

**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**City Hall - Council Board Room
One Batavia City Centre
Monday, May 9, 2016
7:00 PM**

AGENDA

- I. Call to Order
- II. Invocation – Councilperson Briggs
- III. Pledge of Allegiance
- IV. Approval of April 2016 Minutes
- V. Approval of March 2016 Financials
- VI. Assignment of Agenda Items
- VII. Communications
 - a. Memorial Day Parade
 - b. Community Action Children's Carnival
 - c. Tonawanda Valley 5K
 - d. Resurrection Church Lawn Fete and Musical Performance
- VIII. Council President Report
 - a. Announcement of the City Council Conference Meeting to be held on Tuesday, May 24, 2016 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre.
 - b. Award Presentation – Employee of the Year – Chad Richards
- IX. City Attorney's Report
- X. City Manager's Report
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business
- XV. New Business

- #62-2016 A Resolution to Discontinue the Public Use and to Authorize the Council President to Sign Agreements for the Sale of the Property Sold at Auction on April 16, 2016**
- #63-2016 A Resolution to Amend the 2016-2017 Police Department Budget to Reflect the Receipt of a Stop-DWI Grant Amendment in the Amount of \$8,880 to Address the Crimes of Driving While Intoxicated and/or Driving While Ability Impaired by Drugs**
- #64-2016 A Resolution to Enter into an Agreement with Roman Construction Development Corporation for City Sidewalk Replacement Project - 2016**
- #65-2016 A Resolution to Adopt a Self-Insurance Workers' Compensation Benefit Plan**
- #66-2016 A Resolution to Request Rural Business Development Grant Program Grant Funding and to Authorize Submission of the Grant Application**
- #67-2016 A Resolution Appointing Marriage Officer**
- #68-2016 A Resolution Granting a Cable Television Franchise to Time Warner Cable Northeast LLC in the City Of Batavia, County of Genesee, New York**

XVI. Executive Session...Collective Negotiations

XVII. Adjournment

**GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2016**

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %	Change \$
Revenues						
Real Property Taxes	\$ 5,070,713.00	\$ 5,041,556.33	99.42%	\$ 4,936,970.36	2.12%	\$ 104,586
Gain-Sale Tax Acquired Prop	\$ -	\$ 36,277.26		\$ 13,773.09	163.39%	\$ 22,504
Payments in Lieu of Tax	\$ 64,590.00	\$ 63,346.35	98.07%	\$ 61,032.68	3.79%	\$ 2,314
Interest & Pen. on Tax	\$ 175,000.00	\$ 332,258.75	189.86%	\$ 258,388.97	28.59%	\$ 73,870
Sales and Use Tax	\$ 6,150,000.00	\$ 4,733,103.59	76.98%	\$ 6,082,042.36	-22.18%	\$ (1,348,939)
Utility Gross Receipts Tax	\$ 210,000.00	\$ 189,264.13	90.13%	\$ 225,304.17	-16.00%	\$ (36,040)
Cable TV Franchise	\$ 210,000.00	\$ -	0.00%	\$ 182,400.92	-100.00%	\$ (182,401)
Clerk/Treasurer Fees	\$ 32,000.00	\$ 46,893.07	146.54%	\$ 33,316.16	40.75%	\$ 13,577
Charges for tax redemption	\$ -	\$ 5,000.00		\$ 4,080.00	22.55%	\$ 920
Marriage Licenses	\$ 3,000.00	\$ 3,115.00	103.83%	\$ 3,062.50	1.71%	\$ 53
Other Gen Govern Dept Inc.	\$ 15,840.00	\$ 15,618.10	98.60%	\$ 16,300.44	-4.19%	\$ (682)
Police Fees	\$ 2,700.00	\$ 2,282.75	84.55%	\$ 2,867.75	-20.40%	\$ (585)
Dog Seizure Fees	\$ 600.00	\$ 530.00	88.33%	\$ 650.00	-18.46%	\$ (120)
Other public safety Dept Inc.	\$ -	\$ 3,126.66		\$ 1,262.32	147.69%	\$ 1,864
Vital Statistics Fees	\$ 33,000.00	\$ 37,072.00	112.34%	\$ 31,096.00	19.22%	\$ 5,976
Ambulance service revenue	\$ -	\$ -		\$ 361.59	-100.00%	\$ (362)
Public Works Services	\$ 12,000.00	\$ 4,214.37	35.12%	\$ 15,304.18	-72.46%	\$ (11,090)
Fines & Forfeited Bail	\$ 108,108.00	\$ 137,427.88	127.12%	\$ 127,468.70	7.81%	\$ 9,959
Maintenance Fee - Ice Rink	\$ 35,630.00	\$ 35,630.00	100.00%	\$ 34,800.00	2.39%	\$ 830
Park User Fees	\$ 3,000.00	\$ 4,020.00	134.00%	\$ 3,125.00	28.64%	\$ 895
Special Recreat. Fac Charges	\$ 32,189.00	\$ 32,188.87	100.00%	\$ 29,688.87	8.42%	\$ 2,500
Other Culture & Rec Income	\$ 3,000.00	\$ 2,151.44	71.71%	\$ 3,210.94	-33.00%	\$ (1,060)
Zoning Fees	\$ 1,500.00	\$ 950.00	63.33%	\$ 1,100.00	-13.64%	\$ (150)
Code Violation Charges	\$ 35,500.00	\$ 27,244.00	76.74%	\$ 44,074.50	-38.19%	\$ (16,831)
EMS Program	\$ 53,990.00	\$ 15,145.00	28.05%	\$ 20,986.00	-27.83%	\$ (5,841)
Interest and Earnings	\$ 5,000.00	\$ 1,342.59	26.85%	\$ 2,919.04	-54.01%	\$ (1,576)
Interest and Earnings Reserves	\$ -	\$ 8,600.83		\$ 11,211.85	-23.29%	\$ (2,611)
Rental of Real Property	\$ 46,000.00	\$ 55,078.28	119.74%	\$ 45,031.68	22.31%	\$ 10,047
Rental, other - facility usage	\$ 500.00	\$ 1,045.00	209.00%	\$ 435.00	140.23%	\$ 610
Business/Occup. Licenses	\$ 5,000.00	\$ 4,525.00	90.50%	\$ 4,810.00	-5.93%	\$ (285)
Games of Chance	\$ 100.00	\$ 445.65	445.65%	\$ 765.25	-41.76%	\$ (320)
Bingo Licenses	\$ 2,500.00	\$ 2,563.52	102.54%	\$ 1,661.71	54.27%	\$ 902
Dog Licenses	\$ 12,000.00	\$ 11,346.00	94.55%	\$ 11,511.00	-1.43%	\$ (165)
Licenses, Other	\$ 700.00	\$ 666.97	95.28%	\$ 402.85	65.56%	\$ 284
Bldg/Alter Permits	\$ 45,000.00	\$ 47,166.56	104.81%	\$ 32,840.98	43.62%	\$ 14,326
Street Opening Permits	\$ 10,000.00	\$ 7,300.00	73.00%	\$ 8,540.00	-14.52%	\$ (1,240)
Plumbing Permits	\$ 5,000.00	\$ 3,105.00	62.10%	\$ 3,507.00	-11.46%	\$ (402)
Permits, Other	\$ 5,000.00	\$ 7,520.00	150.40%	\$ 7,175.00	4.81%	\$ 345
Parking ticket fees	\$ 35,000.00	\$ 27,525.00	78.64%	\$ 29,325.00	-6.14%	\$ (1,800)
Forfeiture of Deposits	\$ 500.00	\$ 450.00	90.00%	\$ 525.00	-14.29%	\$ (75)
White Goods	\$ -	\$ -		\$ -		\$ -
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 2,978.15	148.91%	\$ 7,088.10	-57.98%	\$ (4,110)
Minor Sales	\$ 1,300.00	\$ 669.67	51.51%	\$ 873.55	-23.34%	\$ (204)
Sale of Real Property	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ -		\$ 20,851.02	-100.00%	\$ (20,851)
Insurance Recoveries	\$ 10,000.00	\$ 65,329.86	653.30%	\$ 86,564.31	-24.53%	\$ (21,234)
Other Comp for Loss	\$ 13,265.00	\$ 48,833.64	368.14%	\$ 1,543.44	3063.95%	\$ 47,290
Refund-Prior Year Exps	\$ -	\$ 3,148.34		\$ -		\$ 3,148
Healthcare Premiums	\$ 74,370.00	\$ 25,249.63	33.95%	\$ 67,737.42	-62.72%	\$ (42,488)
Healthcare Revenue	\$ -	\$ 74,012.50		\$ 23,387.78	216.46%	\$ 50,625
Gifts and Donations	\$ -	\$ 5,623.02		\$ -		\$ 5,623
Premium on obligations	\$ -	\$ -		\$ 64,340.00	-100.00%	\$ (64,340)
VLT	\$ 440,000.00	\$ 440,789.00	100.18%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,500.00	\$ 736.15	49.08%	\$ 10,253.89	-92.82%	\$ (9,518)
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 105,000.00	\$ 143,344.47	136.52%	\$ 113,829.96	25.93%	\$ 29,515
Real Property Tax Admin	\$ -	\$ -		\$ 11,484.93	-100.00%	\$ (11,485)
State Aid - Record Mgmt	\$ 3,271.00	\$ 3,271.00	100.00%	\$ 15,518.00	-78.92%	\$ (12,247)
State Aid - Homeland Security	\$ -	\$ 14,685.59		\$ -		\$ 14,686
State Aid - Public Safety	\$ 106,923.68	\$ 24,375.76	22.80%	\$ 22,872.09	6.57%	\$ 1,504
Consolidate Highway (CHIPS)	\$ 201,800.00	\$ 39,970.64	19.81%	\$ 168,885.69	-76.33%	\$ (128,915)
State Aid - Transportation	\$ -	\$ -		\$ 28,228.82	-100.00%	\$ (28,229)
Recreation Program	\$ 20,617.00	\$ 21,439.50	103.99%	\$ 17,196.50	24.67%	\$ 4,243
Arterial Reimbursement	\$ 157,400.00	\$ 173,899.82	110.48%	\$ 150,644.71	15.44%	\$ 23,255
State Aid - Planning Studies	\$ 123,437.26	\$ 25,818.30	20.92%	\$ (16,599.26)	-255.54%	\$ 42,418
Assessment Parcel Reimb	\$ -	\$ -		\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 1,850.00	\$ 774.96	41.89%	\$ 3,874.77	-80.00%	\$ (3,100)
Fed Aid - Public Safety	\$ 111,000.00	\$ -	0.00%	\$ 9,064.60	-100.00%	\$ (9,065)
Federal Disaster Assistance	\$ -	\$ -		\$ 44,056.78	-100.00%	\$ (44,057)
Interfund Transfers	\$ 230,500.00	\$ 225,000.00	97.61%	\$ 175,000.00	28.57%	\$ 50,000
TOTAL REVENUES	\$ 15,779,868.94	\$ 14,038,020.95	88.96%	\$ 15,511,789.96	-9.50%	\$ (1,473,769)

GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2016

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %	Change \$
Expenses						
City Council	\$ 51,700.00	\$ 50,110.79	96.93%	\$ 48,934.88	2.40%	\$ 1,176
City Manager	\$ 160,600.00	\$ 158,746.81	98.85%	\$ 162,182.68	-2.12%	\$ (3,436)
Finance	\$ 156,206.00	\$ 115,328.84	73.83%	\$ 112,589.27	2.43%	\$ 2,740
Administrative Services	\$ 316,602.97	\$ 304,345.27	96.13%	\$ 280,655.89	8.44%	\$ 23,689
Clerk-Treasurer	\$ 161,376.00	\$ 172,373.42	106.81%	\$ 133,807.70	28.82%	\$ 38,566
City Assessment	\$ 137,562.00	\$ 131,662.65	95.71%	\$ 127,853.99	2.98%	\$ 3,809
Legal Services	\$ 221,055.00	\$ 188,907.27	85.46%	\$ 248,440.36	-23.96%	\$ (59,533)
Personnel	\$ 155,605.20	\$ 148,241.77	95.27%	\$ 138,315.27	7.18%	\$ 9,927
Engineering	\$ 47,000.00	\$ 33,069.00	70.36%	\$ 20,517.59	61.17%	\$ 12,551
Elections	\$ 11,835.00	\$ 11,835.00	100.00%	\$ 34,735.00	-65.93%	\$ (22,900)
Public Works Admin	\$ 99,590.29	\$ 85,455.75	85.81%	\$ 87,736.99	-2.60%	\$ (2,281)
City Facilities	\$ 314,782.06	\$ 270,786.22	86.02%	\$ 201,009.35	34.71%	\$ 69,777
Information Systems	\$ 76,668.00	\$ 65,319.56	85.20%	\$ 117,713.92	-44.51%	\$ (52,394)
Contingency	\$ 195,000.00	\$ -	0.00%			\$ -
Police	\$ 3,681,928.93	\$ 3,276,388.38	88.99%	\$ 3,418,222.67	-4.15%	\$ (141,834)
Fire	\$ 3,601,419.82	\$ 3,338,872.63	92.71%	\$ 3,552,490.24	-6.01%	\$ (213,618)
Control of Dogs	\$ 1,310.00	\$ 1,109.81	84.72%	\$ 1,172.96	-5.38%	\$ (63)
Inspection	\$ 289,131.85	\$ 277,092.22	95.84%	\$ 315,847.51	-12.27%	\$ (38,755)
Vital Statistics	\$ 18,330.00	\$ 17,119.61	93.40%	\$ 17,223.70	-0.60%	\$ (104)
Maintenance Admin	\$ 186,707.18	\$ 162,921.49	87.26%	\$ 173,282.73	-5.98%	\$ (10,361)
Street Maintenance	\$ 541,125.33	\$ 588,541.14	108.76%	\$ 593,284.05	-0.80%	\$ (4,743)
Public Works Garage	\$ 473,102.00	\$ 390,864.84	82.62%	\$ 433,319.28	-9.80%	\$ (42,454)
Snow Removal	\$ 497,100.38	\$ 326,423.08	65.67%	\$ 471,719.44	-30.80%	\$ (145,296)
Street Lights/Traf Signals	\$ 279,849.00	\$ 245,464.14	87.71%	\$ 257,096.92	-4.52%	\$ (11,633)
Sidewalk Repairs	\$ 338,558.00	\$ 318,026.74	93.94%	\$ 14,047.85	2163.88%	\$ 303,979
Parking Lots	\$ -	\$ -	93.94%	\$ 28,725.75	-100.00%	\$ (28,726)
Community Development	\$ 118,600.00	\$ 63,927.13	53.90%	\$ 54,759.11	16.74%	\$ 9,168
Economic Development	\$ 11,988.00	\$ -	0.00%	\$ 4,850.00	-100.00%	\$ (4,850)
Council on Arts	\$ 2,250.00	\$ 2,250.00	100.00%	\$ 2,250.00	0.00%	\$ -
Parks	\$ 586,030.03	\$ 539,846.40	92.12%	\$ 605,860.75	-10.90%	\$ (66,014)
Summer Recreation	\$ 68,659.68	\$ 60,218.47	87.71%	\$ 62,122.01	-3.06%	\$ (1,904)
Youth Services	\$ 187,225.00	\$ 154,295.13	82.41%	\$ 145,493.20	6.05%	\$ 8,802
Historic Preservation	\$ 2,395.00	\$ 639.68	26.71%	\$ 853.94	-25.09%	\$ (214)
Celebrations	\$ 14,579.14	\$ 8,781.50	60.23%	\$ 11,286.98	-22.20%	\$ (2,505)
Planning & Zoning Boards	\$ 3,200.00	\$ 2,041.31	63.79%	\$ 1,738.85	17.39%	\$ 302
Storm Sewers	\$ 208,620.41	\$ 159,829.91	76.61%	\$ 121,480.35	31.57%	\$ 38,350
Refuse & Recycling	\$ 62,430.00	\$ 51,382.80	82.30%	\$ 57,045.86	-9.93%	\$ (5,663)
Street Cleaning	\$ 117,335.45	\$ 101,033.58	86.11%	\$ 83,959.27	20.34%	\$ 17,074
Medical Insurance	\$ 1,658,640.00	\$ 1,759,543.59	106.08%	\$ 1,477,914.96	19.06%	\$ 281,629
Debt Service	\$ 643,846.00	\$ 584,817.08	90.83%	\$ 3,540,173.03	-83.48%	\$ (2,955,356)
Energy Lease	\$ 73,255.00	\$ 73,255.10	100.00%	\$ 71,099.75	3.03%	\$ 2,155
Transfer for capital projects	\$ 385,354.27	\$ 385,354.27	100.00%	\$ 664,471.94	-42.01%	\$ (279,118)
Transfer to other funds	\$ 398,230.00	\$ 398,230.00	100.00%	\$ 378,940.00	5.09%	\$ 19,290
Capital Reserves	\$ 379,198.00	\$ 379,198.00	100.00%	\$ 597,922.15	-36.58%	\$ (218,724)
TOTAL EXPENSES	\$ 16,935,980.99	\$ 15,403,650.48	90.95%	\$ 18,873,148.14	-18.38%	\$ (3,469,498)
Operating Income (Loss)		\$ (1,365,629.53)		\$ (3,361,358.18)	-59.37%	\$ 1,995,729

WATER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2016

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
Revenues					
Metered Water Sales	\$ 2,396,204.00	\$ 2,205,522.08	92.04%	\$ 2,341,472.33	-5.81%
Bulk Water Sales	\$ 15,000.00	\$ 14,924.10	99.49%	\$ 13,749.63	8.54%
Water Service Charges	\$ 2,500.00	\$ 3,745.00	149.80%	\$ 3,099.99	20.81%
Capital improvement fee	\$ 116,762.00	\$ 118,766.45	101.72%	\$ 78,721.57	50.87%
Int/Pen-Water Rents	\$ 35,000.00	\$ 36,116.82	103.19%	\$ 36,624.35	-1.39%
County Contract	\$ 1,347,170.00	\$ 973,327.78	72.25%	\$ 1,426,233.65	-31.76%
Other Govt - Walnut St Const	\$ -	\$ -		\$ -	
Interest and Earnings	\$ 1,000.00	\$ 1,872.50	187.25%	\$ 2,029.61	-7.74%
Interest and Earnings-Reserve	\$ -	\$ 5,166.29		\$ 7,609.02	-32.10%
State Aid - Rate study	\$ -	\$ -		\$ -	
State Aid - Planning	\$ -	\$ -		\$ -	
Rental of Real Property	\$ 550,000.00	\$ 412,500.00	75.00%	\$ 550,000.00	-25.00%
Sale of scrap	\$ -	\$ -		\$ 2,953.43	-100.00%
Sale of equipment	\$ -	\$ -		\$ 600.50	-100.00%
Other compensation for loss	\$ -	\$ 4,258.66		\$ -	
Insurance recoveries	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 8,100.00	\$ -	0.00%	\$ 4,100.87	-100.00%
Healthcare revenue	\$ -	\$ 7,654.80		\$ 1,419.60	439.22%
Grants from Local Governments	\$ -	\$ 10,160.00		\$ -	
Unclassified revenue	\$ 5,000.00	\$ 3,602.51	72.05%	\$ 3,259.86	10.51%
Reserve revenue	\$ -	\$ 142,507.11		\$ 72,080.13	97.78%
Interfund transfers	\$ -	\$ 36,481.30		\$ 91,442.64	-60.10%
Total Revenue	\$ 4,476,736.00	\$ 3,976,605.28	88.83%	\$ 4,635,377.18	-14.21%
Expenses					
Contingency	\$ 18,489.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,322,892.14	\$ 1,757,459.05	75.66%	\$ 2,314,000.14	-24.05%
Pump Station & Filtration	\$ 1,619,266.63	\$ 1,159,297.78	71.59%	\$ 1,201,994.87	-3.55%
Water Distribution	\$ 357,250.00	\$ 343,389.54	96.11%	\$ 488,109.80	-29.65%
Medical Insurance	\$ 172,910.00	\$ 169,649.54	98.11%	\$ 141,726.92	19.70%
Debt Service bonds	\$ 29,695.00	\$ 7,406.91	24.94%	\$ 11,806.19	-37.26%
Energy lease	\$ 17,481.00	\$ 2,279.57	13.04%	\$ 2,546.34	-10.48%
Transfer for capital projects	\$ 123,000.00	\$ 60,421.11	49.12%	\$ 91,442.64	-33.92%
Transfer to Other Funds	\$ 279,070.00	\$ 279,070.00	100.00%	\$ 301,460.00	-7.43%
Capital Reserves	\$ 82,086.00	\$ 82,086.00	100.00%	\$ 72,080.13	13.91%
Total Expense	\$ 5,022,139.77	\$ 3,861,039.50	76.88%	\$ 4,625,147.03	-16.52%
Operating Income (Loss)		\$ 115,565.78		\$10,230.15	1029.66%

Consumption

*consumption in 1,000 gallons

	2015	Difference	2014	Difference	2013	Difference
April	68,893	14.34%	60,255	-2.56%	61,837	2.43%
May	20,338	22.24%	16,838	-16.37%	19,894	-4.81%
June	21,102	2.19%	20,649	4.18%	19,821	-9.13%
July	70,939	4.61%	67,810	0.85%	67,240	-10.36%
August	21,623	3.00%	20,993	-6.42%	22,434	-5.81%
Sept	22,223	0.62%	22,085	-3.66%	22,923	-8.17%
Oct*	83,891	9.00%	76,963	-12.35%	87,803	-26.06%
Nov	21,604	0.14%	21,574	-6.76%	23,137	-4.80%
Dec	21,247	-1.07%	21,477	-4.43%	22,473	-2.45%
Jan*	79,880	5.50%	75,713	1.62%	74,507	-8.21%
Feb	20,838	0.39%	20,758	-22.53%	26,795	12.78%
March	21,581	-3.08%	22,267	0.86%	22,077	-2.28%
Total	474,159	6.03%	447,182	-5.05%	470,941	-9.52%

SEWER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2016

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
Revenues					
Sewer Rents	\$ 2,466,509.00	\$ 2,501,902.53	101.43%	\$ 2,606,111.81	-4.00%
Sewer Surcharge	\$ -	\$ 61,840.53		\$ 37,203.49	85.68%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 24,185.83	96.74%	\$ 25,560.35	-5.38%
Sewer services - other govts	\$ -	\$ 2,540.00		\$ 2,034,588.00	-99.88%
Interest and earnings	\$ 1,280.00	\$ 12,978.94	1013.98%	\$ 1,865.10	595.88%
Interest & Earnings Cap. Rsv	\$ -	\$ 2,783.04		\$ 3,449.61	-19.32%
Sale of equipment	\$ -	\$ -		\$ 3,875.50	-100.00%
Healthcare premiums	\$ 1,600.00	\$ -	0.00%	\$ 3,723.16	-100.00%
Healthcare revenue	\$ -	\$ 6,950.80		\$ 1,315.73	428.29%
Grants from local governments	\$ -	\$ -		\$ 141,666.68	-100.00%
Unclassified revenue	\$ 70,000.00	\$ 222,501.09	317.86%	\$ 99,627.74	123.33%
Interfund transfers	\$ -	\$ 14,500.00			
Reserve revenue	\$ -	\$ 2,120,500.00		\$ 124,375.50	1604.92%
Total Revenues	\$ 2,564,389.00	\$ 4,970,482.66	193.83%	\$ 5,083,362.67	-2.22%
Expenses					
Contingency	\$ 28,000.00	\$ -	0.00%		0.00%
Loss on sale of asset	\$ -	\$ -		\$ 500.00	-100.00%
Wastewater Admin	\$ 301,343.57	\$ 244,511.67	81.14%	\$ 284,833.48	-14.16%
Sanitary Sewers	\$ 584,655.00	\$ 450,099.50	79.71%	\$ 247,941.13	81.53%
Wastewater Treatment	\$ 957,853.74	\$ 689,101.48	71.94%	\$ 673,473.07	2.32%
Medical Insurance	\$ 156,380.00	\$ 163,287.85	104.42%	\$ 127,953.23	27.62%
Debt Service	\$ 188,528.00	\$ 14,116.08	7.49%	\$ 23,720.22	-40.49%
Energy lease	\$ 7,251.00	\$ 945.56	13.04%	\$ 1,056.24	-10.48%
Transfer to Other Funds	\$ 574,330.00	\$ 50,830.00	8.85%	\$ 37,430.00	35.80%
Transfers for Capital projects	\$ 61,500.00	\$ 3,000.00	4.88%		
Capital Reserves	\$ 120,500.00	\$ 120,500.00	100.00%	\$ 124,375.50	-3.12%
Total Expenses	\$ 2,960,341.31	\$ 1,736,392.14	58.66%	\$ 1,521,282.87	14.14%
Operating Income (Loss)		\$ 3,234,090.52		\$ 3,562,079.80	-9.21%

Consumption

*consumption in 1,000 gallons

	2015	Difference	2014	Difference	2013
April	105,899	17.73%	89,954	-4.78%	94,489
May	58,263	4.28%	53,952	11.96%	48,189
June	20,897	1.95%	20,497	4.17%	19,677
July	108,610	5.57%	102,880	5.70%	97,334
Aug	60,763	3.70%	58,595	5.90%	55,333
Sept	22,148	0.59%	22,017	-3.65%	22,851
Oct *	118,568	8.66%	109,123	-1.18%	110,430
Nov	62,818	1.53%	61,673	3.69%	59,481
Dec	21,183	-1.01%	21,399	-4.47%	22,400
Jan *	117,594	3.30%	113,840	-1.29%	115,332
Feb	55,978	0.49%	55,705	-3.78%	57,892
March	21,572	-2.47%	22,119	0.77%	21,950
Total	772,093	5.51%	731,754	0.88%	725,338

WORKERS COMPENSATION FUND
CITY OF BATAVIA
FOR PERIOD ENDED - March 31, 2016

DESCRIPTION	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2014	YTD Change %
<u>Revenues</u>					
Workers Compensation	\$ 467,260.00	\$ 467,260.00	100.00%	\$ 444,830.00	5.04%
Interest and earnings	\$ -	\$ 81.84		\$ 119.49	-31.51%
Interest and earnings - Cap Rsrvs	\$ -	\$ 515.77		\$ 700.62	-26.38%
Refund of prior year expenses	\$ -	\$ 74.95		\$ -	
Insurance Recoveries	\$ 64,040.00	\$ -	0.00%	\$ 67,939.43	-100.00%
Reserve revenue	\$ 30,000.00	\$ 24,370.00	81.23%	\$ 23,000.00	5.96%
 Total Revenues	 \$ 561,300.00	 \$ 492,302.56	 87.71%	 \$ 536,589.54	 -8.25%
 Contractual Expense	 \$ 561,300.00	 \$ 523,728.68	 93.31%	 \$ 467,578.42	 12.01%
 Total Expenses	 \$ 561,300.00	 \$ 523,728.68	 93.31%	 \$ 467,578.42	 12.01%
 Operating Income/(Loss)		 \$ (31,426.12)		 \$ 69,011.12	 -145.54%

Memorial Day Parade

Cost for police is estimated at \$743.20 but cost is covered as a City expense. There are no additional costs for any other departments.

Community Action Children's Carnival

There are no costs for any departments.

Tonawanda Valley 5K

Cost for police is estimated at \$650.30. There are no additional costs for any other departments.

Resurrection Church Lawn Fete and Musical Performance

Cost for police is estimated at \$185.80 for the musical performance and \$743.20 for the lawn fete. There are no additional costs for any other departments.

MC



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2016-15
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Pierluigi Cipollone & Patti Pacino
Name of Renter / Sponsor / Organization:
Memorial Day Parade MON. May 30 2016 9:45am
Type / Name of Event: Date(s) & Time(s) of Event
Profit ☐ Non-Profit ☒

CONTACT INFORMATION:

Pierluigi Cipollone 1 Union Sq Batavia
Primary Contact Name Primary Contact Address
pcipo@rochester.rr.com 585 344 2488 716 474 1111
E-Mail Address Home Phone # Cell Phone # Other #
Patti Pacino 117 North St Batavia
Secondary Contact Name Secondary Contact Address
pattipacino@yahoo.com 585 343 2707 585 301 2633
E-Mail Address Home Phone # Cell Phone # Other #

EVENT DAY CONTACT INFORMATION:

Contact Name Home Phone # Cell Phone # Other #

Location of your event: Main Street Batavia

Please provide details of your event: Memorial Day Parade starting at
East Town Plaza ending at UMMC campus near
Memorial

Will there be alcohol at your event? Yes ☐ No ☒ If yes, complete the following:
Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐
Will you be providing alcohol to your group? Yes ☐ No ☒
Will you be selling alcohol to your group? Yes ☐ No ☒ Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to the event? Yes ☐ No ☐
Who will be applying to the NYS Liquor Authority for the permit to sell? _____

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.

EVENT INFORMATION (required):

5/30/14 9:15 5/30/14 _____
 Set-Up Date: Set-Up Time: Tear Down Date: Tear Down Time:

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

5/30/14 9:45 A 10:45 A 500 0
 Date: Start Time: End Time: Estimated Crowd Size: # of Vendors / Displays

 Date: Start Time: End Time: Estimated Crowd Size: # of Vendors / Displays

WILL THE EVENT INCLUDE:

Parade: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Music: Yes ☐ No ☒ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
 Street Closure(s): Yes ☒ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
 Other: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☐ Carnival or Amusement Rides? Yes ☐ No ☒

 Name of Company Providing Above: Company Contact/Representative Phone #

 Address, Street City Zip Code

Music: Live Group ☐ Recorded/DJ ☐

 Name of Company Providing Above: Company Contact/Representative Phone #

 Address, Street City Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes ☐ No ☒

What will you be providing electric to? _____

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?
Will a bounce house or other air supported structures be erected at event?

Yes ☐ No ☒
Yes ☐ No ☒

Please list size(s) of Tents/Canopies or other temporary structures erected.

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☐ No ☐ Reason:

List Street(s) and Cross Street(s) that will be affected:

<u>Main St</u> <small>Street to be closed</small>	<u>Bank</u> <small>Cross Streets</small>	<u>&</u>	<u>Summit</u> <small>Cross Streets</small>
<u>Street to be closed</u>	<u>Ross</u> <small>Cross Streets</small>	<u>&</u>	<u>Vine</u> <small>Cross Streets</small>
<u>Street to be closed</u>	<u>Elm</u> <small>Cross Streets</small>	<u>&</u>	<u>Trumbull</u> <small>Cross Streets</small>
<u>Street to be closed</u>	<u>N spruce</u> <small>Cross Streets</small>	<u>&</u>	

Will street barricades be requested from the City? Yes ☐ No ☒ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☒ How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED
TO: STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)
we welcome all staff/personnel to walk with us

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City.
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If the event is approved, a Certificate of Liability Insurance naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

_____, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the _____ (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4/1/30
Date:

City Council of Batavia
Name of Event Sponsor:
Pier Luigi Capallone
Authorized Signature, Title
Pier Luigi Capallone
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

4/1/16
Date:

Pier Luigi Capallone
Signature of Applicant.

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**

Rec'd pvt
4/5/16
gmc



City of Batavia
Batavia, New York 14020
(585) 343-6300

Official Use Only:

2016-16
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Community Action of Orleans & Genesee
Name of Permit / Sponsor / Organization:
Children's Carnival
Type / Name of Event: Friday August 19, 2016
Date(s) & Time(s) of Event: Profit ☐ Non-Profit ☒

CONTACT INFORMATION:

Lisa P Wittmeyer
Primary Contact Name: 5013 Clinton St Rd
Primary Contact Address: 343-7798x116
E-Mail Address: lwittmeyer@caoginc.org Home Phone #: 802-7256
Cell Phone #: Other #:
Kim Gloskowski
Secondary Contact Name: Secondary Contact Address:
kgloskowski@caoginc.org Home Phone #: Cell Phone #: Other #:

EVENT DAY CONTACT INFORMATION:

Lisa P Wittmeyer
Contact Name: 343-7798x116 Home Phone #: 802-7256
Cell Phone #: Other #:

Location of your event: Austin Park

Please provide details of your event: Children's Carnival
Area agency and businesses will host game booths for area children
prize booth, inflatable slide

Will there be alcohol at your event? Yes ☐ No ☒ If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐

Will you be providing alcohol to your group? Yes ☐ No ☒

Will you be selling alcohol to your group? Yes ☐ No ☒ Insurance certificate WILL BE required
with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell?

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.

EVENT INFORMATION (required):

August 19, 2016 7:30am August 19, 2016 2:30pm
Set-Up Date: Set-Up Time: Tear Down Date: Tear Down Time:

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

8-19-16 10:00 am 0:00 pm 200 approx. 20 agencies / businesses
Date: Start Time: End Time: Estimated Crowd Size: # of Vendors / Displays

WILL THE EVENT INCLUDE:

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes ☐ No ☒ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

Poige's Brunchhouse Kevin Sikorski (716) 200-7958
Name of Company Providing Above: Company Contact/Representative Phone #
Alexander, NY
Address, Street City Zip Code

Music: Live Group ☐ Recorded/DJ ☒

D.J. Gravel Davey David Laraby (585) 861-7876
Name of Company Providing Above: Company Contact/Representative Phone #
Albion 14411
Address, Street City Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE.
ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes ☒ No ☐

What will you be providing electric to? music

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?

Yes ☒ No ☐

Will a bounce house or other air supported structures be erected at event?

Yes ☒ No ☐Please list size(s) of Tents/Canopies or other temporary structures erected (20) 8' or 10' canopies
will be set up, as well as inflatable slide**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason: _____**List Street(s) and Cross Street(s) that will be affected:**

Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets
Street to be closed	&	Cross Streets

Will street barricades be requested from the City? Yes ☐ No ☐ How Many? _____Will traffic cones be requested from the City? Yes ☐ No ☐ How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICEWill City Police Officers be requested for the event? Yes ☐ No ☒ They will be invited to participate in event.**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City.
2. Fire hydrants, Cross Streets/Alleys and Store Fronts Shall Not Be Blocked by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If the event is approved, a Certificate of Liability Insurance naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Community Action of
Orleans & Genesee

the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Community Action (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

April 5, 2016
Date:

Name of Event Sponsor

Lisa P. Witte / Emergency Services
Authorized Signature, Title Case Manager

Lisa P. Witte
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

April 5, 2016
Date:

Lisa P. Witte
Signature of Applicant

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020



City of Batavia
Batavia, New York 14020
(585) 343-6300

MAR 18 2016

Official Use Only:

2016-13

Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Tonawanda Valley Federal Credit Union

Name of Renter / Sponsor / Organization:

TVFCU 5K/10K (Road race)

Type / Name of Event

June 11, 2016 Race Starts Sat. @ 9am

Date(s) & Time(s) of Event

Profit

Non-Profit

☐

☒

CONTACT INFORMATION:

Kara Rykert

Primary Contact Name

P.O. Box 398 #10 Jefferson Sq. Batavia

Primary Contact Address

krykert@tvfcubatavia.com

E-Mail Address

585-343-5627

Home Phone #

Cell Phone #

Other #

Secondary Contact Name

Secondary Contact Address

E-Mail Address

Home Phone #

Cell Phone #

Other #

EVENT DAY CONTACT INFORMATION:

Kara Rykert

Contact Name

585-343-5627

Home Phone #

585-813-5843

Cell Phone #

Other #

Location of your event:

TVFCU Drive-thru area, race will start on Washington in front of park

Please provide details of your event:

TVFCU will be closing the Drive-thru area from approx. 7am - 1pm, this will be for registration, packet pick-up, and post party. Race will begin and end in front of Austin Park on Washington (Race starts at 9am)

Will there be alcohol at your event?

Yes ☐

No ☒

If yes, complete the following:

Type of alcoholic beverage to be served:

Liquor ☐

Wine ☐

Beer ☐

Will you be providing alcohol to your group?

Yes ☐

No ☒

Will you be selling alcohol to your group?

Yes ☐

No ☒

Insurance certificate WILL BE required with Liquor Legal.

Will people be allowed to bring alcohol to the event?

Yes ☐

No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell?

n/a

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.

EVENT INFORMATION (required):

June 11, 2016 7am June 11, 2016 1pm
Set-Up Date: Set-Up Time: Tear Down Date: Tear Down Time:

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

June 11, 2016 8⁰⁰am 12⁰⁰pm 250 unknown - depends on sponsorship
Date: Start Time: End Time: Estimated Crowd Size: # of Vendors / Displays

Date: Start Time: End Time: Estimated Crowd Size: # of Vendors / Displays

WILL THE EVENT INCLUDE:

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Run or Walk: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
 Street Closure(s): Yes ☒ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
 Other: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

Score-This Robert Giardini 716-310-7371
Name of Company Providing Above: Company Contact/Representative Phone #

Address, Street City Zip Code

Music: Live Group ☐ Recorded/DJ ☒
Frank Gioia 716-474-1684
Name of Company Providing Above: Company Contact/Representative Phone #

15 Ranch Trail Ct. Orchard Park, NY 14127
Address, Street City Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes ☒ No ☐

What will you be providing electric to? music, timing system, inflatable start/finish line, anything the vendors might need.

Will generators be used? Yes ☒ No ☐

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) 2000 watt FUEL SOURCE - GAS - ☒ - DIESEL - ☐ - PROPANE - ☐

☐ Race company is providing it and using it for inflatable start/finish line and timing computers.

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?

Yes ☒ No ☐

Will a bounce house or other air supported structures be erected at event?

Yes ☒ No ☐

Please list size(s) of Tents/Canopies or other temporary structures erected. 10' x 10' pop up tents
and a 24' inflatable start/finish line

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☒ No ☐ Reason: Safety for public and racers.
Crossing from TVFCU drive thru to race start/finish line in front of Austin
Park on Washington.

List Street(s) and Cross Street(s) that will be affected:

<u>Alva Pl.</u> <small>Street to be closed</small>	<u>between State St.</u>	<u>& Jefferson Ave.</u> <small>Cross Streets</small>
<u>Jefferson Ave.</u> <small>Street to be closed</small>	<u>between Washington Ave.</u>	<u>& just after TVFCU drive thru</u> <small>Cross Streets</small>
<u>Washington Ave</u> <small>Street to be closed</small>	<u>between Jefferson Ave</u>	<u>& Just after Austin park ends.</u> <small>Cross Streets</small>
		<u>* Please note Washington Ave</u> <small>Cross Streets</small>

Will street barricades be requested from the City? Yes ☒ No ☐ How Many? 6

Will traffic cones be requested from the City? Yes ☒ No ☐ How Many? 30

(Drop off locations of requested items must be identified on the site drawing)

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED
TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐ Lead police car and temporary
blocking busy intersections of race
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.
route.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

TVFCU, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the TVFCU (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

03/10/2016
Date:

Tonawanda Valley Federal Credit Union
Name of Event Sponsor:

Kristine B. Duran, CEO
Authorized Signature, Title

Kristine B. Duran
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

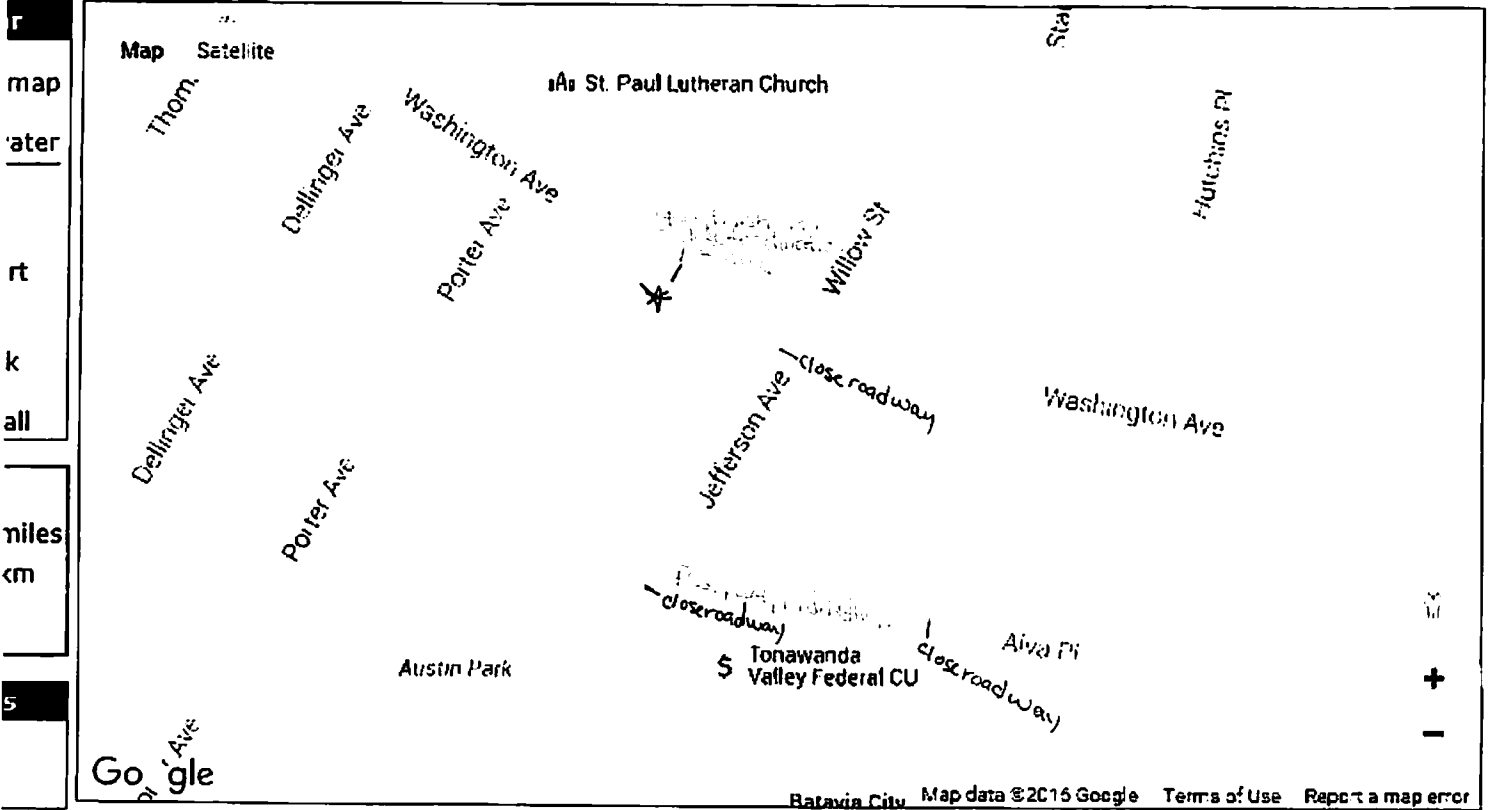
03/10/2016
Date:

Kristine B. Duran
Signature of Applicant:

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020

ions Select location: [select state] or 14020 go



* = aprox. placement of generator

5k Route

Instructions

Select location:

[select state]

or 14020

go

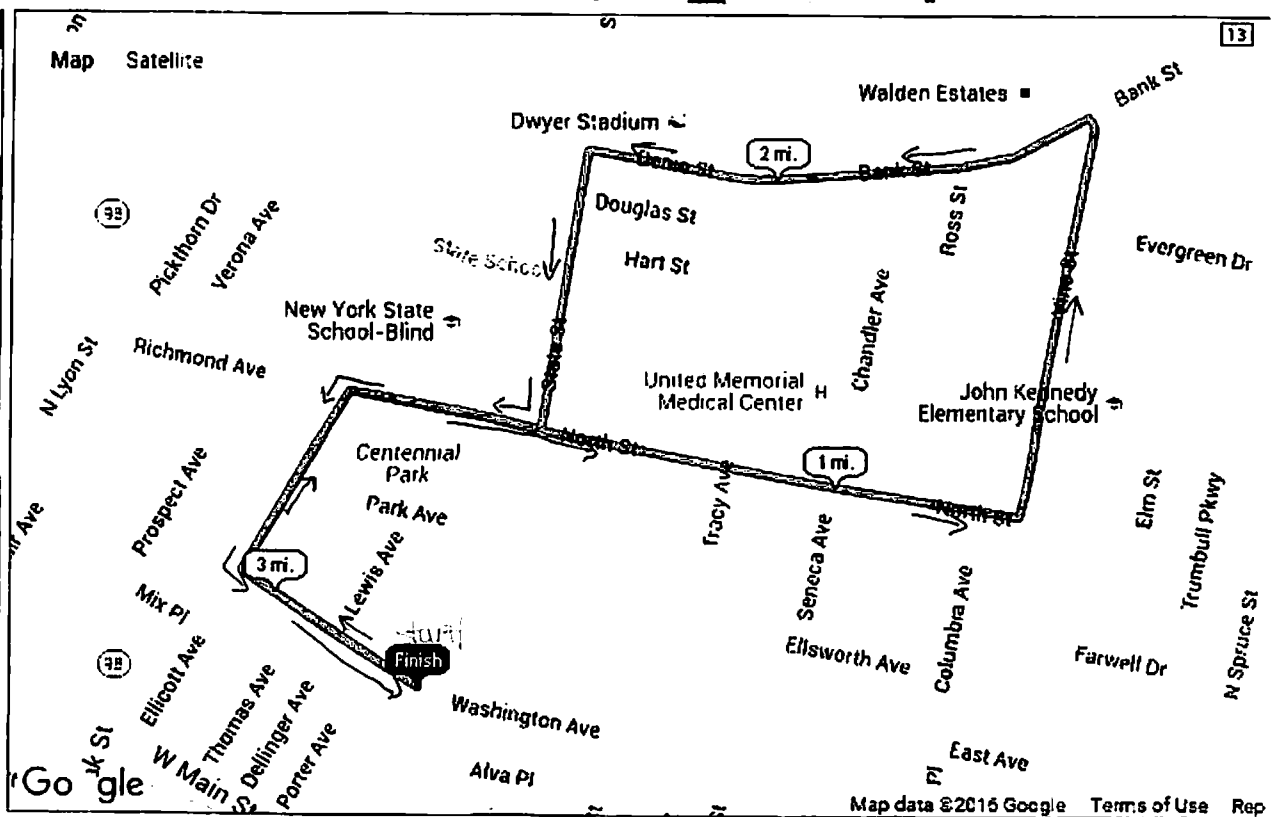
Toolbar

- Draw map
- Add water
- Undo
- To start
- Out & back
- Clear all

Distance:
3.19 miles
5.13 km

Actions

- Save
- Print



10k Route - same route as 5k except after first loop 10k cuts down Lewis Ave over to park^{area} and does ^{large} loop again.

[illegible]

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY**

FOR OFFICIAL CITY USE ONLY

Event Application #: 2016- 13 TVFCU 5K

Department: DPW – Bur of
Maintenance
List Department Name Here

Department Approval

	YES	NO
Community Development	<input type="checkbox"/>	<input type="checkbox"/>
DPW	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

Department Cost Estimate: 0
If applicable

Estimate based on: Fillable table – type your response here:

Application – Bureau will drop off barricades for organizers use. Organizers will have to setup and break down barricades and leave curbside for next regular work day pickup. Organizer needs to understand that Jefferson Ave and Washington Ave will be active work zones. The area on Washington Ave west of Jefferson Ave will see minimum disruption from construction but could have a milled surface by the date of the event. The north end of Jefferson Ave and the remainder of Washington Ave could be under active construction. For this reason the organizers cannot occupy Jefferson Ave and or the portions of Washington Ave East of Jefferson Ave. The request for 30 traffic cones cannot be accommodated as we are actively in our construction season. We can however drop off 10 type-1 barricades for the organizers to borrow.

Further Information Requested: Fillable table – type your response here:

If Application not Approved, Provide Reason Here: Fillable table – type your response here:

Submitted By: R. Tourt
Name / Title

3/22/16
Date Submitted

copy



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2016-18
Event Application #

DATE: 06/13/2016 TIME: 13:50:30
GENERAL RECEIPTS
RECEIPT TYPE: 2500
RECEIPT # 99123
AMOUNT PAID: 25.00

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Resurrection R.C. Church Society

(X) Parish Lawn Fete
Name of Renter / Sponsor / Organization: June 10, 2016 - 6 pm - 11 pm
June 11, 2016 - 1 pm - 11 pm
June 12, 2016 - 12 pm - 6 pm
Type / Name of Event: Profit ☐ Non-Profit ☒

CONTACT INFORMATION:

Debbie Mullen
Primary Contact Name
dmullen@rochester.rc.com
E-Mail Address
13 Vernon Ave Batavia, NY
Primary Contact Address
344-2421
Home Phone #
356-2331
Cell Phone #
Other #
Thomas Wescott
Secondary Contact Name
7724 Lewiston Rd Batavia
Secondary Contact Address
585-813-5059
Home Phone #
Cell Phone #
Other #

EVENT DAY CONTACT INFORMATION:

Thomas Wescott
Contact Name
585-813-5059
Home Phone #
Cell Phone #
Other #

Location of your event: St. Joseph Church parking lot. corner of Main & Summit St

Please provide details of your event: Rides, Concessions, Beer Tent, Bands, Food tent, cash raffle, I-Got-IT, musical performance on Main St. in front of church.

Will there be alcohol at your event? Yes ☒ No ☐ If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☒ Beer ☒

Will you be providing alcohol to your group? Yes ☐ No ☒

Will you be selling alcohol to your group? Yes ☒ No ☐ Insurance certificate WILL BE required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell? Rev. Ivan R. Trujillo Pastor

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.

EVENT INFORMATION (required):

June 6th - 2016 7 AM June 13 - 2016 5 PM
Set-Up Date Set-Up Time Tear Down Date Tear Down Time

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date:	Start Time:	End Time:	Estimated Crowd Size:	# of Vendors / Displays

WILL THE EVENT INCLUDE:

Parade: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Run or Walk: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
 Music: Yes ☐ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
 Street Closure(s): Yes ☐ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
 Other: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☒ No ☐

Hammerl Amusements ()
Name of Company Providing Above Company Contact/Representative Phone #
PO Box 40 Williamsville, NY 14 231-0040
Address, Street City Zip Code

Music: Live Group ☒ Recorded/DJ ☐

()
Name of Company Providing Above Company Contact/Representative Phone #

Address, Street City Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes ☒ No ☐

What will you be providing electric to? Lights + Rides

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?

Yes ☒ No ☐

Will a bounce house or other air supported structures be erected at event?

Yes ☐ No ☐

Please list size(s) of Tents/Canopies or other temporary structures erected.

1-40x80

1-15x105

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason: _____

List Street(s) and Cross Street(s) that will be affected:

Street to be closed	_____	&	_____
		Cross Streets	
Street to be closed	_____	&	_____
		Cross Streets	
Street to be closed	_____	&	_____
		Cross Streets	
Street to be closed	_____	&	_____
		Cross Streets	

Will street barricades be requested from the City? Yes ☐ No ☐ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☐ How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

Police patrol Grounds

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

For Grounds +
Drum Corp.
event.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. Applications should be submitted at least 30 days in advance.
2. Fire hydrants, Cross Streets/Alleys and Store Fronts Shall Not Be Blocked by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
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Hold Harmless Agreement

_____, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the _____ (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4-8-16
Date

Resurrection R.C. Church
Name of Event Sponsor
x Rev. Juan R. Trujillo
Authorized Signature, Title
Rev. Juan R. Trujillo
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

4-12-16
Date

Rev. Juan R. Trujillo
Signature of Applicant

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/8/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J Gallagher Risk Management Services, Inc. 2 Westchester Park Drive White Plains NY 10604	CONTACT NAME: John Scholl PHONE (A/C, No, Ext): 716-847-8394 E-MAIL: JScholl@buffalodiocese.org FAX (A/C, No): 716-847-5538														
INSURED Diocese of Buffalo 795 Main Street Buffalo NY 14203-1250	<table border="1"><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : National Catholic RRG, Inc.</td><td>10083</td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : National Catholic RRG, Inc.	10083	INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : National Catholic RRG, Inc.	10083														
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER: 360265088

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO- JEC <input type="checkbox"/> LOC		RRG 1054-16	7/1/2015	7/1/2016	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$None PRODUCTS - COMPROP AGG \$None \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N N/A					WC STATUTORY LIMITS <input type="checkbox"/> OTH- ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured Status for any Persons with whom the Named Insured has agreed to provide Insurance Protection. Insurance Shall Not exceed Amount agreed Upon or Exceed Policy Limits Provided by this Policy. The Limit is inclusive of the Insured's \$250,000 Self Insured Retention.

Project: Certificate holder is listed as additional insured re: Lawn Fete to be held June 10, 11, 12, 2016
Project or Job #: Resurrection R. C. Church

CERTIFICATE HOLDER

CANCELLATION

City of Batavia
One City Centre
Batavia NY 14020

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2016-19
Event Application #

Event Application Fee - \$25.00 (non-refundable)

(A separate permit must be issued for each item requested); 04/15/2016

TIME: 15:50:12

Resurrection R.C. Church Society

Name of Bank / Sponsor / Organization

June 10 - 2016 6 pm - 11 pm

June 11 - 2016 1 pm - 4 pm

June 12 - 2016 12 pm - 6 pm

Date(s) & Time(s) of Event

991032

Profit

Non-Profit ☒



Ramsh (Latin) Folk
Musical Performance

CONTACT INFORMATION:

Debbie Mullen

Primary Contact Name

dmullen@prochester.com

E-Mail Address

344-2421

Home Phone #

356-2331

Cell Phone #

Other #

Thomas Wescott

Secondary Contact Name

7724 Lewiston Rd. Batavia

Secondary Contact Address

E-Mail Address

Home Phone #

585-813-5059

Cell Phone #

Other #

EVENT DAY CONTACT INFORMATION:

Thomas Wescott

Contact Name

Home Phone #

585-813-5059

Cell Phone #

Other #

Location of your event: St. Joseph Church Parking Lot corner of Main + Summit St.

Please provide details of your event: Rides, Concessions, Beer Tent, Bands, Food Tent, Cash Raffle, I-Got-IT, Musical Performance on Main St. in front of Church.

Will there be alcohol at your event?

Yes



No



If yes, complete the following:

Type of alcoholic beverage to be served:

Liquor



Wine



Beer



Will you be providing alcohol to your group?

Yes



No



Will you be selling alcohol to your group?

Yes



No



Insurance certificate WILL BE required with Liquor Legal.

Will people be allowed to bring alcohol to the event?

Yes



No



Who will be applying to the NYS Liquor Authority for the permit to sell?

Rev. Ivan R. Trujillo-Pastor

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance.

EVENT INFORMATION (required):

Set Up Date:

Set Up Time:

Tear Down Date:

Tear Down Time:

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date:

Start Time:

End Time:

Estimated Crowd Size:

of Vendors / Displays

Date:

Start Time:

End Time:

Estimated Crowd Size:

of Vendors / Displays

WILL THE EVENT INCLUDE:

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)
Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
Street Closure(s): Yes ☒ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
Other: Yes ☐ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☐

Name of Company Providing Above

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

Music: Live Group ☐ Recorded/DJ ☐

Name of Company Providing Above

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE.
ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes ☐ No ☐

What will you be providing electric to? _____

Will generators be used? Yes ☐ No ☐

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event?

Yes ☐ No ☐

Will a bounce house or other air supported structures be erected at event?

Yes ☐ No ☐

Please list size(s) of Tents/Canopies or other temporary structures erected.

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes ☒ No ☐ Reason:

Summit St. to allow St. Louis Drum Corp. performance on Main St. in front of church. Between Ross St. +

List Street(s) and Cross Street(s) that will be affected:

Ross St. Street to be closed		
E. Main St. Street to be closed	Ross St. Cross Streets	Susan St. Cross Streets
E. Main St. Street to be closed	Summit St. Cross Streets	Liberty St. Cross Streets

Will street barricades be requested from the City? Yes ☐ No ☐ How Many? _____

Will traffic cones be requested from the City? Yes ☐ No ☐ How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICE

Will City Police Officers be requested for the event? Yes ☒ No ☐

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. Applications should be submitted at least 30 days in advance.
2. Fire hydrants, Cross Streets/Alleys and Store Fronts Shall Not Be Blocked by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

_____, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the _____ (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4-8-16
Date

Resurrection R.C. Church
Name of Event Sponsor

Rev. Ivan R. Trujillo
Authorized Signature

Rev. Ivan R. Trujillo
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

4-12-16
Date

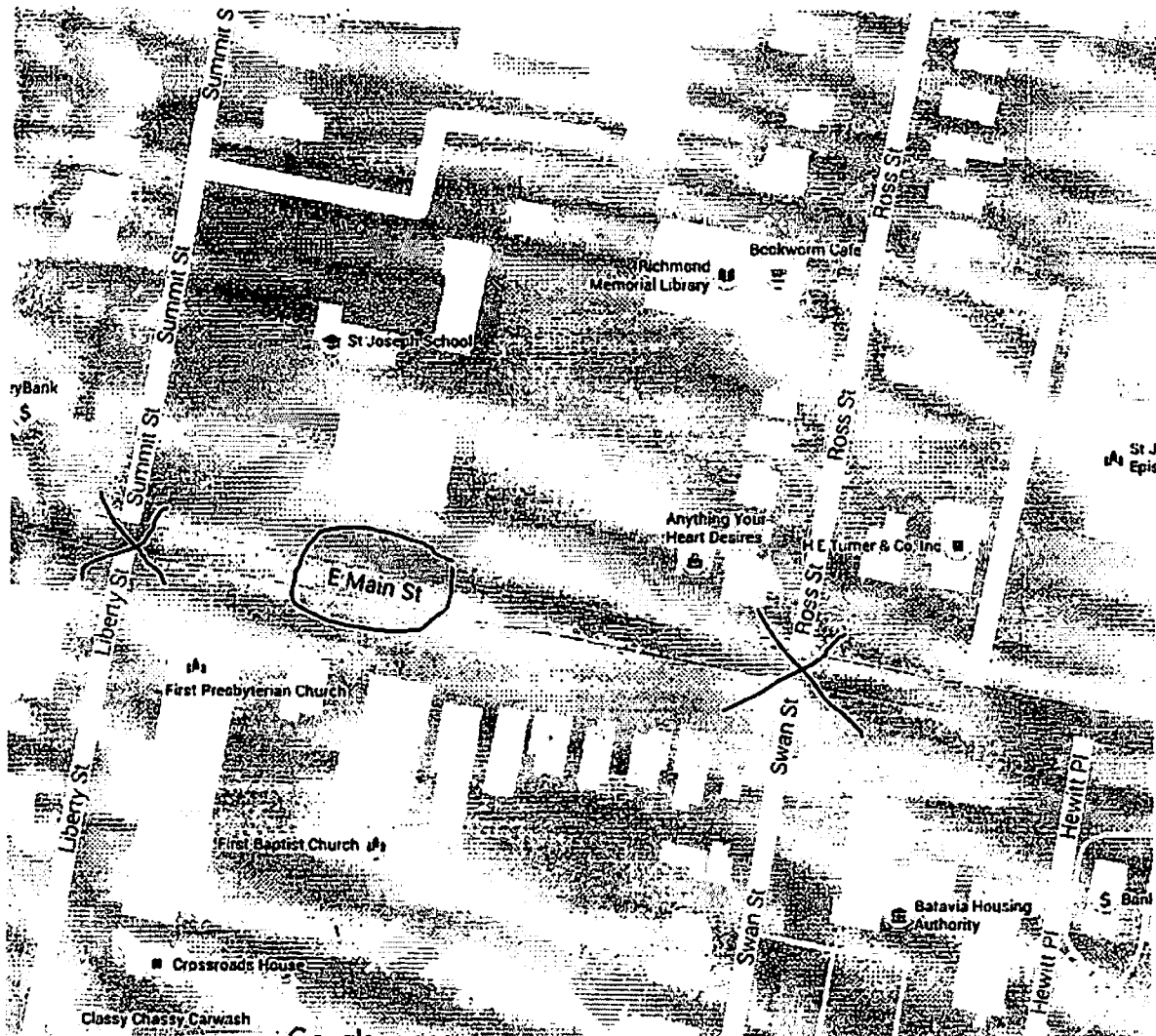
Rev. Ivan R. Trujillo
Signature of Applicant

Please forward this application to:

City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020

APPENDIX A

Resurrection Parish Annual Lawn Fete Street Map for Scheduled Musical Event



The musical event will take place on Friday night, June 10, 2016. We'd like the street blocked off from 6:00PM until approximately 7:45PM.

The X's mark the street closures. The circle denotes the approximate area in front of St. Joseph's Church where the various musical groups will be setup and performing.

**** Please note - in the event of rain, we will be bringing the groups inside St. Joseph's Church to perform.**

Contact Information for Event: Debbie Mullen - (C) 585-356-2331, or Tom Wescott - (C) 585-813-5059
email: dmullen0730@yahoo.com



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
4/8/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J Gallagher Risk Management Services, Inc. 2 Westchester Park Drive White Plains NY 10604	CONTACT NAME: John Scholl	
	PHONE (A/C, No, Ext): 716-847-8394 FAX (A/C, No): 716-847-5538	
	E-MAIL ADDRESS: JScholl@buffalodiocese.org	
INSURED Diocese of Buffalo 795 Main Street Buffalo NY 14203-1250	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: National Catholic RRG, Inc	10083
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** 360265088 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR	WVO	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY			RRG 1054-16	7/1/2015	7/1/2016	
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE \$1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$
	<input checked="" type="checkbox"/> Contractual Liab						MED EXP (Any one person) \$
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$1,000,000
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE \$None
	AUTOMOBILE LIABILITY						PRODUCTS - COMPROP AGG \$None
	<input type="checkbox"/> ANY AUTO						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ALL OWNED AUTOS						BODILY INJURY (Per person) \$
	<input type="checkbox"/> HIRED AUTOS						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> NON-OWNED AUTOS						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	<input type="checkbox"/> EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						\$
	DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	<input checked="" type="checkbox"/> Y/N	<input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Additional Insured Status for any Persons with whom the Named Insured has agreed to provide Insurance Protection. Insurance Shall Not exceed Amount agreed Upon or Exceed Policy Limits Provided by this Policy. The Limit is Inclusive of the Insured's \$250,000 Self Insured Retention.

Project: Certificate holder is listed as additional insured re: Lawn Fete to be held June 10, 11, 12, 2016
Project or Job #: Resurrection R. C. Church

CERTIFICATE HOLDER

City of Batavia
One City Centre
Batavia NY 14020

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

#62-2016

**A RESOLUTION TO DISCONTINUE THE PUBLIC USE AND TO AUTHORIZE THE
COUNCIL PRESIDENT TO SIGN AGREEMENTS FOR THE SALE OF THE
PROPERTY SOLD AT AUCTION ON APRIL 16, 2016**

Motion of Councilperson

WHEREAS, the City foreclosed on 109 Walnut Street for non-payment of property taxes;
and

WHEREAS, ads were placed in the Batavia Daily News and documentation was sent to
Bontrager Real Estate & Auction Service, Inc. regarding the property; and

WHEREAS, a Public Real Estate Auction was held at 109 Walnut Street on April 16, 2016
at 9:00 a.m.; and

WHEREAS, the highest bid received for the auctioned property was as follows:

	<u>Property</u>	<u>Highest Bidder</u>	<u>Highest Bid</u>
1)	109 Walnut Street	Jeffrey Freeman	\$33,000

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that it
discontinues the public use of said property and authorizes the City Council President to sign all
necessary and appropriate closing documents, including Quit Claim deeds, to convey the property
to the highest bidder for the property, subject to purchasers' execution of Contracts of Sale that
are satisfactory to the City Attorney's Office.

**Seconded by Councilperson
and on roll call**

#63-2016

**A RESOLUTION TO AMEND THE 2016-2017 POLICE DEPARTMENT BUDGET TO
REFLECT THE RECEIPT OF A STOP-DWI GRANT AMENDMENT IN THE
AMOUNT OF \$8,880 TO ADDRESS THE CRIMES OF DRIVING WHILE
INTOXICATED AND/OR DRIVING WHILE ABILITY IMPAIRED BY DRUGS**

Motion of Councilperson

WHEREAS, the City of Batavia Police Department has received additional grant funding in the amount of \$8,880 from THE GENESEE COUNTY STOP-DWI PROGRAM TO COMBAT IMPAIRED DRIVING BY FUNDING SPECIALIZED PATROL FUNCTIONS AND EQUIPMENT; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2016-2017 budget to cover various initiatives to combat alcohol and drug related traffic offenses:

Effective May 9, 2016, amend the 2016-17 budget:

Increase expenditure accounts

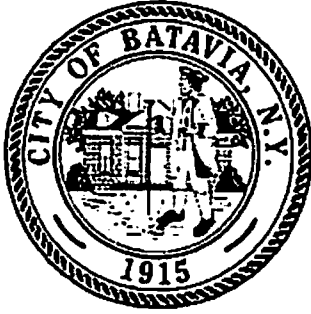
001.3120.0201.1154	\$ 2,880.00
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001.3120.0200.1154	\$ 6,000.00
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Increase revenue accounts


1.1.3389.1154	\$ 8,880.00
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**Seconded by Councilperson
and on roll call**



Memorandum

To: Jason Molino, City Manager

From: Matt Worth, Director of Public Works 

Date: May 3, 2016

Subject: 2016 Sidewalk Replacement Contract, Contract #2016-1

On April 12, 2016 an advertisement for bids was issued for the "City of Batavia Sidewalk Replacement Project". The project consists of replacing approximately 19,000 sf of sidewalk, as well as the installation of ADA compliant curb ramps at intersections in the areas where this work is being completed (South Main St, Cherry St, Central Ave, Pringle Ave, Highland Pk). Consistent with policy, the sidewalk areas identified correspond to the 2016 street resurfacing program in an effort to make a significant positive impact in the streets once work is complete.

Contract documents were prepared by the City's consulting engineer, and bids were opened on April 26, 2016. A review of the bids has been completed with a recommendation of award to Roman Construction Development Corp. in the amount of \$242,380.00. With associated engineering costs, the total project is expected to be completed within the \$259,990.00 budgeted amount.

Supporting Documentation:

Location Map of 2016 Sidewalk Work (3 pages)
Conference Memo
GHD Engineer's Recommendation
Resolution



April 28, 2016

Reference No. 11119464

Mr. Matt Worth
Director of Public Works
City of Batavia
One Batavia City Centre
Batavia, New York 14020

Dear Mr. Worth:

**Re: City of Batavia Sidewalk Replacement Project – 2016
Contract No. 2016-1**

On Tuesday, April 26, 2016 at 10:00 a.m. local time, the City of Batavia received three bids for the above-referenced project. The bids were as follows:

<u>Bidder</u>	<u>Total Amount of Bid</u>
Roman Construction Development Corp.	\$242,380.00
Sunshine Concrete Co., Inc. *	\$242,867.50
Keeler Construction Co., Inc.	\$346,298.75

** There was a mathematical error in the bid received from Sunshine Concrete Co., Inc.; however, the error did not affect the determination of the low bidder.*

We have enclosed five copies of the bid tabulations for your information.

We have reviewed the qualifications and experience of the low bidder for the above-referenced project, Roman Construction Development Corp., and have found they have performed similar work acceptably. We, therefore, recommend award of Contract No. 2016-1 – Sidewalk Replacement project, to Roman Construction Development Corp, in the total bid amount of \$242,380.00, contingent upon the availability of project funding and review by the City's legal counsel.

If you have any questions or require additional information, please advise.

Sincerely,

GHD Consulting Services Inc.


Daniel J. Kolkmann
Construction Manager

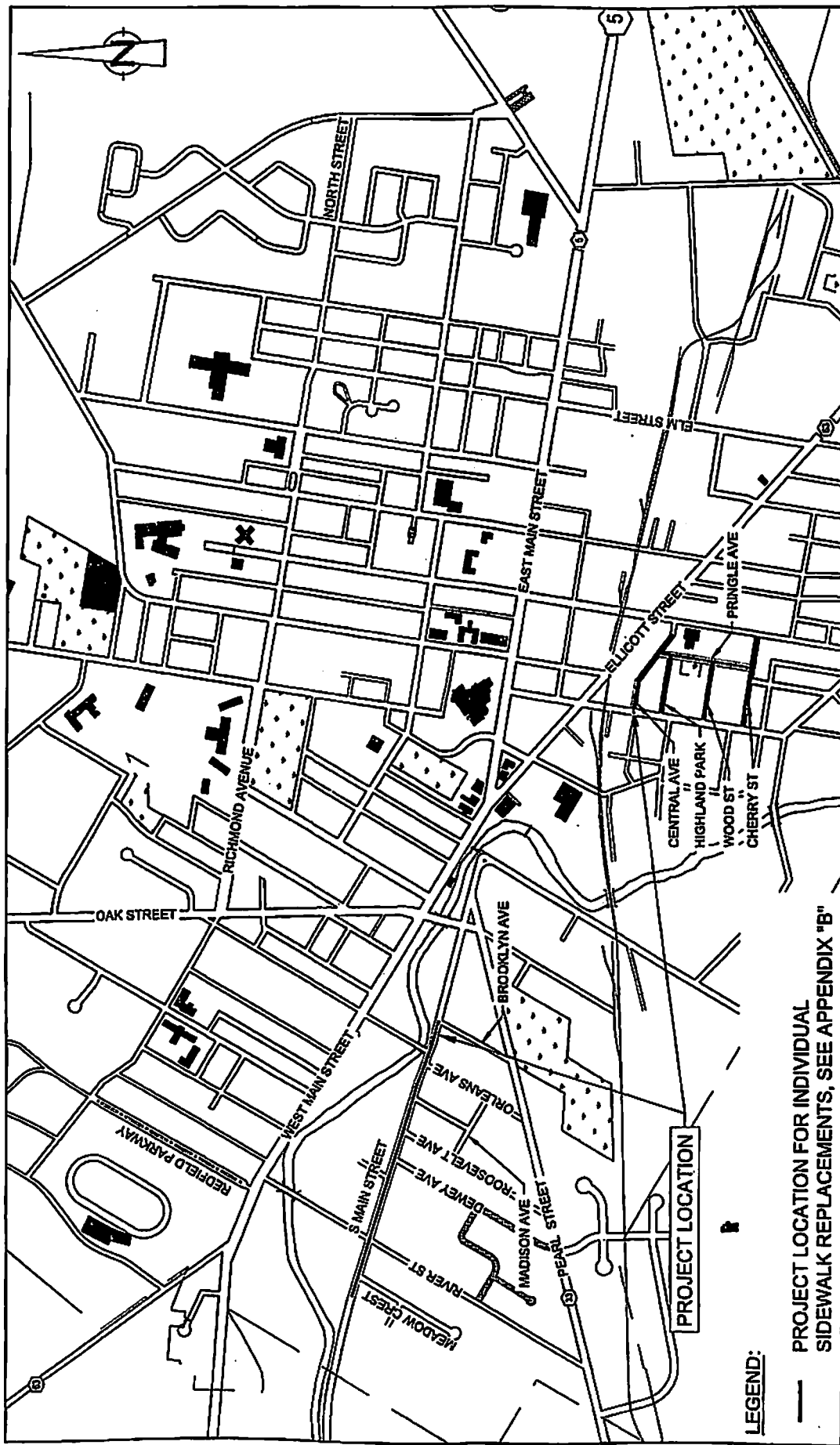
DJK/des/Worth-2

Encl.: Bid Tabulations; Copy of Proposal & Bid Bond of Low Bidder

cc: Robert P. Lannon, P.E., GHD

GHD Consulting Services Inc.
285 Delaware Avenue Suite 500 Buffalo New York 14202 USA
T 716 856 2142 F 716 856 2160 W www.ghd.com

REGISTERED COMPANY FOR
ISO 9001
ENGINEERING DESIGN



11118464

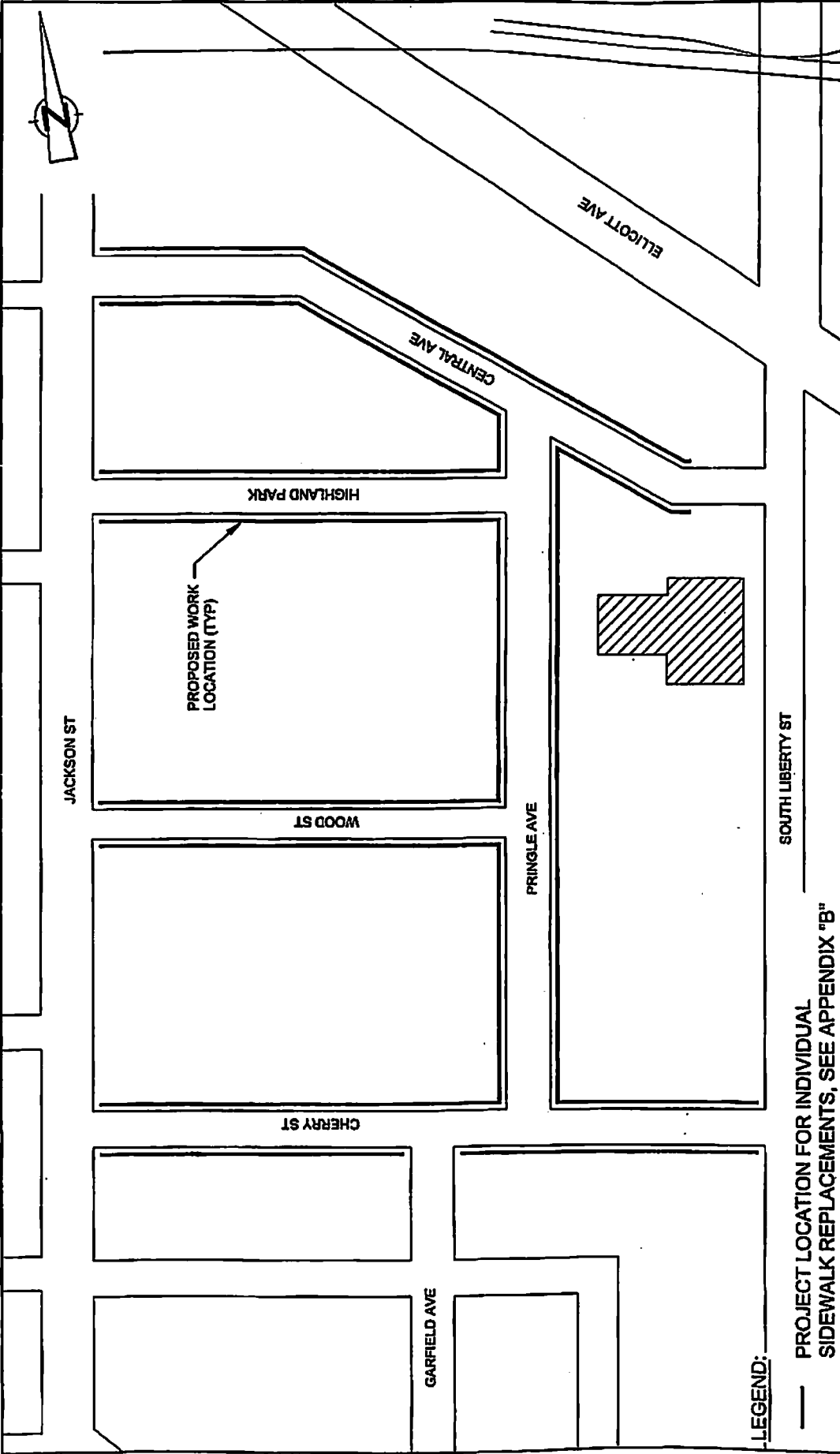
Mar 23, 2016

CITY OF BATAVIA
CITY OF BATAVIA, NEW YORK



PLAN LOCATION MAP

SHEET C-1

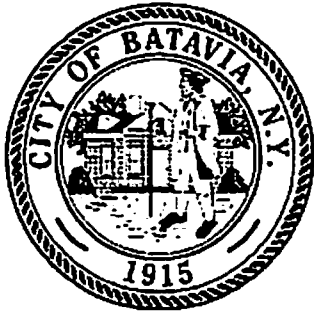


11119484
Mar 23, 2016

CITY OF BATAVIA
CITY OF BATAVIA, NEW YORK
PLAN LOCATION MAP




SHEET C-2



Memorandum

To: Jason Molino, City Manager

From: Matt Worth, Director of Public Works 

Date: April 19, 2016

Subject: 2016 Sidewalk Replacement Contract, Contract #2016-1

On April 12, 2016 an advertisement for bids was issued for the "City of Batavia Sidewalk Replacement Project". The project consists of replacing approximately 19,000 sf of sidewalk, as well as the installation of ADA compliant curb ramps at intersections in the areas where this work is being completed (South Main St, Cherry St, Central Ave, Pringle Ave, Highland Pk). Consistent with policy, the sidewalk areas identified correspond to the 2016 street resurfacing program in an effort to make a significant positive impact in the streets once work is complete.

Contract documents were prepared by the City's consulting engineer, and a bid opening date of April 26, 2016 has been set. It is expected that a complete review of the bids will be completed with a recommendation for award at the May 9th, 2016 Council Business Meeting.

Supporting Documentation:

Location Map of 2016 Sidewalk Work (3 pages)
Draft Resolution

#64-2016
A RESOLUTION TO ENTER INTO AN AGREEMENT WITH
ROMAN CONSTRUCTION DEVELOPMENT CORP.
FOR CITY SIDEWALK REPLACEMENT PROJECT - 2016

Motion of Councilperson

WHEREAS, a project for the replacement of approximately 2,100 square yards of City sidewalks and handicap accessible ramps on portions of Central Avenue, Cherry Street, Highland Park, Pringle Avenue, South Main Street, and Wood Street; and

WHEREAS, a competitive bid was made by Roman Construction Development Corp., for the replacement of City sidewalks and handicap accessible ramps as specified in the contract document titled City of Batavia Sidewalk Replacement Project - 2016; and

WHEREAS, Roman Construction Development Corp. is the lowest responsible bidder (\$242,380.00); and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with Roman Construction Development Corp. for sidewalk replacements.

Seconded by Councilperson
and on the roll call

#65-2016
A RESOLUTION TO ADOPT A SELF-INSURANCE WORKERS'
COMPENSATION BENEFIT PLAN

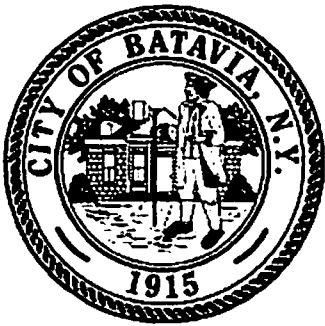
Motion of Councilperson

WHEREAS, the City of Batavia is desirous of adopting a Self-Insurance Workers' Compensation Benefit Plan pursuant to subdivision 3 of section 50 of the Workers' Compensation Law; and

WHEREAS, the adoption of a self-funded Workers' Compensation Benefit Plan will provide the City with more control over its workers' compensation costs; and


NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia does hereby adopt a Self-Insurance Workers' Compensation Benefit Plan and authorizes the completion of notice in accordance with subdivision 4-a of section 50 of the Workers' Compensation Law.

Seconded by Councilperson
and on roll call



City of Batavia

To: Honorable City Council

From: Jason Molino, City Manager 

Date: May 4, 2016

Subject: Rural Development Grant Application

Background

Over the past several months the Genesee Area YMCA and United Memorial Medical Center (UMMC) have developed a partnership with community leaders including the City of Batavia, Batavia Development Corporation, Genesee County, Genesee County Economic Development Center and GO Art! to evaluate the feasibility of a comprehensive, multi-purpose health campus on a 10 acre site in the center of Downtown Batavia. These meetings were followed by a community forum in which some of you attended. <http://www.thebatavian.com/howard-b-owens/ymca-and-ummc-in-early-stage-discussions-for-new-joint-downtown-facility/123504> here is a link to the news article. The proposed healthy living campus has the potential to have a transformative impact on the revitalization of Downtown Batavia and will provide Genesee County with a first class facility offering holistic, multi-generational health services that address disease prevention, wellness, nutrition, rehabilitation and therapy for the mind and body.

Fortunately, a grant program is currently available to advance the feasibility study through the United States Department of Rural Development Rural Business Development grant program. Unfortunately, the grant deadline was May 1st. Due to the short timeframe I volunteered the City to be the applicant on behalf of the team as we have the most diverse grant background, the ability to manage the grant effectively and have a good relationship with Rural Development (the construction of City Centre was originally funded through Rural Development). Due to the short timeline for submission, I have not had the ability to brief Council before submission. However, the program does require the applicant to submit a resolution authorizing the application which can be submitted following the grant application submission.

The grant will be seeking up to \$45,000 in funding from the United States Department of Rural Development for the project and the group intends to seek additional other grant and funding opportunities to support the feasibility study such as the upcoming CFA round. The total project cost is \$100,000.

It is requested that the City Council pass a resolution authorizing the grant application at the May 9th Council meeting. Considering the City is the best entity to apply for the funding and the project is

Office of the City Manager
One Batavia City Centre
Batavia, New York 14020

Phone: 585-345-6330
Fax: 585-343-8182
www.batavianewyork.com

centered in the heart of the City of Batavia, the City is the appropriate applicant. There is not an obligation or financial commitment on the City's behalf, other than to be the recipient of the grant funds, and act as a pass through for the project. The City Manager's Office would manage any paper work needed to be filed with Rural Development and would monitor the procurement process for the feasibility study. The work for the feasibility study would be distributed by the cooperative team and partners involved in the discussions to date.

The feasibility study will look at the benefits of the project which are in-line with the planning. They include:

- Providing an 80,000 to 100,000 sq. ft. anchor for Downtown Batavia;
- Jobs created and retained in the downtown core as a result of the project;
- The project will attract spin off development for downtown spaces, including space for health practitioners, and also provide customers for downtown restaurants and retail businesses;
- An underutilized site in Downtown will be developed;
- Prepare for the aging population by offering a state of the art health center with coordinated physical and social services;
- Recommendations and initiatives of the Batavia Opportunity Area plan and the Pathways to Prosperity program will be advanced; and
- The economic sustainability of both the hospital and YMCA will be enhanced with the project.

Again I apologize for such last minute notice, but this application and project can have a monumental change in our downtown and I felt it was not an opportunity we would want to pass up. If you have any questions, please feel free to contact me.

Supporting Documents:

1. Resolution

#66-2016

**A RESOLUTION TO REQUEST RURAL BUSINESS DEVELOPMENT GRANT
PROGRAM GRANT FUNDING AND TO AUTHORIZE SUBMISSION OF THE GRANT
APPLICATION**

Motion of Councilperson

WHEREAS, the City of Batavia, New York does hereby request the USDA Rural Development agency to provide \$45,000 in grant funding through the Rural Business Development Grant Program to evaluate the feasibility of a comprehensive, multi-purpose healthy living campus on a 10 acre site in Downtown Batavia; and

WHEREAS, the City of Batavia certifies has the legal authority under the laws of the State of New York to enter into a grant agreement in accordance with the provisions of 7 CFR Part 4280; and

WHEREAS, the City of Batavia certifies it will comply with the provisions of 7 CFR Part 4280, will not violate the provisions listed in §4280.27 "*Ineligible Purposes*" and will comply with the restrictions set forth in §4280.30 "*Restrictions on Use of REDL or REDG Funds*"; and

NOW THEREFORE, BE IT RESOLVED, that the City Manager is hereby authorized as the official representative of the City of Batavia to execute and submit a Rural Business Development Grant application to the USDA, Rural Development, for financial assistance; and the City Manager is hereby authorized and directed to act in connection with the submission of the application and to provide such additional information as may be required, to execute such additional documentation as may be required, and to receive and expend grant funds for said program in accord with program provisions and restrictions.

**Seconded by Councilperson
and on roll call**

#67-2016
A RESOLUTION APPOINTING A MARRIAGE OFFICER

Motion of Councilperson

WHEREAS, pursuant to Domestic Relations Law, Section 11-C, “Marriage Officers”, one or more Marriage Officers may be appointed to have the authority to perform marriage ceremonies; and

WHEREAS, certain City Council members are desirous of having said authority to perform marriage ceremonies;

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that Council members may be authorized to perform marriage ceremonies pursuant to Domestic Relations Law, Section 11-C. Those members desirous of having said authority are:

Rose Mary Christian

BE IT FURTHER RESOLVED, the term of appointment as Marriage Officer shall be for the length of the Councilmembers term of office but shall not exceed four years.

Seconded by Councilperson
and on roll call

#68-2016

**A RESOLUTION GRANTING A CABLE TELEVISION FRANCHISE TO TIME
WARNER CABLE NORTHEAST LLC IN THE CITY OF BATAVIA, COUNTY OF
GENESEE, NEW YORK**

Motion to Councilperson

WHEREAS, an application has been duly made to the City Council of the City of Batavia, County of Genesee, New York, by Time Warner Cable Northeast LLC ("Time Warner Cable"), d/b/a Time Warner Cable, a limited liability company organized and existing in good standing under the laws of State of Delaware doing business at 120 Plaza Drive, Suite D, Vestal, New York 13850 for the approval of a renewal agreement for Time Warner Cable's cable television franchise for ten (10) years commencing with the date of approval by the Public Service Commission; and

WHEREAS, the Franchise Renewal Agreement would bring the franchise into conformity with certain provisions of the Federal Cable Communications Policy Act of 1984, as amended, and certain court rulings; and

WHEREAS, a public hearing was held in the City of Batavia, New York on April 25, 2016 at 7:00 P.M. and notice of the hearing was published in the Daily News on April 15, 2016; and

NOW, THEREFORE, the City Council of the City of Batavia finds that:

1. Time Warner Cable has substantially complied with the material terms and conditions of its existing franchise and with applicable law; and
2. Time Warner Cable has the financial, legal and technical ability to provide these services, facilities and equipment; and
3. Time Warner Cable can reasonably meet the future cable-related community needs and interests, taking into account the cost of meeting such needs and interests; and

BE IT FURTHER RESOLVED, that the City Council of the City of Batavia hereby grants the cable television franchise of Time Warner in the City of Batavia for ten (10) years commencing with the date of approval by the Public Service Commission and expiring ten (10) years hence.

**Seconded by Councilperson
and on roll call**

MOTION TO ENTER EXECUTIVE SESSION

Motion of Councilperson

WHEREAS, Article 7, Section 105(1)(e), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...collective negotiations pursuant to article fourteen of the civil service law...".

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson
and on roll call**