



**BATAVIA CITY COUNCIL
BUSINESS MEETING**

**City Hall - Council Board Room
One Batavia City Centre
Monday, December 11, 2017
7:00 PM**

AGENDA

- I. Call to Order
- II. Invocation – Councilperson Canale
- III. Pledge of Allegiance
- IV. Approval of November 2017 Minutes
- V. Approval of October 2017 Financials
- VI. Assignment of Agenda Items
- VII. Communications
- VIII. Council President Report
 - a. Announcement of the City Council Business Meeting to be held on Monday, January 8, 2018 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre.
- IX. City Attorney’s Report
- X. City Manager’s Report
 - a. Operation Keep Our Homes Update
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business
- XV. New Business

#109-2017 A Resolution to Contract for Inter-municipal City Court Prosecutorial Services with Genesee County

- #110-2017 A Resolution to Amend the 2017-2018 Police Department Budget to Reflect the Receipt of a Stop-DWI Grant Amendment in the Amount of \$18,981 to Address the Crimes of Driving While Intoxicated and/or Driving While Ability Impaired By Drugs
- #111-2017 A Resolution to Amend the 2017-2018 Fire Department Budget to Reflect the Receipt of a Car Seat Grant, in the Amount of \$2400.00
- #112-2017 A Resolution to Appoint Members to Various City Committees/Boards
- #113-2017 A Resolution Authorizing Agreement with New York State Department of Transportation for Preliminary Engineering and Design for the City of Batavia, Highway Preventive Maintenance (Six Streets)
- #114-2017 A Resolution to Enter Into an Agreement with Energymark, LLC. for the Purchase of Natural Gas
- #115-2017 A Resolution Scheduling Regular Council Meetings through December 31, 2018

XVI. Executive Session...Litigation, Employment Matters, Real Property Matters

XVII. Adjournment

GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - October 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %	Change \$
Revenues							
Real Property Taxes	\$ 5,223,422.00	\$ 5,223,422.00	\$ 5,204,843.57	99.64%	\$ 5,089,118.20	2.27%	\$ 115,725
Gain -Sale Tax Acquired Prop.	\$ -	\$ -	\$ (95.83)		\$ 35,166.68	-100.27%	\$ (35,262)
Payments in Lieu of Tax	\$ 55,840.00	\$ 55,840.00	\$ 55,589.13	99.55%	\$ 51,921.56	7.06%	\$ 3,668
Interest & Pen. on Tax	\$ 230,000.00	\$ 230,000.00	\$ 77,563.53	33.72%	\$ 189,022.64	-58.97%	\$ (111,459)
Sales and Use Tax	\$ 6,130,000.00	\$ 6,130,000.00	\$ 3,282,228.22	53.54%	\$ 3,125,049.31	5.03%	\$ 157,179
Utility Gross Receipts Tax	\$ 200,000.00	\$ 200,000.00	\$ 84,866.08	42.43%	\$ 91,674.23	-7.43%	\$ (6,808)
Cable TV Franchise	\$ 180,000.00	\$ 180,000.00	\$ 99,031.78	55.02%	\$ -		\$ 99,032
Clerk/Treasurer Fees	\$ 32,000.00	\$ 32,000.00	\$ 9,393.96	29.36%	\$ 21,425.18	-56.15%	\$ (12,031)
Charges for Tax Redemption	\$ -	\$ -	\$ 1,650.00		\$ 1,368.79	20.54%	\$ 281
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ 2,037.50	67.92%	\$ 2,382.50	-14.48%	\$ (345)
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ 15,390.65	-100.00%	\$ (15,391)
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 1,095.75	39.13%	\$ 1,270.00	-13.72%	\$ (174)
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 410.00	68.33%	\$ 400.00	2.50%	\$ 10
Other Public Safety Dept Inc	\$ -	\$ -	\$ 11,180.57		\$ 1,252.65	792.55%	\$ 9,928
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 19,137.00	57.99%	\$ 20,330.00	-5.87%	\$ (1,193)
Public Works Services	\$ -	\$ -	\$ 20.00		\$ 63.73	-68.62%	\$ (44)
Fines & Forfeited Bail	\$ 145,000.00	\$ 145,000.00	\$ 83,821.50	57.81%	\$ 79,743.00	5.11%	\$ 4,079
Maintenance Fee - Ice Rink	\$ 37,662.00	\$ 37,662.00	\$ -	0.00%	\$ -		\$ -
Park User Fees	\$ 3,300.00	\$ 3,300.00	\$ 4,290.00	130.00%	\$ 3,793.00	13.10%	\$ 497
Special Recreat. Fac Charges	\$ 31,777.00	\$ 31,777.00	\$ -	0.00%	\$ -		\$ -
Other Culture & Rec income	\$ 2,000.00	\$ 5,000.00	\$ 2,753.52	55.07%	\$ 1,226.22	124.55%	\$ 1,527
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 1,300.00	130.00%	\$ 550.00	136.36%	\$ 750
Code Violation Charges	\$ 25,500.00	\$ 25,500.00	\$ 35,049.96	137.45%	\$ 25,077.00	39.77%	\$ 9,973
Home & Comm Srvc RBDG	\$ -	\$ 3,000.00	\$ -	0.00%	\$ -		\$ -
EMS Program	\$ 21,825.00	\$ 21,825.00	\$ 3,845.00	17.62%	\$ (12,760.00)	-130.13%	\$ 16,605
Interest and Earnings	\$ 2,000.00	\$ 2,000.00	\$ 2,998.85	149.94%	\$ 1,451.19	106.65%	\$ 1,548
Interest and Earnings Reserves	\$ -	\$ -	\$ 5,094.46		\$ 4,997.44	1.94%	\$ 97
Rental of Real Property	\$ 46,980.00	\$ 46,980.00	\$ 28,698.26	61.09%	\$ 14,121.49	103.22%	\$ 14,577
Rental, other - facility usage	\$ 750.00	\$ 750.00	\$ 525.00	70.00%	\$ 820.00	-35.98%	\$ (295)
Business/Occup. Licenses	\$ 5,000.00	\$ 5,000.00	\$ 1,240.00	24.80%	\$ 4,775.00	-74.03%	\$ (3,535)
Games of Chance	\$ 300.00	\$ 300.00	\$ -	0.00%	\$ 160.15	-100.00%	\$ (160)
Bingo Licenses	\$ 2,500.00	\$ 2,500.00	\$ 617.33	24.69%	\$ 1,146.63	-46.16%	\$ (529)
Dog Licenses	\$ 11,500.00	\$ 11,500.00	\$ 7,758.50	67.47%	\$ 8,051.00	-3.63%	\$ (293)
Licenses, Other	\$ 700.00	\$ 700.00	\$ 829.44	118.49%	\$ 376.84	120.10%	\$ 453
Bldg/Alter Permits	\$ 35,000.00	\$ 35,000.00	\$ 34,928.75	99.80%	\$ 26,470.00	31.96%	\$ 8,459
Street Opening Permits	\$ 7,000.00	\$ 7,000.00	\$ 1,500.00	21.43%	\$ 2,500.00	-40.00%	\$ (1,000)
Plumbing Permits	\$ 3,750.00	\$ 3,750.00	\$ 2,302.00	61.39%	\$ 2,613.00	-11.90%	\$ (311)
Permits, Other	\$ 6,000.00	\$ 6,000.00	\$ 5,325.00	88.75%	\$ 5,736.25	-7.17%	\$ (411)
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 19,730.00	56.37%	\$ 11,250.00	75.38%	\$ 8,480
Forfeiture of Deposits	\$ 500.00	\$ 500.00	\$ 800.00	160.00%	\$ 1,875.00	-57.33%	\$ (1,075)
White Goods	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 2,000.00	\$ 587.76	29.39%	\$ 1,590.74	-63.05%	\$ (1,003)
Minor Sales	\$ 900.00	\$ 900.00	\$ 269.47	29.94%	\$ 259.69	3.77%	\$ 10
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ -	\$ -		\$ 43,450.33	-100.00%	\$ (43,450)
Insurance Recoveries	\$ -	\$ -	\$ 5,253.07		\$ 17,152.55	-69.37%	\$ (11,899)
Other Comp for Loss	\$ -	\$ -	\$ 10,915.14		\$ 14,289.96	-23.62%	\$ (3,375)
Refund-Prior Year Exps	\$ -	\$ -	\$ 32.63		\$ 599.23	-94.55%	\$ (567)
Healthcare Premiums	\$ 77,300.00	\$ 77,300.00	\$ 9,564.62	12.37%	\$ 14,400.26	-33.58%	\$ (4,836)
Healthcare Revenue	\$ -	\$ -	\$ 3,579.67		\$ 15,664.80	-77.15%	\$ (12,085)
Gifts and Donations	\$ -	\$ -	\$ 1,800.00		\$ -		\$ 1,800
VLT	\$ 400,000.00	\$ 450,000.00	\$ 440,789.00	97.95%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,000.00	\$ 1,000.00	\$ 35,647.64	3564.76%	\$ 611.50	5729.54%	\$ 35,036
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 115,000.00	\$ 115,000.00	\$ 142,294.49	123.73%	\$ 52,179.89	172.70%	\$ 90,115
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Record Mgmt	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 39,010.18	\$ 3,548.69	9.10%	\$ (12,868.88)	-127.58%	\$ 16,418
Consolidate Highway (CHIPS)	\$ 320,300.00	\$ 359,300.00	\$ 2,480.11	0.69%	\$ 50,475.12	-95.09%	\$ (47,995)
State Aid - Other Transport.	\$ -	\$ -	\$ 59,398.55		\$ -		\$ 59,399
Recreation Program	\$ 20,047.00	\$ 20,047.00	\$ 19,772.00	98.63%	\$ 3,442.00	474.43%	\$ 16,330
Arterial Reimbursement	\$ 165,000.00	\$ 165,000.00	\$ -	0.00%	\$ 86,949.91	-100.00%	\$ (86,950)
State Aid - Planning Studies	\$ -	\$ 2,729.55	\$ (49,590.45)	-1816.80%	\$ (24,151.25)	105.33%	\$ (25,439)
State Aid Conservation Progr	\$ -	\$ 225.00	\$ (14,775.00)	-6566.67%	\$ -		\$ (14,775)
State Aid - Home&Comm Srvc	\$ -	\$ 66,500.00	\$ 38,500.00	57.89%	\$ -		\$ 38,500
Fed. Aid - Bullet Proof Vest	\$ 1,930.00	\$ 1,930.00	\$ -	0.00%	\$ 1,972.04	-100.00%	\$ (1,972)
Fed. Aid - Hmid Security	\$ -	\$ 236,072.00	\$ -	0.00%	\$ 69,966.01	-100.00%	\$ (69,966)
Fed Aid - Planning Studies RBL	\$ -	\$ 22,000.00	\$ -	0.00%	\$ -		\$ 22,000
Fed Aid - Public Safety	\$ -	\$ 25,716.67	\$ 5,575.87	21.68%	\$ 2,945.43	89.31%	\$ 2,630
Fed Aid - Community Dev Act	\$ -	\$ 50,000.00	\$ -	0.00%	\$ -		\$ 50,000
Interfund Transfers	\$ 200,000.00	\$ 200,000.00	\$ 259,428.00	129.71%	\$ 1,354,875.58	-80.85%	\$ (1,095,448)
Appropriated Reserves	\$ 664,500.00	\$ 932,242.67	\$ -	0.00%	\$ -		\$ 932,243
Appropriated Fund Balance	\$ 250,000.00	\$ 254,000.00	\$ -	0.00%	\$ -		\$ 254,000
TOTAL REVENUES	\$ 16,484,658.00	\$ 17,293,654.07	\$ 11,818,405.29	68.34%	\$ 12,715,378.24	-7.05%	\$ (896,973)

GENERAL FUND
CITY OF BATAVIA
FOR PERIOD ENDED - October 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %	Change \$
Expenses							
City Council	\$ 51,580.00	\$ 51,580.00	\$ 25,916.34	50.24%	\$ 26,587.86	-2.53%	\$ (672)
City Manager	\$ 186,400.00	\$ 164,700.00	\$ 74,332.69	45.13%	\$ 76,407.07	-2.71%	\$ (2,074)
Finance	\$ 130,345.00	\$ 115,436.05	\$ 66,069.91	57.24%	\$ 66,959.57	-1.33%	\$ (890)
Administrative Services	\$ 333,877.00	\$ 332,002.00	\$ 215,187.43	64.82%	\$ 225,072.17	-4.39%	\$ (9,885)
Clerk-Treasurer	\$ 147,360.00	\$ 137,740.00	\$ 69,875.23	50.73%	\$ 83,863.66	-16.68%	\$ (13,988)
City Assessment	\$ 148,835.00	\$ 142,575.00	\$ 78,625.28	55.15%	\$ 75,201.34	4.55%	\$ 3,424
Legal Services	\$ 221,000.00	\$ 221,000.00	\$ 143,130.27	64.76%	\$ 150,972.44	-5.19%	\$ (7,842)
Personnel	\$ 531,950.00	\$ 145,283.15	\$ 62,991.00	43.36%	\$ 59,737.39	5.45%	\$ 3,254
Engineering	\$ 32,000.00	\$ 32,000.00	\$ 3,060.00	9.56%	\$ 9,307.20	-67.12%	\$ (6,247)
Elections	\$ 13,885.00	\$ 13,885.00	\$ 13,885.00	100.00%	\$ 18,210.00	-23.75%	\$ (4,325)
Public Works Admin	\$ 106,060.00	\$ 95,300.00	\$ 40,958.37	42.98%	\$ 41,238.17	-0.68%	\$ (280)
City Facilities	\$ 355,460.00	\$ 347,913.94	\$ 150,321.23	43.21%	\$ 140,466.04	7.02%	\$ 9,855
Information Systems	\$ 118,828.00	\$ 128,147.16	\$ 89,582.43	69.91%	\$ 58,567.58	52.96%	\$ 31,015
Contingency	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ 262,770.35	-100.00%	\$ (262,770)
Police	\$ 4,298,080.00	\$ 3,903,234.11	\$ 1,726,263.55	44.23%	\$ 1,590,804.51	8.52%	\$ 135,459
Fire	\$ 4,088,565.00	\$ 3,667,888.10	\$ 1,666,706.24	45.44%	\$ 2,483,441.94	-32.89%	\$ (816,736)
Control of Dogs	\$ 1,355.00	\$ 1,355.00	\$ 923.99	68.19%	\$ 129.31	614.55%	\$ 795
Inspection	\$ 376,710.00	\$ 326,660.00	\$ 164,377.14	50.32%	\$ 139,779.14	17.60%	\$ 24,598
Vital Statistics	\$ 19,430.00	\$ 18,800.00	\$ 7,537.13	40.09%	\$ 7,658.03	-1.58%	\$ (121)
Maintenance Admin	\$ 209,664.00	\$ 190,791.00	\$ 85,203.29	44.66%	\$ 79,888.39	6.65%	\$ 5,315
Street Maintenance	\$ 678,074.00	\$ 621,314.00	\$ 446,415.65	71.85%	\$ 497,928.39	-10.35%	\$ (51,513)
Public Works Garage	\$ 579,839.00	\$ 521,049.00	\$ 257,128.18	49.35%	\$ 175,346.77	46.64%	\$ 81,781
Snow Removal	\$ 654,277.00	\$ 623,317.00	\$ 110,517.49	17.73%	\$ 24,857.97	344.60%	\$ 85,660
Street Lights/Traf Signals	\$ 282,450.00	\$ 285,704.70	\$ 135,548.00	47.44%	\$ 141,131.47	-3.96%	\$ (5,583)
Sidewalk Repairs	\$ 52,800.00	\$ 52,800.00	\$ -	0.00%	\$ 207,601.00	-100.00%	\$ (207,601)
Parking Lots	\$ 30,525.00	\$ 30,525.00	\$ 24,997.23	81.89%	\$ 35,066.96	-28.72%	\$ (10,070)
Community Development	\$ 20,000.00	\$ 139,229.55	\$ 74,025.94	53.17%	\$ 47,891.58	54.57%	\$ 26,134
Economic Development	\$ 125,000.00	\$ 125,000.00	\$ 110,000.00	88.00%	\$ -		\$ 110,000
Council on Arts	\$ 2,250.00	\$ 6,250.00	\$ 6,250.00	100.00%	\$ 2,250.00	177.78%	\$ 4,000
Parks	\$ 622,570.00	\$ 537,655.00	\$ 265,099.83	49.31%	\$ 321,905.34	-17.65%	\$ (56,806)
Summer Recreation	\$ 79,970.00	\$ 77,103.11	\$ 56,911.67	73.81%	\$ 53,188.47	7.00%	\$ 3,723
Youth Services	\$ 188,315.00	\$ 166,272.96	\$ 69,371.69	41.72%	\$ 71,928.64	-3.55%	\$ (2,557)
Historic Preservation	\$ 2,100.00	\$ 3,536.00	\$ 145.30	4.11%	\$ 87.85	65.40%	\$ 57
Celebrations	\$ 15,550.00	\$ 19,580.00	\$ 8,850.33	45.20%	\$ 6,544.55	35.23%	\$ 2,306
Planning & Zoning Boards	\$ 3,400.00	\$ 3,400.00	\$ 632.13	18.59%	\$ 916.67	-31.04%	\$ (285)
Storm Sewers	\$ 259,155.00	\$ 399,679.56	\$ 137,274.16	34.35%	\$ 69,369.32	97.89%	\$ 67,905
Refuse & Recycling	\$ 64,990.00	\$ 64,990.00	\$ 33,342.25	51.30%	\$ 37,108.96	-10.15%	\$ (3,767)
Street Cleaning	\$ 133,890.00	\$ 111,960.00	\$ 31,190.68	27.86%	\$ 214,205.40	-85.44%	\$ (183,015)
Medical Insurance	\$ 9,140.00	\$ 1,815,515.00	\$ 871,234.36	47.99%	\$ 1,115,899.26	-21.93%	\$ (244,665)
Debt Service	\$ 512,321.00	\$ 512,321.00	\$ 205,224.80	40.06%	\$ 337,527.28	-39.20%	\$ (132,302)
Energy Lease	\$ 77,763.00	\$ 77,763.00	\$ 77,762.38	100.00%	\$ 75,475.48	3.03%	\$ 2,287
Transfer for capital projects	\$ -	\$ 216,219.00	\$ 245,542.47	113.56%	\$ 125,000.00	96.43%	\$ 120,542
Transfer to other funds	\$ 322,690.00	\$ 322,690.00	\$ 322,690.00	100.00%	\$ 322,090.00	0.19%	\$ 600
Capital Reserves	\$ 271,205.00	\$ 271,205.00	\$ 259,428.00	95.66%	\$ 1,346,265.00	-80.73%	\$ (1,086,837)
TOTAL EXPENSES	\$ 16,484,658.00	\$ 17,166,369.39	\$ 8,434,529.06	49.13%	\$ 10,826,648.52	-22.09%	\$ (2,392,119)
Operating Income (Loss)	\$ -	\$ 127,284.68	\$ 3,383,876.23		\$ 1,888,729.72	79.16%	\$ 1,495,147

**WATER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - October 31, 2017**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
Revenues						
Metered Water Sales	\$ 2,462,892.00	\$ 2,462,892.00	\$ 1,449,140.50	58.84%	\$ 1,400,747.13	3.45%
Bulk Water Sales	\$ 15,000.00	\$ 15,000.00	\$ 11,995.45	79.97%	\$ 19,485.47	-38.44%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ 1,075.00	43.00%	\$ 1,915.00	-43.86%
Capital improvement fee	\$ 141,280.00	\$ 141,280.00	\$ 97,685.36	69.14%	\$ 80,627.77	21.16%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 14,380.04	41.09%	\$ 11,402.14	26.12%
County Contract	\$ 1,380,250.00	\$ 1,380,250.00	\$ 665,125.00	48.19%	\$ 647,310.00	2.75%
Interest and Earnings	\$ 1,000.00	\$ 1,000.00	\$ 1,848.76	184.88%	\$ 1,134.35	62.98%
Interest and Earnings-Reserve	\$ -	\$ -	\$ 2,623.04		\$ 2,607.69	0.59%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ 275,000.00	50.00%	\$ 275,000.00	0.00%
Sale of scrap	\$ 1,000.00	\$ 1,000.00	\$ 795.63	79.56%	\$ 89.37	790.27%
Sale of equipment	\$ -	\$ -	\$ -		\$ 135.00	-100.00%
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ 1,651.58		\$ 7,839.06	-78.93%
Refund of Prior Year Expense	\$ -	\$ -	\$ -		\$ 3,788.72	-100.00%
Healthcare premiums	\$ 13,100.00	\$ 13,100.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ -	\$ 389.65		\$ 1,561.03	-75.04%
Unclassified revenue	\$ 4,000.00	\$ 4,000.00	\$ 1,883.40	47.09%	\$ 2,451.20	-23.16%
Interfund transfers	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ 27,500.00	\$ 291,196.10	\$ 102,902.00	35.34%	\$ 140,939.00	-26.99%
Total Revenue	\$ 4,633,522.00	\$ 4,897,218.10	\$ 2,626,495.41	53.63%	\$ 2,597,032.93	1.13%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,460,312.00	\$ 2,436,302.00	\$ 1,112,751.84	45.67%	\$ 1,180,905.03	-5.77%
Pump Station & Filtration	\$ 1,320,000.00	\$ 1,212,894.81	\$ 604,910.77	49.87%	\$ 523,682.53	15.51%
Water Distribution	\$ 438,320.00	\$ 381,710.00	\$ 174,599.86	45.74%	\$ 177,811.43	-1.81%
Medical Insurance	\$ 2,290.00	\$ 198,340.00	\$ 80,900.78	40.79%	\$ 100,191.20	-19.25%
Debt Service bonds	\$ 32,320.00	\$ 32,320.00	\$ (873.41)	-2.70%	\$ 4,289.71	-120.36%
Energy lease	\$ 18,558.00	\$ 18,558.00	\$ 1,702.12	9.17%	\$ -	
Transfers for capital projects	\$ -	\$ 263,696.10	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 243,820.00	\$ 243,820.00	\$ 43,820.00	17.97%	\$ 43,740.00	0.18%
Capital Reserves	\$ 102,902.00	\$ 102,902.00	\$ 102,902.00	100.00%	\$ 140,939.00	-26.99%
Total Expense	\$ 4,633,522.00	\$ 4,905,542.91	\$ 2,120,713.96	43.23%	\$ 2,171,558.90	-2.34%
Operating Income (Loss)	\$ -	\$ (8,324.81)	\$ 505,781.45		\$425,474.03	18.87%

Consumption

*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	85,260	24.35%	68,563	-0.48%	68,893
May	19,002	-8.64%	20,800	2.27%	20,338
June	20,052	-0.13%	20,079	-4.85%	21,102
July	80,338	18.33%	67,894	-4.29%	70,939
August	20,345	-4.41%	21,283	-1.57%	21,623
Sept	21,676	-12.43%	24,753	11.38%	22,223
Oct	81,229	-20.75%	102,492	22.17%	83,891
Nov	21,127	-5.34%	22,319	3.31%	21,604
Dec			22,012	3.60%	21,247
Jan			73,246	-8.30%	79,880
Feb			20,650	-0.90%	20,838
March			20,648	-4.32%	21,581
Total	349,029	0.24%	484,739	2.23%	474,159

**SEWER FUND
CITY OF BATAVIA
FOR PERIOD ENDED - October 31, 2017**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
Revenues						
Sewer Rents	\$ 2,459,974.00	\$ 2,459,974.00	\$ 1,462,572.77	59.45%	\$ 1,495,065.26	-2.17%
Sewer Surcharge	\$ -	\$ -	\$ 22,648.14		\$ 100,193.47	-77.40%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 25,000.00	\$ 9,424.57	37.70%	\$ 7,892.62	19.41%
Interest and earnings	\$ 1,280.00	\$ 1,280.00	\$ 3,598.94	281.17%	\$ 2,649.43	35.84%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ 4,057.15		\$ 3,205.40	26.57%
Sale of scrap	\$ -	\$ -	\$ 429.90		\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ 13,500.00	-100.00%
Other Compensation for Loss	\$ -	\$ -	\$ 1,139.03		\$ -	
Refunds of prior years expend.	\$ -	\$ -	\$ -		\$ 3,788.71	-100.00%
Healthcare premiums	\$ 2,190.00	\$ 2,190.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ -	\$ -	\$ 312.58		\$ 925.73	-66.23%
Unclassified revenue	\$ 70,000.00	\$ 70,000.00	\$ 91,753.51	131.08%	\$ 56,064.62	63.66%
Interfund transfers inc	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ 218,500.00	\$ 579,911.19	\$ 680,000.00	117.26%	\$ 730,000.00	-6.85%
Total Revenues	\$ 2,776,944.00	\$ 3,138,355.19	\$ 2,275,936.59	72.52%	\$ 2,413,285.24	-5.69%
Expenses						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Wastewater Admin	\$ 371,892.00	\$ 316,862.70	\$ 136,835.69	43.18%	\$ 127,918.13	6.97%
Sanitary Sewers	\$ 632,185.00	\$ 577,187.45	\$ 154,427.98	26.76%	\$ 136,725.83	12.95%
Wastewater Treatment	\$ 810,180.00	\$ 845,917.50	\$ 417,134.99	49.31%	\$ 328,784.79	26.87%
Medical Insurance	\$ 470.00	\$ 158,670.00	\$ 66,491.80	41.91%	\$ 55,196.76	20.46%
Debt Service	\$ 227,638.00	\$ 227,638.00	\$ (3,296.11)	-1.45%	\$ 7,491.91	-144.00%
Energy lease	\$ 7,699.00	\$ 7,699.00	\$ 706.03	9.17%	\$ 828.91	-14.82%
Transfer to Other Funds	\$ 31,880.00	\$ 31,880.00	\$ 31,880.00	100.00%	\$ 31,810.00	0.22%
Transfers for Capital projects	\$ -	\$ 283,411.19	\$ -	0.00%	\$ -	
Capital Reserves	\$ 680,000.00	\$ 680,000.00	\$ 680,000.00	100.00%	\$ 730,000.00	-6.85%
Total Expenses	\$ 2,776,944.00	\$ 3,144,265.84	\$ 1,484,180.38	47.20%	\$ 1,418,756.33	4.61%
Operating Income (Loss)	\$ -	\$ (5,910.65)	\$ 791,756.21		\$ 994,528.91	-20.39%

Consumption

*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	102,986	-3.97%	107,238	1.26%	105,899
May	50,435	8.07%	46,669	-17.05%	56,263
June	20,034	-0.18%	20,070	-3.96%	20,897
July	98,780	-5.89%	104,963	-3.36%	108,610
Aug	50,948	3.19%	49,374	-18.74%	60,763
Sept	21,627	-12.20%	24,633	11.22%	22,148
Oct	102,366	-16.53%	122,632	3.43%	118,568
Nov	55,905	-1.80%	56,928	-9.09%	62,618
Dec			21,945	3.60%	21,183
Jan			105,431	-10.34%	117,594
Feb			47,230	-15.63%	55,978
March			20,626	-4.39%	21,572
Total	503,081	-5.53%	727,739	-5.74%	772,093

WORKERS COMPENSATION FUND
CITY OF BATAVIA
FOR PERIOD ENDED - October 31, 2017

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
Revenues						
Workers Compensation	\$ 323,390.00	\$ 323,390.00	\$ 323,390.00	100.00%	\$ 322,640.00	0.23%
Interest and earnings	\$ -	\$ -	\$ 483.35		\$ 106.06	355.73%
Interest and earnings - Cap Rsrvs	\$ -	\$ -	\$ 466.21		\$ 232.04	100.92%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -	
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ -	\$ -	\$ 75,000.00		\$ 75,000.00	0.00%
Total Revenues	\$ 323,390.00	\$ 323,390.00	\$ 399,339.56	123.49%	\$ 397,978.10	0.34%
Contractual Expense						
Workers Comp Benefits	\$ 15,000.00	\$ 15,000.00	\$ 17,500.00	116.67%	\$ 99,720.34	-82.45%
Workers Comp Board Assess.	\$ -	\$ -	\$ 106.08		\$ 88,905.71	-99.88%
Workers Comp -Admin	\$ 22,250.00	\$ 22,250.00	\$ 12,034.06	54.09%	\$ -	
Workers Comp - Police	\$ 4,630.00	\$ 4,630.00	\$ -	0.00%	\$ -	
Workers Comp - Fire	\$ 125,160.00	\$ 125,160.00	\$ 6,940.98	5.55%	\$ -	
Workers Comp DPW	\$ 34,760.00	\$ 34,760.00	\$ 24,296.70	69.90%	\$ -	
Trasnfer to reserves	\$ 121,590.00	\$ 121,590.00	\$ 13,710.40	11.28%	\$ -	
	\$ -	\$ -	\$ -		\$ -	
Total Expenses	\$ 323,390.00	\$ 323,390.00	\$ 74,588.22	23.06%	\$ 188,626.05	-60.46%
Operating Income/(Loss)	\$ -	\$ -	\$ 324,751.34		\$ 209,352.05	55.12%

#109-2017

**A RESOLUTION TO CONTRACT FOR INTERMUNICIPAL CITY COURT
PROSECUTORIAL SERVICES WITH GENESEE COUNTY**

、 Motion of Councilperson

WHEREAS, the City of Batavia has contracted with Genesee County for the past several years for City Court Prosecutorial Services; and

WHEREAS, the Contract between the City and County for these services will be valid from January 1, 2018 through December 31, 2019; and

WHEREAS, the City is desirous of continuing with the Inter-Municipal City Court Prosecutorial Services Agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council President for the City of Batavia is hereby authorized to sign an Inter-Municipal City Court Prosecutorial Services Agreement between the City of Batavia and Genesee County.

**Seconded by Councilperson
and on roll call**

#110-2017

A RESOLUTION TO AMEND THE 2017-2018 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A STOP-DWI GRANT AMENDMENT IN THE AMOUNT OF \$18,981 TO ADDRESS THE CRIMES OF DRIVING WHILE INTOXICATED AND/OR DRIVING WHILE ABILITY IMPAIRED BY DRUGS

Motion of Councilperson

WHEREAS, the City of Batavia Police Department has received additional grant funding in the amount of \$18,981 from THE GENESEE COUNTY STOP-DWI PROGRAM TO COMBAT IMPAIRED DRIVING BY FUNDING SPECIALIZED PATROL FUNCTIONS, TRAINING AND EQUIPMENT; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2017-2018 budget to cover various initiatives to combat alcohol and drug related traffic offenses:

Effective December 11, 2017 amend the 2017-18 budget:

Increase expenditure accounts

001.3120.0101.1172	\$	16,000.00
001.3120.0431.1172	\$	481.00
001.3120.0201.1172	\$	1,500.00
001.3120.0435.1172	\$	1,000.00

Increase revenue accounts

1.1.3389.1172	\$	18,981.00
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**Seconded by Councilperson
and on roll call**

#111-2017

A RESOLUTION TO AMEND THE 2017-2018 FIRE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A CAR SEAT GRANT, IN THE AMOUNT OF \$2400.00

Motion of Councilperson

WHEREAS, the City of Batavia Fire Department has received a grant in the amount of \$ 2,400.00 for Award period October 1, 2017 through September 30, 2018 from the New York State Governor's Traffic Safety Committee related to Car Seat Safety for increased child passenger safety and proper installation training of caregivers in an effort to reduce serious injury and death to children; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager is authorized to make the following budget amendment to the 2017-2018 budgets effective November 27, 2017 to cover various Car Seat Program details, equipment purchases:

Increase revenue accounts:	
001.0001.3389.1173	\$2,400.00
Increase expense accounts:	
001.3410.0201.1173	\$1,400.00
Increase expense accounts:	\$ 900.00
001.3410.0435.1173	
Increase expense accounts:	
001.3410.0401.1173	\$ 100.00

**Seconded by Councilperson
and on roll call**

#112-2017

A RESOLUTION TO APPOINT MEMBERS TO VARIOUS CITY COMMITTEES/ BOARDS

Motion of Councilperson

WHEREAS, certain vacancies exist on various City Committees/Boards.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the following appointments be made:

Board of Assessment Review

Robert Gerace

September 30, 2022

Historic Preservation Commission

Connie Boyd

December 31, 2020

Community Garden

RaeAnn Engler

December 31, 2021

**Seconded by Councilperson
and on roll call**

#113-2017
A RESOLUTION AUTHORIZING AGREEMENT WITH
NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR
PRELIMINARY ENGINEERING AND DESIGN FOR THE
CITY OF BATAVIA, HIGHWAY PREVENTIVE MAINTENANCE (SIX STREETS)

Motion of Councilperson

WHEREAS, a project for the preventive maintenance of six streets Clinton Street from Routes 5/33 to City Line, East Avenue from Clinton Street to Ross Street, Liberty Street from NYS Route 63 to NYS Route 5/33, South Liberty Street from South Jackson Street to NYS Route 63, Swan Street from NYS Route 63 to NYS Route 5/33, and Vine Street from NYS Route 5/33 to Bank Street, City of Batavia, Genesee County, P.I.N. 4761.16 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

WHEREAS, the City of Batavia desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of Preliminary Engineering and Design; and

NOW THEREFORE, the City Council, duly convened does hereby resolve that the above-referenced Project is approved; and

BE IT FURTHER RESOLVED, that the City Council hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share of the cost of Preliminary Engineering and Design for the Project or portions thereof; and

BE IT FURTHER RESOLVED, that the sum of \$264,050 is hereby appropriated and made available to cover the cost of participation in the above phase of the Project; and

BE IT FURTHER RESOLVED, that in the event the full Federal and non-Federal share of the Project costs exceeds the amount appropriated above, the City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and

BE IT FURTHER RESOLVED, that the Council President be and is hereby authorized to execute all necessary agreements, and the Director of Public Works is authorized to execute certifications or reimbursement requests for Federal aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of Federal aid and State aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately.

**Seconded by Councilperson
and on roll call**

#114-2017

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH
ENERGYMARK, LLC. FOR THE PURCHASE OF NATURAL GAS**

Motion of Councilperson

WHEREAS, the City has advertised for competitive, sealed bids for the purchase of Natural Gas for 2018-2020; and

WHEREAS, One (1) bid was received on December 6, 2017, and EnergyMark, LLC. was the lowest responsible bidder at \$3.36 per dekatherm, and

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that a contract is hereby awarded to EnergyMark, LLC. for the purchase of natural gas for city buildings.

**Seconded by Councilperson
and on roll call**

#115-2017
A RESOLUTION SCHEDULING REGULAR COUNCIL MEETINGS THROUGH
DECEMBER 31, 2018

Motion of Councilperson

WHEREAS, the Batavia City Council, pursuant to the City Charter, is required to schedule regular Council meetings through the standard resolution process; and

WHEREAS, City Council historically meets on the second and fourth Monday of each month except during the months of July, August and December where the Council meets only on the second Monday; and

WHEREAS, City Council must designate the specific location and time of meetings on an annual basis.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia hereby designates the Council Board Room located at City Hall, One Batavia City Centre, as the regular meeting place for the scheduled Council meetings through December 31, 2018; and

BE IT FURTHER RESOLVED, that the City Council shall meet at 7:00 p.m. at the City Council Board Room on the designated dates as outlined on Attachment "A" through December 31, 2018.

Seconded by Councilperson
and on roll call

2018 City of Batavia Council Meetings

January 8, 2018 (Organizational)

January 8, 2018 (Business)

January 22, 2018 (Conference)

February 12, 2018 (Business)

February 26, 2018 (Conference)

March 12, 2018 (Business)

March 26, 2018 (Conference)

April 9, 2018 (Business)

April 23, 2018 (Conference)

May 14, 2018 (Business)

Tuesday, May 29, 2018 (Conference)

June 11, 2018 (Business)

June 25, 2018 (Conference)

July 9, 2018 (Business and Conference)

August 13, 2018 (Business and Conference)

September 10, 2018 (Business)

September 24, 2018 (Conference)

Tuesday, October 9, 2018 (Business)

October 22, 2018 (Conference)

Tuesday, November 13, 2018 (Business)

November 26, 2018 (Conference)

December 10, 2018 (Business and Conference)

MOTION TO ENTER EXECUTIVE SESSION

Motion of Councilperson

WHEREAS, Article 7, Section 105(1)(d), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...proposed, pending or current litigation..." and;

WHEREAS, Article 7, Section 105(1)(f), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..."and;

WHEREAS, Article 7, Section 105(1)(h), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the proposed acquisition, sale, or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by such public body, but only when publicity would substantially affect the value thereof...".

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilperson
and on roll call**