

**BATAVIA CITY COUNCIL  
BUSINESS MEETING**

**City Hall - Council Board Room  
One Batavia City Centre  
Monday, May 14, 2018  
7:00 PM**

**AGENDA**

- I. Call to Order
- II. Invocation – Councilperson Christian
- III. Pledge of Allegiance
- IV. Approval of April 2018 Minutes
- V. Approval of March 2018 Financials
- VI. Assignment of Agenda Items
- VII. Communications
  - a. Genesee-Orleans Regional Arts Council, GO ART! - Annual Picnic in the Park
  - b. Batavia Track Boosters Run
- VIII. Council President Report
  - a. Announcement of the City Council Conference Meeting to be held on Tuesday, May 29, 2018 at 7:00 p.m. at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.
- IX. City Attorney's Report
- X. City Manager's Report
- XI. Committee Reports
- XII. Public Comments
- XIII. Council Responses to Public Comments
- XIV. Unfinished Business
- XV. New Business

- #48-2018      A Resolution to Appoint Members to Various City Committees/Boards
- #49-2018      A Resolution to Declare Police Department Equipment Surplus for the Purpose of Disposal
- #50-2018      A Resolution to Declare Police Department Equipment Surplus for the Purpose of Disposal
- #51-2018      A Resolution to enter into an Agreement with D & H Excavating for the Construction of Highway Preventative Maintenance Project PIN 4761.16
- #52-2018      A Resolution Authorizing Agreement with New York State Department of Transportation for PE/Design, And Construction/CI/CS for the City of Batavia, Highway Preventive Maintenance (Six Streets)
- #53-2018      A Resolution to enter into a Supplemental to the Arterial Agreement between New York State Department of Transportation and the City of Batavia

**XVI.      Adjournment**

**GENERAL FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - March 31, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016-2017	YTD Change %	Change \$
<b>Revenues</b>							
Real Property Taxes	\$ 5,223,422.00	\$ 5,223,422.00	\$ 5,204,843.57	99.64%	\$ 5,182,070.31	0.44%	\$ 22,773
Gain -Sale Tax Acquired Prop.	\$ -	\$ -	\$ 1,151.20		\$ 21,789.42	-94.72%	\$ (20,638)
Payments in Lieu of Tax	\$ 55,840.00	\$ 55,840.00	\$ 55,589.13	99.55%	\$ 51,921.56	7.06%	\$ 3,668
Interest & Pen. on Tax	\$ 230,000.00	\$ 230,000.00	\$ 182,580.09	79.38%	\$ 309,186.56	-40.95%	\$ (126,606)
Sales and Use Tax	\$ 6,130,000.00	\$ 6,130,000.00	\$ 4,851,909.88	79.15%	\$ 5,927,693.34	-18.15%	\$ (1,075,783)
Utility Gross Receipts Tax	\$ 200,000.00	\$ 200,000.00	\$ 182,866.21	91.43%	\$ 170,721.00	7.11%	\$ 12,145
Cable TV Franchise	\$ 180,000.00	\$ 180,000.00	\$ 203,043.30	112.80%	\$ 191,083.67		\$ 11,960
Clerk/Treasurer Fees	\$ 32,000.00	\$ 32,000.00	\$ 50,998.75	159.37%	\$ 40,152.72	27.01%	\$ 10,846
Charges for Tax Redemption	\$ -	\$ -	\$ 1,740.00		\$ 3,241.53	-46.32%	\$ (1,502)
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ 2,632.50	87.75%	\$ 2,655.00	-0.85%	\$ (23)
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ 15,390.65	-100.00%	\$ (15,391)
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 2,171.50	77.55%	\$ 2,313.00	-6.12%	\$ (142)
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 530.00	88.33%	\$ 620.00	-14.52%	\$ (90)
Other Public Safety Dept Inc	\$ -	\$ -	\$ 14,287.59		\$ 4,477.00	219.13%	\$ 9,811
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 34,610.00	104.88%	\$ 32,582.00	6.22%	\$ 2,028
Public Works Services	\$ -	\$ -	\$ 20.00		\$ 63.73	-68.62%	\$ (44)
Fines & Forfeited Bail	\$ 145,000.00	\$ 145,000.00	\$ 129,710.50	89.46%	\$ 154,345.00	-15.96%	\$ (24,635)
Maintenance Fee - Ice Rink	\$ 37,662.00	\$ 37,662.00	\$ 36,161.52	96.02%	\$ 36,483.02	-0.88%	\$ (322)
Park User Fees	\$ 3,300.00	\$ 3,300.00	\$ 5,140.00	155.76%	\$ 4,872.00	5.50%	\$ 268
Special Recreat. Fac Charges	\$ 31,777.00	\$ 31,777.00	\$ 31,776.68	100.00%	\$ 32,188.87	-1.28%	\$ (412)
Other Culture & Rec income	\$ 2,000.00	\$ 5,000.00	\$ 2,753.52	55.07%	\$ 1,226.22	124.55%	\$ 1,527
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 1,500.00	150.00%	\$ 900.00	66.67%	\$ 600
Code Violation Charges	\$ 25,500.00	\$ 25,500.00	\$ 38,477.96	150.89%	\$ 25,558.30	50.55%	\$ 12,920
Home & Comm Srvc RBDG	\$ -	\$ 3,000.00	\$ 22,000.00	733.33%	\$ -		\$ 22,000
EMS Program	\$ 21,825.00	\$ 21,825.00	\$ 9,620.00	44.08%	\$ 16,475.00	-41.61%	\$ (6,855)
Interest and Earnings	\$ 2,000.00	\$ 2,000.00	\$ 4,278.99	213.95%	\$ 1,874.43	128.28%	\$ 2,405
Interest and Earnings Reserves	\$ -	\$ -	\$ 8,662.97		\$ 8,793.31	-1.48%	\$ (130)
Rental of Real Property	\$ 46,980.00	\$ 46,980.00	\$ 52,816.36	112.42%	\$ 38,078.03	38.71%	\$ 14,738
Rental, other - facility usage	\$ 750.00	\$ 750.00	\$ 845.00	112.67%	\$ 1,035.00	-18.36%	\$ (190)
Business/Occup. Licenses	\$ 5,000.00	\$ 5,000.00	\$ 7,475.00	149.50%	\$ 9,810.00	-23.80%	\$ (2,335)
Games of Chance	\$ 300.00	\$ 300.00	\$ 45.00	15.00%	\$ 195.15	-76.94%	\$ (150)
Bingo Licenses	\$ 2,500.00	\$ 2,500.00	\$ 2,193.99	87.76%	\$ 2,348.32	-6.57%	\$ (154)
Dog Licenses	\$ 11,500.00	\$ 11,500.00	\$ 11,049.50	96.08%	\$ 11,201.50	-1.36%	\$ (152)
Licenses, Other	\$ 700.00	\$ 700.00	\$ 340.49	48.64%	\$ 323.54	5.24%	\$ 17
Bldg/Alter Permits	\$ 35,000.00	\$ 35,000.00	\$ 49,372.75	141.07%	\$ 38,774.00	27.33%	\$ 10,599
Street Opening Permits	\$ 7,000.00	\$ 7,000.00	\$ 2,150.00	30.71%	\$ 3,670.00	-41.42%	\$ (1,520)
Plumbing Permits	\$ 3,750.00	\$ 3,750.00	\$ 4,006.00	106.83%	\$ 4,343.00	-7.76%	\$ (337)
Permits, Other	\$ 6,000.00	\$ 6,000.00	\$ 8,400.00	140.00%	\$ 8,286.25	1.37%	\$ 114
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 32,995.00	94.27%	\$ 22,048.00	49.65%	\$ 10,947
Forfeiture of Deposits	\$ 500.00	\$ 500.00	\$ 1,285.00	257.00%	\$ 2,375.00	-45.89%	\$ (1,090)
Sale of Scrap/Excess Mat.	\$ 2,000.00	\$ 2,000.00	\$ 658.16	32.91%	\$ 1,829.98	-64.03%	\$ (1,172)
Minor Sales	\$ 900.00	\$ 900.00	\$ 493.56	54.84%	\$ 436.92	12.96%	\$ 57
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ -	\$ -	\$ -		\$ 53,480.33	-100.00%	\$ (53,480)
Insurance Recoveries	\$ -	\$ -	\$ 51,565.34		\$ 44,090.61	16.95%	\$ 7,475
Other Comp for Loss	\$ -	\$ -	\$ 19,405.97		\$ 25,000.68	-22.38%	\$ (5,595)
Refund-Prior Year Exps	\$ -	\$ -	\$ 3,082.63		\$ 9,216.81	-66.55%	\$ (6,134)
Healthcare Premiums	\$ 77,300.00	\$ 77,300.00	\$ 10,861.23	14.05%	\$ 88,458.21	-87.72%	\$ (77,597)
Healthcare Revenue	\$ -	\$ -	\$ 14,064.69		\$ 324,457.10	-95.67%	\$ (310,392)
Gifts and Donations	\$ -	\$ -	\$ 1,800.00		\$ -		\$ 1,800
VLT	\$ 400,000.00	\$ 450,000.00	\$ 440,789.00	97.95%	\$ 440,789.00	0.00%	\$ -
Unclassified Revenue	\$ 1,000.00	\$ 1,000.00	\$ 19.92	1.99%	\$ 1,610.38	-98.76%	\$ (1,590)
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,750,975.00	100.00%	\$ 1,750,975.00	0.00%	\$ -
Mortgage Tax	\$ 115,000.00	\$ 115,000.00	\$ 235,281.87	204.59%	\$ 125,040.49	88.16%	\$ 110,241
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Record Mgmt	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 60,391.18	\$ 15,548.09	25.75%	\$ 25,206.38	-38.32%	\$ (9,658)
Consolidate Highway (CHIPS)	\$ 320,300.00	\$ 359,300.00	\$ 104,630.10	29.12%	\$ 301,208.66	-65.26%	\$ (196,579)
State Aid - Other Transport.	\$ -	\$ -	\$ 116,491.98		\$ 70,590.00	65.03%	\$ 45,902
Recreation Program	\$ 20,047.00	\$ 20,047.00	\$ 19,772.00	98.63%	\$ 21,117.00	-6.37%	\$ (1,345)
Arterial Reimbursement	\$ 165,000.00	\$ 165,000.00	\$ -	0.00%	\$ 134,823.79	-100.00%	\$ (134,824)
State Aid - Planning Studies	\$ -	\$ 2,729.55	\$ (49,590.45)	-1816.80%	\$ 48,119.20	-203.06%	\$ (97,710)
State Aid Conservation Progr	\$ -	\$ 225.00	\$ -	0.00%	\$ 14,775.00		\$ (14,775)
State Aid- Assess.Parcel Reim	\$ -	\$ -	\$ -		\$ 13,423.36		\$ (13,423)
State Aid - Home&Comm Srvc	\$ -	\$ 66,500.00	\$ 38,500.00	57.89%	\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 1,930.00	\$ 1,930.00	\$ 2,324.86	120.46%	\$ 1,972.04	17.89%	\$ 353
Fed. Aid - Hmld Security	\$ -	\$ 236,072.00	\$ 3,131.65	1.33%	\$ 72,823.21	-95.70%	\$ (69,692)
Fed Aid - Planning Studies RBC	\$ -	\$ 22,000.00	\$ -	0.00%	\$ -		\$ -
Fed Aid - Public Safety	\$ -	\$ 25,716.67	\$ 7,139.41	27.76%	\$ 4,689.80	52.23%	\$ 2,450
Fed Aid - Community Dev Act	\$ -	\$ 50,000.00	\$ -	0.00%	\$ -		\$ -
Interfund Transfers	\$ 200,000.00	\$ 200,000.00	\$ 639,676.26	319.84%	\$ 1,706,049.13	-62.51%	\$ (1,066,373)
Appropriated Reserves	\$ 664,500.00	\$ 1,011,930.67	\$ -	0.00%	\$ -		\$ -
Appropriated Fund Balance	\$ 250,000.00	\$ 269,001.75	\$ -	0.00%	\$ -		\$ -
<b>TOTAL REVENUES</b>	<b>\$ 16,484,658.00</b>	<b>\$ 17,409,724.82</b>	<b>\$ 14,678,651.22</b>	<b>84.31%</b>	<b>\$ 17,661,348.51</b>	<b>-16.89%</b>	<b>\$ (2,982,697)</b>

**GENERAL FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - March 31, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016-2017	YTD Change %	Change \$
<b>Expenses</b>							
City Council	\$ 51,580.00	\$ 51,580.00	\$ 49,001.53	95.00%	\$ 47,679.73	2.77%	\$ 1,322
City Manager	\$ 186,400.00	\$ 168,499.42	\$ 154,225.94	91.53%	\$ 159,870.24	-3.53%	\$ (5,644)
Finance	\$ 130,345.00	\$ 115,436.05	\$ 105,187.19	91.12%	\$ 101,381.51	3.75%	\$ 3,806
Administrative Services	\$ 333,877.00	\$ 333,981.06	\$ 286,972.31	85.92%	\$ 330,209.78	-13.09%	\$ (43,237)
Clerk-Treasurer	\$ 147,360.00	\$ 137,740.00	\$ 133,934.92	97.24%	\$ 172,485.59	-22.35%	\$ (38,551)
City Assessment	\$ 148,835.00	\$ 142,575.00	\$ 127,878.85	89.69%	\$ 142,192.35	-10.07%	\$ (14,314)
Legal Services	\$ 221,000.00	\$ 221,000.00	\$ 266,918.38	120.78%	\$ 261,361.11	2.13%	\$ 5,557
Personnel	\$ 531,950.00	\$ 146,749.63	\$ 129,525.14	88.26%	\$ 124,083.74	4.39%	\$ 5,441
Engineering	\$ 32,000.00	\$ 32,000.00	\$ 4,490.00	14.03%	\$ 14,770.20	-69.60%	\$ (10,280)
Elections	\$ 13,885.00	\$ 13,885.00	\$ 13,885.00	100.00%	\$ 18,210.00	-23.75%	\$ (4,325)
Public Works Admin	\$ 106,060.00	\$ 95,300.00	\$ 90,624.18	95.09%	\$ 88,868.69	1.98%	\$ 1,755
City Facilities	\$ 355,460.00	\$ 383,546.29	\$ 324,202.51	84.53%	\$ 401,190.26	-19.19%	\$ (76,988)
Information Systems	\$ 118,828.00	\$ 128,147.16	\$ 102,727.75	80.16%	\$ 80,774.70	27.18%	\$ 21,953
Contingency	\$ 125,000.00	\$ 125,000.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ 262,770.35	-100.00%	\$ (262,770)
Police	\$ 4,298,080.00	\$ 3,931,090.80	\$ 3,696,652.59	94.04%	\$ 3,615,528.58	2.24%	\$ 81,124
Fire	\$ 4,088,565.00	\$ 3,946,234.09	\$ 3,703,028.00	93.84%	\$ 4,445,578.34	-16.70%	\$ (742,550)
Control of Dogs	\$ 1,355.00	\$ 1,355.00	\$ 1,228.54	90.67%	\$ 1,036.68	18.51%	\$ 192
Inspection	\$ 376,710.00	\$ 326,660.00	\$ 316,998.05	97.04%	\$ 284,876.22	11.28%	\$ 32,122
Vital Statistics	\$ 19,430.00	\$ 18,800.00	\$ 17,798.99	94.68%	\$ 17,104.74	4.06%	\$ 694
Maintenance Admin	\$ 209,664.00	\$ 190,791.00	\$ 183,596.75	96.23%	\$ 170,188.63	7.88%	\$ 13,408
Street Maintenance	\$ 678,074.00	\$ 621,314.00	\$ 630,427.53	101.47%	\$ 782,773.23	-19.46%	\$ (152,346)
Public Works Garage	\$ 579,839.00	\$ 521,049.00	\$ 485,368.18	93.15%	\$ 370,944.84	30.85%	\$ 114,423
Snow Removal	\$ 654,277.00	\$ 623,317.00	\$ 515,154.17	82.65%	\$ 419,738.80	22.73%	\$ 95,415
Street Lights/Traf Signals	\$ 282,450.00	\$ 286,019.48	\$ 268,332.68	93.82%	\$ 278,140.34	-3.53%	\$ (9,808)
Sidewalk Repairs	\$ 52,800.00	\$ 52,800.00	\$ -	0.00%	\$ 207,601.00	-100.00%	\$ (207,601)
Parking Lots	\$ 30,525.00	\$ 30,525.00	\$ 24,997.23	81.89%	\$ 35,066.96	-28.72%	\$ (10,070)
Community Development	\$ 20,000.00	\$ 139,229.55	\$ 81,244.89	58.35%	\$ 74,016.83	9.77%	\$ 7,228
Economic Development	\$ 125,000.00	\$ 125,000.00	\$ 110,000.00	88.00%	\$ -		\$ 110,000
Council on Arts	\$ 2,250.00	\$ 6,250.00	\$ 6,250.00	100.00%	\$ 2,250.00	177.78%	\$ 4,000
Parks	\$ 622,570.00	\$ 552,656.75	\$ 480,824.97	87.00%	\$ 579,401.58	-17.01%	\$ (98,577)
Summer Recreation	\$ 79,970.00	\$ 77,103.11	\$ 68,191.63	88.44%	\$ 64,064.03	6.44%	\$ 4,128
Youth Services	\$ 188,315.00	\$ 166,272.96	\$ 153,106.45	92.08%	\$ 149,752.33	2.24%	\$ 3,354
Historic Preservation	\$ 2,100.00	\$ 3,536.00	\$ 415.61	11.75%	\$ 225.51	84.30%	\$ 190
Celebrations	\$ 15,550.00	\$ 19,580.00	\$ 15,791.01	80.65%	\$ 10,096.62	56.40%	\$ 5,694
Planning & Zoning Boards	\$ 3,400.00	\$ 3,400.00	\$ 1,192.17	35.06%	\$ 1,618.46	-26.34%	\$ (426)
Storm Sewers	\$ 259,155.00	\$ 400,153.20	\$ 223,354.27	55.82%	\$ 115,655.66	93.12%	\$ 107,699
Refuse & Recycling	\$ 64,990.00	\$ 64,990.00	\$ 71,870.75	110.59%	\$ 60,445.98	18.90%	\$ 11,425
Street Cleaning	\$ 133,890.00	\$ 111,960.00	\$ 90,060.06	80.44%	\$ 292,744.38	-69.24%	\$ (202,684)
Medical Insurance	\$ 9,140.00	\$ 1,818,310.59	\$ 1,595,098.92	87.72%	\$ 2,098,067.19	-23.97%	\$ (502,968)
Debt Service	\$ 512,321.00	\$ 512,321.00	\$ 514,317.75	100.39%	\$ 644,445.23	-20.19%	\$ (130,127)
Energy Lease	\$ 77,763.00	\$ 77,763.00	\$ 77,762.38	100.00%	\$ 75,475.48	3.03%	\$ 2,287
Transfer for capital projects	\$ -	\$ 216,219.00	\$ 245,542.47	113.56%	\$ 240,859.40	1.94%	\$ 4,683
Transfer to other funds	\$ 322,690.00	\$ 322,690.00	\$ 322,690.00	100.00%	\$ 322,090.00	0.19%	\$ 600
Capital Reserves	\$ 271,205.00	\$ 271,205.00	\$ 637,678.00	235.13%	\$ 1,479,250.00	-56.89%	\$ (841,572)
<b>TOTAL EXPENSES</b>	<b>\$ 16,484,658.00</b>	<b>\$ 17,534,035.14</b>	<b>\$ 16,328,547.74</b>	<b>93.12%</b>	<b>\$ 19,044,885.29</b>	<b>-14.26%</b>	<b>\$ (2,716,338)</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (124,310.32)</b>	<b>\$ (1,649,896.52)</b>		<b>\$ (1,383,536.78)</b>	<b>19.25%</b>	<b>\$ (266,360)</b>

**WATER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - March 31, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016/2017	YTD Change %
<b>Revenues</b>						
Metered Water Sales	\$ 2,462,892.00	\$ 2,462,892.00	\$ 2,221,476.00	90.20%	\$ 2,787,978.87	-20.32%
Bulk Water Sales	\$ 15,000.00	\$ 15,000.00	\$ 12,951.10	86.34%	\$ 20,924.73	-38.11%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ 1,715.00	68.60%	\$ 2,935.00	-41.57%
Capital improvement fee	\$ 141,280.00	\$ 141,280.00	\$ 143,486.09	101.56%	\$ 130,968.48	9.56%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 38,396.20	109.70%	\$ 34,794.17	10.35%
County Contract	\$ 1,380,250.00	\$ 1,380,250.00	\$ 997,687.50	72.28%	\$ 1,367,289.45	-27.03%
Interest and Earnings	\$ 1,000.00	\$ 1,000.00	\$ 3,310.20	331.02%	\$ 1,754.14	88.71%
Interest and Earnings-Reserve	\$ -	\$ -	\$ 4,510.66		\$ 4,601.49	-1.97%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ 412,500.00	75.00%	\$ 550,000.00	-25.00%
Sale of scrap	\$ 1,000.00	\$ 1,000.00	\$ 795.63	79.56%	\$ 89.37	790.27%
Sale of equipment	\$ -	\$ -	\$ -		\$ 135.00	-100.00%
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ 5,003.05		\$ 10,089.30	-50.41%
Refund of Prior Year Expense	\$ -	\$ -	\$ -		\$ 3,788.72	-100.00%
Healthcare premiums	\$ 13,100.00	\$ 13,100.00	\$ -	0.00%	\$ 5,618.29	
Healthcare revenue	\$ -	\$ -	\$ 1,530.96		\$ 37,733.21	-95.94%
Unclassified revenue	\$ 4,000.00	\$ 4,000.00	\$ 4,645.92	116.15%	\$ 4,222.89	10.02%
Interfund transfers	\$ -	\$ -	\$ 21,610.15		\$ -	
Reserve revenue	\$ 27,500.00	\$ 291,196.10	\$ 238,095.51	81.76%	\$ 323,780.29	-26.46%
<b>Total Revenue</b>	<b>\$ 4,633,522.00</b>	<b>\$ 4,897,218.10</b>	<b>\$ 4,107,713.97</b>	<b>83.88%</b>	<b>\$ 5,286,703.40</b>	<b>-22.30%</b>
<b>Expenses</b>						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,460,312.00	\$ 2,436,302.00	\$ 1,728,091.14	70.93%	\$ 2,463,019.70	-29.84%
Pump Station & Filtration	\$ 1,320,000.00	\$ 1,212,894.81	\$ 1,133,827.25	93.48%	\$ 1,147,361.51	-1.18%
Water Distribution	\$ 438,320.00	\$ 381,710.00	\$ 367,631.00	96.31%	\$ 384,563.00	-4.40%
Medical Insurance	\$ 2,290.00	\$ 198,340.00	\$ 152,902.11	77.09%	\$ 206,484.57	-25.95%
Debt Service bonds	\$ 32,320.00	\$ 32,320.00	\$ 4,157.84	12.86%	\$ 14,888.02	-72.07%
Energy lease	\$ 18,558.00	\$ 18,558.00	\$ 1,702.12	9.17%	\$ 1,998.34	-14.82%
Transfers for capital projects	\$ -	\$ 263,696.10	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 243,820.00	\$ 243,820.00	\$ 43,820.00	17.97%	\$ 243,740.00	-82.02%
Capital Reserves	\$ 102,902.00	\$ 102,902.00	\$ 259,705.66	252.38%	\$ 357,332.84	-27.32%
<b>Total Expense</b>	<b>\$ 4,633,522.00</b>	<b>\$ 4,905,542.91</b>	<b>\$ 3,691,837.12</b>	<b>75.26%</b>	<b>\$ 4,819,387.98</b>	<b>-23.40%</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (8,324.81)</b>	<b>\$ 415,876.85</b>		<b>\$ 467,315.42</b>	<b>-11.01%</b>

**Consumption**

\*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	85,260	24.35%	68,563	-0.48%	68,893
May	19,002	-8.64%	20,800	2.27%	20,338
June	20,052	-0.13%	20,079	-4.85%	21,102
July	80,338	18.33%	67,894	-4.29%	70,939
August	20,345	-4.41%	21,283	-1.57%	21,623
Sept	21,676	-12.43%	24,753	11.38%	22,223
Oct	81,229	-20.75%	102,492	22.17%	83,891
Nov	21,127	-5.34%	22,319	3.31%	21,604
Dec	20,189	-8.28%	22,012	3.60%	21,247
Jan	73,227	-0.03%	73,246	-8.30%	79,880
Feb	20,215	-2.11%	20,650	-0.80%	20,838
March	21,212	2.73%	20,648	-4.32%	21,581
<b>Total</b>	<b>483,872</b>	<b>-0.18%</b>	<b>484,739</b>	<b>2.23%</b>	<b>474,159</b>

**SEWER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - March 31, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016-2017	YTD Change %
<b>Revenues</b>						
Sewer Rents	\$ 2,459,974.00	\$ 2,459,974.00	\$ 2,223,735.12	90.40%	\$ 2,508,532.66	-11.35%
Sewer Surcharge	\$ -	\$ -	\$ 71,103.14		\$ 124,307.64	-42.80%
Int/Pen-Sewer Rents	\$ 25,000.00	\$ 25,000.00	\$ 25,125.75	100.50%	\$ 23,569.85	6.60%
Interest and earnings	\$ 1,280.00	\$ 1,280.00	\$ 6,053.83	472.96%	\$ 4,040.04	49.85%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ 7,027.55		\$ 5,790.56	21.36%
Sale of scrap	\$ -	\$ -	\$ 429.90		\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ 13,500.00	-100.00%
Other Compensation for Loss	\$ -	\$ -	\$ 1,139.03		\$ -	
Refunds of prior years expend.	\$ -	\$ -	\$ -		\$ 3,788.71	-100.00%
Healthcare premiums	\$ 2,190.00	\$ 2,190.00	\$ -	0.00%	\$ 322.03	
Healthcare revenue	\$ -	\$ -	\$ 1,228.14		\$ 25,185.06	-95.12%
Unclassified revenue	\$ 70,000.00	\$ 70,000.00	\$ 133,150.48	190.21%	\$ 106,661.04	24.84%
Interfund transfers inc	\$ -	\$ -	\$ 453,190.21		\$ 219,839.00	
Reserve revenue	\$ 218,500.00	\$ 579,911.19	\$ 680,000.00	117.26%	\$ 730,000.00	-6.85%
<b>Total Revenues</b>	<b>\$ 2,776,944.00</b>	<b>\$ 3,138,355.19</b>	<b>\$ 3,602,183.15</b>	<b>114.78%</b>	<b>\$ 3,765,536.59</b>	<b>-4.34%</b>
<b>Expenses</b>						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Loss on Sale of Assets	\$ -	\$ -	\$ -		\$ 860.64	
Wastewater Admin	\$ 371,892.00	\$ 316,862.70	\$ 263,493.06	83.16%	\$ 251,745.84	4.67%
Sanitary Sewers	\$ 632,185.00	\$ 577,187.45	\$ 279,053.65	48.35%	\$ 261,288.31	6.80%
Wastewater Treatment	\$ 810,180.00	\$ 845,917.50	\$ 703,153.25	83.12%	\$ 649,204.64	8.31%
Medical Insurance	\$ 470.00	\$ 158,670.00	\$ 125,033.66	78.80%	\$ 117,779.30	6.16%
Debt Service	\$ 227,638.00	\$ 227,638.00	\$ 1,735.14	0.76%	\$ 27,158.77	-93.61%
Energy lease	\$ 7,699.00	\$ 7,699.00	\$ 706.03	9.17%	\$ 828.91	-14.82%
Transfer to Other Funds	\$ 31,880.00	\$ 31,880.00	\$ 485,070.21	1521.55%	\$ 31,810.00	1424.90%
Transfers for Capital projects	\$ -	\$ 283,411.19	\$ -	0.00%	\$ 219,839.00	-100.00%
Capital Reserves	\$ 680,000.00	\$ 680,000.00	\$ 680,000.00	100.00%	\$ 752,031.58	-9.58%
<b>Total Expenses</b>	<b>\$ 2,776,944.00</b>	<b>\$ 3,144,265.84</b>	<b>\$ 2,538,245.00</b>	<b>80.73%</b>	<b>\$ 2,312,546.99</b>	<b>9.76%</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (5,910.65)</b>	<b>\$ 1,063,938.15</b>		<b>\$ 1,452,989.60</b>	<b>-26.78%</b>

**Consumption**

\*consumption in 1,000 gallons

	2017	Difference	2016	Difference	2015
April	102,986	-3.97%	107,238	1.26%	105,899
May	50,435	8.07%	46,669	-17.05%	56,263
June	20,034	-0.18%	20,070	-3.96%	20,897
July	98,780	-5.89%	104,963	-3.36%	108,610
Aug	50,948	3.19%	49,374	-18.74%	60,763
Sept	21,627	-12.20%	24,633	11.22%	22,148
Oct	102,366	-16.53%	122,632	3.43%	118,568
Nov	55,905	-1.80%	56,928	-9.09%	62,618
Dec	20,164	-8.12%	21,945	3.60%	21,183
Jan	103,665	-1.68%	105,431	-10.34%	117,594
Feb	51,260	8.53%	47,230	-15.63%	55,978
March	21,211	2.84%	20,626	-4.39%	21,572
<b>Total</b>	<b>699,381</b>	<b>-3.90%</b>	<b>727,739</b>	<b>-5.74%</b>	<b>772,093</b>

**WORKERS COMPENSATION FUND**  
**CITY OF BATAVIA**  
**FOR PERIOD ENDED - March 31, 2018**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2016	YTD Change %
<b>Revenues</b>						
Workers Compensation	\$ 323,390.00	\$ 323,390.00	\$ 323,390.00	100.00%	\$ 322,640.00	0.23%
Interest and earnings	\$ -	\$ -	\$ 805.47		\$ 197.16	308.54%
Interest and earnings - Cap Rsrvs	\$ -	\$ -	\$ 822.11		\$ 426.54	92.74%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ 123,252.56	
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ -	\$ -	\$ 75,000.00		\$ 200,000.00	-62.50%
<b>Total Revenues</b>	\$ 323,390.00	\$ 323,390.00	\$ 400,017.58	123.70%	\$ 646,516.26	-38.13%
<b>Contractual Expense</b>	\$ 15,000.00	\$ 15,000.00	\$ 17,500.00	116.67%	\$ 116,970.34	-85.04%
Workers Comp Benefits	\$ -	\$ -	\$ 106.08		\$ 378,578.29	-99.97%
Workers Comp Board Assess.	\$ 22,250.00	\$ 22,250.00	\$ 24,261.84	109.04%	\$ 12,161.55	99.50%
Workers Comp -Admin	\$ 4,630.00	\$ 4,630.00	\$ -	0.00%	\$ -	
Workers Comp - Police	\$ 125,160.00	\$ 125,160.00	\$ 36,728.63	29.35%	\$ -	
Workers Comp - Fire	\$ 34,760.00	\$ 34,760.00	\$ 33,589.73	96.63%	\$ -	
Workers Comp DPW	\$ 121,590.00	\$ 121,590.00	\$ 18,269.25	15.03%	\$ -	
Trasnfer to reserves	\$ -	\$ -	\$ -		\$ -	
<b>Total Expenses</b>	\$ 323,390.00	\$ 323,390.00	\$ 130,455.53	40.34%	\$ 507,710.18	-74.31%
<b>Operating Income/(Loss)</b>	\$ -	\$ -	\$ 269,562.05		\$ 138,806.08	94.20%

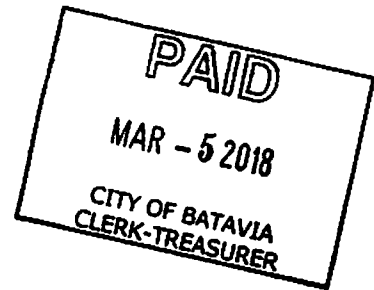
Official Use Only:

2018-9

Event Application #:



City of Batavia  
Batavia, New York 14020  
(585) 345-6300



Event Application Fee - \$25.00 (non-refundable)

(A separate permit must be issued for each item requested)

Event Sponsor Genesee - Orleans Regional Arts Council, GO ART!

Type of Event Annual Picnic in the Park

Date of Event July 4, 2018

Time of Event (don't include set up time here - just actual event time) 11am - 5pm

Location of Event Centennial Park, Batavia

Details of Event (be as specific as possible!) GO ART!'s Annual "Picnic in the Park" community arts event w/ live music, arts, crafts and food.

Contact Information:

Primary contact:

Name Gregory A. Hallock  
Phone # (585) 343-9313  
E-mail address ghallock@goart.org

Secondary contact:

Name Jodi Fisher  
Phone # (585) 343-9313  
E-mail address jfisher@goart.org

\* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: www.goart.org

Will there be alcohol at your event? Yes ☐ No ☒ If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐

Will you be providing alcohol to your group? Yes ☐ No ☒

Will you be selling alcohol to your group? Yes ☐ No ☒ Insurance certificate WILL BE required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☒

Who will be applying to the NYS Liquor Authority for the permit to sell? N/A

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

\*\* If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. \*\*



**EVENT INFORMATION (required):**

Set up date: TBD - mutually agreed upon w/ city Set up time: TBD  
Tear down date: 07/04/18 Tear down time: 5pm

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

Date: 07/04/18 Start time: 11am End time: 5pm  
Estimated crowd size: 3-5 thousand # of Vendors/Displays 30-50 arts, crafts, food vendors  
non-profits

**WILL THE EVENT INCLUDE:**

Parade: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
Run or Walk: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
Music: Yes ☒ No ☐ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)  
Street Closure(s): Yes ☒ No ☐ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)  
Other: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☒ No ☐

Name of Company Providing Above:

Company Contact/Representative

Phone #

Address, Street

City

Zip Code

Music: Live Group ☒ Recorded/DJ ☐

Genesee-Orleans Regional Arts Council Gregory A. Hall 585 343-9313  
Name of Company Providing Above: Company Contact/Representative Phone #  
201 East Main Street, Batavia, NY 14020  
Address, Street City Zip Code

**CITY SERVICES SUPPORT:**

**City Code 66-15, D-2**

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

**ELECTRIC:**

Will electric be needed for the event? Yes ☒ No ☐

What will you be providing electric to?

main stage, some food vendors

Will generators be used? Yes ☐ No ☒

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) \_\_\_\_\_ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐

**TENTS/CANOPIES:**

Will Tents/Canopies or other membrane structures be erected at event?  
Will a bounce house or other air supported structures be erected at event?

Yes ☒ No ☐  
Yes ☒ No ☐

Please list size(s) of Tents/Canopies or other temporary structures erected.

2 Flat beds from  
Cl Farms, 3 tents from Sterling: 30x50, 20x40, 20x20

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

**ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE**

Will street(s) need to be closed for the event? Yes ☒ No ☐ Reason:

Kiddie Parade -  
Ellicott Ave from Richmond to Park, Park from Ellicott to Lincoln

List Street(s) and Cross Street(s) that will be affected:

<u>Ellicott Ave</u>	<u>Richmond</u>	&	<u>Park</u>
<small>Street to be closed</small>		<small>Cross Streets</small>	
<u>Park Ave</u>	<u>Ellicott</u>	&	<u>Lincoln</u>
<small>Street to be closed</small>		<small>Cross Streets</small>	
		&	
<small>Street to be closed</small>		<small>Cross Streets</small>	
		&	
<small>Street to be closed</small>		<small>Cross Streets</small>	

Will street barricades be requested from the City? Yes ☒ No ☐ How Many? 6-8

Will traffic cones be requested from the City? Yes ☒ No ☐ How Many? 3-4

(Drop off locations of requested items must be identified on the site drawing)

**BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED  
TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY**

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

**POLICE**

Will City Police Officers be requested for the event? Yes ☐ No ☒

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS  
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
- ~~11. The application fee is due at time of submission of the application and is non-refundable.~~
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

**Hold Harmless Agreement**

GO ART!, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the GO ART! (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

02/23/2018

Date:

GO ART!

Name of Event Sponsor:

Gregory A. Hallock, Executive Director

Authorized Signature, Title

Gregory A. Hallock

Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

02/23/2018

Date:

Gregory A. Hallock

Signature of Applicant

Please forward this application to:

City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020

**BOTH  
STREETS  
CLOSED  
OFF FOR  
PARADE**

**Ellicott Avenue**

**GO ART! Picnic in the Park—July 4, 2018**

**Richmond Avenue**

## Working for Artists & Creatives

## ARTS & CRAFTS SHOW

Park Sign

GO ARTI  
Artist & Crafter  
Check-in

Kiddie Parade  
Decorating  
Tent—I am

GO ART TENT

## Main Stage

## Food Vendors

## Food Vendors

## Food Vendors

## Restrooms

for Kids & Adults

PARADE CONTINUES I.O LEWIS AVE

## BARRICADE

# Park Avenue

המחבר מודה: אין זה נכון - שאלו הם מונחים רגילים במדע, אך הם לא רגילים במדע היהודי.

h

DATE: 04/30/2018  
GENERAL RECEIPTS  
RECEIPT TYPE: 2590  
RECEIPT # 228905  
AMOUNT PAID ----

TIME: 14:35:06

25.00



City of Batavia  
Batavia, New York 14020  
(585) 345-6300

Official Use Only:

2018-16  
Event Application #:

Event Application Fee - \$25.00 (non-refundable)  
(A separate permit must be issued for each item requested)

Event Sponsor Batavia Track Boosters

Type of Event Running

Date of Event June 2, 2018

Time of Event (don't include set up time here - just actual event time) 10:00am

Location of Event Centennial Park

Details of Event (be as specific as possible) A running event (1 lap of Centennial Park) for Batavia Middle School's students

Contact Information:

Primary contact:

Name Bill McMullen  
Phone # 585-409-7577  
E-mail address 60billmcm@gmail.com

Secondary contact:

Name Rich Boyce  
Phone # 585-443-3209  
E-mail address r1boyce@bataviacsd.org

\* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: \_\_\_\_\_

Will there be alcohol at your event? Yes ☐ No ☒ If yes, complete the following:

Type of alcoholic beverage to be served: Liquor ☐ Wine ☐ Beer ☐

Will you be providing alcohol to your group? Yes ☐ No ☐

Will you be selling alcohol to your group? Yes ☐ No ☐ Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes ☐ No ☐

Who will be applying to the NYS Liquor Authority for the permit to sell? \_\_\_\_\_

**It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.**

**\*\* If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. \*\***

**EVENT INFORMATION (required):**

Set up date: June 2, 2018 Set up time: 9:00am  
Tear down date: June 2, 2018 Tear down time: 12:00am

**PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:**

Date: 6/2/18 Start time: 10:00am End time: 12:00am  
Estimated crowd size: 50 # of Vendors/Displays \_\_\_\_\_

**WILL THE EVENT INCLUDE:**

Parade: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
Run or Walk: Yes ☒ No ☐ (MAP OF DESIRED ROUTE MUST BE ATTACHED)  
Music: Yes ☐ No ☒ (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)  
Street Closure(s): Yes ☐ No ☒ (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)  
Other: Yes ☐ No ☒ (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes ☐ No ☒ Carnival or Amusement Rides? Yes ☐ No ☒

\_\_\_\_\_  
Name of Company Providing Above: Company Contact/Representative ( ) Phone #

\_\_\_\_\_  
Address, Street City Zip Code

Music: Live Group ☐ Recorded/DJ ☐

\_\_\_\_\_  
Name of Company Providing Above: Company Contact/Representative ( ) Phone #

\_\_\_\_\_  
Address, Street City Zip Code

**CITY SERVICES SUPPORT:**

**City Code 66-15, D-2**

*The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

**FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.**

**ELECTRIC:**

Will electric be needed for the event? Yes ☐ No ☒

What will you be providing electric to? \_\_\_\_\_

Will generators be used? Yes ☐ No ☒

**If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR**

**SIZE OF GENERATOR(S) \_\_\_\_\_ FUEL SOURCE - GAS - ☐ - DIESEL - ☐ - PROPANE - ☐**

**TENTS/CANOPIES:**

Will Tents/Canopies or other membrane structures be erected at event?  
Will a bounce house or other air supported structures be erected at event?

Yes ☐ No ☒  
Yes ☐ No ☒

Please list size(s) of Tents/Canopies or other temporary structures erected.

**ANCHORING INTO PAVEMENT IS PROHIBITED!**

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

**STREET CLOSURE(S):**

~~ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE~~

Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason:

**List Street(s) and Cross Street(s) that will be affected:**

Street to be closed	Cross Streets
Street to be closed	Cross Streets
Street to be closed	Cross Streets
Street to be closed	Cross Streets

Will street barricades be requested from the City? Yes ☐ No ☒ How Many?

Will traffic cones be requested from the City? Yes ☐ No ☒ How Many?  
(Drop off locations of requested items must be identified on the site drawing)

~~BANNERS, SIGNS, OR OTHER DECORATIONS ARE NOT TO BE ATTACHED  
TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES OR ANY OTHER CITY PROPERTY~~

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

**POLICE**

Will City Police Officers be requested for the event? Yes ☐ No ☒

**FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS  
and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.**

**PLEASE NOTE:**

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

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**Hold Harmless Agreement**

Batavia Track Boosters the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Batavia Track Boosters (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4/30/18  
Date:

Batavia Track Boosters  
Name of Event Sponsor:

William B. McMullen  
Authorized Signature, Title

William B. McMullen  
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

4/30/18  
Date:

William B. McMullen  
Signature of Applicant:

**Please forward this application to:**

**City Clerk's Office  
Attention: Events Applications Department  
One Batavia City Centre  
Batavia, New York 14020**



**#48-2018**

**A RESOLUTION TO APPOINT MEMBERS TO VARIOUS CITY COMMITTEES/ BOARDS**

**Motion of Councilperson**

**WHEREAS**, certain vacancies exist on various City Committees/Boards.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the following appointments be made:

**Community Garden**

Matthew Gray

December 31, 2021

**Seconded by Councilperson  
and on roll call**

**A RESOLUTION TO DECLARE POLICE DEPARTMENT EQUIPMENT SURPLUS FOR THE  
PURPOSE OF DISPOSAL**

**Motion of Councilperson**

**WHEREAS**, The Police Department has declared the equipment listed below surplus;  
and

**WHEREAS**, the City of Batavia requires a surplus declaration of property to be made prior  
to disposal or sale of equipment; and

**WHEREAS**, the Police Department desires to use the proceeds from trading in the  
equipment listed below in order to purchase additional guns.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the  
City Manager be and hereby is authorized to declare the following as surplus for the purpose of  
disposal:

- Glock model 22 handgun, serial number WHY135
- Glock model 22 handgun, serial number LPB801
- Glock model 22 handgun, serial number LPB800
- Glock model 22 handgun, serial number STS441
- Glock model 22 handgun, serial number MSA124
- Glock model 22 handgun, serial number PAW419
- Glock model 22 handgun, serial number LPB799
- Glock model 22 handgun, serial number LPB802
- Glock model 22 handgun, serial number PAW416
- Bushmaster model XM15E2S, serial number L402692
- Colt model AR-15A3, serial number LBD012331
- Colt model AR-15A3, serial number LBD002644
- Colt model AR-15A3, serial number LBD012333
- Colt model AR-15A3, serial number LBD002363
- Colt model AR-15A3, serial number LBD002281
- Colt model AR-15A3, serial number LBD012304
- Stag Arms model 3NY, serial number 323746

**NOW, BE IT FURTHER RESOLVED**, by the Council of the City of Batavia that the  
Interim City Manager is hereby authorized to make the following budget amendment for the  
18/19 City Budget:

Increase revenue 001.0001.2665	Sale of Equipment	\$5,720
Increase expense 001.3120.0201	Small Equipment	\$5,720

**Seconded by Councilperson**  
**and on roll call**

**#50-2018**

**A RESOLUTION TO DECLARE POLICE DEPARTMENT EQUIPMENT SURPLUS FOR THE  
PURPOSE OF DISPOSAL**

**Motion of Councilperson**

**WHEREAS**, The Police Department has declared the equipment listed below surplus;  
and

**WHEREAS**, the City of Batavia requires a surplus declaration of property to be made prior  
to disposal or sale of equipment;

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the  
City Manager be and hereby is authorized to declare the following as surplus for the purpose of  
disposal:

- 2014 Ford Police Interceptor Utility      VIN – 1FM5K8AR5EGC60884
- 2014 Ford Police Interceptor Utility      VIN – 1FM5K8AR7EGC60885

**Seconded by Councilperson**  
**and on roll call**

**#51-2018**

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH D & H EXCAVATING  
FOR THE CONSTRUCTION OF HIGHWAY PREVENTATIVE MAINTENANCE  
PROJECT PIN 4761.16**

**Motion of Councilperson**

**WHEREAS**, a project for the preventive maintenance of six streets Clinton Street from Routes 5/33 to City Line, East Avenue from Clinton Street to Ross Street, Liberty Street from NYS Route 63 to NYS Route 5/33, South Liberty Street from South Jackson Street to NYS Route 63, Swan Street from NYS Route 63 to NYS Route 5/33, and Vine Street from NYS Route 5/33 to Bank Street, City of Batavia, Genesee County, P.I.N. 4761.16 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

**WHEREAS**, the City of Batavia has previously agreed to advance the Project by administering the work; and

**WHEREAS**, a competitive bid was made by D & H Excavating for the value of \$2,088,790.90 to construct the project.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with D & H Excavating for the Highway Preventative Maintenance Project.

**Seconded by Councilperson  
and on roll call**

**#52-2018**

**A RESOLUTION AUTHORIZING AGREEMENT WITH  
NEW YORK STATE DEPARTMENT OF TRANSPORTATION FOR  
PE/DESIGN, AND CONSTRUCTION/CI/CS FOR THE  
CITY OF BATAVIA, HIGHWAY PREVENTIVE MAINTENANCE (SIX STREETS)**

**Motion of Councilperson**

**WHEREAS**, a project for the preventive maintenance of six streets Clinton Street from Routes 5/33 to City Line, East Avenue from Clinton Street to Ross Street, Liberty Street from NYS Route 63 to NYS Route 5/33, South Liberty Street from South Jackson Street to NYS Route 63, Swan Street from NYS Route 63 to NYS Route 5/33, and Vine Street from NYS Route 5/33 to Bank Street, City of Batavia, Genesee County, P.I.N. 4761.16 (the "Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs of such program to be borne at the ratio of 80% Federal funds and 20% non-Federal funds; and

**WHEREAS**, the City of Batavia desires to advance the Project by making a commitment of 100% of the non-Federal share of the costs of PE/Design, and Construction/CI/CS; and

**NOW THEREFORE**, the City Council, duly convened does hereby resolve that the above-referenced Project is approved; and

**BE IT FURTHER RESOLVED**, that the City Council hereby authorizes the payment in the first instance 100% of the Federal and non-Federal share of the cost of PE/Design, and Construction/CI/CS for the Project or portions thereof; and

**BE IT FURTHER RESOLVED**, that the sum of \$2,665,250 is hereby appropriated and made available to cover the cost of participation in the above phase of the Project; and

**BE IT FURTHER RESOLVED**, that in the event the full Federal and non-Federal share of the Project costs exceeds the amount appropriated above, the City Council shall convene as soon as possible to appropriate said excess amount immediately upon notification by the New York State Department of Transportation thereof; and

**BE IT FURTHER RESOLVED**, that the Council President be and is hereby authorized to execute all necessary agreements, and the Director of Public Works is authorized to execute certifications or reimbursement requests for Federal aid on behalf of the City Council with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of Project costs and permanent funding of the local share of Federal aid and State aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project; and

**BE IT FURTHER RESOLVED**, that this resolution shall take effect immediately.

**Seconded by Councilperson  
and on roll call**

**#53-2018**

**A RESOLUTION TO ENTER INTO A SUPPLEMENTAL TO THE ARTERIAL AGREEMENT  
BETWEEN NEW YORK STATE DEPARTMENT OF TRANSPORTATION AND CITY OF  
BATAVIA**

**Motion of Councilperson**

**WHEREAS**, 38 cities, including the City of Batavia, have arterial maintenance agreements with the State of New York in which the Cities maintain certain designated State-owned arterial highways and the State compensates those Cities for this service; and

**WHEREAS**, the City of Batavia maintains 204,588 square yards, or approximately 7 miles of State highway throughout the City and those services include, but are not limited to, street cleaning, snow and ice control, pothole patching, traffic signal maintenance and signage and pavement marking; and

**WHEREAS**, since its inception in 1951, the arterial reimbursement agreement has been a very effective and efficient shared service model for maintenance of State highways, as it has relieved the State of maintenance responsibilities and provided municipalities a certain amount of autonomy of how roads are maintained; and

**WHEREAS**, NYSDOT has been instructed by the Office of the State Comptroller to have the City of Batavia enter a Supplemental to the Arterial Agreement for portions of NYS Route 5, 33, 63 and 98 but not to include the portions of Route 33 known as Clinton Street or Route 98 known as South Main Street/Walnut Street as these are City owned Streets; and

**WHEREAS**, by entering into a Supplemental to the Arterial Agreement the City of Batavia will receive payment of \$88,258.13 for services rendered from June 2017 to November 2017; and

**WHEREAS**, the City of Batavia, like most Cities in the State, have made a vigilant effort to maximize municipal resources and lessen the tax burden on taxpayer by actively engaging in, and seeking shared service models when practically possible, shared service agreements can only be successful when all parties involved receive meaningful benefits in return.

**NOW, THEREFORE BE IT RESOLVED**, that the Council President be and is hereby authorized to execute the necessary agreement on behalf of City Council with New York State Department of Transportation in connection with the Supplemental to the Arterial Agreement to be paid for past and current services of maintenance of the State Highways within the City; and

**Seconded by Councilperson  
and on roll call**