

## **BATAVIA CITY COUNCIL BUSINESS MEETING**

**City Hall - Council Board Room  
One Batavia City Centre  
Monday, November 14, 2016  
7:00 PM**

### **AGENDA**

- I. Call to Order
- II. Invocation – Councilperson Hawley
- III. Pledge of Allegiance
- IV. Approval of October 2016 Minutes
- V. Approval of September 2016 Financials
- VI. Assignment of Agenda Items
- VII. Communications
  - a. Ascension Roman Catholic Parish Hall – Disc Jockey Approval
  - b. The Harvester – Applying renewal of Alcoholic Beverage Liquor License
- VIII. Council President Report
  - a. Announcement of the next regular City Council Conference meeting to be held on Monday, November 28, 2016 at 7:00 p.m. at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.
- IX. City Attorney’s Report
- X. City Manager’s Report
  - a. Ellicott Station Update
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business

**XV. New Business**

- #103-2016 A Resolution to Amend the 2016-2017 Fire Department Budget to Reflect the Receipt of a Car Seat Grant, in The Amount of \$1,500.00**
- #104-2016 A Resolution Adopting Americans with Disabilities Act Transition Plan**
- #105-2016 A Resolution to amend the 2016-2017 Police Department Budget to Reflect the Receipt of a STOP-DWI Grant Amendment in the Amount of \$3,394 to Address the Crimes of Driving While Intoxicated and/or Driving While Ability Impaired by Drugs**
- #106-2016 A Resolution to Amend the 2016-2017 Police Department Budget to Reflect the Receipt of a Police Traffic Services Grant**
- #107-2016 A Resolution Authorizing Supplemental Agreement No. 1 with New York State Department of Transportation for PE/Design, And R.O.W. Incidentals for the City of Batavia Healthy Schools Corridor**
- #108-2016 A Resolution Authorizing the Extension of the Sales Tax Agreement with the County of Genesee**
- #109-2016 A Resolution to Enter into an Agreement with Erdman Anthony for City of Batavia Highway Preventative Maintenance**

**XVI. Executive Session...Employment Matters**

**XVII. Adjournment**

**GENERAL FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - September 30, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2015	YTD Change %	Change \$
<b>Revenues</b>						
Real Property Taxes	\$ 5,111,384.00	\$ 5,089,118.20	99.56%	\$ 5,041,556.33	0.94%	\$ 47,562
Gain -Sale Tax Acquired Prop.	\$ -	\$ 35,166.88		\$ 36,277.26	-3.06%	\$ (1,111)
Payments in Lieu of Tax	\$ 52,265.00	\$ 51,921.56	99.34%	\$ 63,346.35	-18.04%	\$ (11,425)
Interest & Pen. on Tax	\$ 190,000.00	\$ 176,477.04	92.88%	\$ 47,186.83	274.00%	\$ 129,290
Sales and Use Tax	\$ 6,130,000.00	\$ 1,466,924.88	23.93%	\$ 1,523,643.73	-3.72%	\$ (56,719)
Utility Gross Receipts Tax	\$ 220,000.00	\$ 89,068.34	40.49%	\$ 102,777.16	-13.34%	\$ (13,709)
Cable TV Franchise	\$ 165,000.00	\$ -	0.00%	\$ -		\$ -
Clerk/Treasurer Fees	\$ 32,000.00	\$ 18,641.52	58.25%	\$ 15,123.36	23.26%	\$ 3,518
Charges for Tax Redemption	\$ -	\$ 900.00		\$ 2,315.00	-61.12%	\$ (1,415)
Marriage Licenses	\$ 3,000.00	\$ 2,370.00	79.00%	\$ 2,865.00	-17.28%	\$ (495)
Other Gen Govern Dept Inc.	\$ 15,391.00	\$ 15,390.65	100.00%	\$ 15,618.10		\$ (227)
Police Fees	\$ 2,800.00	\$ 1,098.50	39.23%	\$ 1,248.25	-12.00%	\$ (150)
Dog Seizure Fees	\$ 600.00	\$ 290.00	48.33%	\$ 300.00	-3.33%	\$ (10)
Other Public Safety Dept Inc	\$ -	\$ 1,207.65		\$ 25.00		\$ 1,183
Vital Statistics Fees	\$ 33,000.00	\$ 17,850.00	54.09%	\$ 18,552.00	-3.78%	\$ (702)
Ambulance service revenue	\$ -	\$ -		\$ -		\$ -
Public Works Services	\$ 12,000.00	\$ 63.73	0.53%	\$ 4,214.37		\$ (4,151)
Fines & Forfeited Bail	\$ 125,000.00	\$ 66,649.00	53.32%	\$ 63,274.50	5.33%	\$ 3,375
Maintenance Fee - Ice Rink	\$ 36,480.00	\$ -	0.00%	\$ -		\$ -
Park User Fees	\$ 3,100.00	\$ 3,793.00	122.35%	\$ 3,195.00	18.72%	\$ 598
Special Recreat. Fac Charges	\$ 20,000.00	\$ -	0.00%	\$ -		\$ -
Other Culture & Rec income	\$ 3,000.00	\$ 1,226.22	40.87%	\$ 2,000.00	-38.69%	\$ (774)
Zoning Fees	\$ 1,000.00	\$ 550.00	55.00%	\$ 500.00	10.00%	\$ 50
Code Violation Charges	\$ 36,000.00	\$ 19,279.60	53.55%	\$ 18,496.00	4.24%	\$ 784
EMS Program	\$ 45,590.00	\$ (12,760.00)	-27.99%	\$ (690.00)	1749.28%	\$ (12,070)
Interest and Earnings	\$ 2,000.00	\$ 747.13	37.36%	\$ 1,022.49	-26.93%	\$ (275)
Interest and Earnings Reserves	\$ -	\$ 861.85		\$ 3,851.49	-77.83%	\$ (2,990)
Rental of Real Property	\$ 24,480.00	\$ 14,081.49	57.52%	\$ 42,897.76	-67.17%	\$ (28,816)
Rental, other - facility usage	\$ 500.00	\$ 770.00	154.00%	\$ 655.00	17.56%	\$ 115
Business/Occup. Licenses	\$ 5,000.00	\$ 4,400.00	88.00%	\$ 955.00	360.73%	\$ 3,445
Games of Chance	\$ 100.00	\$ 135.15	135.15%	\$ 20.00	575.75%	\$ 115
Bingo Licenses	\$ 2,500.00	\$ 1,097.40	43.90%	\$ 785.72	39.67%	\$ 312
Dog Licenses	\$ 12,000.00	\$ 6,888.50	57.40%	\$ 6,744.50	2.14%	\$ 144
Licenses, Other	\$ 700.00	\$ 2,497.44	356.78%	\$ 4,611.93	-45.85%	\$ (2,114)
Bldg/Alter Permits	\$ 50,000.00	\$ 19,850.50	39.70%	\$ 31,140.36	-36.25%	\$ (11,290)
Street Opening Permits	\$ 10,000.00	\$ 2,500.00	25.00%	\$ 4,360.00	-42.66%	\$ (1,860)
Plumbing Permits	\$ 3,700.00	\$ 2,114.00	57.14%	\$ 1,430.00	47.83%	\$ 684
Permits, Other	\$ 6,000.00	\$ 5,445.00	90.75%	\$ 5,350.00	1.78%	\$ 95
Parking ticket fees	\$ 35,000.00	\$ 8,975.00	25.64%	\$ 15,175.00	-40.86%	\$ (6,200)
Forfeiture of Deposits	\$ 500.00	\$ 1,625.00	325.00%	\$ 200.00	712.50%	\$ 1,425
White Goods	\$ -	\$ -		\$ -		\$ -
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 1,590.74	79.54%	\$ 61.00	2507.77%	\$ 1,530
Minor Sales	\$ 1,300.00	\$ 243.94	18.76%	\$ 320.02	-23.77%	\$ (76)
Minor Sales - EMS Program	\$ -	\$ -		\$ -		\$ -
Sale of Real Property	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ 30,000.00	\$ 28,400.33	94.67%	\$ -		\$ 28,400
Insurance Recoveries	\$ -	\$ 3,912.78		\$ 46,115.77	-91.52%	\$ (42,203)
Other Comp for Loss	\$ 5,214.90	\$ 14,268.53	273.61%	\$ 14,009.66	1.85%	\$ 259
Refund-Prior Year Exps	\$ -	\$ 599.23		\$ 1,031.00	-41.88%	\$ (432)
Healthcare Premiums	\$ 59,540.00	\$ 19,060.82	32.01%	\$ 18,074.57	5.46%	\$ 986
Healthcare Revenue	\$ -	\$ 7,598.24		\$ 12,259.89	-38.02%	\$ (4,662)
Gifts and Donations	\$ -	\$ -		\$ -		\$ -
VLT	\$ 125,000.00	\$ 440,789.00	352.63%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,000.00	\$ 611.50	61.15%	\$ 7,054.14	-91.33%	\$ (6,443)
Reserve revenue	\$ -	\$ -		\$ -		\$ -
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 115,000.00	\$ 52,179.89	45.37%	\$ 76,560.12	-31.84%	\$ (24,380)
Real Property Tax Admin	\$ -	\$ -		\$ -		\$ -
State Aid - Record Mgmt	\$ -	\$ -		\$ 3,271.00	-100.00%	\$ (3,271)
Rail Infrastructure Invest. Act	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ 24,915.03	\$ (12,868.88)	-51.65%	\$ 9,845.27	-230.71%	\$ (22,714)
Consolidate Highway (CHIPS)	\$ 519,980.00	\$ 50,475.12	9.71%	\$ -		\$ 50,475
State Aid - Sidewalk repair	\$ -	\$ -		\$ -		\$ -
Code Enforcement - member it	\$ -	\$ -		\$ -		\$ -
Recreation Program	\$ 19,715.00	\$ 3,442.00	17.46%	\$ 3,442.00	0.00%	\$ -
Arterial Reimbursement	\$ 157,400.00	\$ 86,949.91	55.24%	\$ -		\$ 86,950
State Aid - Planning Studies	\$ 50,848.75	\$ (24,151.25)	-47.50%	\$ 25,818.30		\$ (49,970)
State Aid Conservation Progr	\$ 15,000.00	\$ -	0.00%	\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 1,890.00	\$ 1,972.04	104.34%	\$ 387.48		\$ 1,585
Fed. Aid - Hmid Security	\$ 69,966.01	\$ 53,733.06	76.80%	\$ -		\$ 53,733
Fed Aid - Public Safety	\$ 4,615.20	\$ 2,945.43	63.82%	\$ -		\$ 2,945
Interfund Transfers	\$ 200,000.00	\$ 146,265.00	73.13%	\$ 201,303.00	-27.34%	\$ (55,038)
<b>TOTAL REVENUES</b>	<b>\$ 15,544,449.89</b>	<b>\$ 9,746,207.26</b>	<b>62.70%</b>	<b>\$ 9,692,340.71</b>	<b>0.58%</b>	<b>\$ 53,867</b>

**GENERAL FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - September 30, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2015	YTD Change %	Change \$
<b>Expenses</b>						
City Council	\$ 51,700.00	\$ 17,616.78	34.08%	\$ 19,477.62	-9.55%	\$ (1,861)
City Manager	\$ 160,700.00	\$ 66,463.18	41.36%	\$ 65,439.07	1.56%	\$ 1,024
Finance	\$ 151,972.42	\$ 56,968.31	37.49%	\$ 58,862.37	-3.22%	\$ (1,894)
Administrative Services	\$ 326,550.00	\$ 220,708.79	67.59%	\$ 205,959.11	7.16%	\$ 14,750
Clerk-Treasurer	\$ 122,750.00	\$ 60,898.90	49.61%	\$ 91,322.30	-33.31%	\$ (30,423)
City Assessment	\$ 138,442.00	\$ 68,589.09	49.54%	\$ 44,659.86	53.58%	\$ 23,929
Legal Services	\$ 223,805.00	\$ 121,063.56	54.09%	\$ 80,937.21	49.58%	\$ 40,126
Personnel	\$ 139,900.00	\$ 50,190.73	35.88%	\$ 50,916.48	-1.43%	\$ (726)
Engineering	\$ 32,000.00	\$ 9,307.20	29.09%	\$ 23,199.00	-59.88%	\$ (13,892)
Elections	\$ 18,210.00	\$ 18,210.00	100.00%	\$ 11,835.00	53.87%	\$ 6,375
Public Works Admin	\$ 94,960.00	\$ 35,515.84	37.40%	\$ 33,713.26	5.35%	\$ 1,803
City Facilities	\$ 353,837.39	\$ 125,621.14	35.50%	\$ 149,910.60	-16.20%	\$ (24,289)
Information Systems	\$ 79,575.00	\$ 58,567.58	73.60%	\$ 53,677.08	9.11%	\$ 4,891
Contingency	\$ 250,000.00	\$ -	0.00%	\$ -		\$ -
Police	\$ 3,637,737.85	\$ 1,360,113.37	37.39%	\$ 1,336,453.89	1.77%	\$ 23,659
Fire	\$ 4,579,004.37	\$ 2,269,119.11	49.55%	\$ 1,294,628.63	75.27%	\$ 974,490
Control of Dogs	\$ 1,310.00	\$ 93.28	7.12%	\$ 1,026.34	-90.91%	\$ (933)
Inspection	\$ 296,400.00	\$ 121,780.52	41.09%	\$ 114,100.38	6.73%	\$ 7,680
Vital Statistics	\$ 18,410.00	\$ 6,656.11	36.15%	\$ 6,476.74	2.77%	\$ 179
Maintenance Admin	\$ 180,153.52	\$ 69,450.44	38.55%	\$ 65,721.81	5.67%	\$ 3,729
Street Maintenance	\$ 757,435.00	\$ 466,940.16	61.65%	\$ 365,716.85	27.68%	\$ 101,223
Public Works Garage	\$ 443,782.00	\$ 149,502.83	33.69%	\$ 177,920.67	-15.97%	\$ (28,418)
Snow Removal	\$ 587,609.00	\$ 21,209.15	3.61%	\$ 104,269.09	-79.66%	\$ (83,060)
Street Lights/Traf Signals	\$ 305,960.60	\$ 120,151.71	39.27%	\$ 111,542.85	7.72%	\$ 8,609
Sidewalk Repairs	\$ 259,990.00	\$ 207,601.00	79.85%	\$ -		\$ 207,601
Parking Lots	\$ 35,200.00	\$ 35,066.96	99.62%	\$ -		\$ 35,067
Community Development	\$ 95,848.75	\$ 38,048.34	39.70%	\$ 30,330.03	25.45%	\$ 7,718
Economic Development	\$ -	\$ -		\$ -		\$ -
Council on Arts	\$ 2,250.00	\$ 2,250.00	100.00%	\$ 2,250.00	0.00%	\$ -
Parks	\$ 614,430.60	\$ 291,658.36	47.47%	\$ 272,303.19	7.11%	\$ 19,355
Summer Recreation	\$ 70,636.58	\$ 51,544.11	72.97%	\$ 50,433.05	2.20%	\$ 1,111
Youth Services	\$ 159,775.00	\$ 59,120.87	37.00%	\$ 72,036.79	-17.93%	\$ (12,916)
Historic Preservation	\$ 2,100.00	\$ 69.77	3.32%	\$ 241.63	-71.13%	\$ (172)
Celebrations	\$ 13,640.00	\$ 6,461.19	47.37%	\$ 6,223.02	3.83%	\$ 238
Planning & Zoning Boards	\$ 3,200.00	\$ 767.26	23.98%	\$ 1,231.78	-37.71%	\$ (465)
Storm Sewers	\$ 209,809.69	\$ 60,541.02	28.86%	\$ 75,172.98	-19.46%	\$ (14,632)
Refuse & Recycling	\$ 64,762.00	\$ 34,980.86	54.01%	\$ 12,197.53	186.79%	\$ 22,783
Street Cleaning	\$ 310,950.00	\$ 212,266.32	68.27%	\$ 24,217.91	776.57%	\$ 188,068
Medical Insurance	\$ 1,611,970.00	\$ 962,832.23	59.73%	\$ 864,674.37	11.35%	\$ 98,158
Debt Service	\$ 644,445.00	\$ 337,527.28	52.37%	\$ 280,761.17	20.22%	\$ 56,766
Energy Lease	\$ 75,475.00	\$ -	0.00%	\$ 125,000.00	-100.00%	\$ (125,000)
Transfer for capital projects	\$ 125,000.00	\$ 125,000.00	100.00%	\$ -		\$ 125,000
Transfer to other funds	\$ 322,090.00	\$ 60,750.00	18.86%	\$ 398,230.00	-84.74%	\$ (337,480)
Capital Reserves	\$ 146,265.00	\$ 146,265.00	100.00%	\$ 201,303.00	-27.34%	\$ (55,038)
<b>TOTAL EXPENSES</b>	<b>\$ 17,720,041.77</b>	<b>\$ 8,127,508.35</b>	<b>45.87%</b>	<b>\$ 6,884,372.66</b>	<b>18.06%</b>	<b>\$ 1,243,136</b>
<b>Operating Income (Loss)</b>		<b>\$ 1,618,698.91</b>		<b>\$ 2,807,968.05</b>	<b>-42.35%</b>	<b>\$ (1,189,269)</b>

**WATER FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - September 30, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2015	YTD Change %
<b>Revenues</b>					
Metered Water Sales	\$ 2,413,047.00	\$ 862,744.90	35.75%	\$ 887,573.85	-2.80%
Bulk Water Sales	\$ 15,000.00	\$ 18,531.91	123.55%	\$ 12,686.23	46.08%
Water Service Charges	\$ 2,500.00	\$ 1,710.00	68.40%	\$ 3,270.00	-47.71%
Capital improvement fee	\$ 128,439.00	\$ 65,484.56	50.98%	\$ 59,256.94	10.51%
Int/Pen-Water Rents	\$ 35,000.00	\$ 9,265.68	26.47%	\$ 12,947.81	-28.44%
County Contract	\$ 1,344,083.00	\$ 323,655.00	24.08%	\$ 324,240.00	-0.18%
Other Govt - Walnut St Const	\$ -	\$ -		\$ -	
Interest and Earnings	\$ 1,000.00	\$ 557.12	55.71%	\$ 1,364.62	-59.17%
Interest and Earnings-Reserve	\$ -	\$ 445.17		\$ 2,313.74	-80.76%
State Aid - Rate study	\$ -	\$ -		\$ -	
State Aid - Planning	\$ -	\$ -		\$ -	
Federal Aid - Bank Street CDB	\$ -	\$ -		\$ -	
Rental of Real Property	\$ 550,000.00	\$ 137,500.00	25.00%	\$ 137,500.00	0.00%
Sale of scrap	\$ 1,800.00	\$ 89.37	4.97%	\$ -	
Sale of equipment	\$ -	\$ 135.00		\$ -	
Gain on disposition of asset	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ 1,051.50		\$ 3,799.22	
Healthcare premiums	\$ 11,500.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ 757.18		\$ 1,212.98	-37.58%
Unclassified revenue	\$ 5,000.00	\$ 2,186.00	43.72%	\$ 2,272.74	-3.82%
Reserve revenue	\$ 768,151.00	\$ 140,939.00	18.35%	\$ 142,507.11	-1.10%
Interfund transfers	\$ -	\$ -		\$ -	
<b>Total Revenue</b>	<b>\$ 5,275,520.00</b>	<b>\$ 1,565,052.39</b>	<b>29.67%</b>	<b>\$ 1,590,945.24</b>	<b>-1.63%</b>
<b>Expenses</b>					
Contingency	\$ 15,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,438,745.42	\$ 626,188.07	25.68%	\$ 625,453.20	0.12%
Pump Station & Filtration	\$ 1,212,678.91	\$ 456,541.22	37.65%	\$ 498,848.21	-8.48%
Water Distribution	\$ 379,440.00	\$ 157,853.35	41.60%	\$ 168,946.07	-6.57%
Medical Insurance	\$ 160,210.00	\$ 85,208.60	53.19%	\$ 78,292.94	8.83%
Debt Service bonds	\$ 33,131.00	\$ 5,814.37	17.55%	\$ 1,934.82	200.51%
Energy lease	\$ 18,010.00	\$ -	0.00%	\$ -	
Transfers for capital projects	\$ 700,000.00	\$ -	0.00%	\$ 60,421.11	-100.00%
Transfer to Other Funds	\$ 243,740.00	\$ 8,250.00	3.38%	\$ 54,070.00	-84.74%
Capital Reserves	\$ 140,939.00	\$ 140,939.00	100.00%	\$ 82,086.00	71.70%
<b>Total Expense</b>	<b>\$ 5,341,894.33</b>	<b>\$ 1,480,792.61</b>	<b>27.72%</b>	<b>\$ 1,570,052.35</b>	<b>-5.69%</b>
<b>Operating Income (Loss)</b>		<b>\$ 84,259.78</b>		<b>\$20,892.89</b>	<b>303.29%</b>

**Consumption**

\*consumption in 1,000 gallons

	2016	Difference	2015	Difference	2014
April	68,563	-0.48%	68,893	14.34%	60,255
May	20,800	2.27%	20,338	22.24%	16,638
June	20,079	-4.85%	21,102	2.19%	20,649
July	67,894	-4.29%	70,939	4.61%	67,810
August	21,283	-1.57%	21,623	3.00%	20,993
Sept	24,753	11.38%	22,223	0.62%	22,085
Oct*	102,492	22.17%	83,891	9.00%	76,963
Nov	0	-100.00%	21,604	0.14%	21,574
Dec	0	-100.00%	21,247	-1.07%	21,477
Jan*	0	-100.00%	79,880	5.50%	75,713
Feb	0	-100.00%	20,838	0.39%	20,758
March	0	-100.00%	21,581	-3.08%	22,287
<b>Total</b>	<b>325,864</b>	<b>265.19%</b>	<b>474,158</b>	<b>6.03%</b>	<b>447,182</b>

**SEWER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - September 30, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
<b>Revenues</b>					
Sewer Rents	\$ 2,473,988.00	\$ 1,027,030.25	41.51%	\$ 1,111,853.25	-7.63%
Sewer Surcharge	\$ -	\$ 61,160.99		\$ 43,653.86	40.10%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 6,435.92	25.74%	\$ 7,976.27	-19.31%
Interest and earnings	\$ 1,280.00	\$ 1,129.59	88.25%	\$ 11,548.38	-80.22%
Interest & Earnings Cap. Rsv	\$ -	\$ 539.24		\$ 1,214.56	-55.60%
CHIPS - North/Ross	\$ -	\$ -		\$ -	
Sale of equipment	\$ -	\$ 13,500.00		\$ -	
Healthcare premiums	\$ 1,600.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ 449.03		\$ 1,101.44	-59.23%
Unclassified revenue	\$ 70,000.00	\$ 48,892.31	69.85%	\$ 164,248.43	-70.23%
Interfund transfers inc	\$ -	\$ -		\$ -	
Reserve revenue	\$ 646,200.00	\$ 730,000.00	112.97%	\$ 120,500.00	505.81%
<b>Total Revenues</b>	<b>\$ 3,218,068.00</b>	<b>\$ 1,889,137.33</b>	<b>58.70%</b>	<b>\$ 1,462,096.19</b>	<b>29.21%</b>
<b>Expenses</b>					
Contingency	\$ 15,000.00	\$ -	0.00%	\$ -	
Wastewater Admin	\$ 301,265.41	\$ 113,410.00	37.64%	\$ 104,396.33	8.63%
Sanitary Sewers	\$ 422,740.00	\$ 120,812.12	28.58%	\$ 122,191.47	-1.13%
Wastewater Treatment	\$ 843,888.08	\$ 325,731.15	38.60%	\$ 306,286.59	6.35%
Medical Insurance	\$ 95,310.00	\$ 46,311.72	48.59%	\$ 69,518.38	-33.38%
Debt Service	\$ 229,287.00	\$ 10,902.01	4.75%	\$ 3,708.70	193.86%
Energy lease	\$ 7,471.00	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 31,810.00	\$ 6,000.00	18.86%	\$ 39,330.00	-84.74%
Transfers for Capital projects	\$ 562,000.00	\$ -	0.00%	\$ -	
Capital Reserves	\$ 730,000.00	\$ 730,000.00	100.00%	\$ 120,500.00	505.81%
<b>Total Expenses</b>	<b>\$ 3,238,771.49</b>	<b>\$ 1,353,167.00</b>	<b>41.78%</b>	<b>\$ 765,931.47</b>	<b>76.67%</b>
<b>Operating Income (Loss)</b>		<b>\$ 535,970.33</b>		<b>\$ 696,164.72</b>	<b>-23.01%</b>

**Consumption**

\*consumption in 1,000 gallons

	2016	Difference	2015	Difference	2014
April	107,238	1.26%	105,899	17.73%	89,954
May	46,669	-17.05%	56,263	4.28%	53,952
June	20,070	-3.96%	20,897	1.95%	20,497
July	104,963	-3.36%	108,610	5.57%	102,880
Aug	49,374	-18.74%	60,783	3.70%	58,595
Sept	24,633	11.22%	22,148	0.59%	22,017
Oct *	122,632	3.43%	118,568	8.66%	109,123
Nov	0	-100.00%	62,618	1.53%	61,673
Dec	0	-100.00%	21,183	-1.01%	21,399
Jan *	0	-100.00%	117,594	3.30%	113,840
Feb	0	-100.00%	55,978	0.49%	55,705
March	0	-100.00%	21,572	-2.47%	22,119
<b>Total</b>	<b>475,579</b>	<b>349.09%</b>	<b>772,093</b>	<b>5.51%</b>	<b>731,754</b>
			105,899		

**WORKERS COMPENSATION FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - September 30, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2015	YTD Change %
<b><u>Revenues</u></b>					
Workers Compensation	\$ 322,640.00	\$ -	0.00%	\$ 467,260.00	
Interest and earnings	\$ -	\$ 44.82		\$ 23.64	89.59%
Interest and earnings - Cap Rsrvs	\$ -	\$ 37.59		\$ 232.05	-83.80%
Insurance Recoveries	\$ -	\$ -		\$ -	
Refunds of Prior Years Expend	\$ -	\$ -		\$ 74.95	-100.00%
Reserve revenue	\$ -	\$ 75,000.00		\$ 24,370.00	207.76%
<b>Total Revenues</b>	<b>\$ 322,640.00</b>	<b>\$ 75,082.41</b>	<b>23.27%</b>	<b>\$ 491,960.64</b>	<b>-84.74%</b>
Contractual Expense	\$ 322,640.00	\$ 138,397.45	42.90%	\$ 292,523.84	-52.69%
<b>Total Expenses</b>	<b>\$ 322,640.00</b>	<b>\$ 138,397.45</b>	<b>42.90%</b>	<b>\$ 292,523.84</b>	<b>-52.69%</b>
<b>Operating Income/(Loss)</b>		<b>\$ (63,315.04)</b>		<b>\$ 199,436.80</b>	<b>-131.75%</b>

74 Kenview Avenue  
Kenmore, New York 14217  
October 31, 2016

Batavia City Clerk's Office  
City Hall  
One Batavia City Center  
Batavia, New York 14020

**Re: Standardized NOTICE FORM for Providing 30 Day Advanced Notice to a  
Local Municipality or Community Board  
Superior Protective Services LLC  
DBA Papa Pasquale's Italian Eatery  
17 Sumner St.  
Batavia, New York 14020**

**First "NOTICE FORM" mailed to you 9-9-12; received by you 9-12-16.**

**This is a Second "NOTICE FORM" mailed to you (by Certified Mail) today,  
10-31-16.**

Dear City Clerk:

Please be advised that this is a "second" "NOTICE FORM" I am mailing to you today  
(by "certified mail"), October 31, 2016.

It seems that on the "first" "NOTICE FORM" that I mailed to you September 9, 2016 (by  
"certified mail") and received by you September 12, 2016, I failed to indicate at Item #15  
(Method of Operation) of the "NOTICE FORM" "Disk Jockey" along with "Recorded  
Music", "Live Music, and "Patron Dancing".

This "second" "NOTICE FORM" I am mailing today also indicates "Disk Jockey".

Please replace the "first" "NOTICE FORM" with this "second" "NOTICE FORM".

I am sorry for any confusion this may have caused. Thank you in advance for your  
anticipated cooperation.

Sincerely,  
  
Mary Dorsaneo  
Liquor License Application Consultant  
716-874-4150



Original  Amended Date \_\_\_\_\_



**State Liquor Authority**

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board**  
(Page 1 of 2 of Form)

1. Date Notice Was Sent:  1a. Delivered by:

2. Select the type of Application that will be filed with the Authority for an On-Premises Alcoholic Beverage License  
 New Application  Renewal  Alteration  Corporate Change  Removal  Class Change

For **New** applicants, answer each question below using all information known to date.  
For **Renewal** applicants, set forth your approved Method of Operation only.  
For **Alteration** applicants, attach a complete written description and diagrams depicting the proposed alteration(s).  
For **Corporate Change** applicants, attach a list of the current and proposed corporate principals.  
For **Removal** applicants, attach a statement of your current and proposed addresses with the reason(s) for the relocation.  
For **Class Change** applicants, attach a statement detailing your current license type and your proposed license type.

**This 30-Day Advance Notice is Being Provided to the Clerk of the following Local Municipality or Community Board**

3. Name of Municipality or Community Board:

**Applicant/Licensee Information**

4. License Serial Number, if Applicable:  Expiration Date, if Applicable:

5. Applicant or Licensee Name:

6. Trade Name (if any):

7. Street Address of Establishment:

8. City, Town or Village:  ,**NY** Zip Code:

9. Business Telephone Number of Applicant/Licensee:

10. Business Fax Number of Applicant/Licensee:

11. Business E-mail of Applicant/Licensee:

12. Type(s) of Alcohol sold or to be sold:  Beer & Cider  Wine, Beer & Cider  Liquor, Wine, Beer & Cider

13. Extent of Food Service:  Full food menu; Full Kitchen run by a chef or cook  Menu meets legal minimum food availability requirements; Food prep area at minimum

14. Type of Establishment:

15. Method of Operation: (Check all that apply)  
 Seasonal Establishment  Juke Box  Disc Jockey  Recorded Music  Karaoke  
 Live Music (Give details: i.e. rock bands, acoustic, jazz, etc.):   
 Patron Dancing  Employee Dancing  Exotic Dancing  Topless Entertainment  
 Video/Arcade Games  Third Party Promoters  Security Personnel  
 Other (specify):

16. Licensed Outdoor Area: (Check all that apply)  
 None  Patio or Deck  Rooftop  Garden/Grounds  Freestanding Covered Structure  
 Sidewalk Cafe  Other (specify):

opla-rev 01/22/16

OFFICE USE ONLY		
<input type="radio"/> Original	<input type="radio"/> Amended	Date _____

49



**State Liquor Authority**

**Standardized NOTICE FORM for Providing 30-Day Advanced Notice to a Local Municipality or Community Board**  
(Page 2 of 2 of Form)

17. List the floor(s) of the building that the establishment is located on: Basement and First (Ground) Floor

18. List the room number(s) the establishment is located in within the building, if appropriate: N/A

19. Is the premises located within 500 feet of three or more on-premises liquor establishments?  Yes  No

20. Will the license holder or a manager be physically present within the establishment during all hours of operation?  Yes  No

21. If this is a transfer application (an existing licensed business is being purchased) provide the name and serial number of the licensee.  
N/A

22. Does the applicant or licensee own the building in which the establishment is located?  Yes (If Yes SKIP 23-26)  No

**Owner of the Building in Which the Licensed Establishment is Located**

23. Building Owner's Full Name: Ascension Roman Catholic Parish of Batavia, New York

24. Building Owner's Street Address: 19 Sumner St. (Business Office)

25. City, Town or Village: Batavia State: NY Zip Code: 14020

26. Business Telephone Number of Building Owner: 585-343-1796

**Representative or Attorney representing the Applicant in Connection with the application for a license to traffic in alcohol at the establishment identified in this notice**

27. Representative/Attorney's Full Name: Mary Dorsaneo

28. Street Address: 74 Kenview Ave.

29. City, Town or Village: Kenmore State: NY Zip Code: 14217

30. Business Telephone Number of Representative/Attorney: 716-874-4150

31. Business Email Address: mary.dorsaneo@verizon.net

I am the applicant or hold the license or am a principal of the legal entity that holds or is applying for the license. Representations in this form are in conformity with representations made in submitted documents relied upon by the Authority when granting the license. I understand that representations made in this form will also be relied upon, and that false representations may result in disapproval of the application or revocation of the license.

By my signature, I affirm - under **Penalty of Perjury** - that the representations made in this form are true.

32. Printed Name: David Fasano Title: LLC Member

Signature: X David Fasano

October 20, 2016

City of Batavia  
City Clerk  
1 Batavia City Centre  
Batavia, New York 14020

Re: State of New York-Liquor Authority

Name: K. Merrick Enterprises, LLC  
DBA/The Harvester  
103 Harvester Ave.  
Batavia, New York 14020

To Whom It May Concern:

I am notifying you as required by the Alcoholic Beverage Control Law that I am applying for a renewal of my liquor license.

Sincerely,



Kenneth Merrick  
The Harvester

**#103-2016**

**A RESOLUTION TO AMEND THE 2016-2017 FIRE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A CAR SEAT GRANT, IN THE AMOUNT OF \$1,500.00.**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia Fire Department has received a grant in the amount of \$ 1,500.00 for Award period October 1, 2016 through September 30, 2017 from the New York State Governor’s Traffic Safety Committee related to Car Seat Safety for increased child passenger safety and proper installation training of caregivers in an effort to reduce serious injury and death to children; and

**WHEREAS**, to properly account for the expenditure of this money, a budget amendment needs to be made; and

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2016-2017 budgets effective November 14, 2016 to cover various Car Seat Program details and equipment purchases:

**Increase revenue accounts:**

**Increase revenue accounts:**

1.1.3389.1157 \$1,500.00

**Increase expense accounts:**

1.3410.0201.1157 \$1,500.00

**Seconded by Councilperson  
and on roll call**

**#104-2016**  
**A RESOLUTION ADOPTING AMERICANS WITH DISABILITIES**  
**ACT TRANSITION PLAN**

**Motion of Councilperson**

**WHEREAS**, the City Council of the City of Batavia recognizes that the City needs an Americans with Disabilities Act (ADA) Transition plan and is a crucial aspect of providing excellent services to residents, businesses, visitors and property owners in the City of Batavia; and

**WHEREAS**, the City Council of the City of Batavia was presented on October 24, 2016, with the ADA Transition Plan; and

**NOW, THEREFORE, BE IT RESOLVED**, the City Council of the City of Batavia hereby adopts the proposed ADA Transition Plan; and

**BE IT FUTRHER RESOLVED**, that the ADA Transition Plan is a document working towards improving ADA compliance for the City of Batavia; and

**BE IT FURTHER RESOLVED**, that the adoption of the ADA Transition Plan are consistent with the City's compliance of ADA regulations and is outlined in Attachment A of this resolution.

**Seconded by Councilperson**  
**and on roll call**



**#106-2016**

**A RESOLUTION TO AMEND THE 2016-2017 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A POLICE TRAFFIC SERVICES GRANT**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia Police Department has received a grant in the amount of \$11,400 from the New York State Governor's Traffic Safety Committee to participate in the statewide Police Traffic Services Program. The goal is to increase seat belt usage and reduce dangerous driving behaviors in an effort to reduce serious injury and death from traffic crashes; and

**WHEREAS**, to properly account for the expenditure of this money, a budget amendment needs to be made.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2016-2017 budget effective November 14, 2016 to cover various traffic enforcement details card equipment purchases:

Increase expenditure accounts:		
001.3120.0101.1158	\$	10,589.88
001.3120.0802.1158	\$	810.12
Increase revenue accounts:		
001.0001.3389.1158	\$	11,400.00

**Seconded by Councilperson  
and on roll call**

**#107-2016**

**A RESOLUTION AUTHORIZING SUPPLEMENTAL AGREEMENT NO. 1 WITH  
NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR PE/DESIGN, AND  
R.O.W. INCIDENTALS FOR THE CITY OF BATAVIA  
HEALTHY SCHOOLS CORRIDOR**

**Motion of Councilperson**

**WHEREAS**, a project for the Reconstruction of Sidewalks for Liberty Street from East Main Street (Route 5) to Morton Avenue, and Washington Avenue from Ross Street to Bank Street, City of Batavia, Genesee County, P.I.N. 4755.93 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

**WHEREAS**, the City of Batavia desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of PE/Design and R.O.W. Incidentals; and

**NOW THEREFORE**, the City Council, duly convened does hereby resolve that the above-referenced Project is approved; and

**BE IT FURTHER RESOLVED**, that the City Council hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share of the cost of PE/Design and R.O.W. Incidentals for the Project or portions thereof; and

**BE IT FURTHER RESOLVED**, that the sum of \$100,050 is hereby appropriated and made available to cover the cost of participation in the above phase of the Project; and

**BE IT FURTHER RESOLVED**, that in the event the full Federal and non-Federal share of the Project costs exceeds the amount appropriated above, the City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and

**BE IT FURTHER RESOLVED**, that the Council President be and is hereby authorized to execute all necessary agreements, and the Director of Public Works is authorized to execute certifications or reimbursement requests for Federal aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of Federal aid and State aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Seconded by Councilperson  
and on roll call**



**#108-2016**  
**A RESOLUTION AUTHORIZING THE EXTENSION OF THE SALES TAX**  
**AGREEMENT WITH THE COUNTY OF GENESEE**

**Motion of Councilperson**

**WHEREAS**, the City of Batavia, New York and the County of Genesee have signed an Agreement for the allocation of sales tax revenue which is agreeable to these two municipalities; and

**WHEREAS**, it is in the best interest of the citizens of the City of Batavia as well as the residents in the County outside the City to insure that sales tax revenue in the City of Batavia is stabilized and does not decline; and

**WHEREAS**, the term of this Agreement is ten (10) years commencing March 1, 2008 and ending on the 28th day of February, 2018; and

**WHEREAS**, the Agreement provides that on or before the first day of July, 2016, the Genesee County Legislature shall cause a committee to be convened consisting of members of the County Legislature, members of the City Council and representatives of the elected officials of the Villages and Towns of Genesee County, which committee shall recommend to the Legislature and the City Council whether or not to amend, modify or extend this Agreement for an additional term; and

**WHEREAS**, the Agreement further states that the Legislature and the City Council thereafter, and prior to December 1, 2016, shall, by resolution, notify the other body that it intends, at the end of the term or any extension, thereof, to terminate, amend or modify the Agreement; and

**WHEREAS**, members of the County Legislature, members of the City Council and representatives of the elected officials of the Villages and Towns of Genesee County, have met to discuss the Agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia pursuant to the Sales Tax Agreement by and between Genesee County and the City of Batavia hereby intends, without modification, to extend the Agreement prior to the end of the term.

**Seconded by**  
**and on roll call**

**#109-2016**

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH ERDMAN ANTHONY  
FOR CITY OF BATAVIA HIGHWAY PREVENTATIVE MAINTENANCE**

**Motion by Councilperson**

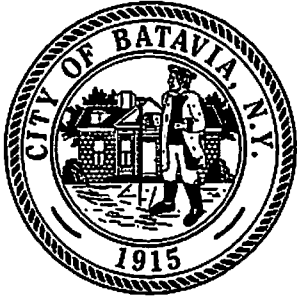
**WHEREAS**, a Project for the pavement rehabilitation of six streets in the City of Batavia PIN 4761.16, is eligible for funding under Title 23 U.S. Code, as amended, that calls the apportionment of the cost of such program to be borne at the ratio of 80% Federal funds and 20% non-federal funds; and

**WHEREAS**, the City of Batavia desires to advance the Project, and has been previously approved for inclusion as part of the 2017-2020 Transportation Improvement Program, and

**WHEREAS**, a request for proposals were received for a consultant to perform the Engineering Services, and a committee of City and NYSDOT personnel selected Erdman Anthony to perform the work; and

**NOW THEREFORE**, be it resolved that City Council approves the award of a contract for Engineering services for PIN 4761.16 City of Batavia Highway PM (six streets) to Erdman Anthony for \$494,000.00 or as otherwise modified by New York State Department of Transportation.


**Seconded by Councilperson  
and on roll call**



# City of Batavia

## Memorandum

To: Jason Molino, City Manager

From: Matt Worth, Director of Public Works 

Date: November 8, 2016

Subject: TIP Grant Project Engineering Consultant Selection

The City of Batavia received notice of inclusion in the NYSDOT Region Four 2017/2020 Transportation Improvement Program (TIP) this past June. The City application included a project to mill and resurface six streets within the City, and evaluate the applicability of bicycle lanes and ADA compliance of curbs ramps and sidewalks along these locations with a total project budget of \$2,550,463.

The next step in moving this project forward is the selection of a consulting engineer to perform the Scoping, Preliminary Design, Detailed Design, and Construction Services. The City sent requests for letters of interest to fifteen engineering firms which have received approval from NYSDOT Region Four as being qualified for this work (Region 4 LDSA List).

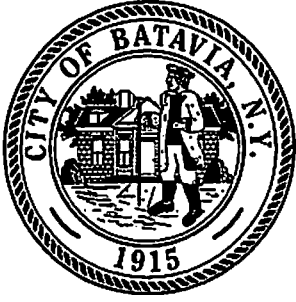
The City created an evaluation team to review the letters of interest from the eleven responding engineering firms and created a scoring system to determine the best consultant for the City on this project. This process also included involvement from a "Local Program Liaison" from NYSDOT to ensure the process was open and fair.

It is the recommendation of the evaluation team that Erdman Anthony Engineers be selected as the professional design consultant for the completion of this project. Erdman Anthony received the highest composite score of the evaluation team, and has an established track record with the City of being able to deliver this type of project. Erdman Anthony has provided a detailed contract proposal which, after review and adjustment, has been approved by NYSDOT as being appropriate.

Engineering Support Services (Scoping, Design) Budget:	\$264,177
Construction Inspection Budget:	<u>\$244,958</u>
Total:	\$509,135

Department of Public Works  
One Batavia City Centre  
Batavia, New York 14020

Phone: 585-345-6325  
Fax: 585-343-1385  
[www.batavianewyork.com](http://www.batavianewyork.com)



# City of Batavia

Erdman Anthony Contract Proposal (Scoping and Design):	\$249,000
Erdman Anthony Contract Proposal (Construction Inspection):	<u>\$245,000</u>
Total:	\$494,000

This project is starting off under budget, and Erdman Anthony is prepared to begin scoping work upon approval by City Council.

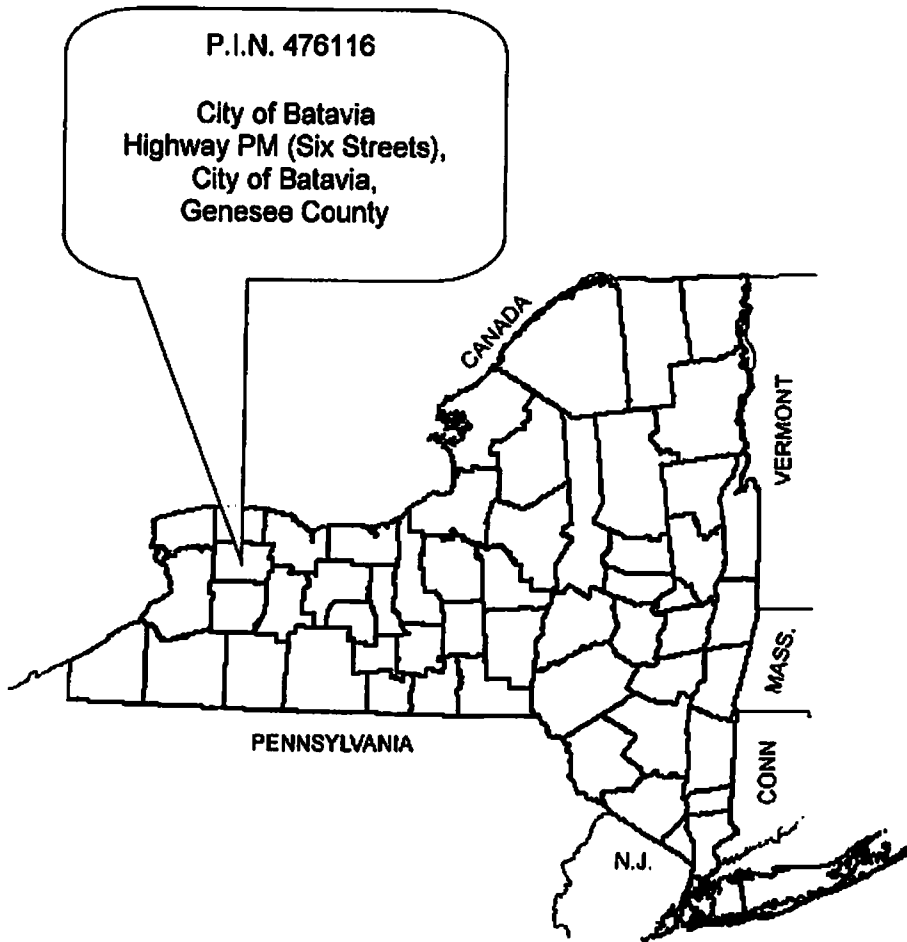
**Supporting Documentation:**

NYSDOT Initial Project Proposal  
Region 4 LDSA Firms 2016-2019 List  
Draft Resolution

# TRANSPORTATION

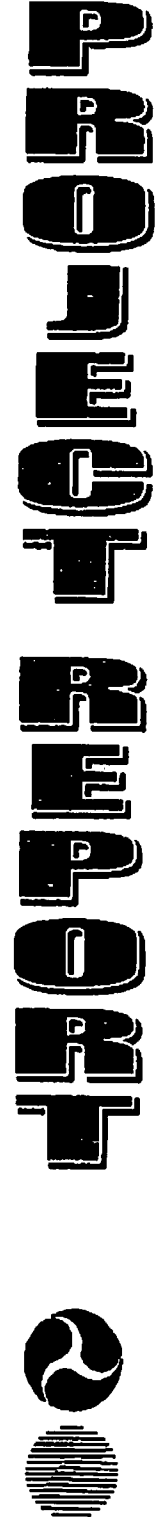
## INITIAL PROJECT PROPOSAL

June 2016



U.S. Department of Transportation Federal Highway Administration

NEW YORK STATE DEPARTMENT OF TRANSPORTATION  
ANDREW M. CUOMO, Governor      MATTHEW J. DRISCOLL, Commissioner



**PROJECT APPROVAL SHEET**  
(Pursuant to SAFETEA-LU Matrix)

**Milestones**

**Signatures**

**Dates**

**A. Recommendation for  
IPP Approval:**

The project cost and schedule are consistent with the Regional Capital Program.

\_\_\_\_\_  
James P. Willer, Regional Program Manager

**B. IPP Approval:**

The project is ready to be added to the Regional Capital Program and project scoping or preliminary design can begin.

\_\_\_\_\_  
Kevin C. Bush, Regional Director

**PIN:** 476116

**PROJECT NAME:** City of Batavia Highway PM (Six Streets)

**MUNICIPALITY:** City of Batavia

**COUNTY:** Genesee

**ROUTE/LIMITS:** Clinton Street from NYS Routes 5/33 to City Line  
East Avenue from Clinton Street to Ross Street  
Liberty Street from NYS Route 63 to NYS Route 5/33  
South Liberty Street from South Jackson Street to NYS Route 63  
Swan Street from NYS Route 63 to NYS Routes 5/33  
Vine Street from NYS Routes 5/33 to Bank Street

**BIN(s):** N.A.

**PROJECT LENGTH:** Clinton Street – 0.65 miles; East Avenue – 0.87 miles; Liberty Street - 0.27 miles; S. Liberty Street – 0.44 miles; Swan Street – 0.36 miles; Vine Street – 0.94 miles. 3.53 miles – total.

**FEDERAL AID SYSTEM:** FA, Non-NHS

**FUNCTIONAL CLASS/ EXISTING AADT (TRUCKS- %):**

Clinton Street	Minor Arterial	8,270 AADT (2014)	(6.3%)
East Avenue	Collector	5,878 AADT (2011)	(1.3%)
Liberty Street	Collector	3,958 AADT (2014)	(1.8%)
South Liberty Street	Minor Arterial	1,955 AADT (2014)	(2.9%)
Swan Street	Collector	2,351 AADT (2010)	(3.2%)
Vine Street	Collector	1,991AADT (2014)	(2.4%)

**EXISTING CHARACTERISTICS OF CONCERN:**

All roadway surfaces have various levels of pavement distress and will need remedial work (mill and resurface) to restore riding surfaces.

**MEASURE/INDICATOR: Pavement Condition\***

Clinton Street	69
East Avenue	65
Liberty Street	60
South Liberty Street	64
Swan Street	40
Vine Street	58-73

\*Batavia uses a rating of 0 to 100 based on RSMS City developed rating system.

**PROJECT OBJECTIVE(S):**

Restore to smooth roadway surfaces for safe and efficient motor vehicle travel. Clinton Street, East Ave (portion) and Liberty Street appear to be able to accommodate bicycle lanes if on street parking is restructured. Replacement of any defective sidewalks and installation of compliant ADA curb ramps will ensure pedestrians are provided a safe means of travel along these City streets.

**PROJECT ELEMENT(S) TO BE ADDRESSED:**

- |   |  |
|---|--|
| <input type="checkbox"/> Deck/Minor Bridge Rehabilitation | <input type="checkbox"/> Bridge Replacement, Existing Location |
| <input type="checkbox"/> Major Bridge Rehabilitation      | <input type="checkbox"/> Bridge Replacement, New Location      |
| <input checked="" type="checkbox"/> Highway Resurfacing   | <input type="checkbox"/> Highway Reconstruction                |
| <input type="checkbox"/> Appurtenance                     | <input type="checkbox"/> Culvert Rehabilitation/Replacement    |
| <input type="checkbox"/> Traffic Control                  | <input type="checkbox"/> Corrective/Preventative               |
| <input type="checkbox"/> Other:                           | <input type="checkbox"/> Bridge Maintenance                    |

**DESCRIPTION OF PROPOSED WORK:**

This project addresses needed pavement rehabilitation work. Clinton Street, East Ave (portion) and Liberty Street appear to be able to accommodate bicycle lanes if on street parking is restructured. Replacement of any defective sidewalks and installation of compliant ADA curb ramps will ensure pedestrians are provided a safe means of travel along these six City street segments.

- PRIORITY RESULTS:**  Mobility & Reliability  Safety  Security  
 Economic Competitiveness  Environmental Stewardship

- FUNDING SOURCE:**  100% State  Federal

**SEQRA AND NEPA CLASSIFICATION [OR] SEQRA CLASSIFICATION:**

- SEQRA Type:**  Exempt  Type II  Non-Type II  
 Type I\*  Unlisted\* (\*Locally Administered)

- NEPA Class:**  Class II - CE (C-List or D-List To Be Determined During Design)  
 N/A – Project is 100% State funded

The following checklists will be completed:

- Federal Environmental Approval Worksheet  
 Regional Environmental Checklist  
 Landscape Architectural/Environmental Services IPP Report

- MPO INVOLVEMENT:**  No  Yes TIP Name: City of Batavia: Mill & Resurface Six City Street Segments  
TIP No.: TBD

- TIP AMENDMENT REQUIRED:**  No  Yes Needed by:

- STIP STATUS:**  On STIP  Not on STIP

**NOTES ON SPECIAL CIRCUMSTANCES:** Scoping, design, and construction are to be administered by the City of Batavia. The sponsor's project manager is Matt Worth, Director – Department of Public Works, (585) 345-6329.

**SPECIAL TECHNICAL ACTIVITES REQUIRED:** A State-Local agreement will be required to allow for reimbursement of sponsor expenditures consistent with the applicable Federal Aid Program. A safety screening will be conducted during preliminary engineering.

**PLANNED PUBLIC INVOLVEMENT:** A Public Involvement Plan will be developed during preliminary engineering and will be implemented throughout final design and construction.



**WORKZONE SAFETY & MOBILITY:**

A Transportation Management Plan (TMP) will be prepared for the project consistent with 23 CFR 630.1012. The TMP will consist of a Temporary Traffic Control (TTC) plan. Transportation Operations (TO) and Public Information (PI) components of a TMP will be considered during final design.

**PROBABLE SCHEDULE AND COST:**

Consultant selection will start shortly and will be completed by fall 2016. Scoping/Preliminary Engineering will begin in October 2016. Final design will begin in October 2017. The PS&E will be produced in February 2018 for a bid opening in April 2018. The contract award and construction start will be in June 2018 and construction will be completed by November 2018. The estimated cost of engineering, construction and inspection is \$2,086,285.

**DESIRED LETTING:** 4/2018

**DESIRED CONSTRUCTION COMPLETION:** 11/2018

**SCHEDULE ISSUES:**  Public Meeting  4(f)/106 FHWA sign-off  
 Permits  Other - Identify  
 Consultant(s) for: Design and CI  No Consultant Needed

Project Phase	Activity Duration	Estimated Cost	Fund Source	Obligation Date
Scoping	3 months	\$40,049	STP-Flex	Oct-2016
Design I-IV	8 months	\$19,995	STP-Flex	Oct-2016
Design V-VI	5 months	\$204,133	STP-Flex	Oct-2017
Construction	7 months	\$2,041,327	STP-Flex	Feb-2018
Construction Inspection	7 months	\$244,958	STP-Flex	Feb-2018
<b>TOTAL</b>		<b>\$2,550,463</b>		

**BASIS OF ESTIMATE:** Sponsor's TIP Application

**PROJECT MANAGEMENT GROUP:**  Simple  Moderate  Complex

**STATEWIDE SIGNIFICANCE:**  Yes  No **Remarks:**

**PUBLIC FRIENDLY DESCRIPTION OF PROJECT:**

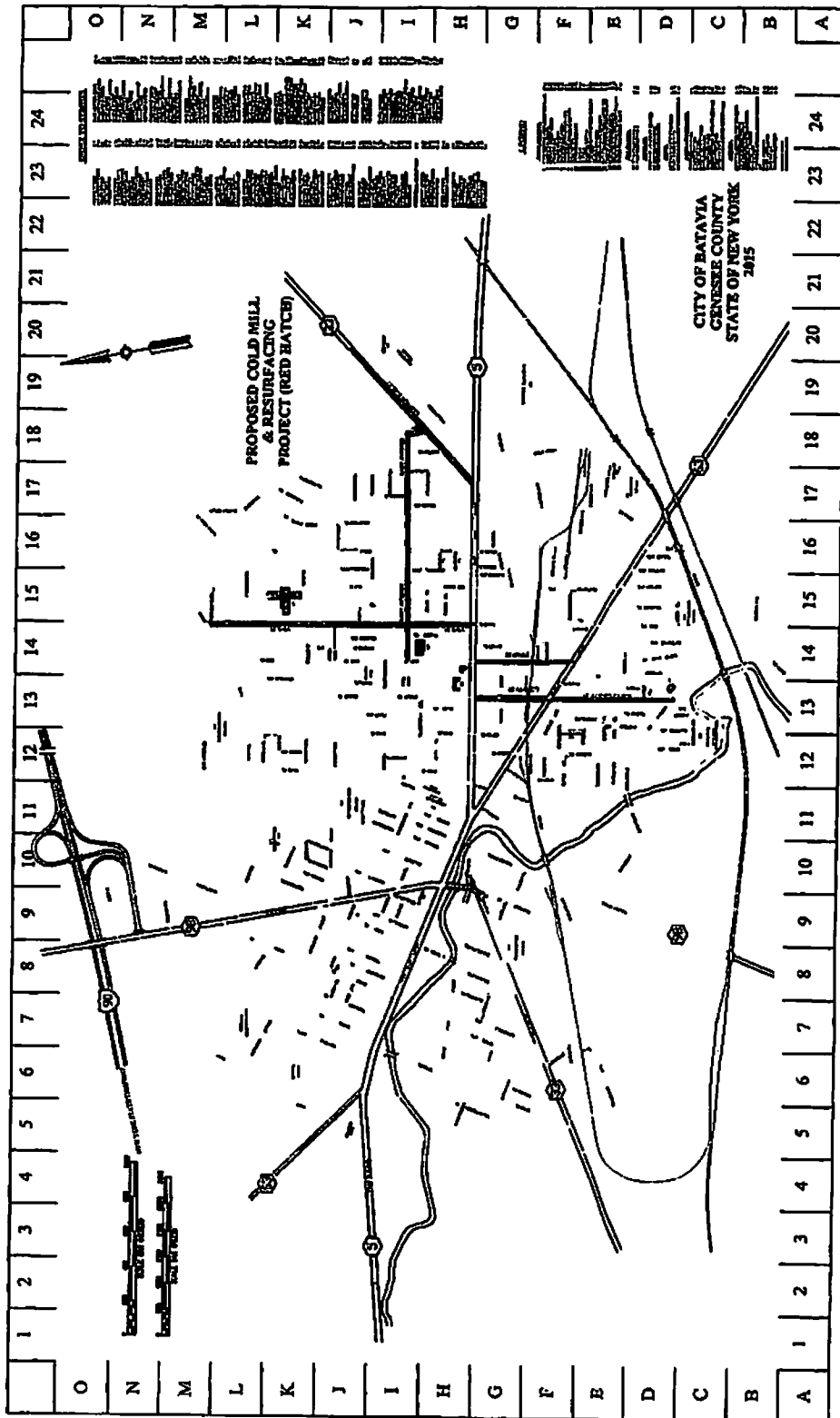
Project proposes to provide a smooth driving surface by removing the top layer(s) of pavement and replacing in-kind. Work will be conducted on some or all of the following roadways: Clinton St, East Ave, Liberty Street, South Liberty St, Swan St and Vine St in the City of Batavia.

**PROJECT MANAGER/JOB MANAGER:** Steve Beauvais

**FUNCTIONAL AREA(S):** Local Projects Unit

**PHONE(S):** 585-272-3466

**IPP PREPARED BY:** Steve Beauvais (for the City of Batavia) **DATE:** 6/8/16



**REGION 4 LDSA FIRMS – 2016-2019**

<u>Firm Name</u>	<u>Subconsultants</u> <i>(DBE in italics)</i>	<u>Task</u>
Barton & Loguidice, D.P.C. Matthew J Schooley, P.E. 11 Centre Park Suite 203 Rochester, NY 14614 585 325-7190	<i>Prudent Engineering, LLP</i> <i>Ravi Engineering</i> <i>Popli Design Group</i> Passero Associates Parsons Brinckerhoff R.K.Hite & Co. Right-of-Way Prof, LLC <i>Highland Planning</i>	Survey,CI Survey,CI Survey,CI Survey,CI ITS ROW ROW Public Outreach
Bergmann Associates Mark McAnany, P.E. 200 First Federal Plaza 28 East Main Street Rochester, NY 14614 585 232-5135	<i>Ravi Engineering</i> <i>Popli Design Group</i> <i>Prudent Engineering, LLP</i> <i>Highland Planning</i> ROC Geotechnical R.K.Hite & Co. Eastern Right of Way Alta Planning + Design KTA Preservation Spec. HAZEx	Env., Survey,CI Env., Survey,CI Survey, Bridge,HW, CI Public Outreach Foundation Design ROW ROW Bicycle & Multimod. Arch/Historic Pres. Arch/Historic Pres.
C&S Companies James Mossissey, P.E. 150 State Street, Suite 120 Rochester, New York 14614 315 455-2000	<i>Prudent Engineering, LLP</i> <i>Ravi Engineering</i> R.K.Hite & Co. <i>Environmental Design &amp; Research</i>	Survey Survey,CI ROW Environmental
Clark Patterson Lee Attn: Daniel Duprey, Jr, P.E. 205 St Paul Street, Suite 500 Rochester NY 14604 585 454-7600	<i>A&amp;A Land Surveying Inc.</i> <i>Environmental Design &amp; Research</i> <i>Foit-Albert Assoc.</i> Greenman-Pederson, Inc. R.K.Hite & Co. <i>Larson</i> <i>Prudent Engineering, LLP</i> <i>Ravi Engineering</i> SRF & Assoc.	Survey Environ. and Landscape Bridge Design Bridge Design ROW Env., Survey & CI Survey Env., Survey,CI Traffic Engineering
CHA Consulting, Inc. Frank DeSignore, P.E. 16 West Main Street Powers Building Suite 830 Rochester, NY 14614 585 262-2640	<i>Foit-Albert Assoc.</i> <i>Env Des &amp; Res, Lndscp Arch and Eng.</i> <i>A&amp;A Land Surveying Inc.</i> <i>KHEOPS Arch.</i> <i>Watts Arch &amp; Eng.</i> <i>Joy Kuebler Landscp.</i> <i>Ravi Engineering</i>	Survey,Env.& CI Env. Survey Survey,Env. & CI Env. Landscape Env., Survey,CI

Erdman Anthony  
William McCormick, PE  
145 Culver Road, Suite 200  
Rochester, NY 14620  
585 427-8888

*Env Des & Res, Lndscp Arch and Eng.* Env.  
Ingalls Planning & Design Community Plan.  
*Ravi Engineering* Env., Survey, CI  
R.K.Hite & Co. ROW  
Trowbridge Wolf Michaels Landscape  
*Watts Arch & Eng.* Env.

Fisher Associates  
Roseann Schmid, P.E.  
135 Calkins Road, Suite A  
Rochester, NY 14623  
585 334-1310

*Foit-Albert Assoc.* Survey & Env.  
*Ravi Engineering* Env. & Survey  
*Watts Arch & Eng.* Env.  
Trowbridge Wolf Michaels Landscape  
R.K.Hite & Co. ROW  
Morton Arch. Res. Serv. Cultural Resources  
Picard Engineering Elec./Mech. Eng.  
Dunn Engineering Assoc. ITS/Traffic Eng.

Foit Albert Associates  
Gerard Sentz, P.E.  
763 Main Street  
Buffalo NY 14203  
716 856-3933

*Prudent Engineering, LLP* CI  
*Env Des & Res, Lndscp Arch and Eng.* Land. Arch, Public Outreach  
Schnabel Engineering Geo. Dams, Hydr.  
*Bryant Assoc.* Design

Hunt Engineers, Architects, Land Surveyors & Landscape Architect D.P.C.  
Barry Dumbauld, P.E.  
4 Commercial Street  
Suite 300, 2<sup>nd</sup> Floor  
Rochester, NY 14614  
585 327-7950

*Ravi Engineering* Survey & CI  
*Env Des & Res, Lndscp Arch and Eng.* Env., Cultural Resources  
*A&A Land Surveying Inc.* Survey

LaBella Associates D.P.C.  
Brian Miller, P.E.  
300 State Street  
Suite 201  
Rochester, NY 14614  
585 454-6110

ROC Geotechnical Geotechnical Eng.  
SRF & Assoc. Transportation Plan  
Trowbridge Wolf Michaels Lndscp, Trails, Public  
Right-of-Way Prof, LLC ROW  
Eastern Right of Way ROW  
*Foit-Albert Assoc.* Survey, Env. & Bridge  
*Ravi Engineering* Survey, CI & Env.  
*Prudent Engineering, LLP* Survey & CI

Lu Engineers  
R. Scott Prior, P.E.  
339 East Ave, Suite 200  
Rochester, NY 14604  
585 385-7417

*Env Des & Res, Lndscp Arch and Eng.* Lndscp, Env & Public  
*Prudent Engineering, LLP* Survey & CI  
*Ravi Engineering* Survey & CI  
SRF & Assoc. Traffic Eng.  
R.K.Hite & Co. ROW

Popli Design Group  
S. Jay Popli  
555 Penbrooke Drive  
Penfield, NY 14526  
585 388-2060

*Ravi Engineering*  
*Watts Arch & Eng.*  
R.K.Hite & Co.  
SRF & Assoc.  
Trowbridge Wolf Michaels

Env.& CI  
Env.& CI  
ROW  
Traffic Eng.& Plan.  
Landscape

Stantec  
James Hofmann, P.E.  
61 Commercial Street, Suite 100  
Rochester, New York 14614  
585 413-5257

*Ravi Engineering*  
*Watts Arch & Eng.*  
*Pinewoods Engineering*  
*Aubertine & Currier*  
*Marques & Associates*  
*Env Des & Res, Lndscp Arch and Eng.*  
Archaeological Survey, UB  
R.K.Hite & Co.

Survey,Env.& CI  
Env., Highway Des.  
Hydraulic  
Survey  
Survey  
Env & Cultural Resources  
Cultural Resources  
ROW

TY Lin International  
James Krapf, P.E.  
255 East Avenue  
Rochester, NY 14604  
585 512-2000

*Ravi Engineering*  
*A&A Land Surveying Inc.*  
*Env Des & Res, Lndscp Arch and Eng.*  
*Pinewoods Engineering*  
The LA Group, LA&E

Survey & Env Perm  
Survey  
Environmental  
Env Permit & Storm  
Landscape Arch.

Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, PC  
Michael Leydecker, P.E.  
100 Chestnut Street, Suite 1110  
Rochester, NY 14604  
585 623-8939

*Ravi Engineering*  
*Foit-Albert Assoc.*  
*Pinewoods Engineering*  
*Env Des & Res, Lndscp Arch and Eng.*  
Atlantic Testing Lab.  
R.K.Hite & Co.

Survey & Environ.  
Env.& Bridge Des.  
Stormwater Mngt.  
Environmental & LA  
Geotech./Asbestos  
ROW

## **MOTION TO ENTER EXECUTIVE SESSION**

### **Motion of Councilperson**

**WHEREAS**, Article 7, Section 105(1)(f), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation...".

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson  
and on roll call**