



**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**City Hall - Council Board Room
One Batavia City Centre
Monday, June 11, 2018
7:00 PM**

AGENDA

- I. Call to Order
- II. Invocation – Councilperson Pacino
- III. Pledge of Allegiance
- IV. Approval of May 2018 Minutes
- V. Approval of April 2018 Financials
- VI. Assignment of Agenda Items
- VII. Communications
 - a. Proclamation – Retired Firefighter Jeffrey Stevens
- VIII. Council President Report
 - a. Announcement of the City Council Conference Meeting to be held on Monday, June 25, 2018 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre.
- IX. City Attorney's Report
- X. City Manager's Report
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business
- XV. New Business

- #54-2018 A Resolution Transferring \$4,000 from Committed Fund Balance to the General Fund for the Purpose of Supporting the 2018 Picnic in the Park Event
- #55-2018 A Resolution to Re-Appropriate Reserve Funds for the Match Required in the Assistance to Firefighter Grant (AFG)
- #56-2018 A Resolution to Authorize Budget Transfers
- #57-2018 A Resolution Calling on City of Batavia, Residents and Business Owners to Adopt the “Think Differently” Initiative to Assist Individuals with Special Needs and Their Families
- #58-2018 A Resolution to Discontinue the Public Use and to Authorize the Council President to Sign Agreements for the Sale of the Properties Auctioned on May 19, 2018
- #59-2018 A Resolution to Commit CDBG Program Income to Expand Brooklyn Avenue Project to Include Stormwater Improvements
- #60-2018 A Resolution for the use and Improvement of the Northeast Baseball Field at Macarthur Park
- #61-2018 A Resolution Transferring \$20,000 from Unassigned Fund Balance to Committed Fund Balance to Purchase and Install Neighborhood Mobile Cameras

XVI. Executive Session – Real Property

XVII. Adjournment

GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %	Change \$
Revenues							
Real Property Taxes	\$ 5,389,947.00	\$ 5,389,947.00	\$ 5,424,969.28	100.85%	\$ 5,204,843.57	4.23%	\$ 220,126
Gain -Sale Tax Acquired Prop.	\$ -	\$ -	\$ -		\$ -		\$ -
Payments in Lieu of Tax	\$ 58,570.00	\$ 58,570.00	\$ -	0.00%	\$ -		\$ -
Interest & Pen. on Tax	\$ 230,000.00	\$ 230,000.00	\$ 3,019.52	1.31%	\$ 1,983.75	52.21%	\$ 1,036
Sales and Use Tax	\$ 6,155,000.00	\$ 6,155,000.00	\$ -	0.00%	\$ -		\$ -
Utility Gross Receipts Tax	\$ 180,000.00	\$ 180,000.00	\$ 2,281.98	1.27%	\$ 301.47	656.95%	\$ 1,981
Cable TV Franchise	\$ 180,000.00	\$ 180,000.00	\$ -	0.00%	\$ -		\$ -
Clerk/Treasurer Fees	\$ 37,000.00	\$ 37,000.00	\$ 2,778.46	7.51%	\$ 1,732.78	60.35%	\$ 1,046
Charges for Tax Redemption	\$ -	\$ -	\$ -		\$ -		\$ -
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ 440.00	14.67%	\$ 280.00	57.14%	\$ 160
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ -		\$ -
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 225.10	8.04%	\$ 90.50	148.73%	\$ 135
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 40.00	6.67%	\$ 100.00	-60.00%	\$ (60)
Other Public Safety Dept Inc	\$ -	\$ -	\$ -		\$ 30.00	-100.00%	\$ (30)
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 2,894.00	8.77%	\$ 2,670.00	8.39%	\$ 224
Public Works Services	\$ -	\$ -	\$ -		\$ -		\$ -
Fines & Forfeited Bail	\$ 155,000.00	\$ 155,000.00	\$ 13,021.00	8.40%	\$ -		\$ 13,021
Maintenance Fee - Ice Rink	\$ 38,566.00	\$ 38,566.00	\$ -	0.00%	\$ -		\$ -
Park User Fees	\$ 4,000.00	\$ 4,000.00	\$ 1,305.00	32.63%	\$ 1,200.00	8.75%	\$ 105
Special Recreat. Fac Charges	\$ 22,500.00	\$ 22,500.00	\$ -	0.00%	\$ -		\$ -
Other Culture & Rec income	\$ -	\$ 4,000.00	\$ -	0.00%	\$ -		\$ -
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 150.00	15.00%	\$ -		\$ 150
Code Violation Charges	\$ 25,500.00	\$ 25,500.00	\$ -	0.00%	\$ 1,982.10	-100.00%	\$ (1,982)
Home & Comm Srvs RBDG	\$ -	\$ (19,000.00)	\$ -	0.00%	\$ -		\$ -
EMS Program	\$ 9,750.00	\$ 9,750.00	\$ -	0.00%	\$ (13,025.00)	-100.00%	\$ 13,025
Interest and Earnings	\$ 3,000.00	\$ 3,000.00	\$ 79.88	2.66%	\$ 42.38	88.49%	\$ 38
Interest and Earnings Reserves	\$ -	\$ -	\$ 1,402.29		\$ 715.44	96.00%	\$ 687
Rental of Real Property	\$ 70,075.00	\$ 70,075.00	\$ 2,290.08	3.27%	\$ 40.00	5625.20%	\$ 2,250
Rental, other - facility usage	\$ 750.00	\$ 750.00	\$ 45.00	6.00%	\$ 50.00	-10.00%	\$ (5)
Business/Occup. Licenses	\$ 5,000.00	\$ 5,000.00	\$ 200.00	4.00%	\$ 25.00	700.00%	\$ 175
Games of Chance	\$ 350.00	\$ 350.00	\$ -	0.00%	\$ -		\$ -
Bingo Licenses	\$ 2,500.00	\$ 2,500.00	\$ 52.93	2.12%	\$ 160.94	-67.11%	\$ (108)
Dog Licenses	\$ 11,500.00	\$ 11,500.00	\$ 1,059.00	9.21%	\$ 1,054.00	0.47%	\$ 5
Licenses, Other	\$ 900.00	\$ 900.00	\$ 233.66	25.96%	\$ 810.80	-71.18%	\$ (577)
Bldg/Alter Permits	\$ 37,000.00	\$ 37,000.00	\$ 3,928.50	10.62%	\$ 2,314.60	69.73%	\$ 1,614
Street Opening Permits	\$ 3,500.00	\$ 3,500.00	\$ -	0.00%	\$ 50.00	-100.00%	\$ (50)
Plumbing Permits	\$ 3,800.00	\$ 3,800.00	\$ 241.00	6.34%	\$ 120.00	100.83%	\$ 121
Permits, Other	\$ 6,000.00	\$ 6,000.00	\$ 2,920.00	48.67%	\$ 3,210.00	-9.03%	\$ (290)
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 2,700.00	7.71%	\$ 2,550.00	5.88%	\$ 150
Forfeiture of Deposits	\$ 500.00	\$ 500.00	\$ 15.00	3.00%	\$ -		\$ 15
Sale of Scrap/Excess Mat.	\$ 1,000.00	\$ 1,000.00	\$ 7,880.15	788.02%	\$ -		\$ 7,880
Minor Sales	\$ 900.00	\$ 900.00	\$ 105.66	11.74%	\$ 62.25	69.73%	\$ 43
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ -	\$ -		\$ -		\$ -
Insurance Recoveries	\$ -	\$ -	\$ 45,747.40		\$ -		\$ 45,747
Other Comp for Loss	\$ -	\$ -	\$ 1,058.31		\$ 10.00	10483.10%	\$ 1,048
Refund-Prior Year Exps	\$ -	\$ -	\$ -		\$ -		\$ -
Healthcare Premiums	\$ 77,740.00	\$ 77,740.00	\$ 9,637.31	12.40%	\$ 6,724.32	43.32%	\$ 2,913
Healthcare Revenue	\$ 20,900.00	\$ 20,900.00	\$ 10,012.05	47.90%	\$ (1,084.67)	-1023.05%	\$ 11,097
Gifts and Donations	\$ -	\$ -	\$ 100.00		\$ -		\$ 100
VLT	\$ 440,000.00	\$ 490,000.00	\$ -	0.00%	\$ -		\$ -
Unclassified Revenue	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ -		\$ -
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,504,868.00	85.94%	\$ 1,504,868.00	0.00%	\$ -
Mortgage Tax	\$ 135,000.00	\$ 135,000.00	\$ -	0.00%	\$ -		\$ -
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Record Mgmt	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 32,156.33	\$ 4,167.42	12.96%	\$ (2,305.91)	-280.73%	\$ 6,473
Consolidate Highway (CHIPS)	\$ 561,720.00	\$ 561,720.00	\$ -	0.00%	\$ (16,475.00)	-100.00%	\$ 16,475
State Aid - Other Transport.	\$ -	\$ -	\$ -		\$ -		\$ -
Recreation Program	\$ 19,772.00	\$ 19,772.00	\$ -	0.00%	\$ -		\$ -
Arterial Reimbursement	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%	\$ (47,873.88)	-100.00%	\$ 47,874
State Aid - Planning Studies	\$ -	\$ -	\$ -		\$ (64,365.45)	-100.00%	\$ 64,365
State Aid Conservation Progr	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid- Assess.Parcel Reim	\$ -	\$ -	\$ -		\$ (13,423.36)	-100.00%	\$ 13,423
State Aid - Home&Comm Srvs	\$ -	\$ -	\$ -		\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 4,330.00	\$ 4,330.00	\$ -	0.00%	\$ -		\$ -
Fed. Aid - Hmld Security	\$ -	\$ -	\$ -		\$ -		\$ -
Fed Aid - Planning Studies RBC	\$ -	\$ 22,000.00	\$ -	0.00%	\$ -		\$ -
Fed Aid - Public Safety	\$ -	\$ 247,446.00	\$ -	0.00%	\$ (857.33)	-100.00%	\$ 857
Fed Aid - Community Dev Act	\$ -	\$ 50,000.00	\$ -	0.00%	\$ -		\$ -
Interfund Transfers	\$ 175,000.00	\$ 175,000.00	\$ 19,644.85	11.23%	\$ -		\$ 19,645
Appropriated Reserves	\$ 421,950.00	\$ 423,788.00	\$ -	0.00%	\$ -		\$ -
Appropriated Fund Balance	\$ 250,000.00	\$ 250,000.00	\$ -	0.00%	\$ -		\$ -
TOTAL REVENUES	\$ 16,716,395.00	\$ 17,104,835.33	\$ 7,069,512.83	41.33%	\$ 6,578,611.30	7.46%	\$ 490,902

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %	Change \$
Expenses							
City Council	\$ 48,730.00	\$ 48,730.00	\$ 471.60	0.97%	\$ 6,625.38	-92.88%	\$ (6,154)
City Manager	\$ 166,290.00	\$ 166,290.00	\$ 2,010.16	1.21%	\$ 5,806.55	-65.38%	\$ (3,796)
Finance	\$ 112,405.00	\$ 112,856.14	\$ 2,259.72	2.00%	\$ 13,327.31	-83.04%	\$ (11,068)
Administrative Services	\$ 342,035.00	\$ 360,887.00	\$ 58,222.98	16.13%	\$ 66,379.22	-12.29%	\$ (8,156)
Clerk-Treasurer	\$ 141,780.00	\$ 141,780.00	\$ 5,390.06	3.80%	\$ 5,451.46	-1.13%	\$ (61)
City Assessment	\$ 142,750.00	\$ 152,350.00	\$ 26,050.48	17.10%	\$ 19,911.49	30.83%	\$ 6,139
Legal Services	\$ 220,819.00	\$ 220,819.00	\$ 15,004.75	6.80%	\$ 14,725.00	1.90%	\$ 280
Personnel	\$ 140,030.00	\$ 141,383.38	\$ 5,374.34	3.80%	\$ 4,296.00	25.10%	\$ 1,078
Engineering	\$ 32,000.00	\$ 47,525.00	\$ -	0.00%	\$ -		\$ -
Elections	\$ 24,830.00	\$ 24,830.00	\$ 24,830.00	100.00%	\$ 13,885.00	78.83%	\$ 10,945
Public Works Admin	\$ 108,540.00	\$ 108,540.00	\$ 3,198.14	2.95%	\$ 3,097.41	3.25%	\$ 101
City Facilities	\$ 398,440.00	\$ 400,278.00	\$ 14,986.11	3.74%	\$ 22,073.47	-32.11%	\$ (7,087)
Information Systems	\$ 123,300.00	\$ 134,592.25	\$ 42,318.32	31.44%	\$ 37,599.00	12.55%	\$ 4,719
Contingency	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ -		\$ -
Police	\$ 3,778,030.00	\$ 3,825,350.67	\$ 131,210.09	3.43%	\$ 128,339.13	2.24%	\$ 2,871
Fire	\$ 3,622,490.00	\$ 3,899,196.27	\$ 140,300.54	3.60%	\$ 198,316.22	-29.25%	\$ (58,016)
Control of Dogs	\$ 1,430.00	\$ 1,430.00	\$ 970.00	67.83%	\$ 896.46	8.20%	\$ 74
Inspection	\$ 317,270.00	\$ 317,270.00	\$ 11,407.86	3.60%	\$ 11,790.33	-3.24%	\$ (382)
Vital Statistics	\$ 18,920.00	\$ 18,920.00	\$ 550.89	2.91%	\$ 544.67	1.14%	\$ 6
Maintenance Admin	\$ 189,310.00	\$ 192,317.53	\$ 5,982.85	3.11%	\$ 6,000.72	-0.30%	\$ (18)
Street Maintenance	\$ 604,140.00	\$ 608,393.76	\$ 26,255.98	4.32%	\$ 15,136.43	73.46%	\$ 11,120
Public Works Garage	\$ 451,030.00	\$ 452,765.00	\$ 10,294.20	2.27%	\$ 13,697.99	-24.85%	\$ (3,404)
Snow Removal	\$ 522,010.00	\$ 522,010.00	\$ 6,109.32	1.17%	\$ 2,682.18	127.77%	\$ 3,427
Street Lights/Traf Signals	\$ 282,300.00	\$ 282,600.72	\$ 1,653.89	0.59%	\$ 13,455.26	-87.71%	\$ (11,801)
Sidewalk Repairs	\$ 285,720.00	\$ 285,720.00	\$ -	0.00%	\$ -		\$ -
Parking Lots	\$ 126,000.00	\$ 126,000.00	\$ -	0.00%	\$ -		\$ -
Community Development	\$ 20,000.00	\$ 23,000.02	\$ -	0.00%	\$ 4,616.88	-100.00%	\$ (4,617)
Economic Development	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%	\$ -		\$ -
Council on Arts	\$ 2,250.00	\$ 2,250.00	\$ 2,250.00	100.00%	\$ 4,000.00	-43.75%	\$ (1,750)
Parks	\$ 577,400.00	\$ 581,400.00	\$ 17,323.51	2.98%	\$ 15,459.91	12.05%	\$ 1,864
Summer Recreation	\$ 78,610.00	\$ 80,800.99	\$ 485.95	0.60%	\$ 1,732.54	-71.95%	\$ (1,247)
Youth Services	\$ 185,495.00	\$ 185,495.00	\$ 4,699.27	2.53%	\$ 4,673.99	0.54%	\$ 25
Historic Preservation	\$ 5,450.00	\$ 5,450.00	\$ 20.00	0.37%	\$ 1.61	1142.24%	\$ 18
Celebrations	\$ 15,450.00	\$ 15,450.00	\$ 6.18	0.04%	\$ 5,616.91	-99.89%	\$ (5,611)
Planning & Zoning Boards	\$ 3,100.00	\$ 3,100.00	\$ 17.20	0.55%	\$ 45.18	-61.93%	\$ (28)
Storm Sewers	\$ 180,950.00	\$ 244,335.02	\$ 4,040.15	1.65%	\$ 3,340.20	20.96%	\$ 700
Refuse & Recycling	\$ 64,630.00	\$ 64,630.00	\$ 925.24	1.43%	\$ 1,824.93	-49.30%	\$ (900)
Street Cleaning	\$ 114,800.00	\$ 114,800.00	\$ 2,702.50	2.35%	\$ 2,479.10	9.01%	\$ 223
Medical Insurance	\$ -	\$ -	\$ 2,662.57		\$ 112,105.81	-97.62%	\$ (109,443)
Debt Service	\$ 592,258.00	\$ 592,258.00	\$ 3,628.43	0.61%	\$ 3,628.43	0.00%	\$ -
Energy Lease	\$ 80,117.00	\$ 80,117.00	\$ -	0.00%	\$ -		\$ -
Transfer for capital projects	\$ -	\$ -	\$ -		\$ -		\$ -
Transfer to other funds	\$ 2,217,286.00	\$ 2,217,286.00	\$ 2,178,610.00	98.26%	\$ 261,940.00	731.72%	\$ 1,916,670
Capital Reserves	\$ 143,000.00	\$ 143,000.00	\$ -	0.00%	\$ -		\$ -
TOTAL EXPENSES	\$ 16,716,395.00	\$ 17,181,206.75	\$ 2,752,223.28	16.02%	\$ 1,025,502.17	168.38%	\$ 1,726,721
Operating Income (Loss)	\$ -	\$ (76,371.42)	\$ 4,317,289.55		\$ 5,553,109.13	-22.25%	\$ (1,235,820)

WATER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %
Revenues						
Metered Water Sales	\$ 2,606,349.00	\$ 2,606,349.00	\$ 362,372.42	13.90%	\$ (46,290.82)	-882.82%
Bulk Water Sales	\$ 15,000.00	\$ 15,000.00	\$ 238.94	1.59%	\$ 225.99	5.73%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ 40.00	1.60%	\$ 260.00	-84.62%
Capital improvement fee	\$ 155,000.00	\$ 155,000.00	\$ 18,284.80	11.80%	\$ 16,634.87	9.92%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 1,232.30	3.52%	\$ 1,159.53	6.28%
County Contract	\$ 1,400,250.00	\$ 1,400,250.00	\$ 414,249.25	29.58%	\$ -	-
Interest and Earnings	\$ 1,500.00	\$ 1,500.00	\$ 261.55	17.44%	\$ 154.83	68.93%
Interest and Earnings-Reserve	\$ -	\$ -	\$ 881.30		\$ 363.74	142.29%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ 137,500.00	25.00%	\$ -	-
Sale of scrap	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ -	-
Sale of equipment	\$ -	\$ -	\$ -		\$ -	-
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	-
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	-
Other Compensation for Loss	\$ -	\$ -	\$ -		\$ -	-
Refund of Prior Year Expense	\$ -	\$ -	\$ -		\$ -	-
Healthcare premiums	\$ 13,700.00	\$ 13,700.00	\$ -	0.00%	\$ -	-
Healthcare revenue	\$ 2,280.00	\$ 2,280.00	\$ 1,089.83	47.80%	\$ (107.80)	-1110.97%
Unclassified revenue	\$ 4,000.00	\$ 4,000.00	\$ 267.26	6.68%	\$ 180.00	48.48%
Interfund transfers	\$ -	\$ -	\$ -		\$ -	-
Reserve revenue	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	-
Total Revenue	\$ 4,801,579.00	\$ 4,801,579.00	\$ 936,417.65	19.50%	\$ (27,419.66)	-3515.13%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,514,240.00	\$ 2,543,890.11	\$ 11,893.62	0.47%	\$ 13,239.63	-10.17%
Pump Station & Filtration	\$ 1,234,810.00	\$ 1,246,203.91	\$ 25,443.03	2.04%	\$ 35,108.93	-27.53%
Water Distribution	\$ 390,600.00	\$ 390,600.00	\$ 5,972.60	1.53%	\$ 12,953.74	-53.89%
Medical Insurance	\$ -	\$ -	\$ 289.82		\$ 1,801.49	-83.91%
Debt Service bonds	\$ 98,143.00	\$ 98,143.00	\$ 3,924.23	4.00%	\$ (7,764.18)	-150.54%
Energy lease	\$ 19,118.00	\$ 19,118.00	\$ -	0.00%	\$ -	-
Transfers for capital projects	\$ -	\$ -	\$ -		\$ -	-
Transfer to Other Funds	\$ 430,100.00	\$ 430,100.00	\$ 246,850.00	57.39%	\$ 35,570.00	593.98%
Capital Reserves	\$ 99,568.00	\$ 99,568.00	\$ -	0.00%	\$ -	-
Total Expense	\$ 4,801,579.00	\$ 4,842,623.02	\$ 294,373.30	6.08%	\$ 90,909.61	223.81%
Operating Income (Loss)	\$ -	\$ (41,044.02)	\$ 642,044.35		\$ (118,329.27)	-642.59%

Consumption

*consumption in 1,000 gallons

	2018	Difference	2017	Difference	2016	Difference
April	64,475	-24.38%	85,260	24.35%	68,563	-0.48%
May		0.00%	19,002	-8.64%	20,800	2.27%
June		0.00%	20,052	-0.13%	20,079	-4.85%
July		0.00%	80,338	18.33%	67,894	-4.29%
August		0.00%	20,345	-4.41%	21,283	-1.57%
Sept		0.00%	21,676	-12.43%	24,753	11.38%
Oct		0.00%	81,229	-20.75%	102,492	22.17%
Nov		0.00%	21,127	-5.34%	22,319	3.31%
Dec		0.00%	20,189	-8.28%	22,012	3.60%
Jan		0.00%	73,227	-0.03%	73,246	-8.30%
Feb		0.00%	20,215	-2.11%	20,650	-0.90%
March		0.00%	21,212	2.73%	20,648	-4.32%
Total	64,475	-24.38%	483,872	-0.18%	484,739	2.23%

SEWER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %
<u>Revenues</u>						
Sewer Rents	\$ 2,520,471.00	\$ 2,520,471.00	\$ 330,550.18	13.11%	\$ 169,596.89	94.90%
Sewer Surcharge	\$ -	\$ -	\$ -	#DIV/0!	\$ 10,446.01	-100.00%
Septage	\$ -	\$ -	\$ 7,909.13	#DIV/0!	\$ -	#DIV/0!
Int/Pen-Sewer Rents	\$ 24,000.00	\$ 24,000.00	\$ 810.64	3.38%	\$ 813.45	-0.35%
Interest and earnings	\$ 2,000.00	\$ 2,000.00	\$ 511.86	25.59%	\$ 479.10	6.84%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ 1,228.20	#DIV/0!	\$ 582.34	110.91%
Sale of scrap	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Sale of equipment	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Other Compensation for Loss	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Refunds of prior years expend.	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Healthcare premiums	\$ 2,300.00	\$ 2,300.00	\$ -	0.00%	\$ -	#DIV/0!
Healthcare revenue	\$ 1,830.00	\$ 1,830.00	\$ 874.26	47.77%	\$ (63.85)	-1469.24%
Unclassified revenue	\$ 70,000.00	\$ 70,000.00	\$ 15,000.00	21.43%	\$ 6,429.50	133.30%
Interfund transfers inc	\$ -	\$ -	\$ -	#DIV/0!	\$ -	#DIV/0!
Reserve revenue	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	#DIV/0!
Total Revenues	\$ 2,635,601.00	\$ 2,635,601.00	\$ 356,884.27	13.54%	\$ 188,283.44	89.55%
<u>Expenses</u>						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Loss on Sale of Assets	\$ -	\$ -	\$ -		\$ -	
Wastewater Admin	\$ 306,140.00	\$ 312,086.95	\$ 13,260.22	4.25%	\$ 13,856.93	-4.31%
Sanitary Sewers	\$ 396,015.00	\$ 587,015.00	\$ 14,266.44	2.43%	\$ 18,658.25	-23.54%
Wastewater Treatment	\$ 763,430.00	\$ 767,826.91	\$ 20,021.41	2.61%	\$ 18,967.28	5.56%
Medical Insurance	\$ -	\$ -	\$ 232.50		\$ 3,908.44	-94.05%
Debt Service	\$ 475,965.00	\$ 475,965.00	\$ (1,412.29)	-0.30%	\$ (11,084.33)	-87.26%
Energy lease	\$ 7,931.00	\$ 7,931.00	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 206,120.00	\$ 206,120.00	\$ 200,120.00	97.09%	\$ 25,880.00	673.26%
Transfers for Capital projects	\$ -	\$ -	\$ -		\$ -	
Capital Reserves	\$ 465,000.00	\$ 465,000.00	\$ -	0.00%	\$ -	
Total Expenses	\$ 2,635,601.00	\$ 2,836,944.86	\$ 246,488.28	8.69%	\$ 70,186.57	251.19%
Operating Income (Loss)	\$ -	\$ (201,343.86)	\$ 110,395.99		\$ 118,096.87	-6.52%

Consumption

*consumption in 1,000 gallons

	<u>2018</u>	<u>Difference</u>	<u>2017</u>	<u>Difference</u>	<u>2016</u>	<u>Difference</u>
April	99,047	-3.82%	102,986	-3.97%	107,238	1.26%
May			50,435	8.07%	46,869	-17.05%
June			20,034	-0.18%	20,070	-3.96%
July			98,780	-5.89%	104,963	-3.36%
Aug			50,948	3.19%	49,374	-18.74%
Sept			21,827	-12.20%	24,633	11.22%
Oct			102,366	-16.53%	122,632	3.43%
Nov			55,905	-1.80%	56,928	-9.09%
Dec			20,164	-8.12%	21,945	3.60%
Jan			103,665	-1.68%	105,431	-10.34%
Feb			51,260	8.53%	47,230	-15.63%
March			21,211	2.84%	20,626	-4.39%
Total	99,047	-3.82%	699,381	-3.90%	727,739	-5.74%

CITY CENTRE FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %
<u>Revenues</u>						
Mall Merchants Contributions	\$ 202,832.00	\$ 202,832.00	\$ 101,416.10	50.00%	\$ -	-
Interest/Penalty	\$ -	\$ -	\$ -		\$ -	-
Interest and Earnings	\$ -	\$ -	\$ -		\$ -	-
Rental, Other - Facility Usage	\$ -	\$ -	\$ -		\$ -	-
Healthcare Premiums	\$ 998.00	\$ 998.00	\$ -	0.00%	\$ -	-
Unclassified revenue	\$ -	\$ -	\$ 64.00		\$ -	-
Interfund Transfers In	\$ -	\$ -	\$ -		\$ -	-
Total Revenues	\$ 203,830.00	\$ 203,830.00	\$ 101,480.10	49.79%	\$ -	
<u>Expenses</u>						
Administration	\$ 172,582.00	\$ 172,582.00	\$ 8,104.58	4.70%	\$ -	-
Contingency	\$ 8,345.00	\$ 8,345.00	\$ -	0.00%	\$ -	-
Depreciation	\$ -	\$ -	\$ -		\$ -	-
Debt Service	\$ -	\$ -	\$ -		\$ -	-
Transfers to other funds	\$ 22,903.00	\$ 22,903.00	\$ 22,903.00	100.00%	\$ -	-
	\$ -	\$ -	\$ -		\$ -	-
Total Expenses	\$ 203,830.00	\$ 203,830.00	\$ 31,007.58	15.21%	\$ -	
Operating Income (Loss)	\$ -	\$ -	\$ 70,472.52		\$ -	

WORKERS COMPENSATION FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %
Revenues						
Workers Compensation	\$ 270,230.00	\$ 270,230.00	\$ 271,166.00	100.35%	\$ 323,390.00	-16.15%
Interest and earnings	\$ -	\$ -	\$ 79.77		\$ 17.81	347.89%
Interest and earnings - Cap Rsrvs	\$ -	\$ -	\$ 169.17		\$ 50.66	233.93%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ (123,252.56)	-100.00%
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ -	\$ -	\$ -		\$ -	
Total Revenues	\$ 270,230.00	\$ 270,230.00	\$ 271,414.94	100.44%	\$ 200,205.91	35.57%
Contractual Expense	\$ 17,500.00	\$ 17,500.00	\$ -	0.00%	\$ -	
Workers Comp Benefits	\$ -	\$ -	\$ -		\$ -	
Workers Comp Board Assess.	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%	\$ -	
Workers Comp -Admin	\$ 4,540.00	\$ 4,540.00	\$ -	0.00%	\$ -	
Workers Comp - Police	\$ 122,980.00	\$ 122,980.00	\$ 51,248.29	41.67%	\$ 471.15	10777.28%
Workers Comp - Fire	\$ 77,430.00	\$ 77,430.00	\$ 28,902.68	37.33%	\$ 1,861.62	1452.56%
Workers Comp DPW	\$ 22,780.00	\$ 22,780.00	\$ -	0.00%	\$ 11,591.20	-100.00%
Trasnfer to reserves	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 270,230.00	\$ 270,230.00	\$ 80,150.97	29.66%	\$ 13,923.97	475.63%
Operating Income/(Loss)	\$ -	\$ -	\$ 191,263.97		\$ 186,281.94	2.67%

HEALTH INSURANCE FUND
CITY OF BATAVIA
FOR PERIOD ENDED - April 30, 2018

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2017-2018	YTD Change %
Revenues						
Interfund Transfers In	\$ 2,355,350.00	\$ 2,355,350.00	\$ 2,377,317.00	100.93%	\$ -	-
Interest and earnings	\$ -	\$ -	\$ 255.11		\$ -	-
	\$ -	\$ -	\$ -		\$ -	-
	\$ -	\$ -	\$ -		\$ -	-
Total Revenues	\$ 2,355,350.00	\$ 2,355,350.00	\$ 2,377,572.11	100.94%	\$ -	-
Medical Insurance	\$ 2,355,350.00	\$ 2,355,350.00	\$ 105,004.05	4.46%	\$ -	-
	\$ -	\$ -	\$ -		\$ -	-
	\$ -	\$ -	\$ -		\$ -	-
Total Expenses	\$ 2,355,350.00	\$ 2,355,350.00	\$ 105,004.05	4.46%	\$ -	-
Operating Income/(Loss)	\$ -	\$ -	\$ 2,272,568.06		\$ -	-

#54-2018
**A RESOLUTION TRANSFERRING \$4,000 FROM COMMITTED FUND BALANCE TO
THE GENERAL FUND FOR THE PURPOSE OF SUPPORTING THE 2018 PICNIC IN
THE PARK EVENT**

Motion of Councilperson

WHEREAS, annually the Genesee Orleans Arts Council (GO ART!) organizes the annual Picnic In the Park event held at Centennial Park on the 4th of July weekend; and

WHEREAS, due to budget constraints the event is at risk of not continuing beyond 2018;
and

WHEREAS, the City Council recognizes the importance of community events such as Picnic in the Park and is desirous of supporting the event as it contributes to neighborhood development, economic development and community pride; and

WHEREAS, there is currently a \$31,211 balance available in the committed fund balance;
and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia does hereby authorize the following budget amendments:

Effective May 29, 2018, amend the 2018-19 budget by decreasing the following account:

001.0001.0913	Committed fund balance	(\$4,000)
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Increasing expenditure accounts:

001.7010.0400	Other Expenses	\$4,000
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BE IT FURTHER RESOLVED, that the City of Batavia shall be named a sponsor of the 2018 Picnic in the Park.

**Seconded by Councilperson
and on roll call**

#55-2018

**A RESOLUTION TO RE-APPROPRIATE RESERVE FUNDS FOR THE MATCH
REQUIRED IN THE ASSISTANCE TO FIREFIGHTER GRANT (AFG)**

Motion of Councilperson

WHEREAS, the City of Batavia City Council approved in November, 2017, resolution #103-2017, to amend the City's 17/18 budget to use \$11,803 of fire department reserves as a required 5% local match in a FEMA Assistance to Firefighters Grant (AFG) for new Self Contained Breathing Apparatus and related equipment; and

WHEREAS, the Self Contained Breathing Apparatus and related equipment were not able to be procured prior to the city's fiscal year ending March 31, 2018; and

WHEREAS, the Interim City Manager is requesting permission to re-appropriate \$11,830 in the 2018/2019 fiscal year, to cover the cost to purchase the Self Contained Breath Apparatus and related equipment and the requirements of a 5% local match as put forth in the above mentioned grant in the fiscal year ending March 31, 2019.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the Interim City Manager has permission to re-appropriate \$11,830 of Fire Department Equipment Reserves and amend the 2018-2019 budget to account for the required 5% local match made necessary by the FEMA Assistance to Firefighters Grant.

**Seconded by Councilperson
and on roll call**

#56-2018
A RESOLUTION TO AUTHORIZE BUDGET TRANSFERS

Motion of Councilperson

WHEREAS, in order to close out the 2017-2018 fiscal year budget certain budget transfers need to be made:

WHEREAS, the City of Batavia experienced expenses over budget in areas including fire department personnel, refuse and recycling, debt, legal and street maintenance in the 17/18 fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Batavia does hereby authorize the City Manager to utilize contingency for accounts as shown below; and

BE IT FURTHER RESOLVED, by the Council of the City of Batavia that the Interim City Manager be and hereby is authorized to make the following budget transfers:

Effective March 31, 2018, amend the 2017-18 budget by increasing expenditure accounts:

001.3410.0100.0000	Fire Department Personnel	\$ 49,807.09
001.3410.0101.0000	Fire Department Overtime	\$ 1,405.30
001.8160.0460.0000	Landfill	\$ 469.88
001.8160.0460.9207	Landfill – Superfund Site	\$ 6,410.87
001.9785.0600.0000	Installment Purch Debt Principal	\$ 1,999.20
001.1420.0437.0000	Legal Professional Fees	\$ 46,275.38
001.5110.0100.0000	Street Maintenance Personnel	\$ 91,799.77
001.5110.0802.0000	Street Maintenance Social Security	\$ 6,582.69
001.1325.0472.0000	Tax Foreclosure Expense	\$ 3,966.74

by decreasing expense account:

001.1990.0500.0000	General Fund Contingency	\$125,000.00
001.7110.0100.0000	Parks Personnel	\$ 52,915.81
001.5142.0100.0000	Snow Removal Personnel	\$ 25,458.04
001.5142.0101.0000	Snow Removal Overtime	\$ 1,376.33
001.1310.0423.0000	Finance Contract Services	\$ 3,966.74

Seconded by Councilperson
and on roll call

#57-2018

**A RESOLUTION CALLING ON CITY OF BATAVIA, RESIDENTS AND
BUSINESS OWNERS TO ADOPT THE “THINK DIFFERENTLY” INITIATIVE TO
ASSIST INDIVIDUALS WITH SPECIAL NEEDS AND THEIR FAMILIES**

Motion of Councilperson

WHEREAS, the “Think Differently” initiative is about promoting awareness and acceptance of all people, and advocating for the inclusion of all individuals living on the Autism Spectrum and with special needs; and

WHEREAS, our state and communities are stronger because of our diversity and differences; and

WHEREAS, according to the Center for Disease Control (CDC) over 55 million people, or approximately 19% of Americans, have a type of disability or special need; and

WHEREAS, for some people with special needs, the very things that make them unique can also keep them on the sidelines, separate from those who might not understand their differences or uniqueness; and

WHEREAS, it is important to promote and provide guidance to those with special needs on how to access publically supported services available to them in the community; and

WHEREAS, it is important to encourage and educate the community and businesses on ways they can make facilities and services more accessible and on how to train staff to welcome and support special needs customers and co-workers; and

WHEREAS, the goal of this initiative is to provide a supportive and inclusive environment for individuals of all abilities by supporting community events that expand family friendly opportunities for people with special needs and their families; and

WHEREAS, adopting the “Think Differently” initiative is an important statement that our City officials, business owners and residents can make to show their support for the differently-abled children and adults with special needs, and their families.

NOW, THEREFORE, BE IT RESOLVED, the City Council of the City of Batavia, adopts and urges residents and business owners to adopt the “Think Differently” initiative so that all are better prepared to communicate with, provide for, and support those living on the Autism Spectrum and with special needs.

**Seconded by Councilperson
and on roll call**

#58-2018

**A RESOLUTION TO DISCONTINUE THE PUBLIC USE AND TO AUTHORIZE THE
COUNCIL PRESIDENT TO SIGN AGREEMENTS FOR THE SALE OF THE
PROPERTIES AUCTIONED ON MAY 19, 2018**

Motion of Councilperson

WHEREAS, the City foreclosed on 27 Central Ave, 327 Ellicott St and 122 Ross St for non-payment of property taxes; and

WHEREAS, ads were placed in the Batavia Daily News and documentation was sent to Bontrager Real Estate & Auction Service, Inc. regarding the properties; and

WHEREAS, a Public Real Estate Auction was held at Bontrager's Auction Center on May 19, 2018 at 10:00 a.m.; and

WHEREAS, the highest bids received for the auctioned properties are as follows:

<u>Property</u>	<u>Highest Bidder</u>	<u>Highest Bid</u>
1) 27 Central Ave	Ryan Macdonald	\$10,000
2) 327 Ellicott St	Brakel LLC	\$50,000
3) 122 Ross St	East West Property Ventures, LLC	\$36,000

NOW THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia, that it discontinues the public use of said properties and authorizes the City Council President to sign all necessary and appropriate closing documents, including Quit Claim deeds, to convey the property to the highest bidders for all properties, subject to purchasers' execution of Contracts of Sale that are satisfactory to the City Attorney's Office.

Seconded by Councilperson and on roll call

#59-2018

**A RESOLUTION TO COMMIT CDBG PROGRAM INCOME TO EXPAND
BROOKLYN AVENUE PROJECT TO INCLUDE STORMWATER IMPROVEMENTS**

Motion of Councilperson

WHEREAS, the City of Batavia is in possession of \$40,109.66 of CDBG program income received from various CDBG projects such as microenterprise programs, economic development programs, and housing rehabilitation programs stemming from repayments of loans or grants; and

WHEREAS, the New York State Office of Community Renewal advised the City in March, 2018 of a policy change to CDBG Program Income Guidelines where the City is required to report all program income receipts in their possession by May 31, 2018; and

WHEREAS, New York State is requiring these funds be returned to the state by March 31, 2019 if the City does not commit the funds to a CDBG eligible activity, approved by NYS Office of Community Renewal, by April 30, 2019; and

WHEREAS, any program income received that is not committed will be used to offset CDBG grant reimbursement requests submitted by the City; and

WHEREAS, New York State Office of Community Renewal has approved this use of this program income to expand the scope of the Brooklyn Avenue watermain project to include the installation of a larger culvert pipe in Williams Park, adjacent to Brooklyn Avenue, and a flood control gate on the Brooklyn Avenue storm sewer system to better allow utilization of Williams Park after storm events and help protect Brooklyn Avenue residents during high water events.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia commit \$40,109.66 of CDBG program income to expand the Brooklyn Avenue watermain project to include stormwater improvements to Williams Park, adjacent to Brooklyn Avenue.

**Seconded by Councilperson
and on roll call**

#60-2018
A RESOLUTION FOR THE USE AND IMPROVEMENT OF THE NORTHEAST
BASEBALL FIELD AT MACARTHUR PARK

Motion of Councilperson

WHEREAS, the City of Batavia has several baseball fields located at MacArthur Park which are utilized by various youth organizations; and

WHEREAS, the Batavia Minor League Baseball Youth organization has requested to make improvements to the northeast baseball field with the installation of additional fencing to enclose the field; and

WHEREAS, The City of Batavia utilized GHD Engineers to review this proposal, and make recommendations as to the safe operation of this field; and

WHEREAS, these recommendations set age limits, accessibility requirements, and recommended safety measures; and

WHEREAS, this field exists for the enjoyment of the City's youth and utilization by other youth organizations.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia authorizes Batavia Minor League youth organization to install fencing in accordance with the GHD Engineers recommendations in a memo dated May 18, 2018 and further under the supervision of the Department of Public Works for methods and details of construction.

Seconded by Councilperson
and on roll call

#61-2018
A RESOLUTION TRANSFERRING \$20,000 FROM UNASSIGNED FUND BALANCE
TO COMMITTED FUND BALANCE TO PURCHASE AND INSTALL
NEIGHBORHOOD MOBILE CAMERAS

Motion of Councilperson

WHEREAS, the City of Batavia for the fiscal year ending March 31, 2018 has unassigned General Fund balance for funding various capital projects; and

WHEREAS, recent events have focused attention on efforts in community policing and after careful consideration it is recommended that existing strategies be utilized and accelerated to increase efficiencies with existing staff; and

WHEREAS, the current neighborhood mobile camera in the City's possession has demonstrated success and has had a positive impact in the neighborhood where it was installed and, because of this, the City's current 17/18 fiscal year budget includes the purchase of an additional camera; and

WHEREAS, the City of Batavia Chief of Police is requesting the City purchase an additional three cameras at a cost of \$28,000 using \$3,000 in existing budget funds, \$5,000 in drug forfeiture funds and \$20,000 in Committed Fund Balance.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia does hereby transfer \$20,000 from the unassigned General Fund balance to Committed fund balance; and

BE IT FURTHER RESOLVED, that the transfer of funds to Committed fund balance is consistent with the City's Strategic Plan.

Seconded by Councilperson
On roll call

MOTION TO ENTER EXECUTIVE SESSION

Motion of Councilperson

WHEREAS, Article 7, Section 105(1)(h), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof..."; and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson
and on roll call**