Property	\$ 46,000.00	\$ 54,998.28	119.56%	\$ 41,064.64	33.93%	\$ 13,934
Rental, other - facility usage	\$ 500.00	\$ 860.00	172.00%	\$ 435.00	97.70%	\$ 425
Business/Occup. Licenses	\$ 5,000.00	\$ 3,740.00	74.80%	\$ 4,025.00	-7.08%	\$ (285)
Games of Chance	\$ 100.00	\$ 445.65	445.65%	\$ 75.00	494.20%	\$ 371
Bingo Licenses	\$ 2,500.00	\$ 2,988.82	119.55%	\$ 1,576.49	89.59%	\$ 1,412
Dog Licenses	\$ 12,000.00	\$ 9,812.50	81.77%	\$ 9,803.50	0.09%	\$ 9
Licenses, Other	\$ 700.00	\$ 556.97	79.57%	\$ 399.81	39.31%	\$ 157
Bldg/Alter Permits	\$ 45,000.00	\$ 45,360.06	100.80%	\$ 30,065.48	50.87%	\$ 15,295
Street Opening Permits	\$ 10,000.00	\$ 5,750.00	57.50%	\$ 7,510.00	-23.44%	\$ (1,760)
Plumbing Permits	\$ 5,000.00	\$ 2,690.00	53.80%	\$ 2,987.00	-9.94%	\$ (297)
Permits, Other	\$ 5,000.00	\$ 7,225.00	144.50%	\$ 6,850.00	5.47%	\$ 375
Parking ticket fees	\$ 35,000.00	\$ 23,400.00	66.86%	\$ 22,900.00	2.18%	\$ 500
Forfeiture of Deposits	\$ 500.00	\$ 200.00	40.00%	\$ 375.00	-46.67%	\$ (175)
White Goods	\$ -			\$ -		\$ -
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 61.00	3.05%	\$ 5,609.20	-98.91%	\$ (5,548)
Minor Sales	\$ 1,300.00	\$ 509.25	39.17%	\$ 598.95	-14.98%	\$ (90)
Minor Sales - EMS Program	\$ -			\$ -		\$ -
Sale of Real Property	\$ -			\$ -		\$ -
Sale of Equipment	\$ -			\$ 20,851.02	-100.00%	\$ (20,851)
Insurance Recoveries	\$ 10,000.00	\$ 64,452.66	644.53%	\$ 56,512.35	14.05%	\$ 7,940
Other Comp for Loss	\$ 13,265.00	\$ 17,523.75	132.11%	\$ 256.10	6742.54%	\$ 17,268
Refund-Prior Year Exps	\$ -	\$ 1,031.00		\$ -		\$ 1,031
Healthcare Premiums	\$ 74,370.00	\$ 23,919.46	32.16%	\$ 21,602.63	10.72%	\$ 2,317
Healthcare Revenue	\$ -	\$ 70,095.86		\$ 23,387.78	199.71%	\$ 46,708
Gifts and Donations	\$ -			\$ -		\$ -
VLT	\$ 275,000.00	\$ 440,789.00	160.29%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,500.00	\$ 1,500.79	100.05%	\$ 7,217.85	-79.21%	\$ (5,717)
Reserve revenue	\$ -			\$ -		\$ -
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 105,000.00	\$ 143,344.47	136.52%	\$ 113,829.96	25.93%	\$ 29,515
Real Property Tax Admin	\$ -			\$ 11,484.93	-100.00%	\$ (11,485)
State Aid - Record Mgmt	\$ 3,271.00	\$ 3,271.00	100.00%	\$ 15,518.00	-78.92%	\$ (12,247)
State Aid - Homeland Security	\$ -	\$ 14,685.59		\$ -		\$ 14,686
State Aid - Public Safety	\$ 106,923.68	\$ 23,885.04	22.34%	\$ 16,363.18	45.97%	\$ 7,522
Consolidate Highway (CHIPS)	\$ 201,800.00		0.00%	\$ 39,830.17	-100.00%	\$ (39,830)
State Aid - Transportation	\$ -	\$ -		\$ 28,228.82	-100.00%	\$ (28,229)
Recreation Program	\$ 20,617.00	\$ 21,439.50	103.99%	\$ 17,196.50	24.67%	\$ 4,243
Arterial Reimbursement	\$ 157,400.00	\$ 86,949.91	55.24%	\$ 86,949.91	0.00%	\$ -
State Aid - Planning Studies	\$ 123,437.26	\$ 25,818.30	20.92%	\$ (16,599.26)	-255.54%	\$ 42,418
Assessment Parcel Reimb	\$ -			\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 1,850.00	\$ 774.96	41.89%	\$ 2,324.86	-66.67%	\$ (1,550)
Fed Aid - Public Safety	\$ 111,000.00		0.00%	\$ 9,064.60	-100.00%	\$ (9,065)
Interfund Transfers	\$ 230,500.00	\$ -	0.00%	\$ 175,000.00	-100.00%	\$ (175,000)
<b>TOTAL REVENUES</b>	<b>\$ 15,614,868.94</b>	<b>\$ 13,177,265.72</b>	<b>84.39%</b>	<b>\$ 13,439,021.49</b>	<b>-1.95%</b>	<b>\$ (261,756)</b>

**GENERAL FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - January 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %	Change \$
<b>Expenses</b>						
City Council	\$ 51,700.00	\$ 40,397.53	78.14%	\$ 40,916.22	-1.27%	\$ (519)
City Manager	\$ 160,600.00	\$ 134,306.75	83.63%	\$ 138,986.86	-3.37%	\$ (4,680)
Finance	\$ 316,206.00	\$ 104,493.47	66.89%	\$ 102,012.63	2.43%	\$ 2,481
Administrative Services	\$ 316,602.97	\$ 292,577.90	92.41%	\$ 258,704.41	13.09%	\$ 33,873
Clerk-Treasurer	\$ 161,376.00	\$ 135,347.05	83.87%	\$ 115,193.75	17.50%	\$ 20,153
City Assessment	\$ 137,562.00	\$ 99,183.56	72.10%	\$ 94,718.41	4.71%	\$ 4,465
Legal Services	\$ 221,055.00	\$ 143,475.19	64.90%	\$ 185,306.30	-22.57%	\$ (41,831)
Personnel	\$ 155,605.20	\$ 127,083.14	81.67%	\$ 119,286.23	6.54%	\$ 7,797
Engineering	\$ 47,000.00	\$ 33,069.00	70.36%	\$ 12,922.62	155.90%	\$ 20,146
Elections	\$ 11,835.00	\$ 11,835.00	100.00%	\$ 34,735.00	-65.93%	\$ (22,900)
Public Works Admin	\$ 94,310.00	\$ 70,767.02	75.04%	\$ 73,892.14	-4.23%	\$ (3,125)
City Facilities	\$ 314,782.06	\$ 229,589.58	72.94%	\$ 164,205.94	39.82%	\$ 65,384
Information Systems	\$ 76,668.00	\$ 57,828.35	75.43%	\$ 107,771.17	-46.34%	\$ (49,943)
Contingency	\$ 195,000.00	\$ -	0.00%	\$ -	\$ -	\$ -
Police	\$ 3,636,147.94	\$ 2,766,150.01	76.07%	\$ 2,928,299.97	-5.54%	\$ (162,150)
Fire	\$ 3,590,157.00	\$ 2,789,184.98	77.69%	\$ 3,001,750.56	-7.08%	\$ (212,566)
Control of Dogs	\$ 1,310.00	\$ 1,097.57	83.78%	\$ 973.46	12.75%	\$ 124
Inspection	\$ 289,131.85	\$ 236,150.59	81.68%	\$ 265,501.55	-11.05%	\$ (29,351)
Vital Statistics	\$ 18,330.00	\$ 14,623.63	79.78%	\$ 14,527.38	0.66%	\$ 96
Maintenance Admin	\$ 176,990.00	\$ 137,001.84	77.41%	\$ 147,072.99	-6.85%	\$ (10,071)
Street Maintenance	\$ 557,130.00	\$ 531,522.76	95.40%	\$ 542,722.35	-2.06%	\$ (11,200)
Public Works Garage	\$ 473,102.00	\$ 320,541.22	67.75%	\$ 303,250.45	5.70%	\$ 17,291
Snow Removal	\$ 514,583.94	\$ 211,583.97	41.12%	\$ 263,040.55	-19.56%	\$ (51,457)
Street Lights/Traf Signals	\$ 279,849.00	\$ 181,718.80	64.93%	\$ 179,664.78	1.14%	\$ 2,054
Sidewalk Repairs	\$ 338,558.00	\$ 288,942.29	85.34%	\$ 161,970.00	78.39%	\$ 126,972
Parking Lots	\$ -	\$ -	\$ -	\$ 28,725.75	-100.00%	\$ (28,726)
Community Development	\$ 118,600.00	\$ 49,604.04	41.82%	\$ 41,129.68	20.60%	\$ 8,474
Economic Development	\$ 11,988.00	\$ -	0.00%	\$ 4,850.00	-100.00%	\$ (4,850)
Council on Arts	\$ 2,250.00	\$ 2,250.00	100.00%	\$ 2,250.00	0.00%	\$ -
Parks	\$ 580,426.67	\$ 476,665.59	82.12%	\$ 550,471.07	-13.41%	\$ (73,805)
Summer Recreation	\$ 68,659.68	\$ 57,957.91	84.41%	\$ 58,204.31	-0.42%	\$ (246)
Youth Services	\$ 187,225.00	\$ 132,117.58	70.57%	\$ 119,988.30	10.11%	\$ 12,129
Historic Preservation	\$ 2,395.00	\$ 511.96	21.38%	\$ 293.80	74.25%	\$ 218
Celebrations	\$ 14,570.00	\$ 8,778.78	60.25%	\$ 11,183.59	-21.50%	\$ (2,405)
Planning & Zoning Boards	\$ 3,200.00	\$ 1,680.35	52.51%	\$ 1,221.44	37.57%	\$ 459
Storm Sewers	\$ 208,419.25	\$ 125,795.08	60.36%	\$ 105,821.54	18.87%	\$ 19,974
Refuse & Recycling	\$ 62,430.00	\$ 45,621.73	73.08%	\$ 32,970.71	38.37%	\$ 12,651
Street Cleaning	\$ 117,180.00	\$ 99,177.24	84.64%	\$ 79,299.74	25.07%	\$ 19,878
Medical Insurance	\$ 1,658,640.00	\$ 1,372,304.94	82.74%	\$ 1,283,626.21	6.91%	\$ 88,679
Debt Service	\$ 643,846.00	\$ 574,032.06	89.16%	\$ 546,698.79	5.00%	\$ 27,333
Energy Lease	\$ 73,255.00	\$ 73,255.10	100.00%	\$ 71,099.75	3.03%	\$ 2,155
Transfer for capital projects	\$ 304,400.00	\$ 290,000.00	95.27%	\$ 125,000.00	132.00%	\$ 165,000
Transfer to other funds	\$ 398,230.00	\$ 398,230.00	100.00%	\$ 378,940.00	5.09%	\$ 19,290
Capital Reserves	\$ 214,198.00	\$ 214,198.00	100.00%	\$ 597,922.15	-64.18%	\$ (383,724)
<b>TOTAL EXPENSES</b>	<b>\$ 16,645,504.56</b>	<b>\$ 12,880,651.56</b>	<b>77.38%</b>	<b>\$ 13,297,122.55</b>	<b>-3.13%</b>	<b>\$ (416,471)</b>
<b>Operating Income (Loss)</b>		<b>\$ 296,614.16</b>		<b>\$ 141,898.94</b>	<b>109.03%</b>	<b>\$ 154,715</b>

**WATER FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - January 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
<b>Revenues</b>					
Metered Water Sales	\$ 2,396,204.00	\$ 1,968,980.16	82.17%	\$ 1,840,491.79	6.98%
Bulk Water Sales	\$ 15,000.00	\$ 14,232.79	94.89%	\$ 13,373.28	6.43%
Water Service Charges	\$ 2,500.00	\$ 3,385.00	135.40%	\$ 2,389.99	41.63%
Capital improvement fee	\$ 116,762.00	\$ 102,742.55	87.99%	\$ 68,100.56	50.87%
Int/Pen-Water Rents	\$ 35,000.00	\$ 21,877.06	62.51%	\$ 21,774.65	0.47%
County Contract	\$ 1,347,170.00	\$ 973,327.78	72.25%	\$ 987,465.00	-1.43%
Other Govt - Walnut St Const	\$ -				
Interest and Earnings	\$ 1,000.00	\$ 1,706.12	170.61%	\$ 1,831.75	-6.86%
Interest and Earnings-Reserve	\$ -	\$ 3,600.24		\$ 6,787.65	-46.96%
State Aid - Rate study	\$ -				
State Aid - Planning	\$ -				
Rental of Real Property	\$ 550,000.00	\$ 412,500.00	75.00%	\$ 412,500.00	0.00%
Sale of scrap	\$ -			\$ 2,953.43	-100.00%
Sale of equipment	\$ -	\$ -		\$ 600.50	-100.00%
Other compensation for loss	\$ -	\$ 4,258.56			
Insurance recoveries	\$ -				
Healthcare premiums	\$ 8,100.00		0.00%		
Healthcare revenue	\$ -	\$ 7,246.23		\$ 1,419.60	410.44%
Grants from Local Governments	\$ -	\$ 10,160.00		\$ -	
Unclassified revenue	\$ 5,000.00	\$ 3,232.06	64.64%	\$ 2,979.29	8.48%
Reserve revenue	\$ -	\$ 142,507.11		\$ 72,060.13	97.76%
Interfund transfers	\$ -				
<b>Total Revenue</b>	<b>\$ 4,476,736.00</b>	<b>\$ 3,669,755.66</b>	<b>81.97%</b>	<b>\$ 3,434,727.62</b>	<b>6.84%</b>
<b>Expenses</b>					
Contingency	\$ 18,489.00		0.00%		0.00%
Water Admin	\$ 2,322,892.14	\$ 1,725,829.13	74.30%	\$ 1,705,487.37	1.19%
Pump Station & Filtration	\$ 1,619,266.63	\$ 968,999.03	59.84%	\$ 973,938.50	-0.51%
Water Distribution	\$ 357,250.00	\$ 332,159.61	92.98%	\$ 385,294.40	-13.79%
Medical Insurance	\$ 172,910.00	\$ 129,357.28	74.81%	\$ 113,423.33	14.05%
Debt Service bonds	\$ 29,695.00	\$ 7,406.91	24.94%	\$ 5,084.02	46.27%
Energy lease	\$ 17,481.00	\$ 2,279.57	13.04%	\$ 2,546.34	-10.48%
Transfer for capital projects	\$ 123,000.00	\$ 60,421.11	49.12%	\$ -	
Transfer to Other Funds	\$ 279,070.00	\$ 54,070.00	19.38%	\$ 176,460.00	-69.36%
Capital Reserves	\$ 82,086.00	\$ 82,086.00	100.00%	\$ 72,060.13	13.91%
<b>Total Expense</b>	<b>\$ 5,022,139.77</b>	<b>\$ 3,362,608.64</b>	<b>66.98%</b>	<b>\$ 3,434,274.09</b>	<b>-2.09%</b>
<b>Operating Income (Loss)</b>		<b>\$ 307,147.02</b>		<b>\$453.53</b>	<b>67623.64%</b>

**Consumption**

\*consumption in 1,000 gallons

	2015	Difference	2014	Difference	2013	Difference
April	68,893	14.34%	60,255	-2.56%	61,837	2.43%
May	20,338	22.24%	16,638	-16.37%	19,894	-4.81%
June	21,102	2.19%	20,649	4.18%	19,821	-9.13%
July	70,939	4.61%	67,810	0.85%	67,240	-10.36%
August	21,623	3.00%	20,993	-6.42%	22,434	-5.81%
Sept	22,223	0.62%	22,085	-3.66%	22,923	-8.17%
Oct*	83,891	9.00%	76,963	-12.35%	87,803	-26.06%
Nov	21,604	0.14%	21,574	-6.76%	23,137	-4.80%
Dec	21,247	-1.07%	21,477	-4.43%	22,473	-2.45%
Jan*	79,880	5.50%	75,713	1.62%	74,507	-8.21%
Feb	20,838	0.39%	20,758	-22.53%	26,795	12.78%
March		-100.00%	22,267	0.86%	22,077	-2.28%
<b>Total</b>	<b>452,578</b>	<b>6.51%</b>	<b>424,915</b>	<b>-5.34%</b>	<b>448,864</b>	<b>-13.76%</b>

**SEWER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - January 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
<b>Revenues</b>					
Sewer Rents	\$ 2,466,509.00	\$ 2,242,470.70	90.92%	\$ 2,220,508.68	0.99%
Sewer Surcharge	\$ -	\$ 61,295.17		\$ 37,203.49	64.76%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 14,230.54	56.92%	\$ 15,002.18	-5.14%
Sewer services - other govts	\$ -	\$ 2,540.00		\$ -	
Interest and earnings	\$ 1,280.00	\$ 12,525.79	978.58%	\$ 1,604.54	680.65%
Interest & Earnings Cap. Rsv	\$ -	\$ 1,918.29		\$ 3,049.14	-37.09%
Sale of equipment	\$ -	\$ -		\$ 3,875.50	-100.00%
Healthcare premiums	\$ 1,600.00	\$ -	0.00%		
Healthcare revenue	\$ -	\$ 6,579.90		\$ 1,315.73	400.10%
Unclassified revenue	\$ 70,000.00	\$ 213,542.96	305.06%	\$ 93,890.97	127.44%
Interfund transfers	\$ -	\$ -			
Reserve revenue	\$ -	\$ 120,500.00		\$ 124,375.50	-3.12%
<b>Total Revenues</b>	<b>\$ 2,564,389.00</b>	<b>\$ 2,675,603.35</b>	<b>104.34%</b>	<b>\$ 2,500,825.73</b>	<b>6.99%</b>
<b>Expenses</b>					
Contingency	\$ 28,000.00	\$ -	0.00%		0.00%
Wastewater Admin	\$ 301,343.57	\$ 202,871.95	67.32%	\$ 228,746.15	-11.31%
Sanitary Sewers	\$ 564,655.00	\$ 389,337.41	68.95%	\$ 200,237.82	94.44%
Wastewater Treatment	\$ 957,853.74	\$ 543,886.41	56.78%	\$ 559,124.40	-2.73%
Medical Insurance	\$ 156,380.00	\$ 112,908.32	72.20%	\$ 101,723.47	11.00%
Debt Service	\$ 188,528.00	\$ 14,116.08	7.49%	\$ 12,998.74	8.60%
Energy lease	\$ 7,251.00	\$ 945.56	13.04%	\$ 1,056.24	-10.48%
Transfer to Other Funds	\$ 574,330.00	\$ 39,330.00	6.85%	\$ 37,430.00	5.08%
Transfers for Capital projects	\$ 61,500.00	\$ -	0.00%		
Capital Reserves	\$ 120,500.00	\$ 120,500.00	100.00%	\$ 124,375.50	-3.12%
<b>Total Expenses</b>	<b>\$ 2,960,341.31</b>	<b>\$ 1,423,895.73</b>	<b>48.10%</b>	<b>\$ 1,265,692.32</b>	<b>12.50%</b>
<b>Operating Income (Loss)</b>		<b>\$ 1,251,707.62</b>		<b>\$ 1,235,133.41</b>	<b>1.34%</b>

**Consumption**

\*consumption in 1,000 gallons

	<u>2015</u>	<u>Difference</u>	<u>2014</u>	<u>Difference</u>	<u>2013</u>
April	105,899	17.73%	89,954	-4.78%	94,469
May	56,263	4.28%	53,952	11.96%	48,189
June	20,897	1.95%	20,497	4.17%	19,677
July	108,610	5.57%	102,880	5.70%	97,334
Aug	60,763	3.70%	58,595	5.90%	55,333
Sept	22,148	0.59%	22,017	-3.65%	22,851
Oct *	118,568	8.66%	109,123	-1.18%	110,430
Nov	62,618	1.53%	61,673	3.69%	59,481
Dec	21,183	-1.01%	21,399	-4.47%	22,400
Jan *	117,594	3.30%	113,840	-1.29%	115,332
Feb	55,978	0.49%	55,705	-3.78%	57,892
March	-	-100.00%	22,119	0.77%	21,950
<b>Total</b>	<b>750,521</b>	<b>5.76%</b>	<b>709,635</b>	<b>0.89%</b>	<b>703,388</b>

**WORKERS COMPENSATION FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - January 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
<b>Revenues</b>					
Workers Compensation	\$ 467,260.00	\$ 467,260.00	100.00%	\$ 444,830.00	5.04%
Interest and earnings	\$ -	\$ 69.84		\$ 104.70	-33.30%
Interest and earnings - Cap Rsrvs	\$ -	\$ 360.56		\$ 620.25	-41.87%
Refund of prior year expenses	\$ -	\$ 74.95		\$ -	
Insurance Recoveries	\$ 64,040.00	\$ -	0.00%	\$ -	
Reserve revenue	\$ 30,000.00	\$ 24,370.00	81.23%	\$ 23,000.00	5.96%
<b>Total Revenues</b>	<b>\$ 561,300.00</b>	<b>\$ 492,135.35</b>	<b>87.68%</b>	<b>\$ 468,554.95</b>	<b>5.03%</b>
Contractual Expense	\$ 561,300.00	\$ 447,096.25	79.65%	\$ 371,054.01	20.49%
<b>Total Expenses</b>	<b>\$ 561,300.00</b>	<b>\$ 447,096.25</b>	<b>79.65%</b>	<b>\$ 371,054.01</b>	<b>20.49%</b>
<b>Operating Income/(Loss)</b>		<b>\$ 45,039.10</b>		<b>\$ 97,500.94</b>	<b>-53.81%</b>



**Living Waters Apostolic Ministries**

There are no additional costs for any departments.

**Kiwanis Easter Egg Hunt**

There are no additional costs for any departments.

**Beertavia**

Estimated cost for the police department is \$161. There are no additional costs for any departments.

**Downtown Batavia Public Market**

There are no additional costs for any departments.

**Jackson Square Events**

Estimated cost for the police department is \$322 and \$250 for the BOM. There are no additional costs for any departments.

Fee pd \$25  
1/8/16



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

Official Use Only:

2016-2  
Event Application #:

Event Application Fee - \$25.00 (non-refundable)  
(A separate permit must be issued for each item requested)

Living Waters Apostolic Ministries Inc. Name of Renter / Sponsor / Organization:  
Charitable/Religious Type / Name of Event: July 30, 2016 Date(s) & Time(s) of Event: Dawn-Dusk 12<sup>00</sup> AM - 5:00 P.M.  
Profit Non-Profit

CONTACT INFORMATION:  
Pastor Timothy Young Primary Contact Name: 8831 Hopkins Rd. Batavia, N.Y. 14020 Primary Contact Address  
tuanministries@yahoo.com E-Mail Address: 585-993-8400 Home Phone #: 585-305-6578 Cell Phone #: Other #  
Paul Ohlson Secondary Contact Name: 4 Lewis Ave. Batavia, N.Y. 14020 Secondary Contact Address  
E-Mail Address: 585-343-0095 Home Phone #: Cell Phone #: Other #

EVENT DAY CONTACT INFORMATION:  
Pastor Timothy Young Contact Name: 585-305-6578 Home Phone #: Cell Phone #: Other #

Location of your event: Austin Park  
Please provide details of your event: Community Outreach with games, food, music, sermons, prayer, showing love to the community

Will there be alcohol at your event? Yes  No  If yes, complete the following:  
Type of alcoholic beverage to be served: Liquor  Wine  Beer   
Will you be providing alcohol to your group? Yes  No   
Will you be selling alcohol to your group? Yes  No  Insurance certificate WILL BE required with Liquor Legal.  
Will people be allowed to bring alcohol to the event? Yes  No   
Who will be applying to the NYS Liquor Authority for the permit to sell? NO

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

\*\*If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.\*\*

EVENT INFORMATION (required):

July 30, 2016 Set-Up Date: 8:00 a.m. Set-Up Time: July 30, 2016 Tear Down Date: 5:00 p.m. Tear Down Time:

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

July 30, 2016 Date: 12:00 Start Time: 5:00 End Time: 100-1000 Estimated Crowd Size: 10-15 # of Vendors / Displays

WILL THE EVENT INCLUDE:

- Parade: Yes [ ] No [x] (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes [ ] No [x] (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes [x] No [ ] (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes [ ] No [x] (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes [ ] No [x] (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes [ ] No [x] Carnival or Amusement Rides? Yes [ ] No [x]

Name of Company Providing Above: Company Contact/Representative: Phone #:

Address, Street: City: Zip Code:

Music: Live Group [x] Recorded/DJ [ ]

Various church groups Name of Company Providing Above: 585 305-6518 Company Contact/Representative: Phone #:

8531 Hopkins Rd. Batavia, N.Y. 14020 Address, Street: City: Zip Code:

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes [x] No [ ]

What will you be providing electric to? Audio/PA Equipment

Will generators be used? Yes [x] No [ ]

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) 6000 watt + 5000 watt FUEL SOURCE - GAS - [x] - DIESEL - [ ] - PROPANE - [ ]

**TENTS/CANOPIES:**

Will Tents/Canopies or other membrane structures be erected at event?  
Will a bounce house or other air supported structures be erected at event?

Yes  No   
Yes  No

Please list size(s) of Tents/Canopies or other temporary structures erected.

10'x10' + 10'x20'

Canopy's

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**

Will street(s) need to be closed for the event? Yes  No  Reason: \_\_\_\_\_

List Street(s) and Cross Street(s) that will be affected:

Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets

Will street barricades be requested from the City? Yes  No  How Many? \_\_\_\_\_

Will traffic cones be requested from the City? Yes  No  How Many? \_\_\_\_\_

(Drop off locations of requested items must be identified on the site drawing)

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

**POLICE**

Will City Police Officers be requested for the event? Yes  No

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

**EVENT INFORMATION (required):**

3/26/16      7:00 am      3/26/16      10:00 am  
Set-Up Date:      Set-Up Time:      Tear Down Date:      Tear Down Time:

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

3/26/16      7:00      10:am      300-500      N/A  
Date:      Start Time:      End Time:      Estimated Crowd Size:      # of Vendors / Displays

\_\_\_\_\_  
Date:      Start Time:      End Time:      Estimated Crowd Size:      # of Vendors / Displays

**WILL THE EVENT INCLUDE:**

- Parade:      Yes       No       (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk:      Yes       No       (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music:      Yes       No       (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s):      Yes       No       (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other:      Yes       No       (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials?      Yes       No       Carnival or Amusement Rides?      Yes       No

\_\_\_\_\_  
Name of Company Providing Above:      Company Contact/Representative      Phone #

\_\_\_\_\_  
Address, Street      City      Zip Code

Music:      Live Group       Recorded/DJ

\_\_\_\_\_  
Name of Company Providing Above:      Company Contact/Representative      Phone #

\_\_\_\_\_  
Address, Street      City      Zip Code

**CITY SERVICES SUPPORT:**

**City Code 66-15, D-2**      *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

**FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.**

**ELECTRIC:**

Will electric be needed for the event?      Yes       No

What will you be providing electric to? \_\_\_\_\_

Will generators be used?      Yes       No

**If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR**

**SIZE OF GENERATOR(S)** \_\_\_\_\_ **FUEL SOURCE - GAS -  - DIESEL -  - PROPANE -**

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City.
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If the event is approved, a Certificate of Liability Insurance naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

**Hold Harmless Agreement**

*Living Waters Apostolic ministries Inc.*  
*Living Waters Apostolic ministries Inc.* the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

1/7/16  
Date:

\_\_\_\_\_  
Name of Event Sponsor

\_\_\_\_\_  
Authorized Signature, Title

\_\_\_\_\_  
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

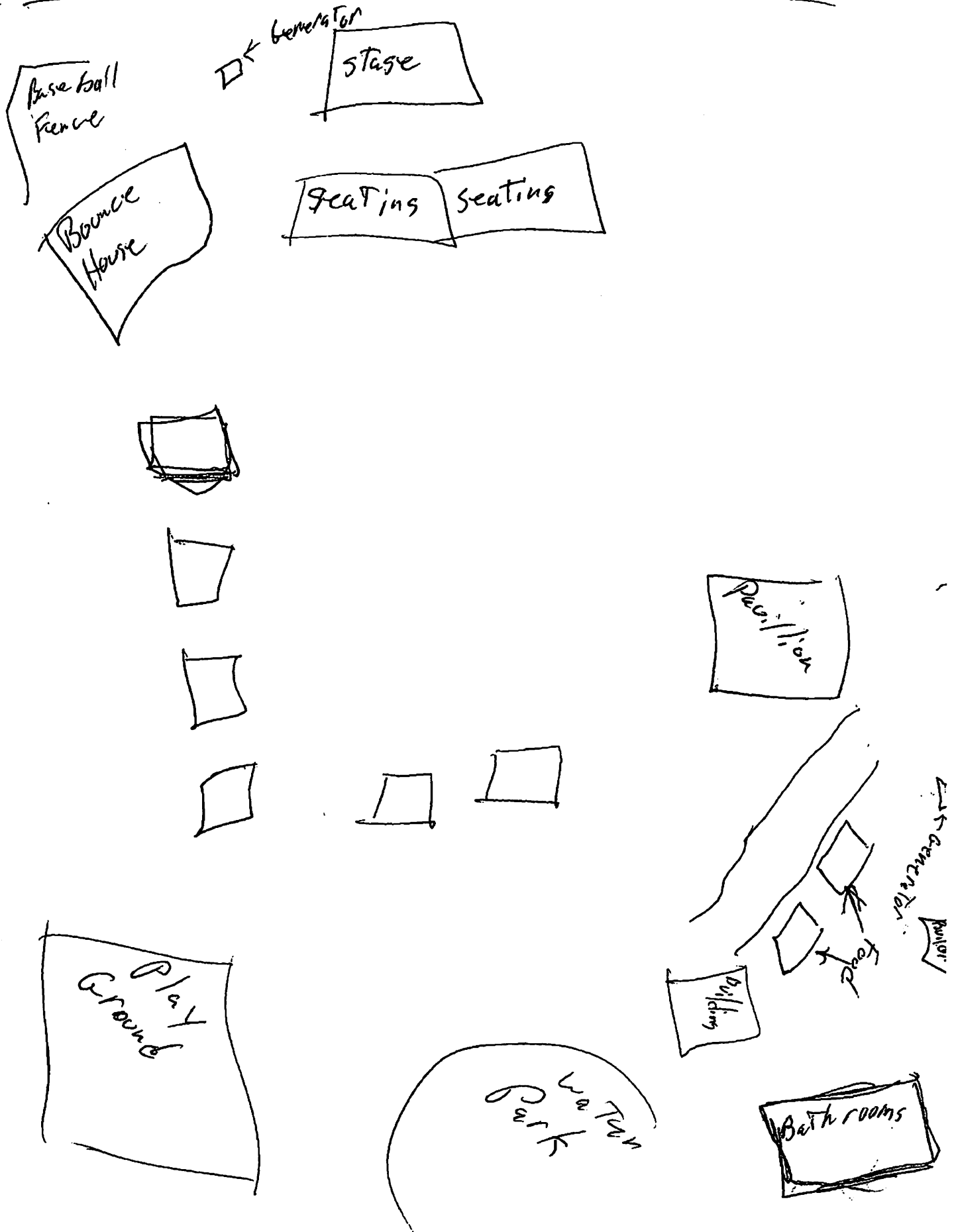
1/7/16  
Date:

*Pastor Timothy...*  
Signature of Applicant:

**Please forward this application to:**

**City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020**

# Parkus Lot



Fee rec'd 1/28/16  
\$25



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

Official Use Only:

2016-4  
Event Application #:

Event Application Fee - \$25.00 (non-refundable)  
(A separate permit must be issued for each item requested)

Kiwanis Club of Batavia

Name of Renter / Sponsor / Organization:

Easter Egg Hunt

Type / Name of Event:

3/26/16 9:00am  
Saturday

Date(s) & Time(s) of Event

Profit  Non-Profit

CONTACT INFORMATION:

Matt Landers

Primary Contact Name

124 Trumbull Pkwy, Batavia

Primary Contact Address

mlanders@yahoo.com

E-Mail Address

(585) 344-5729

Home Phone #

(585) 409-8789

Cell Phone #

Other #

Secondary Contact Name

Secondary Contact Address

E-Mail Address

Home Phone #

Cell Phone #

Other #

EVENT DAY CONTACT INFORMATION:

Matt Landers

Contact Name

same ↑

Home Phone #

same ↑

Cell Phone #

Other #

Location of your event:

Centennial Park

Please provide details of your event:

The club will put out ~ 4,000 stuffed  
Easter eggs starting at 7am. Approximately 300 kids broken into  
3 age groups will wait for the sun, then collect all of the eggs

Will there be alcohol at your event? Yes  No  If yes, complete the following:

Type of alcoholic beverage to be served: Liquor  Wine  Beer

Will you be providing alcohol to your group? Yes  No

Will you be selling alcohol to your group? Yes  No  Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes  No

Who will be applying to the NYS Liquor Authority for the permit to sell? \_\_\_\_\_

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

\*\*If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.\*\*



**TENTS/CANOPIES:**

*Depends on weather*

Will Tents/Canopies or other membrane structures be erected at event? Yes  No   
Will a bounce house or other air supported structures be erected at event? Yes  No

Please list size(s) of Tents/Canopies or other temporary structures erected. If raining, there will be one 12' x 14' pop up tent.

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**

Will street(s) need to be closed for the event? Yes  No  Reason: \_\_\_\_\_

**List Street(s) and Cross Street(s) that will be affected:**

_____	&	_____
<i>Street to be closed</i>	<i>Cross Streets</i>	_____
_____	&	_____
<i>Street to be closed</i>	<i>Cross Streets</i>	_____
_____	&	_____
<i>Street to be closed</i>	<i>Cross Streets</i>	_____
_____	&	_____
<i>Street to be closed</i>	<i>Cross Streets</i>	_____

Will street barricades be requested from the City? Yes  No  How Many? \_\_\_\_\_

Will traffic cones be requested from the City? Yes  No  How Many? \_\_\_\_\_  
*(Drop off locations of requested items must be identified on the site drawing)*

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*

**POLICE**

Will City Police Officers be requested for the event? Yes  No

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

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**Hold Harmless Agreement**

Kiwanis Club of Batavia the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Kiwanis Club of Batavia (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

1/28/16  
Date:

Kiwanis Club of Batavia  
Name of Event Sponsor.  
[Signature] Vice President  
Authorized Signature, Title

L. Matthew Landers  
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

1/28/16  
Date:

[Signature]  
Signature of Applicant:

Please forward this application to:

City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

**PAID**  
FEB 10 2016  
CITY OF BATAVIA  
CLERK-TREASURER

Official Use Only:

2016-6  
Event Application #:

**Event Application Fee - \$25.00 (non-refundable)**  
**(A separate permit must be issued for each item requested)**

Batavia Business Improvement District Management Association Inc.  
Name of Renter / Sponsor / Organization:

Beertaria

Type / Name of Event:

Sat., June 18

Date(s) & Time(s) of Event

Profit

Non-Profit

**CONTACT INFORMATION:**

Laurie Oltramari

Primary Contact Name

B.I.D., 200 East Main Street #12, Batavia

Primary Contact Address

LOLTRAMARI@DowntownBataviaNY.com

E-Mail Address

585-344-0900

Home Phone #  
Work

585-261-0431

Cell Phone #

Other #

Steve Krna Chairperson

Secondary Contact Name

Secondary Contact Address

E-Mail Address

Home Phone #

Cell Phone #

Other #

**EVENT DAY CONTACT INFORMATION:**

B.I.D. Office

Contact Name

585-344-0900

Home Phone #  
Work

Cell Phone #

Other #

Location of your event: Bank Street + Alva Place Parking Lot (see map)

Please provide details of your event: Beertaria will be part of the Downtown Batavia Public Market location. Craft breweries will serve ticket holders (21 years + older). Vendors may sell products. A temporary parklet will be constructed/put in place for games, etc. Security + security fencing will define the area.

Will there be alcohol at your event? Yes  No  If yes, complete the following:

Type of alcoholic beverage to be served: Liquor  Wine  Beer

Will you be providing alcohol to your group? Yes  No

Will you be selling alcohol to your group? Yes  No  Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes  No

Who will be applying to the NYS Liquor Authority for the permit to sell? \* breweries, cideries, meadery + B.I.D.

**It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.**

**\*\*If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.\*\***

\* Craft Breweries have a special farmer's market permit through the NYS Ag + Market. If they desire, they can sell ~~beer~~ beer by bottles or in growlers.

**EVENT INFORMATION (required):**

Friday June 17th      9am      Monday June 20th      9am  
Set-Up Date:                      Set-Up Time:                      Tear Down Date:                      Tear Down Time:

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

6/18      2pm      8pm      1,000      20  
Date:                      Start Time:                      End Time:                      Estimated Crowd Size:                      # of Vendors / Displays

---

                                                                  
Date:                      Start Time:                      End Time:                      Estimated Crowd Size:                      # of Vendors / Displays

**WILL THE EVENT INCLUDE:**

- Parade:                      Yes       No       *(MAP OF DESIRED ROUTE MUST BE ATTACHED)*  
Run or Walk:              Yes       No       *(MAP OF DESIRED ROUTE MUST BE ATTACHED)*  
Music:                      Yes       No       *(SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)*  
Street Closure(s):      Yes       No       *(MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)*  
Other:                      Yes       No       *(MAP OF DESIRED ROUTE MUST BE ATTACHED)*
- Fireworks or Hazardous Materials?      Yes       No       Carnival or Amusement Rides?      Yes       No

\_\_\_\_\_  
Name of Company Providing Above:                      Company Contact/Representative                      Phone #

\_\_\_\_\_  
Address, Street                      City                      Zip Code

Music:                      Live Group       Recorded/DJ

TBA      \_\_\_\_\_      \_\_\_\_\_  
Name of Company Providing Above:                      Company Contact/Representative                      Phone #

\_\_\_\_\_  
Address, Street                      City                      Zip Code

**CITY SERVICES SUPPORT:**

**City Code 66-15, D-2**      *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

**ELECTRIC:**

Will electric be needed for the event?      Yes       No

What will you be providing electric to? \_\_\_\_\_

Will generators be used?      Yes       No

**If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR**

SIZE OF GENERATOR(S) TBD      FUEL SOURCE - GAS -  - DIESEL -  - PROPANE -

**TENTS/CANOPIES:**

Will Tents/Canopies or other membrane structures be erected at event? Yes  No   
Will a bounce house or other air supported structures be erected at event? Yes  No

Please list size(s) of Tents/Canopies or other temporary structures erected. 40'x80'

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**

Will street(s) need to be closed for the event? Yes  No  Reason: Alva Place may be used for event parking for workers, etc., but does not need to be closed.

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	

Will street barricades be requested from the City? Yes  No  How Many? \_\_\_\_\_

Will traffic cones be requested from the City? Yes  No  How Many? 6-10 as precautionary  
*(Drop off locations of requested items must be identified on the site drawing)*

**BANNERS/ SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*  
Trash containers for Beertavia (4-6)

**POLICE**

Will City Police Officers be requested for the event? Yes  No  *\* If could just check on event, it would be appreciated.*  
**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.** *Separate security will be hired for the event.*

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Batavia Business Improvement  
District Mgmt. Assoc. Inc.  
(B.I.D.)

**Hold Harmless Agreement**

the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the B.I.D. (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

1/26/16  
Date:

Batavia Business Improvement District Mgmt. Assoc. Inc.  
Name of Event Sponsor:

Laurie L. Oltramari B.I.D. Executive Director  
Authorized Signature, Title

Laurie L. Oltramari

Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

1/26/16  
Date:

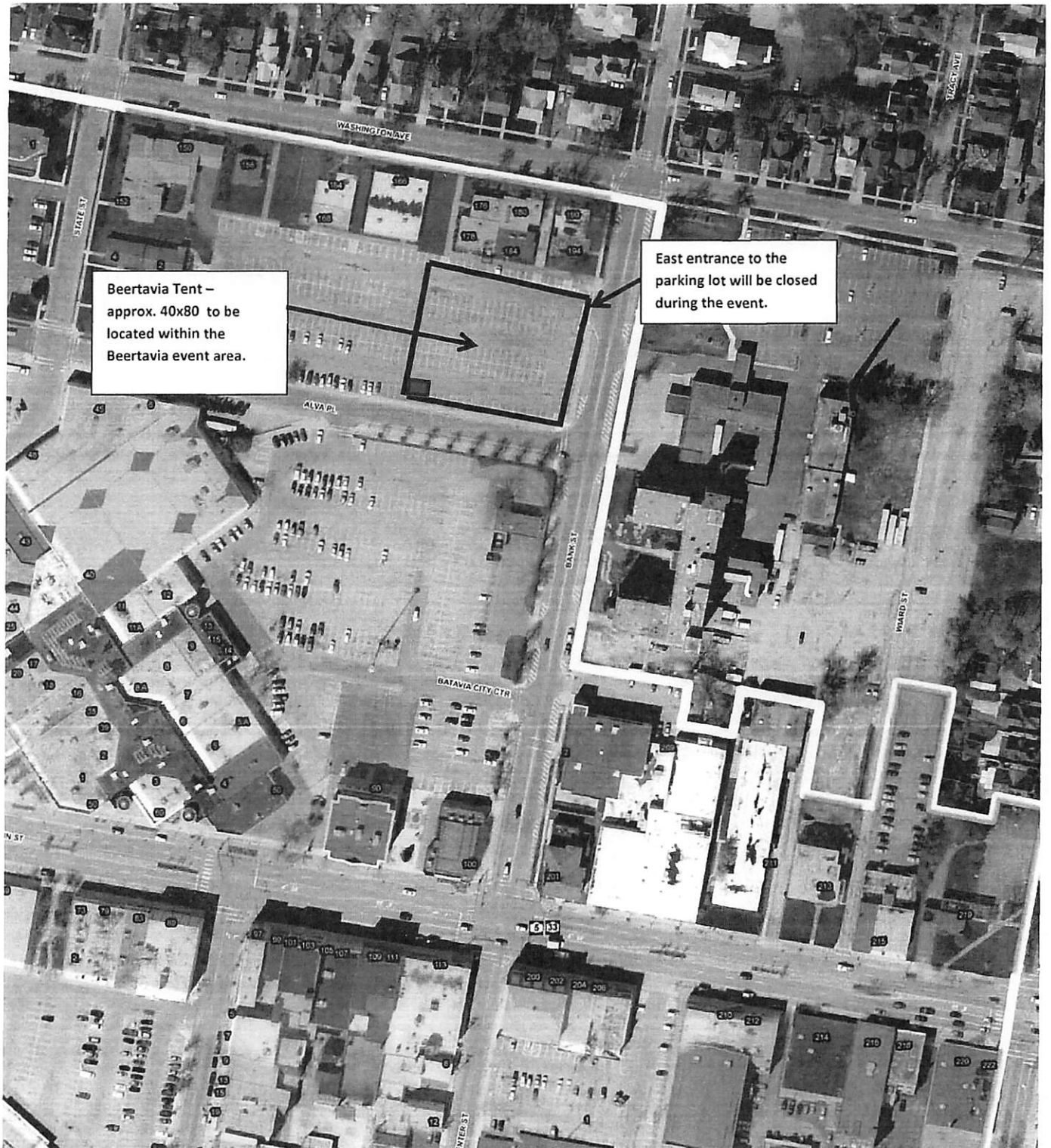
Laurie L. Oltramari  
Signature of Applicant:

**Please forward this application to:**

**City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020**

# Beertavia

Location At Bank Street & Alva Place



Beertavia will utilize the Alva Place/Bank Street Parking lot where the Downtown Batavia Public Market is located. The area for Beertavia will be coned off the night before the event. Surrounding businesses will be notified in advance. The tent will be erected the night before the event (June 17<sup>th</sup>) and taken down on the Monday after the event (June 20<sup>th</sup>). A temporary parklet will be created for the event. Security fencing will be placed around the perimeter of the event. Security will check IDs. Persons must be 21 and older to enter.



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

**PAID**  
FEB 10 2016  
CITY OF BATAVIA  
CLERK-TREASURER

Official Use Only:

2016-7  
Event Application #:

**Event Application Fee - \$25.00 (non-refundable)**  
(A separate permit must be issued for each item requested)

Genesee Country Farmers Market  
Name of Runner / Sponsor / Organization: every Tuesday, Thursday, and Friday  
Downtown Batavia Public Market June 10th - October 29th 9am-5pm Profit  Non-Profit

**CONTACT INFORMATION:**  
Bob Austin Primary Contact Name 5 Halbar Road Arvon NY 14714 Primary Contact Address  
robert.austin@frontier.net E-Mail Address 585-226-3058 Home Phone # 585-991-8339 Cell Phone # Other #  
Louise Oltmans, BIA Director Secondary Contact Name B.I.O., 200 East Main Street Ste 10, Batavia Secondary Contact Address  
LOltmans@DowntownBatavia-NY.com E-Mail Address 585-344-0700 Home Phone # Cell Phone # Other #

**EVENT DAY CONTACT INFORMATION:**  
Bob Austin Contact Name Home Phone # Cell Phone # Other #

Location of your event: Bank Street + Alva Place Parking Lot (see map)  
Please provide details of your event: The Downtown Batavia Public Market will be held on Tuesdays, Thursdays, and Fridays (June 10 - October 29), 9am-5pm. Vendors will be selling fresh produce, fruit, baked goods, flowers, crafts, hot food and more.

Will there be alcohol at your event? Yes  No  If yes, complete the following:  
Type of alcoholic beverage to be served: (Tasting only) Liquor  Wine  Beer   
Will you be providing alcohol to your group? Yes  No   
Will you be selling alcohol to your group? Yes  No  Insurance certificate **WILL BE** required with Liquor Legal.  
Will people be allowed to bring alcohol to the event? Yes  No   
Who will be applying to the NYS Liquor Authority for the permit to sell? \*Winery, Cider, Meadery and/or Brewery

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

\*\*If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.\*\*

\*Have a special farmer's market permit through the NY Ag + Markets and Liquor Authority for tastings only. They can also sell their product in approved containers (bottle, growlers).



**EVENT INFORMATION (required):**

June 10 - Oct. 25  
 Tues, Thurs, Fri. 8:00am Same dates/day 5:15pm  
Set-Up Date: Start Time: Tear Down Date: Tear Down Time:

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

<u>Tuesdays</u> <small>Date:</small>	<u>9am</u> <small>Start Time:</small>	<u>5pm</u> <small>End Time:</small>	<u>100-200</u> <small>Estimated Crowd Size:</small>	<u>10-20</u> <small># of Vendors / Displays</small>
<u>Thursdays</u> <small>Date:</small>	" <small>Start Time:</small>	" <small>End Time:</small>	" <small>Estimated Crowd Size:</small>	" <small># of Vendors / Displays</small>
<u>Fridays</u> <small>Date:</small>	" <small>Start Time:</small>	" <small>End Time:</small>	" <small>Estimated Crowd Size:</small>	" <small># of Vendors / Displays</small>

**WILL THE EVENT INCLUDE:**

- Parade: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
 Run or Walk: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
 Music: Yes  No  (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)  
 Street Closure(s): Yes  No  (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)  
 Other: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes  No  Carnival or Amusement Rides? Yes  No

Name of Company Providing Above: \_\_\_\_\_ Company Contact/Representative: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address, Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

Music: Live Group  Recorded/DJ

Name of Company Providing Above: \_\_\_\_\_ Company Contact/Representative: \_\_\_\_\_ Phone #: \_\_\_\_\_

Address, Street \_\_\_\_\_ City \_\_\_\_\_ Zip Code \_\_\_\_\_

**CITY SERVICES SUPPORT:**

**City Code 66-15, D-2** The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

**ELECTRIC:**

Will electric be needed for the event? Yes  No

What will you be providing electric to? \_\_\_\_\_

Will generators be used? Yes  No

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) \_\_\_\_\_ FUEL SOURCE - GAS -  - DIESEL -  - PROPANE -

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event? Yes  No   
Will a bounce house or other air supported structures be erected at event? Yes  No

Please list size(s) of Tents/Canopies or other temporary structures erected. \_\_\_\_\_  
Vendors use canopies (10x10 approx.) weighted down

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**

Will <sup>Parking lot</sup> street(s) need to be closed for the event? Yes  No  Reason: partial parking lot closure (see map)  
Will be closed off for use by vendors

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____
_____	_____	&	_____
Street to be closed	_____	Cross Streets	_____

Will street barricades be requested from the City? Yes  No  How Many? \_\_\_\_\_

Will traffic cones be requested from the City? Yes  No  How Many? \_\_\_\_\_  
*(Drop off locations of requested items must be identified on the site drawing)*

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*

POLICE

Will City Police Officers be requested for the event? Yes  No

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

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**Hold Harmless Agreement**

Genesee County  
Farmer's Market, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the GCFM (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

2/1/16  
Date:

DOWNTOWN BATAVIA PUBLIC MARKET  
Name of Event Sponsor:

Robert Austen  
Authorized Signature, Title

ROBERT AUSTEN  
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

2/1/16  
Date:

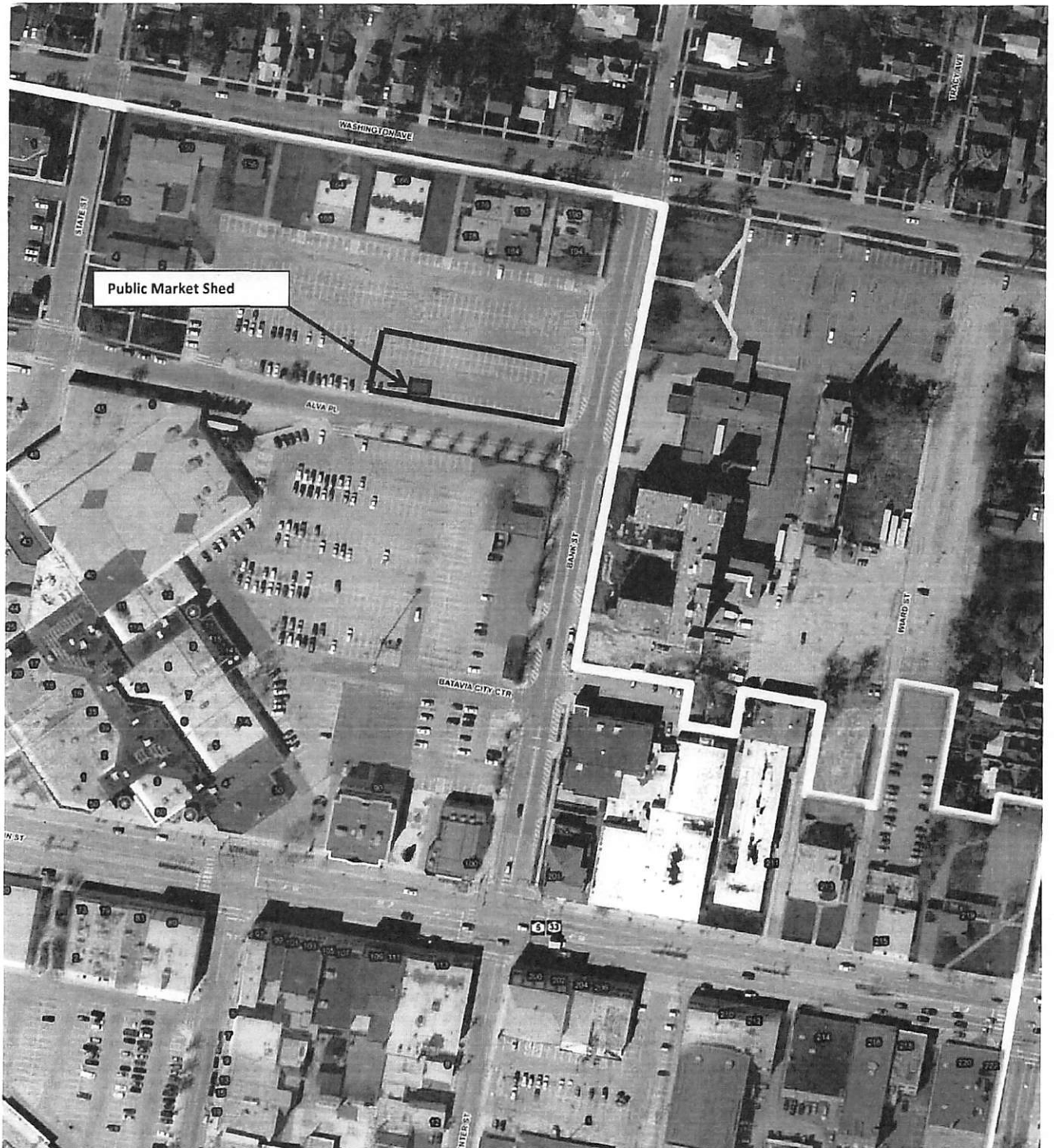
Robert Austen  
Signature of Applicant

Please forward this application to:

City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020

# Downtown Batavia Public Market

Location At Bank Street & Alva Place



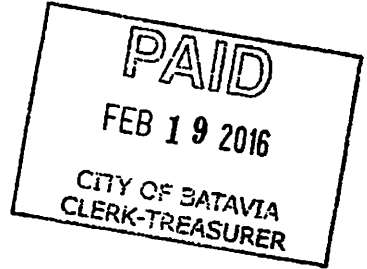
The Downtown Public Market affronts Bank Street, allowing easier pedestrian access, and visibility. It occupies approximately 8,500 square feet (50ft x 170ft). The market is able to capitalize on the consumer markets of nearby UMMC Critical Care Facility, Jerome Senior Housing Center, Washington Towers, 400 Towers, YMCA, surrounding medical offices, banks, the mall including JC Penney as an anchor, as well as the residential neighborhoods all within walking distance.



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

Official Use Only:

2016-8  
Event Application #:



Event Application Fee - \$25.00 (non-refundable)  
(A separate permit must be issued for each item requested)

Batavia Business Improvement District Management Association Inc.  
Name of Renter / Sponsor / Organization: July 1 - Aug 26 7-9 pm  
Jackson Square Series See attached Profit  Non-Profit   
Type / Name of Event: Date(s) & Time(s) of Event

CONTACT INFORMATION:

Laurie Oltramari, BID Director 200 East Main Street, Suite 12, Batavia  
Primary Contact Name Primary Contact Address  
LOltramari@downtownbatavia.net 585-344-0900 261-0431  
E-Mail Address Home Phone # Cell Phone # Other #  
Paul Draper, Rambler  
Secondary Contact Name  
Brian Kemp, Batavia Society of Artists 585-993-3971  
E-Mail Address Home Phone # Cell Phone # Other #  
(Sketch/out/Paint out)  
EVENT DAY CONTACT INFORMATION:  
Laurie Oltramari 585-344-0900 261-0431  
Contact Name Home Phone # Cell Phone # Other #

Location of your event: Jackson Square (see attached)  
Please provide details of your event: See attached

Will there be alcohol at your event? Yes  No  If yes, complete the following:  
Type of alcoholic beverage to be served: Liquor  Wine  Beer   
Will you be providing alcohol to your group? Yes  No   
Will you be selling alcohol to your group? Yes  No  Insurance certificate **WILL BE** required with **Liquor Legal**.  
Will people be allowed to bring alcohol to the event? Yes  No   
Who will be applying to the NYS Liquor Authority for the permit to sell? \_\_\_\_\_

**It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.**  
**\*\*If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.\*\***

**EVENT INFORMATION (required):**

See attached

Set-Up Date:

Set-Up Time:

Tear Down Date:

Tear Down Time:

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

Jackson Square	<u>See attached</u>	<u>- every Friday night (July to August) in Jackson Square, 7-9pm</u>			
	Date:	Start Time:	End Time:	Estimated Crowd Size:	# of Vendors / Displays
Ramble	<u>7/2/16</u>	<u>11am</u>	<u>11pm</u>	<u>350-700</u>	
	Date:	Start Time:	End Time:	Estimated Crowd Size:	# of Vendors / Displays
sketch out / Paint out	<u>8/8/16</u>	<u>5pm</u>	<u>9pm</u>	<u>Ramble - 900-1000 (throughout the day)</u>	<u>100</u>
	Date:	Start Time:	End Time:	Estimated Crowd Size:	# of Vendors / Displays
					<u>20</u>

**WILL THE EVENT INCLUDE:**

- Parade: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes  No  (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes  No  (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes  No  (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes  No  Carnival or Amusement Rides? Yes  No

Name of Company Providing Above:

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

Music: Live Group  Recorded/DJ

See attached

Name of Company Providing Above:

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

**CITY SERVICES SUPPORT:**

City Code 66-15, D-2

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

**ELECTRIC:**

Will electric be needed for the event? Yes  No

What will you be providing electric to? outlet panel behind stage

Will generators be used? Yes  No

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) \_\_\_\_\_ FUEL SOURCE - GAS -  - DIESEL -  - PROPANE -

**TENTS/CANOPIES:**

Will Tents/Canopies or other membrane structures be erected at event? Yes  No   
 Will a bounce house or other air supported structures be erected at event? Yes  No

Please list size(s) of Tents/Canopies or other temporary structures erected. \_\_\_\_\_

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90-DAY ADVANCE NOTICE**

Will street(s) need to be closed for the event? Yes  No  Reason: See info for  
Ramble music + Art Fest attached

**List Street(s) and Cross Street(s) that will be affected:**

Center Street - from Main Street to School Street &  
Street to be closed Cross Streets  
Center Street parking lot will need to be barricaded &  
Street to be closed Cross Streets  
on the Center Street side &  
Street to be closed Cross Streets  
 &  
Street to be closed Cross Streets

Will street barricades be requested from the City? Yes  No  How Many? Ramble 4  
 Will traffic cones be requested from the City? Yes  No  How Many? Ramble 12  
 (Drop off locations of requested items must be identified on the site drawing)

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

Trash containers for Jackson Square concerts (4-5)  
Trash containers for Ramble (on Center Street 2-3)

**POLICE**

Will City Police Officers be requested for the event? Yes\*  No

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

\* If police officers could check on event(s), it would be appreciated.

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

*Batavia Business Improvement  
District Mgmt. Assoc. Inc.  
(B.I.D.)*

**Hold Harmless Agreement**

the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the B.I.D. (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

2/1/16  
Date:

Batavia Business Improvement District Mgmt. Assoc. Inc.  
Name of Event Sponsor:

*Louise L. Oltramari* BID Executive Director  
Authorized Signature, Title

Louise L. Oltramari  
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

2/1/16  
Date:

*Louise L. Oltramari*  
Signature of Applicant:

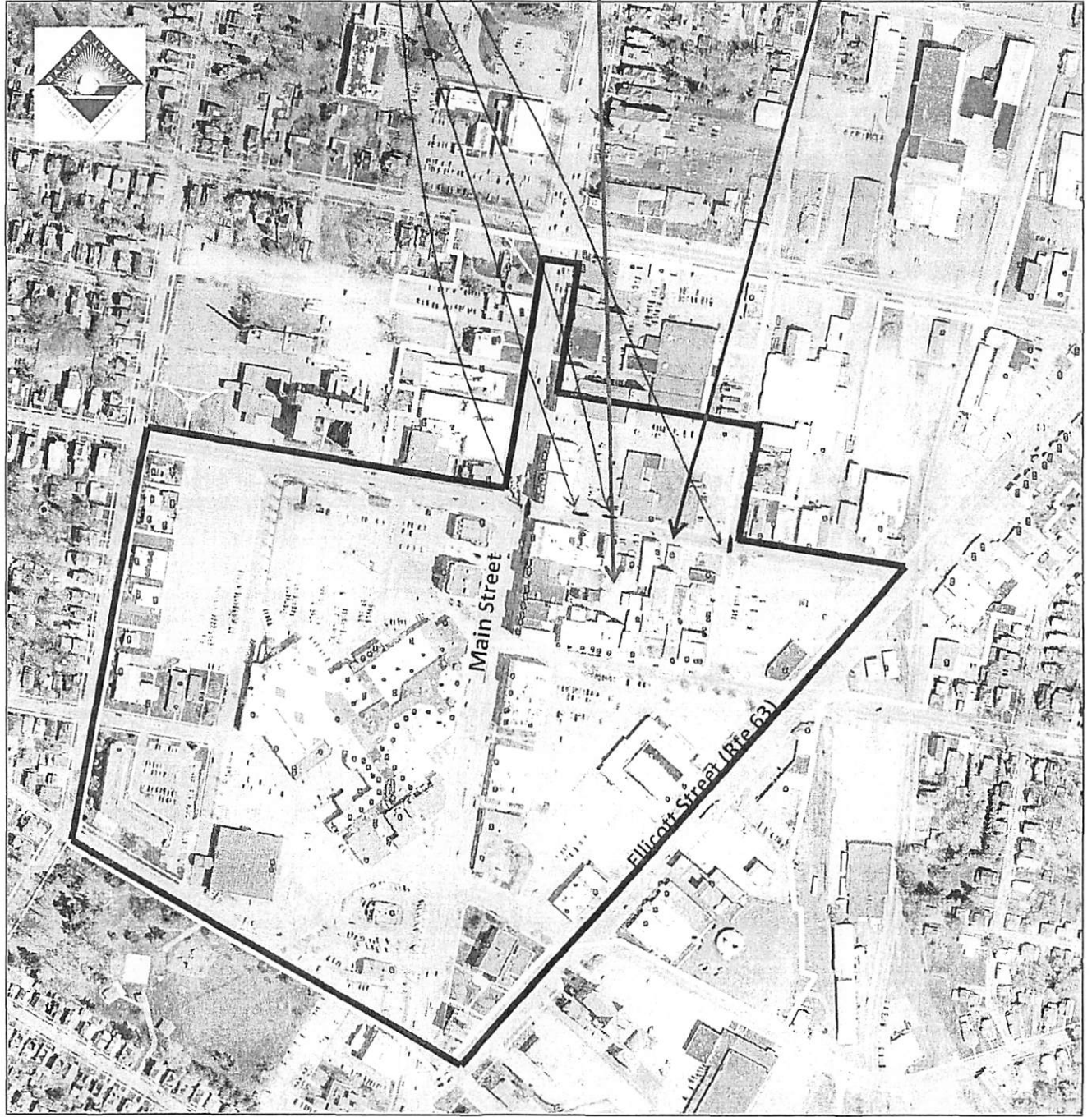
**Please forward this application to:**

**City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020**

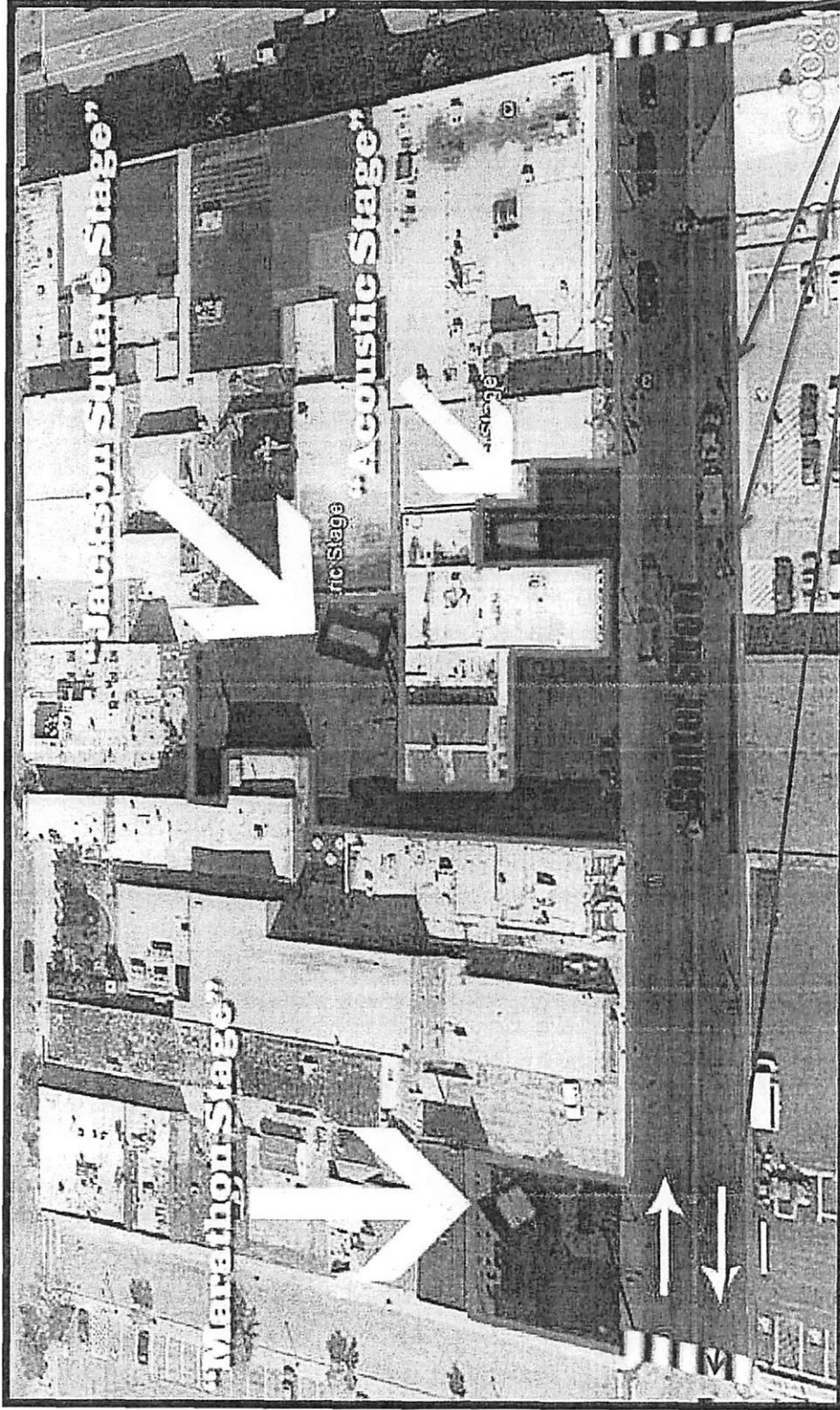


BATAVIA BUSINESS IMPROVEMENT DISTRICT

Jackson Square Concerts & Other Jackson Square Events 2016



BATAVIA BUSINESS IMPROVEMENT DISTRICT  
Ramble Music & Art Fest  
July 2, 2016 ~ 11am-11pm



Barricades  
needed to  
block off  
Center Street  
from Main to  
School Street.  
Vendors may  
be located on  
Center Street.

**#27-2016**

**A RESOLUTION TO ADOPT THE 2016-2017 BUDGET ORDINANCE**

**Motion of Councilperson**

**WHEREAS**, the City Manager prepared and submitted to the City Council a Proposed Budget for the 2016-2017 fiscal year on January 15, 2016 pursuant to Section 16.3 of the City Charter, copies of which were received by all members of the City Council and a copy placed on file in the City Clerk's Office; and

**WHEREAS**, said proposed budget has been made public and available for public inspection since January 15, 2016 and a public hearing was held on February 22, 2016; and

**WHEREAS**, said proposed budget estimated revenues and expenditures for all operating funds of the City of Batavia at \$25,105,848, including the General Fund at \$16,289,620; and

**WHEREAS**, said proposed budget includes revenues to be raised through the property tax levy of \$5,111,384; and

**WHEREAS**, the City Council has reviewed and amended the City Manager's proposed budget;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the 2016-2017 Budget Ordinance is hereby enacted pursuant to Section 3.13 of the City Charter.

**Seconded by Councilperson  
and on roll call**

**ORDINANCE #1-2016**  
**AN ORDINANCE ADOPTING THE 2016-2017 BUDGET AND DETERMINING THE**  
**AMOUNT OF TAX TO BE LEVIED ON ALL REAL PROPERTY FOR THE 2016-2017**  
**FISCAL YEAR**

**BE IT ENACTED**, by the Council of the City of Batavia, New York:

**SECTION 1.** The proposed Budget for 2016-2017, submitted by the City Manager pursuant to Sections 16.3, 16.4, and 16.5 of the City Charter on January 15, 2016, as amended, setting forth the estimates of revenues and expenditures for the fiscal year 2016-2017 of the various funds of the City of Batavia, namely, General Fund, Water Fund, Sewer Fund, and Workers' Compensation Fund is hereby approved and that the several amounts allowed as estimated expenditures be and are hereby appropriated to the use of the several departments of the City of Batavia for the purpose set forth in each estimate in the proposed budgets for the fiscal year 2016-2017.

**SECTION 2.** The City Council does hereby finally ascertain, fix, and determine that the entire amount necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year of 2016-2017 is \$5,111,384.

**SECTION 3.** The sum of \$5,111,384 the entire amounts heretofore ascertained, fixed, and determined as necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year 2016-2017, be and the same is hereby levied on all the real property subject to taxation by the City of Batavia according to valuation upon the assessment roll for the fiscal year 2016-2017.

**SECTION 4.** The amounts to be raised by taxation as hereby stated for City purposes is hereby a warrant upon the Clerk-Treasurer to spread and extend such levies upon the current assessment tax roll and to collect the same.

**SECTION 5.** The budget summaries, as filed in the Clerk-Treasurer's Office of the various funds of the City of Batavia, are made a part hereof and are hereby declared to be part of the Ordinance.

**SECTION 6.** This Ordinance shall become effective April 1, 2016.

## Budget Summaries

### General Fund

General Fund - Capital Reserves	\$ 146,265.00
City Council	\$ 51,700.00
City Manager	\$ 180,430.00
Finance	\$ 138,610.00
Administrative Services	\$ 329,050.00
Clerk/Treasurer	\$ 134,000.00
City Assessment	\$ 145,952.00
Legal Services	\$ 219,800.00
Personnel	\$ 487,860.00
Engineering	\$ 32,000.00
Elections	\$ 18,210.00
Public Works Administration	\$ 104,860.00
City Facilities	\$ 359,670.00
Information Systems	\$ 79,575.00
General Fund - Contingency	\$ 250,000.00
Police	\$ 4,018,010.00
Fire	\$ 3,894,092.00
Control of Dogs	\$ 1,310.00
Inspection	\$ 342,130.00
Vital Statistics	\$ 19,040.00
Maintenance Administration	\$ 198,350.00
Street Maintenance	\$ 811,395.00
Public Works Garage	\$ 497,222.00
Snow Removal	\$ 617,039.00
Street Lights & Traffic Signals	\$ 281,140.00
Sidewalk Repairs	\$ 259,990.00
Parking Lots	\$ 35,200.00
Community Development	\$ 20,000.00
Council on Arts	\$ 2,250.00
Parks	\$ 675,070.00
Summer Recreation	\$ 69,195.00
Youth Services	\$ 169,165.00
Historic Preservation	\$ 2,100.00
Community Celebrations	\$ 14,870.00
Planning & Zoning Boards	\$ 3,200.00
Storm Sewer	\$ 238,320.00
Refuse & Recycling	\$ 58,680.00
Street Cleaning	\$ 331,790.00
Medical Insurance	\$ 10,070.00
General Fund - Debt Service/Bonds	\$ 512,575.00
General Fund – BAN	\$ .00
Install Pur Debt - Municipal Lease	\$ 35,843.00
Gen. Fund – Debt Svc-Energy Lease	\$ 75,475.00
Gen. Fund – Other Gov't Debt	\$ 96,027.00
General Fund - Transfer/Other Funds	\$ 322,090.00
<b>TOTAL</b>	<b>\$ 16,289,620.00</b>

**Water, Wastewater &  
Workers Comp Funds**

**PROPOSED  
2016/17**

Water Administration	\$ 2,408,170.00
Pump Station & Filtration	\$ 1,284,370.00
Water Distribution	\$ 431,160.00
Water Fund – Medical Insurance	\$ 1,000.00
Water Fund Contingency	\$ 15,000.00
Water Fund - Debt Service/Bonds	\$ 25,800.00
Install Pur Debt – Municipal Lease	\$ 4,031.00
Water Fund– Debt Srvc-Energy Lease	\$ 18,010.00
Water Fund – Transfers for Cap Proj	\$ 700,000.00
Water Fund - Transfer to Other Funds	\$ 243,740.00
Water Fund - Reserve	\$ 140,939.00
Water Fund – Debt Service - BAN	\$ 3,300.00
<b>TOTAL</b>	<b>\$ 5,275,520.00</b>
<hr/>	
Wastewater Administration	\$ 329,620.00
Sanitary Sewers	\$ 476,030.00
Wastewater Treatment	\$ 835,840.00
WW Fund Contingency	\$ 15,000.00
WW Fund – Medical Insurance	\$ 1,010.00
WW Fund - Debt Service/Bonds	\$ 163,059.00
WW Fund – Debt Service/BAN	\$ 37,200.00
WW Fund - Debt Srvc-Energy Lease	\$ 7,471.00
Install Pur Debt – Municipal Lease	\$ 29,028.00
WW Fund – Transfer to Other Funds	\$ 31,810.00
WW Fund – Transfer for Capital Proj	\$ 562,000.00
WW Fund - Reserve	\$ 730,000.00
<b>TOTAL</b>	<b>\$ 3,218,068.00</b>
<hr/>	
Workers' Compensation	\$ 322,640.00
<b>TOTAL</b>	<b>\$ 322,640.00</b>
<hr/>	
<b>TOTAL</b>	<b>\$ 25,105,848.00</b>

**#28-2016**

**A RESOLUTION TO ADOPT LOCAL LAW NO. 1 OF 2016 ENTITLED A LOCAL LAW TO AMEND §184-41 (A), (B), (C), AND (O) OF THE CODE OF THE CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A CAPITAL IMPROVEMENT FEE**

**Motion of Councilperson**

**WHEREAS**, due to the increases in operating costs for the water system, it is necessary to increase rates; and

**WHEREAS**, an amendment of the City Code requires the adoption of a Local Law; and

**WHEREAS**, a public hearing on this proposed Local Law was held on February 22, 2016 before this Council, pursuant to public notice duly published in *The Daily News*.

**NOW, THEREFORE, BE IT RESOLVED**, that proposed Local Law No. 1 of 2016 entitled a **Local Law to Amend §184-41 (A), (B), (C), and (O) of the Code of the City of Batavia to Establish New Water Rates, Meter Fees and a Capital Improvement Fee** be and the same is hereby enacted by City Council of the City of Batavia, New York.

**Seconded by Councilperson  
and on roll call**

**LOCAL LAW NO. 1 OF THE YEAR 2016  
CITY OF BATAVIA**

**A LOCAL LAW TO AMEND §184-41(A), (B), (C), AND (O) OF THE CODE OF THE  
CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A  
CAPITAL IMPROVEMENT FEE**

**Be It Enacted** by the City Council of the City of Batavia, New York as follows:

**Section 1. § 184-41. Water rates.**

**A. Water Rates**

**City – Water – Quarterly Schedule**

\$4.78 [\$4.95] per 1,000 gallons

**Town Served Directly by the City – Building and Hydrants**

\$6.14 [\$6.35] per 1,000 gallons

**B. Bulk rate at water plant fill station: \$6.40 [\$6.63] per 1,000 gallons; cards: \$12.50 each.**

**Section 3. Effective Date**

The foregoing amendment shall become effective with the water consumed ~~April 1, 2015~~  
~~as billed on and after June 1, 2015~~ [April 1, 2016 as billed on and after June 1, 2016].

**C. Quarterly meter service and availability charge for meters:**

<b>Type</b>	<b>Size in Inches</b>	<b>Quarterly Fee</b>
Disc	5/8	<del>\$9.32</del> [\$9.64]
Disc	3/4	\$11.79 [\$12.20]
Disc	1	\$12.42 [\$12.85]
Disc	1 ½	\$21.10 [\$21.84]
Disc	2	\$29.30 [\$30.33]
Compound	2	\$24.82 [\$25.69]
Compound	3	\$94.40 [\$97.71]
Compound	4	\$150.26 [\$155.52]
Compound	6	\$226.99 [\$234.93]
Turbo	3	\$55.86 [\$57.81]
Turbo	4	\$94.40 [\$97.71]
Fireline	4	\$94.40 [\$97.71]
Fireline	6	\$150.26 [\$155.52]
Fireline	8	\$209.46 [\$216.79]



Fireline 10 ~~\$273.53~~ [\$283.10]

All of the above meter service charges include the required remote reading encoder systems.

O. Quarterly Capital Improvement fee for meters:

Type	Size in Inches	Quarterly Fee
Disc	5/8	<del>\$4.50</del> [\$4.95]
Disc	3/4	<del>\$5.70</del> [\$6.27]
Disc	1	<del>\$6.00</del> [\$6.60]
Disc	1 1/2	<del>\$10.20</del> [\$11.22]
Disc	2	<del>\$14.16</del> [\$15.58]
Compound	2	<del>\$12.00</del> [\$13.20]
Compound	3	<del>\$45.63</del> [\$50.19]
Compound	4	<del>\$72.63</del> [\$79.89]
Compound	6	<del>\$109.73</del> [\$120.70]
Turbo	3	<del>\$27.00</del> [\$29.70]
Turbo	4	<del>\$45.63</del> [\$50.19]
Fireline	4	<del>\$45.63</del> [\$50.19]
Fireline	6	<del>\$72.63</del> [\$79.89]
Fireline	8	<del>\$101.25</del> [\$111.38]
Fireline	10	<del>\$132.23</del> [\$145.45]

Deletions designated by ~~strikeout~~

Additions designated as [brackets]

**#29-2016**

**A RESOLUTION AUTHORIZING GENERAL OBLIGATION BONDS OF THE CITY OF BATAVIA, GENESEE COUNTY, NEW YORK, TO FINANCE THE REPLACEMENT OF PUBLIC WATER SYSTEM IMPROVEMENTS AND SANITARY SEWER SYSTEM IMPROVEMENTS, AS WELL AS AUTHORIZING THE ISSUANCE OF BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS.**

**Motion of Councilperson**

**WHEREAS**, the **CITY OF BATAVIA** (the “City”), in the County of Genesee, by its City Council has determined it necessary for the City, to undertake the replacement of certain public water system improvements on Vine Street, Elm Street and Chase Park and the replacement of certain water valve throughout the City water system (the “Water System Improvements”) and the replacement of certain sanitary sewer system improvements on Elm Street (the “Sewer System Improvements”); (the Water System Improvements and the Sewer System Improvements hereinafter jointly referred to as the “Projects”); and

**WHEREAS**, the estimated cost of the Water System Improvements is \$1,080,000 and the estimated cost of the Sewer System Improvements is \$845,000 and the estimated combined cost of the Projects is \$1,925,000.

**BE IT RESOLVED**, by the affirmative vote of not less than two-thirds of the total voting strength of the City Council of the City of Batavia, Genesee County, New York, as follows:

**Section 1.** The design, construction and implementation of the Projects are hereby authorized at the estimated combined cost of \$1,925,000.

**Section 2.** The financing of the Projects, and the costs of issuance of such financing, (the “specific object or purpose”), is hereby authorized at a maximum estimated aggregate cost of \$1,940,000.

**Section 3.** The specific objects or purposes are objects or purposes described in Section 11 of the Local Finance Law.

**Section 4.** The City Council, acting as Lead Agency under the SEQRA regulations of the State of New York, hereby determines the Projects to be TYPE II Actions that do not necessitate the preparation of and Environmental Impact Statement.

**Section 5.** The plan for the financing of such maximum estimated cost is by the issuance of general obligation serial bonds of the City in an aggregate principal amount not

exceeding \$4,050,000 which is hereby authorized to be issued therefor pursuant to the Local Finance Law.

**Section 6.** It is hereby determined the proposed maturity of the obligations authorized by this resolution will be in excess of five years.

**Section 7.** It is hereby determined that the period of probable usefulness of the Projects is 30 years, pursuant to subparagraph 1 of Section 11.00.a. of the Local Finance Law. It is hereby further determined that the maximum maturity of the bonds herein authorized will not be in excess of 30 years.

**Section 9.** The faith and credit of the City of Batavia, Genesee County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in every year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year.

**Section 10.** Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the City Council pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the City Manager, the chief fiscal officer of the City. To the extent required by law, this Resolution shall also constitute a "Bond Anticipation Note Resolution" pursuant to the Local Finance Law.

**Section 11.** All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the City Manager, as the chief fiscal officer of the City. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to

those required by Section 51.00 of the Local Finance Law, as the City Treasurer shall determine consistent with the provisions of the Local Finance Law.

**Section 12.** The City Manager is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

**Section 13.** The City Manager is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c12-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

**Section 15.** The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which the City is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or
- 3) Such obligations are authorized in violation of the provisions of the Constitution of the State of New York.

**Section 16.** The temporary use of available funds of the City, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The City then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the date hereof) with the proceeds of the bonds authorized by Section 1 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute a statement of

official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

**Section 17.** This resolution shall take effect immediately.

**Section 18.** This resolution or a summary hereof shall be published in full in the official legal newspaper of the City for such purposes, together with a notice of the City Clerk in substantially the form provided in Section 81.00 of the Local Finance Law.

**Second by Councilperson  
and on roll call**

**#30-2016**

**A RESOLUTION TRANSFERRING \$165,000 FROM ASSIGNED FUND BALANCE TO  
THE PUBLIC WORKS CAPITAL EQUIPMENT RESERVE FUND**

**Motion of Councilperson**

**WHEREAS**, pursuant to General Municipal Law 6-c the City of Batavia has an established Capital Equipment Reserve Fund; and

**WHEREAS**, since the development of the Equipment Replacement Plan (ERP) in 2011 the City has replaced 20 pieces public works equipment, valued at over \$2 million.

**WHEREAS**, the City has made significant strides in improving the fleet over the past several years; and

**WHEREAS**, the City of Batavia for the fiscal year ending March 31, 2016 received state assistance (“VLT” compact money) as an eligible City in which a video lottery gaming facility is located, in the amount of \$440,789; and

**WHEREAS**, the City of Batavia has found it financially prudent to utilize VLT compact money for non-reoccurring expenses such as, but not limited to capital projects, capital equipment and debt service reduction; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia does hereby transfer VLT compact money revenue of \$165,000 to the DPW Capital Equipment Reserve Fund to continue to replace aging public works equipment in the upcoming fiscal year; and

**BE IT FURTHER RESOLVED**, that the transfer of funds to the Capital Equipment Reserve Fund is consistent with the City’s Strategic Plan in achieving Key Intended Outcome’s identified under the Well Managed City strategic priority.

**Second by Councilperson**

**On roll call**

#31-2016

**A RESOLUTION TO ESTABLISH AND UPDATE CURRENT CAPITAL PROJECTS  
AND TRANSFER FUNDS FOR CAPITAL PROJECT BUDGETS**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia has included funds in its budget for capital projects; and

**NOW, THEREFORE, BE IT RESOLVED**, that the following capital projects be established and budget be adjusted as follows:

PROJECT	ESTIMATED AMOUNT	FUNDING SOURCE	FISCAL YEAR
<b>General Fund:</b>			
Healthy Schools	\$57,600	DOT	2015/16
Corridor—	\$14,400	Sidewalk Reserve	2015/16
Transportation	\$38,400	DOT	2016/17
Alternatives Program	\$9,600	Sidewalk Reserve	2016/17
(TAP)	\$672,800	DOT	2017/18
	\$168,200	Sidewalk Reserve	2017/18
<b>Water Fund:</b>			
Summit Street Water	\$123,000	Water Capital Reserve	2015/16
Main	\$700,000	Water Capital Reserve	2016/17
Vine, Elm & Chase	\$146,000	Financing	2016/17
Water Main + Valves	\$930,723	Financing	2017/18
<b>Sewer Fund:</b>			
State Street Sanitary	\$50,000	Sewer Capital Reserve	2015/16
Sewer Siphon	\$277,000	Sewer Capital Reserve	2016/17
Elimination			
Washington Ave.	\$107,000	Financing	2015/16
Sewer Replacement	\$605,000	Financing	2016/17
(Bank to Ross)			
Washington Ave.	\$103,000	Financing	2015/16
Sewer Replacement	\$580,000	Financing	2016/17
(Jefferson to Bank)			
Secondary Pond No. 1	\$2,325,000	Financing	2015/16
Sludge Removal			
Central Pump Station	\$58,500	Operating Budget	2015/16
Improvements	\$11,500	Sewer Capital Reserve	2015/16
Elm St Sanitary	\$126,000	Financing	2016/17
Sewer Replacement	\$719,278	Financing	2017/18

**Second by Councilperson  
and on roll call**

**#32-2016**  
**A RESOLUTION TO AUTHORIZE WAGE ADJUSTMENTS**  
**FOR NON-UNION CITY EMPLOYEES**

**Motion of councilperson**

**WHEREAS**, the City Council of the City of Batavia wishes to grant wage adjustments to its non-union City employees.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Batavia, that the following wage adjustment for non-union City employees be and is hereby enacted:

1. 2.75% salary increase effective April 1, 2016

**Seconded by Councilperson**  
**and on roll call**



**#33-2016**  
**A RESOLUTION TO AUTHORIZE WAGE ADJUSTMENTS**  
**FOR PART-TIME AND SEASONAL CITY EMPLOYEES**

**Motion of councilperson**

WHEREAS, the Council of the City of Batavia wishes to grant wage adjustments to its part-time and seasonal City employees; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Batavia, that the attached wage adjustment for part-time and seasonal City employees be and is hereby enacted:

<b>Seasonal Part-time Employees</b>	<b>A 1<sup>st</sup> Summer</b>	<b>B 2<sup>nd</sup> Summer</b>	<b>C 3<sup>rd</sup> Summer</b>
<u>Grade I</u>			
Laborer	\$9.00	\$9.31	\$9.63
Groundskeeper			
Rec. Attendants			
<u>Grade II</u>			
Rec. Leader	\$9.63	\$9.96	\$10.07
<u>Grade III</u>			
Rec. Specialist	\$10.07	\$10.42	\$10.79
<u>Grade IV</u>			
Administrative Interns	\$10.59	\$10.96	\$11.37
Regular (Permanent) Part-time Employees	Beginning	Completion of Year 1	Completion of Year 2
<u>Grade I</u>			
Custodians	\$9.82	\$10.12	\$10.42
Crossing Guards			
Recycling Attendant			
Rec Leaders			
<u>Grade II</u>			
Clerk-Typist	\$10.51	\$10.82	\$11.15
<u>Grade III</u>			
Rec Specialist	\$10.87	\$11.20	\$11.53
<u>Grade IV</u>			
Ordinance Enforcement Administrative Interns	\$11.89	\$12.24	\$12.61
<u>Grade V</u>			
Dispatcher	\$16.29	\$16.78	\$17.28
<u>Grade VI</u>			
Parking/Animal Control	\$16.96	\$17.48	\$18.00

**Seconded by Councilperson  
and on roll call**

**#34-2016**

**A RESOLUTION AUTHORIZING THE ADOPTION OF AN INVESTMENT POLICY  
FOR THE CITY OF BATAVIA, NEW YORK**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia is the custodian of moneys and is authorized to invest such money; and

**WHEREAS**, the City's independent auditor has recommended an investment policy be updated and reviewed annually by Council; and

**WHEREAS**, the Council of the City of Batavia originally adopted the Investment Policy April 11, 2011 and has subsequently revised and adopted it each year thereafter; and

**WHEREAS**, such policy is in compliance with the current legal requirements under New York State General Municipal Law Sections 10 and 11 and is in the required format mandated by the State Comptroller; and

**WHEREAS**, said policy has been reviewed and approved by both the City's Fiscal Advisor and the City's Independent Auditor;

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia, New York hereby authorizes the adoption of the attached Investment Policy effective immediately.

**Seconded by Councilperson  
and on roll call**

## **City of Batavia Investment Policy**

### **I. Scope**

This investment policy applies to all money and other financial resources available to the City of Batavia for deposit and/or investment on its own behalf or on behalf of any other entity or individual.

### **II. Objective**

The primary objectives of the local government's investment activities are, in priority order:

1. To conform with all applicable federal, State and other legal requirements (legality)
2. To adequately safeguard principal (safety)
3. To provide sufficient liquidity to meet all operating requirements (liquidity)
4. To obtain a reasonable rate of return (yield)

### **III. Delegation of Authority**

The governing board's responsibility for administration of the investment program is delegated to the City Manager who shall establish written procedures for the operation of the investment program consistent with these investment policies. Such procedures shall include internal controls to provide a satisfactory level of accountability based upon records incorporating the description and amounts of investments, the fund(s) for which they are held, the place(s) where kept, and other relevant information, including dates of sale or other dispositions and amounts realized. In addition, the internal control procedures shall describe the responsibilities and levels of authority for key individuals involved in the investment program.

### **IV. Prudence**

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the City of Batavia to govern effectively.

Investments shall be made with prudence, diligence, skill, judgment, and care, under circumstances then prevailing, which knowledgeable and prudent persons acting in like capacity would use, not for speculation, but for investment, considering the safety and liquidity of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict or appear to conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

#### **V. Diversification**

It is the policy of the City of Batavia to diversify its deposits and investments by financial institution, by investment instrument, and by maturity scheduling.

The governing board shall establish appropriate limits for the amount of investments which can be made with each financial institution or dealer, and shall evaluate this listing at least annually.

#### **VI. Internal Controls**

It is the policy of the City of Batavia for all moneys collected by any officer or employee of the government to transfer those funds to the Clerk-Treasurer within one (1) day of receipt, or within the time period specified by law, whichever is shorter.

The City Manager is responsible for establishing and maintaining internal control procedures to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization, properly recorded, and managed in compliance with applicable laws and regulations.

#### **VII. Designation of Depositories**

The banks and trust companies that are authorized for the deposit of moneys, and the maximum amount which may be kept on deposit at any time, are:

<u>Depository Name</u>	<u>Maximum Amount</u>	<u>Officer</u>
Bank of Castile	\$15,000,000	Jaime Sallome
First Niagara Bank	\$15,000,000	Wesley Bedford
Bank of America	\$15,000,000	Timothy Clark
JP Morgan Chase	\$15,000,000	Pamela Thompson
Key Bank	\$15,000,000	Julie Holman
Manufacturers & Traders Trust Company	\$15,000,000	Mike Easton
Five Star Bank	\$15,000,000	Jane Scott
Edward Jones Investments	\$15,000,000	Michael Marsh

#### **VIII. Securing Deposits and Investments:**

All deposits and investments at a bank or trust company, including all demand deposits, certificates of deposit and special time deposits (hereinafter, collectively, "deposits") made by

officers of the City of Batavia that are in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured by:

1. A pledge of "eligible securities" with an aggregate "market value" (as provided in GML Section 10) that is at least equal to the aggregate amount of deposits by the officers. See Attachment A of this policy for a listing of "eligible securities".
2. A pledge of a pro rata portion of a pool of eligible securities, having in the aggregate a market value at least equal to the aggregate amount of deposits from all such officers within the State at the bank or trust company
3. An "eligible surety bond" payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed-upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims – paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations. The governing board shall approve the terms and conditions of the surety bond.
4. An "irrevocable letter of credit" issued in favor of the City of Batavia by a federal home loan bank whose commercial paper and other unsecured short-term debt obligations are rated in the highest rating category by at least one nationally recognized statistical rating organization, as security for the payment of 100% of the aggregate amount of deposits and the agreed-upon interest, if any.

#### **IX. Collateralization and Safekeeping**

Eligible securities used for collateralizing deposits made by officers of the City of Batavia shall be held by (the depository or a third party) bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities (or the pro rata portion of a pool of eligible securities) are being pledged to secure such deposits together with agreed-upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon a default. It shall also provide the conditions under which the securities (or pro rata portion of a pool of eligible securities) may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities.

In the event that the pledged securities are not registered or inscribed in the name of the City of Batavia, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the City of Batavia or the custodial bank or trust company. Whenever eligible securities delivered to the custodial bank or trust company are transferred by entries on the books of a federal reserve bank or other book-entry system operated by a federally regulated entity without physical delivery of the evidence of the obligations, then the records of the custodial bank or trust company shall be required to show, at all times, the interest of the government in the securities (or the pro rata portion of a pool of eligible securities) as set forth in the security agreement.

The custodial agreement shall provide that pledged securities (or the pro rata portion of a pool of eligible securities) will be held by the bank or trust company as agent of, and custodian for, the City of Batavia, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt, substitution, or release of the collateral and it shall provide for the frequency of revaluation of collateral by the custodial bank or trust company and for the substitution of collateral when a

change in the rating of a security causes ineligibility. The security and custodial agreements shall also include all other provisions necessary to provide the City of Batavia with a perfected security interest in the eligible securities and to otherwise secure the local government's interest in the collateral, and may contain other provisions that the governing board deems necessary.

#### **X. Permitted investments**

As provided by General Municipal Law Section 11, the City of Batavia authorizes the City Manager to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- Special time deposit accounts in, or certificates of deposit issued by, a bank or trust company located and authorized to do business in the State of New York
- Obligations of the United States of America
- Obligations guaranteed by agencies of the United States of America, where the payment of principal and interest are guaranteed by the United States of America
- Obligations of the State of New York
- Obligations of the City of Batavia, but only with moneys in a reserve fund established pursuant to General Municipal Law Section 6-c, 6-d, 6-e, 6-f, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the City of Batavia within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable in any event at the option of the City of Batavia within two years of the date of purchase. Time deposit accounts and certificates of deposit shall be payable within such times as the proceeds will be needed to meet expenditures for which the moneys were obtained, and shall be secured as provided in Sections VIII and IX herein.

Except as may otherwise be provided in a contract with bondholders or noteholders, any moneys of the City of Batavia authorized to be invested may be commingled for investment purposes, provided that any investment of commingled moneys shall be payable or redeemable at the option of the City of Batavia within such time as the proceeds shall be needed to meet expenditures for which such moneys were obtained, or as otherwise specifically provided in General Municipal Law Section 11. The separate identity of the sources of these funds shall be maintained at all times and income received shall be credited on a pro rata basis to the fund or account from which the moneys were invested.

Any obligation that provides for the adjustment of its interest rate on set dates is deemed to be payable or redeemable on the date on which the principal amount can be recovered through demand by the holder.

#### **XI. Authorized financial institutions and dealers**

All financial institutions and dealers with which the City of Batavia transacts business shall be creditworthy, and have an appropriate level of experience, capitalization, size, and other factors that make the financial institution or the dealer capable and qualified to transact business with the City of Batavia. The City Manager shall evaluate the financial position and maintain a listing of proposed depositories, trading partners, and custodians. Recent Reports of Condition and Income (call reports) shall be obtained for proposed banks, and security dealers that are not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers.

The City of Batavia shall maintain a list of financial institutions and dealers approved for investment purposes, and establish appropriate limits to the amounts of investments that can be made with each financial institution or dealers.

## **XII. Purchase of investments**

The City Manager is authorized to contract for the purchase of investments:

1. Directly, from an authorized trading partner
2. By participation in a cooperative investment agreement with other authorized municipal corporations pursuant to article 5-G of the General Municipal Law and in accordance with Article 3-A of the General Municipal Law.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold, or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the City of Batavia by the bank or trust company.

Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law Section 10(3)(a). The agreement shall provide that securities held by the bank or trust company, as agent of, and custodian for, the City of Batavia, will be kept separate and apart from the general assets of the custodial bank or trust company and will not be commingled with or become part of the backing of any other deposit or other bank liability. The agreement shall also describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to secure the local government's perfected interest in the securities, and the agreement may also contain other provisions that the governing board deems necessary. The security and custodial agreements shall also include all other provisions necessary to provide the City of Batavia with a perfected interest in the securities.

The City Manager can direct the bank or trust company to register and hold the evidences of investments in the name of its nominee, or may deposit or authorize the bank or trust company to deposit, or arrange for their deposit with a federal reserve bank or other book-entry transfer system operated by a federally regulated entity. The records of the bank or trust company shall show, at all times, the ownership of such evidences of investments, and they shall be, when held in the possession of the bank or trust company, at all times, kept separate from the assets of the bank or trust company. All evidences of investments delivered to a bank or trust company shall be held by the bank or trust company pursuant to a written custodial agreement as set forth in General Municipal Law Section 10(3)(a), and as described earlier in this section. When any such

evidences of investments are so registered in the name of a nominee, the bank or trust company shall be absolutely liable for any loss occasioned by the acts of such nominee with respect to such evidences of investments.

### **XIII. Courier service**

The City Manager may, subject to the approval of the governing board by resolution, enter into a contract with a courier service for the purpose of causing the deposit of public funds with a bank or trust company. The courier service shall be required to obtain a surety bond for the full amount entrusted to the courier, payable to the City of Batavia and executed by an insurance company authorized to do business in the State of New York, with a claims-paying ability that is rated in the highest rating category by at least two nationally recognized statistical rating organizations, to insure against any loss of public deposits entrusted to the courier service for deposit or failure to deposit the full amount entrusted to the courier service.

The City of Batavia may agree with the depository bank or trust company that the bank or trust company will reimburse all or part of, but not more than, the actual cost incurred by the City of Batavia in transporting items for deposit through a courier service. Any such reimbursement agreement shall apply only to a specified deposit transaction, and may be subject to such terms, conditions and limitations as the bank or trust company deems necessary to ensure sound banking practices, including, but not limited to, any terms, conditions or limitations that may be required by the banking department or other federal or State authority.

### **XIV. Annual review and amendments**

The City of Batavia shall review this investment policy annually, and it shall have the power to amend this policy at any time.

### **XV. Definitions**

The terms "public funds", "public deposits", "bank", "trust company", "eligible securities", "eligible surety bond", and "eligible letter of credit" shall have the same meanings as set forth in General Municipal Law Section 10.

### **XVI. Reference(s)**

- City of Batavia Charter
- New York State General Municipal Code

### **XVII. Attachment(s)**



➤ Attachment A – Schedule of Eligible Securities

**Original Author: Lisa Neary, Deputy Director of Finance**

**Heidi Parker, Clerk/Treasurer**

<b>Date Revised/ Adopted</b>	4/11/11	2/27/12	3/11/13	2/19/14	3/9/15
<b>Revised by</b>		L Neary	L Neary	L Neary	L Neary

## **Attachment A**

### **Schedule of Eligible Securities**

(i) Obligations issued by the United States of America, an agency thereof or a United States government sponsored corporation or obligations fully insured or guaranteed as to the payment of principal and interest by the United States of America, an agency thereof or a United States government sponsored corporation.

(ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

(iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the market value of the obligation that represents the amount of the insurance or guaranty.

(iv) Obligations issued or fully insured or guaranteed by this state, obligations issued by a municipal corporation, school district or district corporation of this state or obligations of any public benefit corporation which under a specific state statute may be accepted as security for deposit of public moneys.

(v) Obligations issued by states (other than this state) of the United States rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(vi) Obligations of Puerto Rico rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(vii) Obligations of counties, cities and other governmental entities of another state having the power to levy taxes that are backed by the full faith and credit of such governmental entity and rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization.

(viii) Obligations of domestic corporations rated in one of the two highest rating categories by at least one nationally recognized statistical rating organization.

(ix) Any mortgage related securities, as defined in the Securities Exchange Act of 1934, as amended, which may be purchased by banks under the limitations established by federal bank regulatory agencies.

(x) Commercial paper and bankers' acceptances issued by a bank (other than the bank with which the money is being deposited or invested) rated in the highest short-term category by at least one nationally recognized statistical rating organization and having maturities of not longer than sixty days from the date they are pledged.

(xi) Zero-coupon obligations of the United States government marketed as "Treasury STRIPS".

**#35-2016**

**A RESOLUTION ADOPTING VARIOUS CAPITAL IMPROVEMENT PLANS  
OUTLINED IN THE 2016-2017 BUDGET**

**Motion of Councilperson**

**WHEREAS**, the City Council of the City of Batavia recognizes that the financing, replacement and maintenance of infrastructure and equipment is a crucial aspect of providing excellent services to residents, businesses, visitors and property owners in the City of Batavia; and

**WHEREAS**, the Water and Wastewater Infrastructure Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), Parking Lot/Sport Surface Management Plan, Dwyer Stadium Capital Plan and the Ice Rink Capital Plan are financial and planning tools designated to assist the City in defining infrastructure and equipment needs, establish priorities and pursue concrete actions and strategies for funding projects in future budget years; and

**WHEREAS**, the City Council of the City of Batavia was presented on January 15, 2016, with staff recommendations for the Water and Wastewater Infrastructure Capital Improvement Plan (CIP), Equipment Replacement Plan (ERP), Parking Lot/Sport Surface Management Plan, Dwyer Stadium Capital Plan and the Ice Rink Capital Plan; and

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Batavia hereby adopts the proposed Capital Improvement Plans; and

**BE IT FUTRHER RESOLVED**, that the Capital Improvement Plans are working documents toward improving rational, long-range capital planning and budgeting for the City of Batavia's infrastructure and equipment; and

**BE IT FURTHER RESOLVED**, that the adoption of the Capital Improvement Plans are consistent with the City's Strategic Plan.

**Seconded by Councilperson  
and on roll call**

**#36-2016**

**A RESOLUTION ADOPTING THE CITY OF BATAVIA STRATEGIC PLAN FOR  
FISCAL YEAR 2016-2017**

**Motion of Councilperson**

**WHEREAS**, the City Council has been engaged in the development of a City of Batavia Strategic Plan in recognition of the changing needs and challenges of the City of Batavia; and

**WHEREAS**, the intent of developing a Strategic Plan is to allocate our available resources to best meet the needs of our residents, while balancing the fiscal, infrastructure and environmental factors that may affect the community in the future; and

**WHEREAS**, on January 15, 2016 the City Council was presented with the proposed City of Batavia Strategic Plan for fiscal year 2016-2017 which contained ongoing and new initiatives for the upcoming fiscal year; and

**NOW, THEREFORE BE IT RESOLVED**, by the City Council of the City of Batavia:

1. The Strategic Plan identifies initiatives and projects that allocate staff resources to ensure alignment with the adopted strategic priorities of City Council; and
2. The Strategic Plan is a working document, it is non-binding, but is the first of many steps toward improving rational, long-range planning for the City of Batavia.

**Seconded by Councilperson  
and on roll call**

**#37-2016**

**A RESOLUTION TO AUTHORIZE THE CITY COUNCIL PRESIDENT TO EXECUTE AN INTER-MUNICIPAL AGREEMENT BETWEEN THE CITY OF BATAVIA AND THE TOWN OF BATAVIA FOR DESIGN, CONSTRUCTION AND INSPECTION COST SHARING OF THE ELlicOTT TRAIL PROJECT**

**Motion of Councilperson**

**WHEREAS**, the Town of Batavia, in cooperation with the City of Batavia, applied and received a \$1,024,500 grant from the New York State Department of Transportation Transportation Transpiration Enhancements Program (TEP); and

**WHEREAS**, the proposed trail, which has been named the Ellicott Trail, is a 4.6 mile multi-modal pedestrian and bicyclist trail will connect commercial, industrial and residential areas in the City and Town of Batavia; and

**WHEREAS**, the new trail will provide an internal bicycle and pedestrian route through the City and Town, including off-road sections, that will provide more efficient and safer travel options for travelers, and the trail will be the first pedestrian and bicycle trail within Genesee County that connects major activity centers; and

**WHEREAS**, the total project cost is estimated to be \$1,366,000.00, of which the TEP grant will cover \$1,024,500.00 and the project requires a local match of \$341,500.00 to be shared equally between the City and Town; and

**WHEREAS**, an inter-municipal agreement that outlines the Town and City relationship is required for completing the project; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia to hereby authorize the City Council President to sign an Intermunicipal Agreement between the City of Batavia and Town of Batavia for the design, construction and inspection cost sharing for the Ellicott Trail Project.

**Seconded by Councilperson  
and on roll call**

**#38-2016**

**A RESOLUTION INTRODUCING A LOCAL LAW AMENDING CHAPTER 166  
ENTITLED "TAXATION" OF THE CODE OF THE CITY OF BATAVIA AND  
PROVIDING FOR PUBLIC NOTICE AND HEARING**

**Motion of Councilperson**

**BE IT RESOLVED**, that Local Law No. 2 of the Year 2016 entitled "A LOCAL LAW TO AMEND §166 OF THE CODE OF THE CITY OF BATAVIA" be introduced before the City Council of the City of Batavia, New York; and

**BE IT FURTHER RESOLVED**, that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the City Council by the City Clerk; and

**BE IT FURTHER RESOLVED**, that the City Council hold a public hearing on said proposed Local Law at the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 o'clock p.m. on Monday, March 28, 2016; and

**BE IT FURTHER RESOLVED**, that the City Clerk publish or cause to be published a public notice in the official newspaper of the City of said public hearing at least three (3) days prior thereto.

**Seconded by Councilperson  
And on roll call**

Local Law No. 2 of the Year 2016  
City of Batavia

A LOCAL LAW TO AMEND §166 OF THE CODE OF THE CITY OF BATAVIA

Be it enacted, by the City Council of the City of Batavia, New York, as follows:

Chapter 166 Taxation

[ARTICLE IX

**Exemption for Residential Redevelopment Inhibited Property**

**§ 166-41. Exemption Established.**

**Residential buildings that are reconstructed, altered or improved, pursuant to § 485-r of the NYS Real Property Tax Law shall be exempt from taxation and special ad valorem levies levied.**

**§ 166-42. Definitions.**

**REDEVELOPMENT INHIBITED PROPERTY - A residential property that been neglected or abandoned because of the local economic conditions and/or conditions on the property that inhibit the property from being redeveloped by the private sector. Land that is undeveloped may not be designated as redevelopment inhibited property.**

**GAP FINANCING COSTS - The total cost of the property's redevelopment as approved by the local government minus the increase in the full valuation of the property upon completion of the redevelopment.**

**EXEMPTION PERIOD - The "gap financing costs" divided by the "incremental increase in annual property taxes" resulting from the redevelopment. The "exemption period" is rounded up to the nearest whole number and may not exceed twenty-five years.**

**BASE ASSESSMENT - The assessed value of the property on the day the City of Batavia designates the property as redevelopment inhibited.**

**INCREASED ASSESSMENT - The assessed value of the property as is determined by the assessor upon completion of the redevelopment.**

**INCREMENTAL INCREASE IN PROPERTY TAXES - The taxation based on the "increased assessment" minus the taxation based on the "base assessment".**

**§ 166-43. Designating redevelopment inhibited property.**

- A. The City of Batavia shall designate any property within the City boundaries as a redevelopment inhibited property if one or more of the following are met:**
- (1) The City has acquired title to the property pursuant to Real Property Actions and Proceedings Law Article 19-A; or**
  - (2) The property has been continuously vacant for a period of at least three years; or**
  - (3) The City has acquired title to the property via foreclosure for unpaid tax pursuant to Article 11 of the Real Property Tax Law; or**
  - (4) The property has outstanding zoning, housing, or Uniform Code violations and the cost of remedying the violations exceeds the property's value.**

**§ 166-44. Eligibility for Exemption.**

- A. Redevelopment inhibited property is exempt from taxation and special ad valorem levies to the extent of any increase in value attributable to demolition, alteration, or rehabilitation, or remediation pursuant to the following procedure:**
- (1) The demolition, alterations, rehabilitation, and/or remediation shall be permitted by the City of Batavia Bureau of Inspection such that a building or plumbing permits issued and said demolition, alterations, rehabilitation, and/or remediation shall have met all necessary approvals per the applicable New York State Uniform Fire Prevention and Building Code, Batavia Municipal Code and the City of Batavia Bureau of Inspection upon completion; and**
  - (2) The property for which the exemption is sought must be a owner-occupied one-family residence; and**
  - (3) The owner of such property must file an Affidavit of Residency with the Assessor of the City of Batavia on or before the taxable status date of March 1, confirming continued owner-occupancy of the property; and**
  - (4) Redevelopment inhibited property is exempt from taxation and special ad valorem levies attributable to the increased assessment minus the taxes and special ad valorem levies imposed on the base assessment.**
- B. In the event the property granted an exemption pursuant to this article ceases to be owner-occupied and/or the Affidavit of Residency is not filed annually for the approved exemption period, the exemption granted pursuant to this article shall cease.**
- C. In the event the property granted an exemption pursuant to this article ceases to be a one-family dwelling, the exemption granted pursuant to this article shall cease.**



- D. In the event the owner of the property is convicted of a violation or misdemeanor pursuant to New York State Uniform Fire Prevention and Building Code or the Batavia Municipal Code, the exemption granted pursuant to this article shall cease.**

**§ 166-45. Exemption Period.**

- A. The exemption period will equal the gap financing costs divided by the incremental increase in annual property taxes resulting from the redevelopment. The exemption period is rounded up to the nearest whole number and may not exceed twenty-five years.**
- B. The extent of such exemption shall decrease the last eight (8) years of the exemption period by 12 1/2% of the increase in assessment due to the redevelopment equaling 0% exemption on the final year of the exemption period.**

**§ 166-46. Application for Exemption.**

- A. Such exemption shall be granted only upon application by the owner of such building for the redevelopment inhibited property exemption, on a form prescribed by the City. The application must be filed with the Assessor of the City of Batavia on or before the taxable status date of March 1. The application must be filed with the Assessor of the City of Batavia within three years from the date of completing the demolition, alterations, rehabilitation, and/or remediation.**
- B. The owner filing such exemption does not have to be the owner responsible for completing the demolition, alterations, rehabilitation, and/or remediation.**
- C. Once granted, the residential redevelopment inhibited property tax exemption runs with the land for the exemption period pursuant to this article.**

**§ 166-47. When Effective.**

**This article shall take effect immediately.**

**#39-2016**  
**A RESOLUTION AUTHORIZING COUNCIL PRESIDENT TO SIGN**  
**ICE RINK LEASE AGREEMENT**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia and Firland Management are desirous of entering into an Ice Rink Lease Agreement regarding operation of activities at the City of Batavia Ice Arena; and

**WHEREAS**, the City Manager has negotiated an acceptable contract with Firland Management; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Batavia that the Council President be and he hereby is authorized to execute an Ice Rink Lease Agreement whereby Firland Management will operate activities at the City of Batavia Ice Arena.

**Seconded by Councilperson**  
**and on roll call**

**#40-2016**

**A RESOLUTION TO DISCONTINUE THE PUBLIC USE AND TO AUTHORIZE THE COUNCIL PRESIDENT TO SIGN A PURCHASE AND SALE CONTRACT FOR 116 SWAN STREET WITH BATAVIA HOUSING AUTHORITY**

**Motion of Councilperson**

**WHEREAS**, the City foreclosed on 116 Swan Street (SBL # 84.074-1-6) for non-payment of property taxes; and

**WHEREAS**, on October 12, 2010 and pursuant to Section 150 of the Public Housing Law the City Council adopted a Residential Re-Development Land Use Plan for the purpose of assisting with the elimination of blight and existing substandard housing conditions, while providing a means for individuals and families of low income to acquire and reside in adequate housing; and

**WHEREAS**, the Batavia Housing Authority has agreed to assist and partner with the City of Batavia with property transfer and residential re-development efforts subject to the Residential Re-Development Land Use Plan; and

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia, that it discontinues the public use of said property and authorizes the City Council President to sign a Purchase and Sale Contract for each property, as well as, all necessary and appropriate closing documents, to convey 116 Swan Street to the Batavia Housing Authority, subject to the Batavia Housing Authority's execution of the Purchase and Sale Contract that is satisfactory to the City Attorney's Office; and

**BE IT FURTHER RESOLVED**, this transfer of property and redevelopment is consistent with the City's Strategic Plan in achieving Key Intended Outcome's identified under the Vibrant, Livable Neighborhoods strategic priority.

**Seconded by Councilperson  
and on roll call**

**#41-2016**

**A RESOLUTION TO RE-APPROPRIATE ADMINISTRATIVE RESERVE FUNDS FOR  
KVS/SPRINGBROOK (NOW ACCELA) UTILITY BILLING, PAYROLL, TAX  
COLLECTION SOFTWARE CONVERSION**

**Motion of Councilperson**

**WHEREAS**, The City of Batavia approved in the 2015/2016 budget to use \$36,874 of administrative reserve to upgrade and convert the City's KVS utility billing, payroll and tax collection software; and

**WHEREAS**, KVS was acquired by Accela Software Solutions in April, 2015; and

**WHEREAS**, the aforementioned acquisition created a sizeable delay in the process of converting and upgrading the City of Batavia's software therefore, as a result, the approved appropriation will expire at the fiscal year end ,prior to the completion of the conversion; and

**WHEREAS**, \$9,204.50 of the approved appropriation has been expended in the 2015/2016 fiscal year; and

**WHEREAS**, the Bureau of Finance is requesting permission to re-appropriate \$27,669.50 in the 2016/2017 fiscal year, to cover the cost of the continued conversion process; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the Bureau of Finance has permission to re-appropriate \$27,669.50 of administrative reserve funding to continue the conversion process of the City's utility billing, payroll and tax collection software in the fiscal year ending March 31, 2017.

**Seconded by Councilperson  
and on roll call**

**#42-2016**

**A RESOLUTION AUTHORIZING THE ADOPTION OF A PURCHASING MANUAL  
FOR THE CITY OF BATAVIA, NEW YORK**

**Motion of Councilperson**

**WHEREAS**, General Municipal Law §104-b (4) requires the governing body of every municipality annually review and adopt a procurement policy for all goods and services; and

**WHEREAS**, the City Council last adopted its Purchasing Manual on March 9, 2016; and

**WHEREAS**, comments have been solicited from all Department Heads and Bureau Chief's in the City of Batavia involved in the procurement process; and

**WHEREAS**, said Purchasing Manual has been reviewed and approved by the City's Attorney; and

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia, New York does hereby adopt the following Purchasing Manual effective immediately.

**Seconded by Councilperson  
and on roll call**

**#43-2016**

**A RESOLUTION TRANSFERRING FROM THE EMPLOYEE BENEFIT ACCRUED LIABILITY RESERVE AND TO AMEND THE BUDGET**

**Motion of Councilperson**

**WHEREAS**, pursuant to General Municipal Law 6-p, the City of Batavia has an established Employee Benefit Accrued Liability Reserve fund for payment of accrued benefits due to employees upon termination of the employees' service; and

**WHEREAS**, the City of Batavia for the fiscal year ending March 31, 2016 has approximately \$38,310.00 of Employee Benefit Accrued Liability Reserve; and

**WHEREAS**, the City of Batavia for the fiscal year ending March 31, 2016 will have had employee retirements/terminations from General Fund employment with payable accrued employee benefits totaling \$30,634.80; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Manager is hereby authorized to make the following budget transfers:

Effective March 31, 2016, the following transfers are hereby approved:

Increasing expenditure accounts:

Police Department	001.3120.0100	\$7,606.78
	001.3120.0200	\$2,301.84
Fire Department	001.3410.0101	\$1,678.17
	001.3410.0104	\$ (604.49)
	001.3410.0102	\$3,389.14
Public Works Admin	001.1490.0100	\$5,280.29
Bureau of Maint.	001.5010.0100	\$3,697.11
	001.5010.0103	\$ 695.07
	001.5110.0103	\$ 402.33
	001.5142.0103	\$ 219.45
	001.7110.0100	\$4,999.87
	001.7110.0103	\$ 603.49
	001.7550.0103	\$ 9.14
	001.8140.0103	\$ 201.16
	001.8170.0103	\$ 155.45

Increasing revenue account:

Appropriated Employee Benefit Accrued Liability Reserve	001.0001.0511.2109	\$30,634.80
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**Seconded by Councilperson  
and on roll call**

**#44-2016**  
**A RESOLUTION TRANSFERRING \$2,050 TO THE PARKING LOT  
CAPITAL RESERVE FUND**

**Motion of Councilperson**

**WHEREAS**, pursuant to General Municipal Law 6-c the City of Batavia has an established Parking Lot Reserve Fund; and

**WHEREAS**, the City of Batavia for the fiscal year ending March 31, 2016 received parking and dumpster permit revenue in the amount of \$2,050 and is desirous of transferring said \$2,050 to the Parking Lot Capital Reserve Fund to assist with future replacement and improvements of City parking lots; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia does hereby transfer \$2,050 of parking and dumpster permit revenue to the Parking Lot Capital Reserve Fund.

**Seconded by Councilperson  
and on roll call**



**#45-2016**  
**A RESOLUTION AWARDING THE CONTRACT FOR**  
**HARVESTING FAT HEAD MINNOWS**

**Motion of Councilperson**

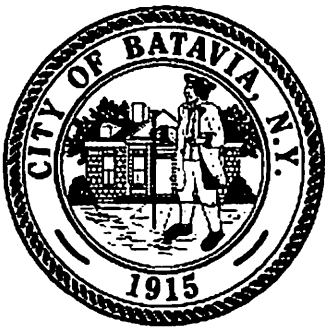
**WHEREAS**, the City has advertised for competitive, sealed bids for the harvesting of Fat Head Minnows at the Wastewater Treatment facility located at 5 Tredeasy Avenue; and

**WHEREAS**, a competitive bid was submitted by Daniels Farm for the harvesting of Fat Head Minnows; and

**WHEREAS**, Daniels Farm (12699 Platten Road, Waterport, NY) is the highest responsible bidder with a bid paying the City \$32,000, with the option of two additional years paying the City; year two at \$33,000 and year three at \$34,000; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that a purchase contract for harvesting Fat Head Minnows be awarded to Daniels Farm the highest responsible bidder.

**Seconded by Councilperson**  
**and on roll call**



## Memo

Date: March 3, 2016  
To: Honorable City Council  
From: Matt Worth, Director of Public Works  
Subject: Minnow Harvesting Bid #16-03 Award Recommendation

On February 26, 2016 Bids were received, per bid #16-03 "Request for Bids to Harvest Fat Head Minnow" as prepared by the Bureau of Water and Wastewater. In total, 2 bids were received for the rights to harvest the minnows at the Wastewater Treatment Facility. A review and analysis of the highest responsible bidder has been completed.

It is my recommendation that Daniels Farm be awarded the contract as the highest responsible bidder. It should be noted that this contract has provisions to be renewed for an additional two years if mutually agreeable.

### Supporting Documentation:

Bid Tabulation  
Original Memo to Council for Conference Meeting  
Resolution

**CITY OF BATAVIA  
BID TABULATION #16-03**

**FOR : HARVESTING OF THE FAT HEAD MINNOWS # 16-03  
February 26, 2016**

<b>BIDDERS</b>	<b>AMOUNT PAID TO THE CITY 2016</b>
Raymond Daniels 12699 Platten Road Waterport, NY 14571 Ph: 585-682-4338	\$32,000.00
A-1 Bait Supply 5425 Grauer Road Niagara Falls, NY 14305 (716) 297-5480	\$20,100.00

Signed \_\_\_\_\_ Witnessed by \_\_\_\_\_

**#46-2016**  
**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH**  
**BLUE HERON CONSTRUCTION, INC.**  
**FOR 2015/2016 SANITARY SEWER IMPROVEMENTS**  
**WASHINGTON AVENUE AND STATE STREET SEWERLINE REPLACEMENT**

**Motion of Councilperson**

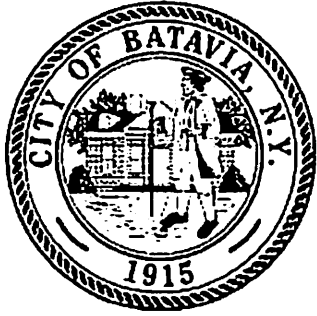
**WHEREAS**, a project for the replacement of approximately 2,330 LF of 8” sanitary sewer main on portions of Washington Avenue, Jefferson Avenue and State Street and the resurfacing of Washington Avenue; and

**WHEREAS**, a competitive bid was submitted by Blue Heron Construction, Inc., for the replacement of sanitary sewer as specified in the contract document titled 2015/2016 Sanitary Sewer Improvements, Contract No. 2015-3; and

**WHEREAS**, Blue Heron Construction, Inc. (9289 Bonta Bridge Road, Jordan, NY) is the lowest responsible bidder for the value of \$1,022,690.00 to construct the project; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with Blue Heron Construction, Inc. for infrastructure improvements.

**Seconded by Councilperson**  
**and on the roll call**



## Memo

Date: March 3, 2016

To: Honorable City Council

From: Matt Worth, Director of Public Works

Subject: 2015/2016 Sanitary Sewer Improvements Award Recommendation

On March 1, 2016 Bids were received, and publicly opened for the "2015/2016 Sanitary Sewer Improvement Project", including sanitary sewer replacement on Washington Avenue, Jefferson Avenue, State Street, and resurfacing of Washington Avenue. In total, 7 bids were received ranging from \$1,022,690.00 to a high of \$2,123,465.16. A detailed review, and analysis, of the bidders has been completed. The review has determined that Blue Heron Construction, Inc. has the skill, ability, and resources to successfully complete a project of this scope.

It is my recommendation that Blue Heron Construction, Inc. be awarded the contract as the lowest responsible bidder.

### Supporting Documentation:

GHD Contract Award Recommendation  
Bid Tabulation  
Original Memo to Council for Conference Meeting  
Resolution





March 2, 2016

Reference No. 631147

Matthew Worth  
Director of Public Works  
City of Batavia  
One Batavia City Centre  
Batavia, New York 14020

Dear Mr. Worth:

**Re: 2015 / 2016 Sanitary Sewer Improvement Project  
Contract No. 2015-3**

On Tuesday, March 1, 2016 at 10:00 a.m. local time, the City of Batavia received seven bids for the above-referenced project. The bids were as follows:

<u>Bidder</u>	<u>Total Amount of Bid</u>
Blue Heron Construction Co., LLC	\$1,022,690.00
Visone Construction, Inc.	\$1,231,662.00
Randsco Pipeline, Inc.	\$1,233,325.00
Villager Construction, Inc.	\$1,264,470.00
* Nova Site Company LLC	\$1, 528,580.00
* Morsch Pipeline Inc.	\$1,536,419.00
Accadia Site Contracting, Inc.	\$2,123,465.16

*\* There were errors in the bids received from Nova Site Company, LLC and Morsch Pipeline Inc.; however the errors did not affect the determination of the low bidder.*

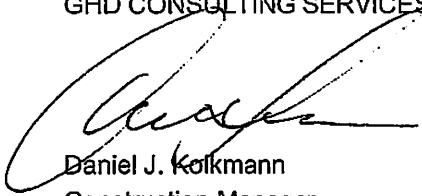
We have enclosed five copies of the bid tabulations for your information.

We have reviewed the qualifications and experience of the low bidder for the above-referenced project, Blue Heron Construction, Inc., and have found they have performed similar work acceptably. We, therefore, recommend award of Contract No. 2015-3 – Sanitary Sewer Improvement project, to Blue Heron Construction Co., LLC, in the total bid amount of \$1,022,690.00, contingent upon the availability of project funding and review by the City's legal counsel.

If you have any questions or require additional information, please advise.

Sincerely,

GHD CONSULTING SERVICES INC.



Daniel J. Kolkmann  
Construction Manager

DJK/des/Worth-2

Attachment

cc: Robert P. Lannon Jr., P.E. – GHD  
File: 631147, Corr



#47-2016

**A RESOLUTION AWARDING PURCHASE CONTRACTS FOR CHEMICALS**

**Motion of Councilperson**

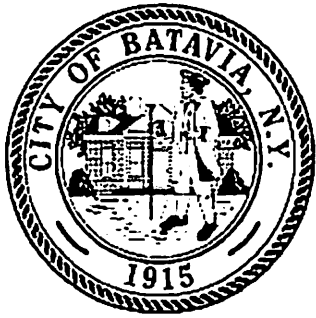
**WHEREAS**, the City has advertised for competitive, sealed bids for the purchase of various chemicals used for the operation of the Water and Wastewater Treatment facilities; and

**WHEREAS**, Twenty-two (22) companies submitted bids, and seven (7) low bidders were identified for the seven (7) chemicals; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that one (1) year purchase contracts for various chemicals be awarded to the lowest responsible bidder hereinafter identified.

<b>Company Name</b>	<b>Chemical</b>	<b>Bid Amount</b>
Carmeuse Lime & Stone Inc. Pittsburgh, PA	Quicklime	\$ 208.06/Ton
Faesy & Besthoff Stamford, CT	Ferric Sulfate	\$ 727.00/Ton
ControlChem Canada Burlington, ON	Fluosilicic Acid	\$ 685.00/Ton
Irish Jones Buffalo, NY	Carbon Dioxide	\$ 308.00/Ton
Chemtrade Parsippany, NJ	Liquid Alum	\$ 203.00/Ton
Shannon Chemical Co. Inc. Exton, PA	Liquid Phosphate	\$ 314.14/Drum
JCI Jones Chemical Caledonia, NY	Sodium Hypochlorite	\$ .69/gallon

**Seconded by Councilperson  
and on roll call**



## Memo

Date: March 3, 2016  
To: Honorable City Council  
From: Matt Worth, Director of Public Works *MW*  
Subject: Chemical Bid #16-01 Award Recommendation

On February 26, 2016 Bids were received, per bid #16-01 "Request for Bids to Furnish Chemical Supplies" as prepared by the Bureau of Water and Wastewater. In total, 22 bids were received for the various chemicals utilized at the Water Filtration Plant and Wastewater Treatment Facility. A review and analysis of the lowest responsible bidders has been completed.

It is my recommendation that the following companies be awarded the contract as the lowest responsible bidder for each chemical listed.

• Carmeuse Lime	Quicklime	\$208.06/Ton
• Faesy & Besthoff	Ferric Sulfate	\$727.00/Ton
• ControlChem Canada	Fluosilicic Acid	\$685.00/Ton
• Irish Jones	Carbon Dioxide	\$308.00/Ton
• Chemtrade	Liquid Alum	\$203.00/Ton
• Shannon Chemical	Liquid Phosphate	\$314.14/Drum
• JCI Jones Chemical	Sodium Hypochlorite	\$ 0.69/Gallon

### Supporting Documentation:

Bid Tabulation  
Original Memo to Council for Conference Meeting  
Resolution

**CITY OF BATAVIA, NEW YORK    BID #16-01  
 CHEMICAL BIDS RECEIVED February 26, 2016 @ 1:00 PM**

Company	Quicklime	Ferric Sulfate	Fluocilicic Acid	Carbon Dioxide	Liquid Alum	Liquid Phosphate	Sodium Hypochlorite
Amrex Chemical Co. 117 E. Fredrick St. Binghamton, NY 13902						\$563.75/Drum	
Bison Laboratories 100 Leslie Street Buffalo, NY 14211					\$299.70/Dry Ton		\$ .70/Gal
Carmeuse Lime, Inc. 11 Stanwix Street Pittsburg, PA 15222	\$208.06/Ton						
Chemtrade 90 East Halsey Rd Parisppany, NJ 07054					\$191.35/Dry Ton		
Coyne Chemical 3015 State Road Croydon, PA 19021						\$325.55/Drum	
Faesy & Beshoff 1492 High Ridge Rd Stamford, CT 06903		\$727.00/Ton					
Geo Specialty Chemicals 9213 Arch Street Pike Little, Rock, AR 72206							
Holland Company 153 Howland Ave. Adams, MA 01220							
Interstate Chemical Company 4 Treadeasay Ave. Batavia, NY 14020							
<b>NO BID</b>							
<b>NO BID</b>							

Received by: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

**CITY OF BATAVIA, NEW YORK    BID #16-01**  
**CHEMICAL BIDS RECEIVED February 26, 2016 @ 1:00 PM**

Company	Quicklime	Ferric Sulfate	Fluocilicic Acid	Carbon Dioxide	Liquid Alum	Liquid Phosphate	Sodium Hypochlorite
Irish Jones 1444 Clinton Street Buffalo, NY 14206				\$308.00/Ton			
JCI Jones Chemical 100 Sunny Sol Blvd Caledonia, NY 14423							\$ .69/Gal
Kuehne Chemical Co. 86 N. Hackensack Ave Kearny, NJ 07032							\$4.00/Gal
PRAXAIR 7000 High Grove Blvd Burr Ridge, IL 60527-7596	NO BID						
Sal Chemical 3036 Birch Dr. Weirton, WV 26062						\$461.25/Drum	
Shannon Chemical 602 Jeffers Cir 116 Exton, PA 19341			\$742.42/Ton			\$314.14/Drum	
Slack Chemical 465 South Clinton Street Carthage, NY 13619			\$699.89/Ton		\$367.00/Dry Ton	\$349.00/Drum	\$ .899/Gal
SNF Polydyne Inc. 1 Chemical Plant Rd Riceboro, GA 31323	NO BID						
Thatcher Company 1905 Fortune Road Salt Lake City, UT 84104			\$710.00/Ton		\$193.27/Dry Ton		

Received by: \_\_\_\_\_

Witnessed by: \_\_\_\_\_

**CITY OF BATAVIA, NEW YORK    BID #16-01**  
**CHEMICAL BIDS RECEIVED February 26, 2016 @ 1:00 PM**

Company	Quicklime	Ferric Sulfate	Fluocilicic Acid	Carbon Dioxide	Liquid Alum	Liquid Phosphate	Sodium Hypochlorite
Univar USA, Inc. 175 Terminal Road Providence, RI 02905	\$183.00/Ton <small>Withdrew their Bid</small>		\$685.50/Ton				\$1.701/Gal
Usalco 2601 Cannery Ave. Baltimore, MD 21226					\$365.24/Dry Ton		
Water Solutions 4 Church Street Ext. Mattapoisett, MA 02739-2048						\$496.67/Drum	
ControlChem Canada 4460 Harvester Road Burlington, ON			\$685.00/Ton				

Received by: \_\_\_\_\_ Witnessed by: \_\_\_\_\_

**#48-2016**

**A RESOLUTION AUTHORIZING AGREEMENT WITH NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR PE/DESIGN, R.O.W. INCIDENTALS, AND CONSTRUCTION/CI/CS ASSOCIATED WITH THE RECONSTRUCTION OF SUMMIT STREET FROM EAST MAIN STREET TO NORTH STREET**

**Motion of Councilperson**

**WHEREAS**, a project for the Reconstruction of Summit Street from East Main Street to North Street, City of Batavia, Genesee County, P.I.N. 475436 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

**WHEREAS**, the City of Batavia desires to advance the Project by making a commitment of 100% of the non-Federal share of the cost for PE/Design, R.O.W. Incidentals and Construction/CI/CS; and

**NOW THEREFORE**, the City Council, duly convened does hereby resolve that the above-referenced project is approved; and

**IT IS FURTHER RESOLVED**, that the City Council hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share for the cost of PE/Design, R.O.W. Incidentals, and Construction/CI/CS for the Project or portions thereof; and

**IT IS FURTHER RESOLVED**, that the sum of \$2,452,001 is hereby appropriated and made available to cover the cost of participation in the above phase of the project; and

**IT IS FURTHER RESOLVED**, that in the event the full Federal and non-Federal share of the project costs exceeds the amount appropriated above, the City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and

**IT IS FURTHER RESOLVED**, that the City Council President be and is hereby authorized to execute all necessary agreements, and the Director of Public Works is authorized to execute certifications or reimbursement requests for Federal aid and/or Marchiselli aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the project and providing for the administration of the project and the municipality's first instance funding of project costs and permanent funding of the local share of Federal aid and State aid eligible project costs and all project costs within appropriations therefore that are not so eligible; and

**IT IS FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the project; and

**IT IS FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Seconded by Councilperson  
and on roll call**

**#49-2016**

**A RESOLUTION AWARDING A PURCHASE CONTRACT TO PURCHASE ICE  
WATER RESCUE PERSONAL PROTECTIVE EQUIPMENT**

**Motion of Councilperson**

**WHEREAS**, the City has advertised for competitive, sealed bids for the purchase of ice water rescue personal protective equipment used for water rescue operations; and

**WHEREAS**, three (3) companies submitted bids, however one (1) bidder submitted an incomplete bid package, and one (1) low bidder was identified for the purchase of shore based water rescue personal protective equipment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the contract be awarded to the lowest responsible bidder, DiVal Safety & Supplies.

<b>Company Name</b>	<b>Bid Amount</b>
FF1 Professional Safety Services	\$6,360.00
DiVal Safety & Supplies	\$5,697.30

**Seconded by a Councilperson.**

**#50-2016**

**A RESOLUTION AWARDING A PURCHASE CONTRACT TO PURCHASE SHORE  
BASED WATER RESCUE PERSONAL PROTECTIVE EQUIPMENT**

**Motion of Councilperson**

**WHEREAS**, the City has advertised for competitive, sealed bids for the purchase of shore based water rescue personal protective equipment used for water / ice rescue operations; and

**WHEREAS**, three (3) companies submitted bids, and one (1) low bidder was identified for the purchase of shore based water rescue personal protective equipment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the contract be awarded to the lowest responsible bidder, DiVal Safety & Supplies.

<b>Company Name</b>	<b>Bid Amount</b>
First Out Rescue Equipment	\$22,350.00
FF1 Professional Safety Services	\$26,800.00
DiVal Safety & Supplies	\$11,970.00

**Seconded by a Councilperson.**



**#51-2016**

**A RESOLUTION AWARDING A PURCHASE CONTRACT TO PURCHASE SWIFT  
WATER RESCUE PERSONAL PROTECTIVE EQUIPMENT**

**Motion of Councilperson**

**WHEREAS**, the City has advertised for competitive, sealed bids for the purchase of swift water rescue personal protective equipment used for water rescue operations; and

**WHEREAS**, three (3) companies submitted bids, and one (1) low bidder was identified for the purchase of shore based water rescue personal protective equipment; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the contract be awarded to the lowest responsible bidder DiVal Safety & Supplies.

<b>Company Name</b>	<b>Bid Amount</b>
First Out Rescue Equipment	\$13,537.60
FF1 Professional Safety Services	\$13,800.00
DiVal Safety & Supplies	\$12,580.00

**Seconded by a Councilperson  
and on roll call**

## **MOTION TO ENTER EXECUTIVE SESSION**

### **Motion of Councilperson**

**WHEREAS**, Article 7, Section 105(1)(h), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof...".

**WHEREAS**, Article 7, Section 105(1)(d), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...proposed, pending or current litigation...".

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson  
and on roll call**