

BATAVIA CITY COUNCIL CONFERENCE MEETING

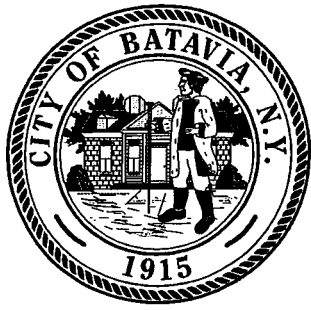
City Hall - Council Board Room
One Batavia City Centre
January 22, 2024 at 7:00 p.m.

AGENDA

- I. Call to Order
- II. Invocation – Councilmember Richmond
- III. Pledge of Allegiance
- IV. Public Comments
- V. Council Response to Public Comments
- VI. Communications
 - a. Ever Present Luncheon – 2/11/2024
 - b. BID Beer Walk – 2/24/2024
 - c. Batavia Concert Band – 6/26/2024-8/7/2024
- VII. Council President Report
 - a. Announcement of the next City Council Meeting to be held on Monday, February 12, 2024 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre
 - b. Budget Work Sessions:
 - i. Monday, January 22nd after Council Meeting (Budget Revenue Discussion)
 - ii. Thursday January 25th at 6:00 p.m. (DPW, General Government, and Administrative)
 - iii. Monday, January 29th at 6:00 p.m. (Police)
 - iv. Wednesday, January 31st at 6:00 p.m. (Fire)
 - v. Wednesday, February 7th at 6:00 p.m. (Water & Waste Water)
 - vi. Friday, February 9th at 6:00 p.m. if needed
- VIII. Appointments
 - a. Historic Preservation Commission Appointment – Gregory Hallock
- IX. Special Permission – BID Beer Walk
- X. Creation and Appointment of Committee for Citywide Zoning Code Update ***
- XI. FY 24/25 Budget Ordinance Resolution to Schedule a Public Hearing

- XII. FY 24/25 Water & Sewer Rate Local Law Resolution to Schedule a Public Hearing
- XIII. Annual Resolution – Strategic Plan
- XIV. Annual Resolution - Capital Project Resolution
- XV. CDBG Grant Agreement***
- XVI. IAFF Contract ***
- XVII. AFSCME Contract ***
- XVIII. Adjournment

***Move to Tonight's Business Agenda



City of Batavia

MEMORANDUM

To: Rachael Tabelski, City Manager
From: Heidi J. Parker, Clerk-Treasurer
Date: 1/17/24
Subject: Event Summary

Below please find the summary for the events to be reviewed by City Council on January 22, 2024:

(City Centre Event)

EverPresent Church Luncheon – 2/11/24

There are no costs from the departments.

Batavia Business Improvement District Beer Walk – 2/24/24

Estimated cost from the police department is \$181.00. There are no costs from the other departments.

Batavia Concert Band – Wednesdays 6/26 to 8/7/24

There are no costs from the departments

****NOTE** – Event sponsors are responsible for costs that may be incurred because of their event and have been made aware of estimated costs, if any. For final approval, all applicants must submit a certificate of liability insurance to the Clerk's Office prior to the event date.



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2024-3

Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor Ever Present Church
Type of Event Luncheon
Day and Date of Event Feb 11th - Sunday
Time of Event (don't include set up time here - just actual event time) 12 - 4pm
Location of Event Concourse Area - Ever Present
Details of Event (be as specific as possible!) Loved Ones Luncheon
a Chili Cook off.

Contact Information:

Primary contact:

Name Pastor Michelle
Phone # 585-297-3155
Mailing address # Batavia City Centre
E-mail address Pastormichelle@everpresentchurch.com

Secondary contact:

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

Is the Sponsor requesting waiver of the Open Container law per §34-7 of the City Code? Yes No

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

PAID
JAN - 9 2024
CITY OF BATAVIA
CLERK-TREASURER

EVENT INFORMATION (required):

Set up date: Feb-9th

Set up time: 5pm

Tear down date: Feb 11th

Tear down time: 4pm

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: Feb 11th Start time: 9am End time: 4pm

Estimated crowd size: 100 # of Vendors/Displays _____

WILL THE EVENT INCLUDE:

- Block Party: Yes No (MAP OF STREET CLOSURE MUST BE ATTACHED)
- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? Food + Lighting - Please
make sure Heats on as well!!!

Will generators be used? Yes No *see Special Events Inspection list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

Will Tents/Canopies or other membrane structures be erected at event? Yes No
Will a bounce house or other air supported structures be erected at event? Yes No

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected* _____

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

Street to be closed &
Cross Streets

Street to be closed &
Cross Streets

Street to be closed &
Cross Streets

Street to be closed &
Cross Streets

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

Block parties must allow local traffic and driveways cannot be blocked. Initial here: _____ (if hosting block party)

POLICE

Will City Police Officers be requested for the event? Yes No

If yes, what type of request? Traffic control Security Community Policing
Other : Specify _____

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
12. For block parties, sponsors must notify all affected neighbors and local traffic/driveway access must be maintained.
13. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

EverPresent, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the EverPresent (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

Jan 9th 24
Date:

EverPresent Church
Name of Event Sponsor:
Michelle Norton - Pastor
Authorized Signature, Title
Michelle Norton
Name -- Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

Date:

Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**



City of Batavia
 Batavia, New York 14020
 (585) 345-6300

Official Use Only:

2024-2
 Event Application #:

Event Application Fee - \$25.00 (non-refundable)
 (A separate permit must be issued for each item requested)

Event Sponsor Batavia Business Improvement Dist.
 Type of Event Beer Walk
 Day and Date of Event Feb. 24th 2024 Saturday
 Time of Event (don't include set up time here - just actual event time) 4-8pm
 Location of Event Downtown
 Details of Event (be as specific as possible!) Beer walk

PAID

JAN - 2 2024

**CITY OF BATAVIA
 CLERK-TREASURER**

Contact Information:

Primary contact: Name Shannon Mayle Secondary contact: _____
 Phone # 585-409-5531 _____
 Mailing address 200 E Main Suite 12 _____
 E-mail address director@downtownbatavia.ny.com _____

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:
 Type of alcoholic beverage to be served: Liquor Wine Beer
 Will you be providing alcohol to your group? Yes No
 Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with **Liquor Legal**.
 Will people be allowed to bring alcohol to the event? Yes No
 Who will be applying to the NYS Liquor Authority for the permit to sell? The BID
 Is the Sponsor requesting waiver of the Open Container law per §34-7 of the City Code? Yes No

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):

Set up date: Feb 24th 2024 Set up time: 4pm
Tear down date: Feb 24th 2024 Tear down time: 8pm

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: 2/24/24 Start time: 4pm End time: 8pm
Estimated crowd size: 600 # of Vendors/Displays 20

WILL THE EVENT INCLUDE:

- Block Party: Yes No (MAP OF STREET CLOSURE MUST BE ATTACHED)
- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____
Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____
Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? _____

Will generators be used? Yes No *see Special Events Inspection ✓ list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

Will Tents/Canopies or other membrane structures be erected at event? Yes No
Will a bounce house or other air supported structures be erected at event? Yes No

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected* _____

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	_____
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	_____
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	_____
<i>Street to be closed</i>		<i>Cross Streets</i>	

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*

Block parties must allow local traffic and driveways cannot be blocked. Initial here: _____ (if hosting block party)

POLICE

Will City Police Officers be requested for the event? Yes No

If yes, what type of request? Traffic control Security Community Policing
Other : Specify an officer to cross attendee

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
12. For block parties, sponsors must notify all affected neighbors and local traffic/driveway access must be maintained.
13. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

The BID, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the The BID (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

1/2/24
Date:

BID
Name of Event Sponsor:

Shannon Monte Executive Director
Authorized Signature, Title

Shannon Monte
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

1/2/24
Date:

Shannon Monte
Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**



City of Batavia
Batavia, New York 14020
(585) 345-6300

PAID

JAN - 3 2024

CITY OF BATAVIA
CLERK-TREASURER

Official Use Only:

2024-1

Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

6/26 7/31
7/3 8/7
7/10
7/24 ← 7/17

Event Sponsor BATAVIA Concert Band
 Type of Event SUMMER CONCERT SERIES
 Day and Date of Event WEDNESDAY EVENINGS - 6/26/24 - 8/7/24
 Time of Event (don't include set up time here - just actual event time) 7-8³⁰
 Location of Event CENTENNIAL PARK
 Details of Event (be as specific as possible!) FREE SUMMER CONCERTS
SERIES BY THE BATAVIA CONCERT BAND

Contact Information:

Primary contact: JASON SMITH
 Name
 Phone # 591-0743
 Mailing address
 E-mail address JASON.SMITH@BATAVIA.NY.GOV

Secondary contact: JASON MALES
 Name
 Phone # 300-7004
 Mailing address
 E-mail address MALES.JASON@GMAIL.COM

* Events will be posted on the City's website calendar. ^{CAL} If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with **Liquor Legal**.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

Is the Sponsor requesting waiver of the Open Container law per §34-7 of the City Code? Yes No

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):

Set up date: SAME AS CONCERT DATES Set up time: 6 00
Tear down date: _____ Tear down time: 8 30

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: SAME AS CONCERT DATES Start time: 7 00 End time: 8 30
Estimated crowd size: 200 # of Vendors/Displays _____

WILL THE EVENT INCLUDE:

- Block Party: Yes No (MAP OF STREET CLOSURE MUST BE ATTACHED)
- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative: _____ Phone #: _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ
BATAVIA CONCERT BAND JASON SMITH
Name of Company Providing Above: _____ Company Contact/Representative: _____ Phone #: 590-0743
15 WELLS ST BATAVIA NY 14020
Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No
What will you be providing electric to? STAIRS & POLYURETHANE

Will generators be used? Yes No *see Special Events Inspection list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

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STREET CLOSURE(S):

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Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*

Block parties must allow local traffic and driveways cannot be blocked. Initial here: _____ (if hosting block party)

POLICE

Will City Police Officers be requested for the event? Yes No

If yes, what type of request? Traffic control Security Community Policing

Other : Specify _____

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
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13. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

BATAVIA CANCER BANS, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the BATAVIA CANCER BANS (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

11/27/22
Date:

BATAVIA CANCER BANS
Name of Event Sponsor:
JASON SMITH GEN PRANCE
Authorized Signature Title
JASON SMITH
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.
11/27/22 JASON SMITH
Date: Signature of Applicant:

Please forward this application to:
City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY**

FOR OFFICIAL CITY USE ONLY

<u>OFFICIAL USE ONLY</u>				
Department Recommendations:	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Fire Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Police Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____

If recommendation is denied, please attach a brief explanation

<u>OFFICIAL USE ONLY</u>	
_____	_____
<i>Date Received</i>	<i>Council Action: (Approved / Disapproved)</i>
_____	_____
<i>Date of Council Action:</i>	<i>Insurance Received (if applicable)</i>

Event Application #: _____

Department: _____
List Department Name Here

Department Approval	YES	NO
DPW	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

Department Cost Estimate: _____
If applicable

Estimate based on: *Fillable table – type your response here:*

If Application not Approved, Provide Reason Here: *Fillable table – type your response here:*

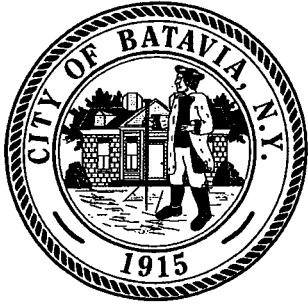
Submitted By: _____ Name / Title Date Submitted

Appendices

SPECIAL EVENTS INSPECTION			
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical boxes?		Do not use unless cords plugged direct
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)

YES	Item to Verify	NO	Corrective Action
	Is structure at least 20 feet from any property lines?		Do not occupy or use structure. Structure needs to be relocated a minimum of 20 feet from any property lines.
	Is structure within 20 feet of any building?		Do not occupy or use structure. Structure needs to be relocated a minimum of 20 feet from any building.
	Is structure within 20 feet of another structure?		Evaluate all structures within 20 feet of each other as a single structure meeting all applicable requirements.
	Is structure within 20 feet of parking?		Restrict parking or relocate structure at least 20 feet from parking.
	Is structure within 20 feet of any internal combustion engines?		Do not use internal combustion engine until relocated at least 20 feet from structure.
	Are "No Smoking" signs posted inside and outside?		Do not occupy or use structure unless no smoking signs are posted and enforced.
	Are fireworks and unapproved open flames prohibited inside and outside the structure?		Do not occupy or use structure unless fireworks and all unapproved open flames are prohibited in the structure and within 20 feet of exterior of structure.
	Are all points in the structure within 100 feet of an exit?		Do not occupy or use structure unless sufficient nearby exits are provided.
	Ensure "Exit" signs are posted and clearly visible.		Do not occupy or use structure unless required "Exit" signs are provided.
	Ensure "Exit" signs are illuminated.		Do not use or occupy structure unless illuminated exits are provided.
	Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.		Do not use or occupy structure until a minimum of two circuits or sources of power are provided as required. Typically this is accomplished through the use of AC Powered Exit signs with internal battery backup.
	Are exits open and uncovered?		Do not occupy or use structure unless all required exits are functional.
	Are all aisles at least 44 inches wide? Do aisles increase in width where required?		Do not occupy or use structure unless proper aisle widths are maintained.
	Is the Occupant Load posted appropriately?		Do not occupy or use structure unless the correct occupant load is posted appropriately.
	Ensure emergency lighting is provided.		Do not use or occupy structure unless emergency lighting is provided.
	Is a label permanently affixed to the structure bearing the identification of size and material type?		Do not use or occupy structure unless label is present.
	2A:10BC Fire extinguishers are provided (see information packet for minimum number required).		Do not use or occupy structure until sufficient, properly sized, fire extinguishers are provided.
	At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.		Do not use or operate any of these hazards unless appropriate fire extinguishers are provided as described in Temporary Membrane Structures, Tents and Canopies document and applicable codes.
	Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.		Do not use or occupy the structure unless combustible vegetation has been removed from the specified area.
	The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.		Do not use or occupy the structure unless combustible waste is removed or stored in proper containers.
	Such waste shall be stored in approved containers until removed from the premises.		Do not use or occupy the structure unless trash containers have been emptied from the previous day.
	Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.		Do not use cooking source under tent
	Is tent secure		20 lbs per leg or tent stakes
Inspection performed by:		Date:	



City of Batavia

Memorandum

To: Rachael Tabelski, City Manager
From: Heidi J. Parker, Clerk-Treasurer
Date: January 8, 2024
Subject: Appointment to Historic Preservation Commission

Gregory Hallock applied for the Historic Preservation Commission. He lives in the City of Batavia on Davis Ave. His appointment was sent to Councilmembers Briggs and Schmidt for review and approval to be considered at the next conference agenda.

It is recommended that Council approve the reappointment of Gregory Hallock to the Historic Preservation Commission until December 31, 2026.

#XX-2024
**RESOLUTION TO APPOINT MEMBERS TO VARIOUS CITY COMMITTEES/
BOARDS**

Motion of Councilmember

WHEREAS, certain vacancies exist on various City Committees/Boards.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the following appointments be made:

Historic Preservation Commission

Gregory Hallock

December 31, 2026

**Seconded by Councilmember
and on roll call**

#XX-2024

**RESOLUTION TO GRANT SPECIAL PERMISSION TO THE BATAVIA BUSINESS
IMPROVEMENT DISTRICT FOR THE 2024 BEER WALK**

Motion of Councilmember

WHEREAS, the City Council of the City of Batavia supports businesses across the City of Batavia and in downtown; and

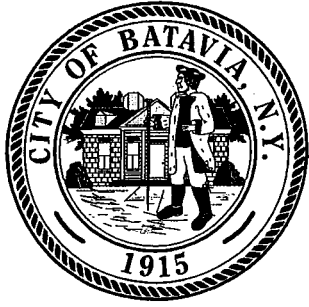
WHEREAS, the Batavia Business Improvement District (BID) has requested the City Council allow open containers for the Beer Walk on February 24, 2024; and

WHEREAS, the City Council of the City of Batavia may grant special permission under the Batavia Municipal Code Section 37-4 to allow for open containers in the public space for community events and festivals.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia, in accordance with Section 37-4 of the Batavia Municipal Code, grants special permission for open containers to be allowed in the BID District for the BeerWalk, and

NOW, THEREFORE, BE IT FURTHER RESOLVED, that prior to permitting any open containers the City shall be provided with necessary insurance certificates and insurance policies from the BID and will approve coverages as a condition of participation under this grant of special permission.

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: January 17, 2024

Subject: Form Zoning Code Update Committee and Appoint Members

The City's Comprehensive Master Plan was adopted in 1997 and in 2017 the City finalized and adopted the Comprehensive Plan Update. One of the significant recommendations of the 2017 Comprehensive Plan Update was for the City to undertake land use planning and a full zoning code update to reflect the goals of the comprehensive plan.

In September of 2023 City Council appropriated/committed \$75,000 in unassigned fund balance to be designated for future land use planning and zoning code updates.

The attached resolution will create the Zoning Code Update Committee and appoint members to serve the committee throughout the process.

Committee members were solicited from the City of Batavia's Planning and Development Committee, the Zoning Board of Appeals and the Historic Preservation Commission and from residents who have expressed interest in serving on a zoning committee.

City staff will assist the Committee with preparing the Zoning Code Update to include activities such as, but not limited to, hiring an Engineering/Planning consultant for the update, data collection and analysis, community engagement, and any additional activities related to an necessary for preparing and updated Zoning Code for City Council review.

I recommend that the City Council of the City of Batavia form and appoint members to the Zoning Code Update Committee.

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#XX-2024

A RESOLUTION TO CREATE A ZONING CODE UPDATE COMMITTEE AND TO APPOINT MEMBERS

Motion of Councilmember

WHEREAS, City Council of the City of Batavia committed \$75,000 from the General Fund Unassigned Fund Balance to complete the update of the City's Zoning Code; and

WHEREAS, the City is desirous of forming the Zoning Code Update Committee and appoint members to begin the review process; and

WHEREAS, the Committee is advisory only and can only make recommendations to City Council and City Council retains decision making authority; and

WHEREAS, to solicit interested committee members City Manager invited members of the Planning and Development Committee, the Zoning Board of Appeals and the Historic Preservation Commission, as well as other citizens who have indicated their interest in the process and serving on the Committee to the City Manager's office.

NOW, THEREFORE, BE IT RESOLVED, that City Council of the City of Batavia hereby creates the Zoning Code Update Committee; and

BE IT FURTHER RESOLVED, that the City Council appoints the following City Residents to the Committee:

Zoning Code Update Committee

Leslie Moma

David Beatty

Jeffrey Gillard

Matt Gray

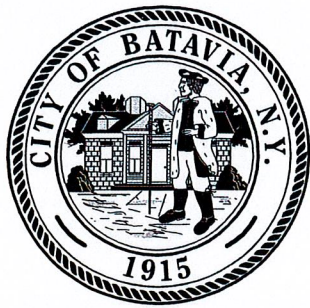
Zeké Lynn

Appointed Councilmember; and

BE IT FURTHER RESOLVED, that City staff will assist the Committee with preparing the Zoning Code Update to include activities such as, but not limited to, hiring an Engineering/Planning consultant for the update, data collection and analysis, community engagement, and any additional activities related to and necessary for preparing an updated Zoning Code for City Council review; and

BE IT FURTHER RESOLVED, the Zoning Code Update has been identified as a strategic priority by the City Council.

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: September 12, 2023

Subject: Appropriate/Commit Unassigned Fund Balance (\$75,000) for Future Land Use Plan and Zoning Code Update

** Backup Documentation **

The City's Comprehensive Master Plan was adopted in 1997 and in 2017 the City finalized and adopted the Comprehensive Plan Update. One of the significant recommendations of the 2017 Comprehensive Plan Update was for the City to undertake land use planning and a full zoning code update to reflect the goals of the comprehensive plan.

Much has changed in Batavia since then, including numerous projects such as the redevelopment of the downtown area, changes to the zoning code, reconstruction of several major roads, and completion of a variety of economic development projects.

Additionally, there have been several recent and ongoing development initiatives including Brownfield Opportunity Area Strategic Site redevelopment, construction of the Ellicott Pedestrian/Bicycle Trail, various neighborhood improvement efforts, and the Science, Technology and Advanced Manufacturing Project (STAMP) in Genesee County, among others.

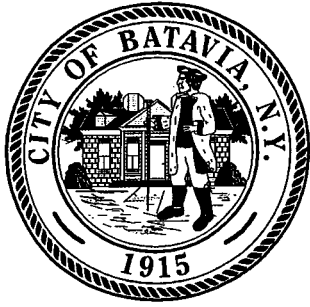
Approximately 59% of the City's total area is zoned for residential districts, which are primarily located north of downtown and the Tonawanda Creek. Commercially zoned land is mainly located along West Main Street, East Main Street and Ellicott Street. The industrially zoned land in the City is predominately to the south of Main Street, mainly along the east-west rail lines traversing the City.

Zoning is the primary implementation tool to achieve the desired future land use in Batavia. Zoning regulations dictate the form and use of properties within the City and therefore shape how and where future

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City of Batavia

private development and redevelopment occurs within the City. The City's zoning regulations should be updated to reflect the Future Land Use Map (below).

Upon review of the zoning code the City may wish to incorporate Form-Based code elements in the commercial, retail, business, and industrial areas. Form-based codes represents "best practices" in zoning regulations.

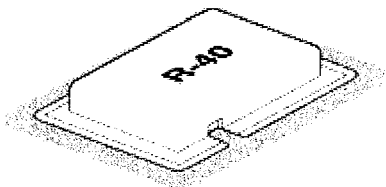
Conventional zoning provides general massing limitations, primarily through density, setback, and building height restrictions. Conventional zoning is traditionally very limited in terms of use and tends to discourage the mixing of uses.

Form-based codes emphasize the design of development and tend to be more encouraging of a mix of appropriate uses. Typical form-based code regulations include street and building types, build-to-lines, and number of floors.

I recommend that the City Council of the City of Batavia commit \$75,000 of unassigned fund balance for future land use plan and zoning code update.

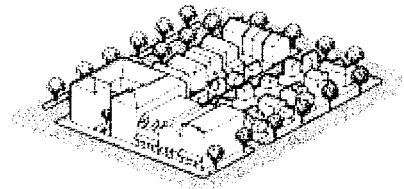
Conventional Zoning

Density use, FAR (floor area ratio), setbacks, parking requirements, maximum building heights specified



Form-Based Codes

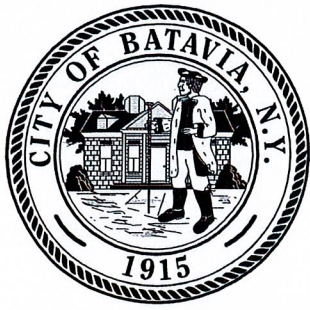
Street and building types (or mix of types), build-to lines, number of floors, and percentage of built site frontage specified.



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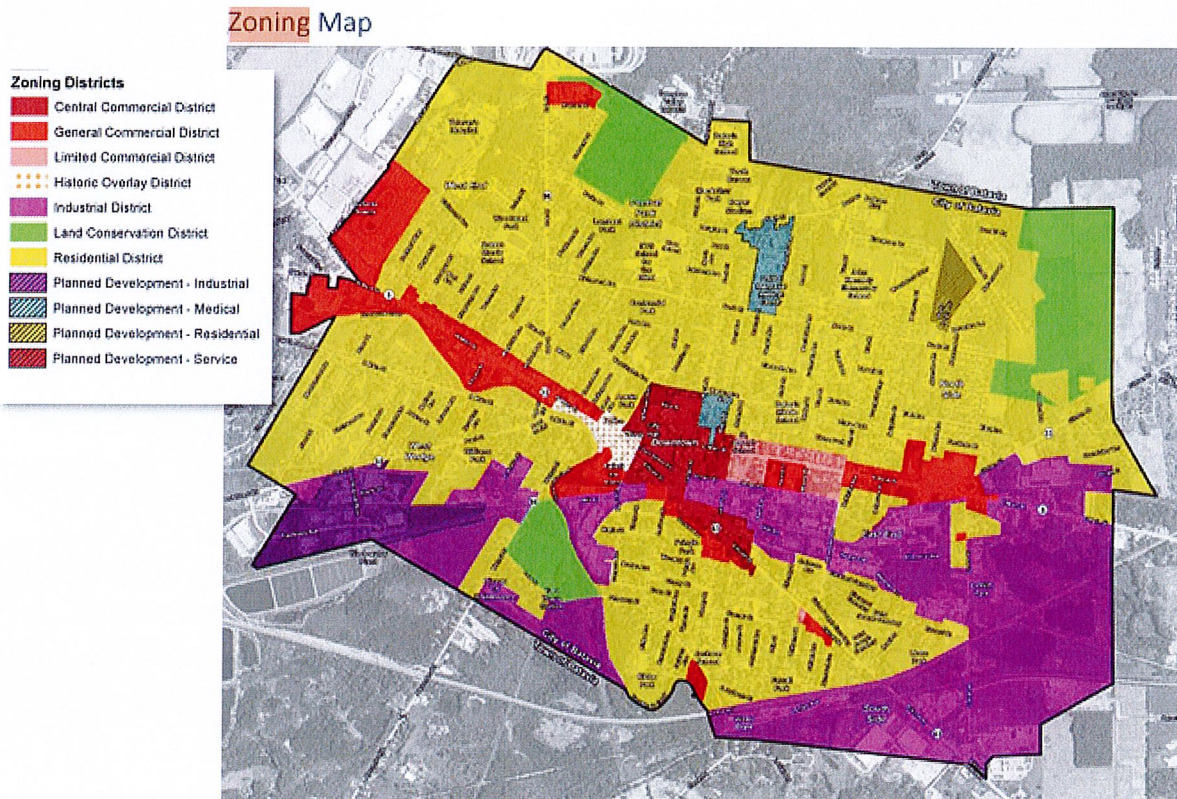
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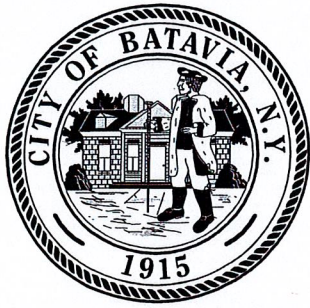
Current Zoning Map



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City of Batavia Zoning by Area			
Zoning District	Acres	Square Miles	Percentage
Residential District	1,970	3.08	59%
Industrial District	682	1.07	20%
Land Conservation District	221	0.35	7%
General Commercial District	223	0.35	7%
Planned Development - Industrial	86	0.13	3%
Central Commercial District	75	0.12	2.2%
Limited Commercial District	32	0.05	1.0%
Planned Development - Medical	32	0.05	1.0%
Historic Overlay District	16	0.03	0.5%
Planned Development - Residential	16	0.02	0.5%
Planned Development - Service	6	0.01	0.2%
Total	3,360	5.25	100%

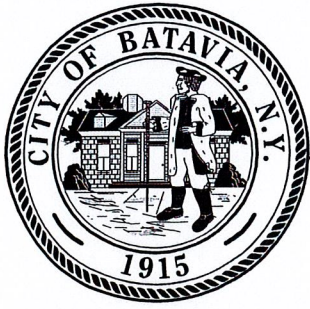
Source: City of Batavia

Future Land Use Map and Definitions

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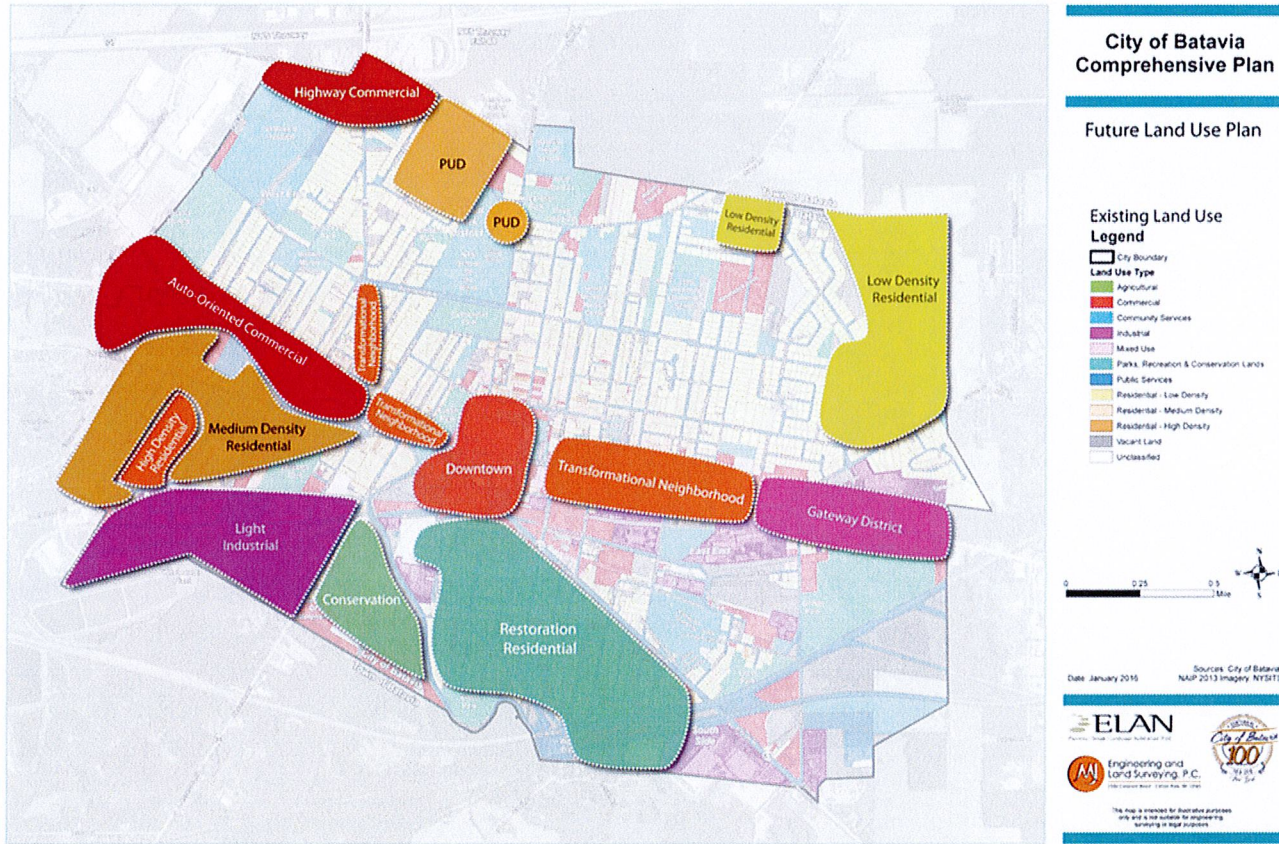
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Future Land Use Map



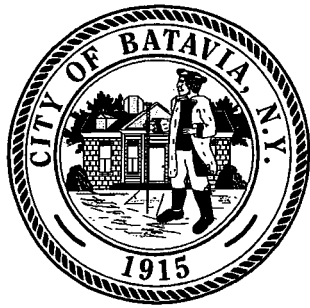
The Future Land Use Plan is a technique used to illustrate preferred future land use patterns. It is a reflection of the stated goals, objectives, and recommendations of the Comprehensive Plan. Most importantly, the Future Land Use Plan sets the foundation for the City’s zoning. In essence, the Future Land Use Plan is a statement of what residents would like the Batavia of tomorrow to look like. The Future Land Use Plan presented here only highlights areas of proposed change from existing land use patterns. It is important to state that the Plan is focused on the future – it does not imply that existing houses or businesses must “convert” to the future desired land use.

Low-Density Residential: designation is intended to apply to lands that are not appropriate for urban levels of development and/or land that is appropriate for low-intensity larger-lot residential development.

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Medium-Density Residential: designation is intended to create the opportunity for neighborhoods that offer a variety of lot sizes, housing, and ownership options.

Residential Medium Density neighborhoods should include a variety of unit types designed to incorporate features from both single-family and multi-family developments, support cost-efficient housing, facilitate infill development, encourage use of transit service, and promote the efficient use of urban services and infrastructure.

High-Density Residential: designation is intended to encourage a variety of high quality multi-family living environments for people in differing living situations, from all income levels, and in all stages of life. Should be limited to where there is adequate infrastructure to accommodate higher densities with direct access to an arterial and adequate buffering from lower intensity land uses.

Restoration Residential: intended to enhance residential development on land that is significantly constrained by environmental factors, i.e. located within the floodplain.

PUD: designation to allow greater flexibility in development standards (lot coverage, setbacks, building heights, lot sizes, etc.) to facilitate adaptation of development to the unique conditions while permitting a mixture of uses which, with proper design and planning, will be compatible with each other and with surrounding uses or zoning districts all to permit a response to market demand.

Light Industrial: designated to establish and protect industrial areas for the use of light manufacturing operations and for the distribution of products at wholesale. The standards will be established to promote sound light industrial development, and to protect nearby areas from undesirable aspects of industrial development.

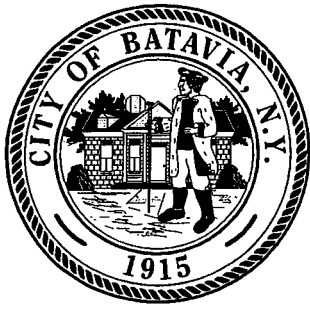
Auto-oriented Commercial: designation is intended to encourage the redevelopment of strip commercial areas into vibrant business districts that are physically connected to the surrounding community by pedestrian pathways as well as major arterials.

Highway Commercial: designation is intended to encourage development of uses that cater to the needs of highway travelers.

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Gateway District: The purpose of the Gateway District is to encourage the development of a safe and compatible mix of commercial, office and light industrial uses immediately adjacent to East Main Street, without compromising the safety of the adjoining neighborhoods, imposing hazards and nuisances on the community, or degrading the environment. A primary function of this district is to encourage the location of businesses that can service the broader regional community and to function as a gateway into the City of Batavia. Improving the visual integrity of this segment of East Main Street is a priority goal in this future land use designation. To encourage economic opportunity in this uniquely located area, future land uses should be more focused on the area's visual integrity and less on specific allowed uses.

Additionally, in an effort to achieve improved compatibility between adjacent land uses, design standards should be adopted that minimize off-site impacts. Transformational Neighborhood: designated for a compatible mix of residential, office and limited specialty retail uses in close proximity to downtown and the surrounding residential development. The designation recognizes the need to protect adjacent residential uses, thus the basic character of the designation encourages a compatible mixture of residential and office types of land uses.

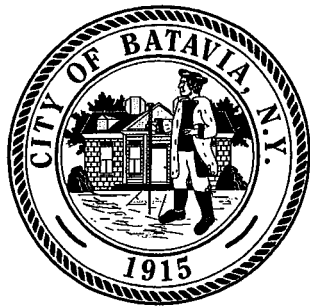
Review of building design, uses, buffers, landscaping, lighting and parking are recognized as essential for the establishment and maintenance of the character of this designation. This designation is not intended for moderate-to-large office centers. Downtown: designation features a mix of private and public uses designed to create a compact, friendly small-town feel, with an emphasis on a strong pedestrian network and public realm. Public places, sidewalks, extensive landscaping, transit orientation, shared or structured parking, protection of environmentally sensitive areas, and high-quality design and signage are key features. Permitted uses emphasize mixed or multiple use developments, and include high-density housing, civic and governmental, offices, medical, small-scale commercial and retail, and locally oriented professional and personal services.

Conservation: located within the floodplain, this area experiences repeated loss from flooding waters. Future regulations will be developed to alleviate these losses without adversely impacting natural resources.

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City of Batavia

Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: January 9, 2024

Subject: FY 24/25 Budget Ordinance Resolution introduction and to schedule a Public Hearing

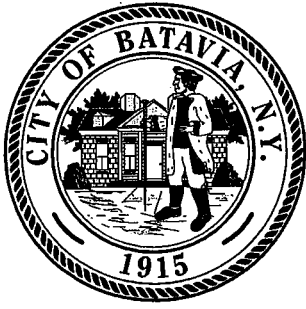
Attached is the City of Batavia Fiscal Year 24/25 Budget Ordinance Resolution to schedule a Public Hearing. A public hearing must be held prior to final consideration of the budget.

City of Batavia Budget Highlights:

- The fiscal year begins on April 1, 2024;
- The budget property tax levy does not exceed the 2% tax cap;
- **Ave. Homeowner, \$100K home, will pay \$896 in City Taxes;**
- **Ave. Homeowner, family of four, will pay \$149 per quarter for both water and sewer;**
- \$37 M Total City Budget.

- **\$21.8 M General Fund Budget**
 - Tax Rate increases \$0.02
 - Tax Rate \$8.96
 - General Fund budget increase of \$2.3M
 - \$1.13 M Capital investment (vehicles, buildings, and parking lots/sport court resurfacing)
 - \$1.37 M in street and sidewalk investment
 - Property tax levy is projected to be \$6,710,000
 - The City will collect an additional \$110,000 in property taxes in the FY 24/25 budget

- **\$4.4 M Sewer Budget**
 - Sewer Rate \$3.14 per 1,000 gallons
 - Sewer Rate remains the same



City of Batavia

- **\$6.6 M Water Budget**
 - Water Rate \$6.46 per 1,000 gallons
 - Water Rate increases by \$0.19

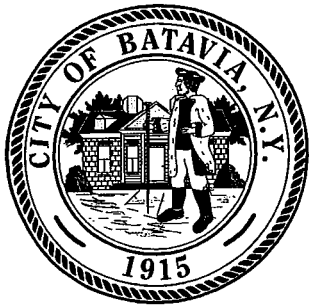
General Fund Budget Details:

- The inflation the economy is facing challenges this budget, forcing the City to explore alternative sources of revenue to provide the same level of services;
- The budget does not include use of retirement reserves for the City's annual retirement payment;
- The budget does not include Video Lottery Terminal (VLT) aid;
- The budget relies on a \$275,000 Water Fund transfer;
- The budget relies on a \$275,000 appropriation of unassigned fund balance.

Proposed City Tax Bill

Value of Property	Estimated City Tax Bill
\$50,000	\$448
\$75,000	\$672
\$100,000	\$896
\$150,000	\$1,344
\$200,000	\$1,792

The City of Batavia continues to deliver balanced budgets, and reduce debt service; and the City compares favorably to other similar sized cities across New York State. City Council, Management, and the City Audit Committee continue to build reserve accounts and keep a healthy balance in unassigned General Fund fund balance.



City of Batavia

The City is working to build an unassigned fund balance that is 25% of General Fund expenses, to mitigate any emergencies or unexpected issues in the future. Today the fund balance is 20%.

- Both the Water and Wastewater Funds continue to operate in a cost-effective manner and both fund balances remain in a healthy position.
- The City continues to cut costs by administering its own self-insured health insurance plan and workers compensation fund.
- Sales tax continues to grow and online sales, automobile sales, and gasoline have been a driving force in that growth as well as inflationary prices for goods.

City Management and City Council work hard to maintain a positive financial status on behalf of the residents that depend on the City for services. City leaders take a proactive approach with responsible budgeting, particularly when it comes to building reserve balances to address the future needs of our community. The City also maintains a 'level debt' that ensures we can make our annual debt payments and continue to place funds in reserves.

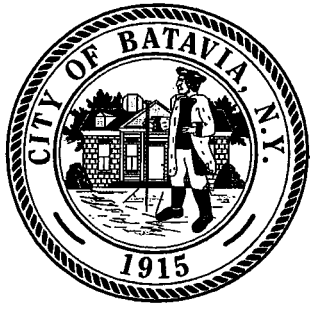
The City's continued focus on building fund reserves for long-term projects, future capital expenses, and employee liabilities provides the framework for a strong financial position that exceeds other like-sized municipalities in New York State.

City of Batavia Budget Details:

Financial transparency and engaging the public remain critical pillars to effective budgeting and governing. As services are needed and demanded by the public the City can provide more services during the budget process.

The City of Batavia continues to grow core services, and is focused on fostering vibrant neighborhoods and increasing public safety, as residents have been clear this is what they expect.

The housing market remains active and there is economic pressure to build new market rate housing in the City so that baby boomers can age in place and millennials and recent college graduates can move back home. Overall, the City is experiencing a season of growth with continued investment in commercial, residential and public infrastructure.



City of Batavia

Staffing and Core Services: The 24/25 budget includes:

1. Creating Confidential Secretary position to the Police Department;
2. Funding the additional Neighborhood Enforcement Team (NET) Officer (added in July of FY 23/24);
3. Funding a Police Officer position that was frozen during the pandemic;
4. Funding an additional Fire Fighter position per a contract agreement executed in 2019;
5. Maintaining the full-time positions of Parking and Recycling Officer and;
6. Maintaining the full-time Ordinance Enforcement Officer included in last year's budget.

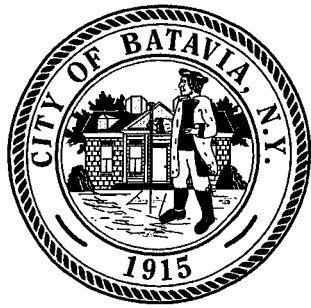
In 2023 the City discontinued the afterschool program at the Liberty Centre for Youth due to low enrollment, but will continue to offer free summer recreation programming (parks program), in partnership with the YMCA for all City youth.

Infrastructure and Capital Projects: The 24/25 budget includes:

Improvement of City infrastructure and safety is the focus of this budget and associated capital plans. The police facility construction will begin this year, marking a long awaited change for the City and our police force. In addition, the Department of Public Works will be finishing up the facilities construction project at the Fire Station and the Bureau of Maintenance, as well as the ongoing Water Plant projects. The City Centre facility will see an over \$1M investment in the demolition and rebuilding on the silos (entrance and exits) in early 2024. This facility project is crucial for service delivery to the public and employees alike. A safe healthy work environment is the goal of the City with each of the buildings we own and maintain.

Current projects in design include:

1. the Ice Rink Chiller project;
2. The Bank Street Streetscape project;
3. Cohocton/Walnut Water Main;
4. Maple and Mill Sanitary Sewer;
5. Pearl Street Water Main;
6. Wastewater Treatment Plant pond sludge removal;
7. Various street and sidewalk projects;
8. Paving of the BOM parking lot;
9. Resurfacing courts at Kibbe Park for Pickle ball;
10. Replace playground equipment at Austin Park;
11. \$350,000 Housing Grant for single family home rehabilitation;



City of Batavia

The City's LED light project finished in 2023, as well as several street resurfacing and sidewalk projects.

Ongoing projects currently under construction include Jackson Square, Bank Street Water, Jackson Street Water, and Bank Street Streetscape.

I recommended that the Budget Ordinance is moved to the February 11th Business Meeting and the Public Hearing be scheduled for February 26th.

The budget resolution can be amended prior to the public hearing; however any substantial changes will require another public hearing prior to adoption.

XX-2024

**A RESOLUTION INTRODUCING 2024-2025 BUDGET ORDINANCE AND
SCHEDULING A PUBLIC HEARING**

Motion of Councilmember

WHEREAS, the City Manager prepared and submitted to the City Council a Proposed Budget for the 2024-2025 fiscal year on January 8, 2024 pursuant to Section 16.3 of the City Charter, copies of which were received by all members of the City Council and a copy placed on file in the City Clerk's Office; and

WHEREAS, a Public Hearing is required for compliance with the City Charter and the public hearing will be held on February 26, 2024 at 7:00 PM in the Council Board Room of City Hall.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the 2024-2025 Budget Ordinance is hereby introduced pursuant to Section 3.13 of the City Charter.

BE IT FURTHER RESOLVED, that the City Council hold a public hearing on said Budget Ordinance in the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 PM on Monday, February 26, 2024; and

BE IT FURTHER RESOLVED, that the City Clerk publish or cause to be published a public notice in the official newspaper of the City of said public hearing at least five (5) days prior thereto.

**Seconded by Councilmember
and on roll call**

ORDINANCE #001-2024
AN ORDINANCE ADOPTING THE 2024-2025 BUDGET AND DETERMINING THE
AMOUNT OF TAX TO BE LEVIED ON ALL REAL PROPERTY FOR THE 2024-2025
FISCAL YEAR

BE IT ENACTED, by the Council of the City of Batavia, New York:

SECTION 1. The proposed Budget for 2024-2025, submitted by the City Manager pursuant to Sections 16.3, 16.4, and 16.5 of the City Charter on January 8, 2024, setting forth the estimates of revenues and expenditures for the fiscal year 2024-2025 of the various funds of the City of Batavia, namely, General Fund, Water Fund, Sewer Fund, City Centre Fund, Workers' Compensation Fund, and Health Insurance Fund is hereby approved and that the several amounts allowed as estimated expenditures be and are hereby appropriated to the use of the several departments of the City of Batavia for the purpose set forth in each estimate in the proposed budgets for the fiscal year 2024-2025.

SECTION 2. The City Council does hereby finally ascertain, fix, and determine that the entire amount necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year of 2024-2025 is \$6,710,000.

SECTION 3. The sum of \$6,710,000 the entire amounts heretofore ascertained, fixed, and determined as necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year 2024-2025, be and the same is hereby levied on all the real property subject to taxation by the City of Batavia according to valuation upon the assessment roll for the fiscal year 2024-2025.

SECTION 4. The amounts to be raised by taxation as hereby stated for City purposes is hereby a warrant upon the Clerk-Treasurer to spread and extend such levies upon the current assessment tax roll and to collect the same.

SECTION 5. The budget summaries, as filed in the Clerk-Treasurer's Office of the various funds of the City of Batavia, are made a part hereof and are hereby declared to be part of the Ordinance.

SECTION 6. This Ordinance shall become effective April 1, 2024.

Budget Summaries

General Fund

General Fund – Reserves	\$ 690,000.00
City Council	\$ 45,717.00
City Manager	\$ 147,638.00
Finance	\$ 115,700.00
Legal Services	\$ 230,167.00
General Fund - Contingency	\$ 375,000.00
Community Development	\$ 6,000.00
Economic Development	\$ 113,300.00
Council on Arts	\$ 5,000.00
Community Celebrations	\$ 13,500.00
General Fund - Debt Service/Bonds	\$ 440,463.00
General Fund - Debt Service/BAN	\$ 40,000.00
General Fund – Interfund Transfer	\$ 3,144,885.00
General Fund – Transfer to Cap Proj	\$ 310,000.00
Administrative Services	\$ 237,711.00
Clerk-Treasurer	\$ 148,956.00
Elections	\$.00
Control of Dogs	\$ 1,460.00
Vital Statistics	\$ 21,916.00
Assessment	\$ 146,328.00
Personnel	\$ 196,065.00
Information Services	\$ 89,000.00
Youth Bureau – Summer Recreation	\$ 85,288.00
Youth Bureau – Youth Service	\$.00
Engineering	\$ 13,000.00
Department of Public Works	\$ 107,260.00
City Facilities – Facilities	\$ 289,316.00
Facilities – Ice Rink	\$ 20,500.00
Facilities – Dwyer	\$ 43,500.00
Inspection	\$ 461,005.00
Public Works BOM Admin	\$ 173,205.00
Street Maintenance	\$ 533,974.00
CHIPS Perm Improv Highway	\$ 1,009,754.00
Public Works Garage	\$ 523,494.00
Snow Removal	\$ 465,890.00
Street Lighting Traffic Signals	\$ 107,791.00
Sidewalks	\$ 300,000.00
Parking Lots	\$ 278,510.00
Parks	\$ 605,747.00
Storm Sewer – BOM	\$ 163,672.00
Street Cleaning	\$ 129,593.00
Historic Preservation	\$ 6,283.00
Planning and Zoning	\$ 1,800.00

Storm Sewer – Water-WW	\$ 26,577.00
Refuse and Recycling	\$ 122,201.00
Police	\$ 4,768,850.00
Emergency Response Team	\$ 39,336.00
Police – Net	\$ 221,579.00
Community Policing & Events	\$ 18,147.00
K-9	\$ 950.00
Fire	\$ 4,696,870.00
State Internal EMS Program	\$ 2,035.00
State External EMS Program	\$ 9,513.00
Non-State EMS Program	\$ 9,827.00

TOTAL GENERAL FUND	\$ 21,754,273.00
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Water, Wastewater & Workers Comp Funds

**PROPOSED
2024/25**

Water Fund – Reserves	\$ 80,000.00
Water Fund Contingency	\$ 50,000.00
Water Administration	\$ 3,304,185.00
Pump Station and Filtration	\$ 2,048,967.00
Water Distribution	\$ 509,053.00
Water Fund – Debt Srvc - Bonds	\$ 186,408.00
Water Fund– Debt Service - BAN	\$.00
Water Fund – Interfund Transfer	\$ 392,588.00

TOTAL WATER	\$ 6,571,201.00
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WW Fund – Reserves	\$ 1,110,000.00
Wastewater Administration	\$ 724,077.00
WW Contingency	\$ 100,000.00
WW Fund Sanitary Sewers BOM	\$ 282,176.00
WW Fund Sanitary Sewer Water/WW	\$ 432,180.00
WW Fund Wasterwater Treatment	\$ 1,061,467.00
WW Fund – Debt Service - Bonds	\$ 328,059.00
WW Fund – Interfund Transfer	\$ 350,520.00

TOTAL WASTEWATER	\$ 4,388,479.00
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Workers' Compensation	\$ 332,621.00
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TOTAL WORKER'S COMP	\$ 332,621.00
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TOTAL WATER, WASTEWATER, WORKERS' COMP	\$ 11,292,301.00
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**CITY CENTRE & HEALTH
INSURANCE FUNDS**

Administration	\$	537,545.00
City Centre Fund-Interfund Transfer	\$	29,593.00

TOTAL CITY CENTRE	\$	567,138.00
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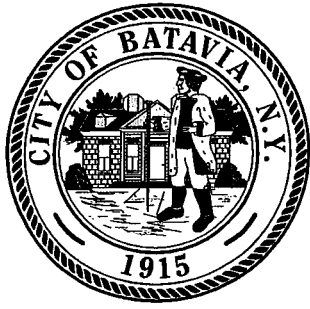
Medical Insurance	\$	3,443,968.00
Transfer to Reserves	\$	0.00

TOTAL HEALTH INSURANCE	\$	3,443,968.00
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TOTAL CITY CENTRE & HEALTH INSURANCE	\$	4,011,106.00
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TOTAL ALL FUNDS **\$ 37,057,680**

DRAFT



City of Batavia

Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: January 16, 2024

Subject: FY 24/25 Water Rate Resolution Introduction and Schedule a Public Hearing

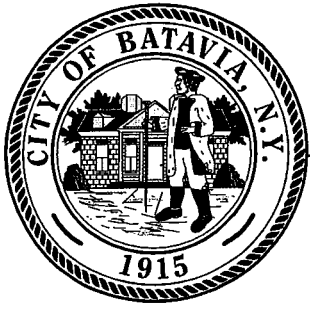
Attached is the City of Batavia Resolution introducing the law to amend the Batavia Municipal Code to establish new water rate, meter fees, and a capital improvement fee, and to schedule a public hearing. A public hearing must be held prior to final consideration of the water rate.

Water Fund Budget Highlights Include:

- The fiscal year begins on April 1, 2024.
- Total Water Fund Budget \$6.6M a \$750,000 increase from last year. Mainly due to the increases in the price of chemicals, inflation, and capital purchases.
- Batavia Strategic Water Rate and Capital Plan was created and 2015 and updated in 2023 to reflect current priorities in capital improvements.
 - Rate adjustments, that will allow the City to invest in infrastructure improvement over time.
- Water Rate = \$6.46
- Typical City Water and Sewer Bill combined annually for a household with four residents is \$149 per quarter.

There are over 12 current capital projects that the City is undertaking including water plant projects, water meter projects, and water line improvements and lead service planning and replacement.

To continue to maintain the water system the City balances small rate increases with the ability to obtain grant funding and bond for projects.



City of Batavia

I recommended that the Water Rate Resolution is moved to the February 11th Business Meeting and a Public Hearing be scheduled for February 26th.

#XX- 2024

RESOLUTION INTRODUCING A LOCAL LAW AMENDING SECTION 184-41 (A), (B), (C), AND (O) OF THE BATAVIA MUNICIPAL CODE TO ESTABLISH NEW WATER RATES, METER FEES AND A CAPITAL IMPROVEMENT FEE AND PROVIDING FOR PUBLIC NOTICE AND HEARING

Motion of Councilmember

BE IT RESOLVED, that Local Law No. 1 of the Year 2024 entitled “**LOCAL LAW NO. 1 OF THE YEAR 2024 CITY OF BATAVIA TO AMEND §184-41.(A), (B), (C), AND (O) OF THE CODE OF THE CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A CAPITAL IMPROVEMENT FEE**” be introduced before the City Council of Batavia, New York; and

BE IT FURTHER RESOLVED, that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the City Council by the City Clerk; and

BE IT FURTHER RESOLVED, that the City Council hold a public hearing on said proposed Local Law in the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 p.m. on Monday, February 26, 2024; and

BE IT FURTHER RESOLVED, that the City Clerk publish or caused to be published a public notice in the official newspaper of the City of said public hearing at least three (3) days prior thereto.

**Seconded by Councilmember
and on roll call**

**LOCAL LAW NO. 1 OF THE YEAR 2024
CITY OF BATAVIA**

**A LOCAL LAW TO AMEND §184-41(A), (B), (C), AND (O) OF THE CODE OF THE
CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A
CAPITAL IMPROVEMENT FEE**

Be It Enacted by the City Council of the City of Batavia, New York as follows:

Section 1. § 184-41. Water rates.

A. Water Rates

City – Water – Quarterly Schedule

~~\$6.27~~ [\$6.46] per 1,000 gallons

Town Served Directly by the City – Building and Hydrants

~~\$7.92~~ [\$8.16] per 1,000 gallons

~~B. Bulk rate at water plant fill station: \$7.61 [\$7.88] per 1,000 gallons; cards: \$12.50 each.~~

Section 3. Effective Date

The foregoing amendment shall become effective with the water consumed ~~April 1, 2023~~
~~as billed on and after June 1, 2023~~ [April 1, 2024 billed on and after June 1, 2024]

C. Quarterly meter service and availability charge for meters:

Type	Size in Inches	Quarterly Fee
Disc	5/8	\$15.45 [\$17.45]
Disc	3/4	\$19.55 [\$22.08]
Disc	1	\$20.60 [\$23.27]
Disc	1 ½	\$35.00 [\$39.53]
Disc	2	\$48.60 [\$54.90]
Compound	2	\$41.17 [\$46.50]
Compound	3	\$156.58 [\$176.85]
Compound	4	\$294.24 [\$281.50]
Compound	6	\$376.49 [\$425.23]
Turbo	3	\$92.65 [\$104.64]
Turbo	4	\$156.58 [\$176.85]
Fireline	4	\$156.58 [\$176.85]
Fireline	6	\$249.24 [\$281.50]

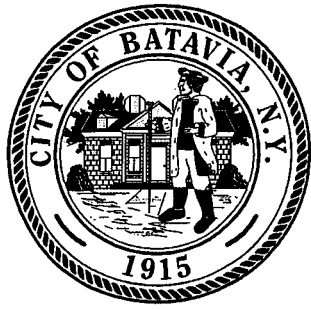
Fireline	8	\$347.43 [\$392.40]
Fireline	10	\$453.70 [\$512.44]

All of the above meter service charges include the required remote reading encoder systems.

O. Quarterly Capital Improvement fee for meters:

Type	Size in Inches	Quarterly Fee
Disc	5/8	\$12.97 [\$18.97]
Disc	3/4	\$16.44 [\$24.04]
Disc	1	\$17.30 [\$25.30]
Disc	1 1/2	\$29.41 [\$43.01]
Disc	2	\$40.83 [\$59.72]
Compound	2	\$34.60 [\$50.60]
Compound	3	\$131.56 [\$192.41]
Compound	4	\$209.39 [\$306.26]
Compound	6	\$316.32 [\$462.66]
Turbo	3	\$77.84 [\$113.84]
Turbo	4	\$131.56 [\$192.41]
Fireline	4	\$131.56 [\$192.41]
Fireline	6	\$209.39 [\$306.26]
Fireline	8	\$291.90 [\$426.93]
Fireline	10	\$381.19 [\$557.53]

Deletions designated by ~~strikeout~~
Additions designated as [brackets]



Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: January 6, 2024

Subject: Strategic Plan Resolution

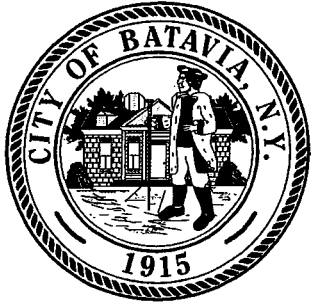
Attached is the updated 2024-2025 Strategic Plan that outlines the City and Department high level goals that seek to meet the needs of the residents of the City of Batavia.

The City Council undertook a full review of the plan in January 2022 to solidify the projects and activities the City will focus on. The majority of the goals listed align with previous planning initiatives that the City has undertaken, including the CZB Report, the BOA, Comprehensive Plan, DRI and other internal Capital Planning documents.

The City has been successful in supporting many economic development projects over the last five years. Projects include the City Centre Campus redevelopment, multiple public works projects, enhancements to information technology, fostering successful leaders, and emergency management planning.

Many significant goals still remain on the Strategic Plan including:

1. Construction of the Police Facility
2. City Centre redevelopment projects and construction
3. Lead Service identification and replacement planning and construction
4. Major City-wide Public Works Projects
5. Re-Development of Creek Park
6. Prepare for closure of the Water Treatment Plant
7. Wastewater Treatment Plant Expansion Feasibility Study
8. Review, implement and update the comprehensive tree management plan and form a tree board
9. Police Accreditation
10. Create a Comprehensive Housing Strategy
11. City Parks and recreation improvements



City of Batavia

- 12. Capital Project Planning*
- 13. Continue CRS Program (Flood)*
- 14. Zoning Ordinance Update*

I recommend that City Council approve the strategic plan as presented in conjunction with the FY 24/25 budget.

#XX-2024

**A RESOLUTION ADOPTING THE CITY OF BATAVIA STRATEGIC PLAN FOR
FISCAL YEARS 24/25**

Motion of Councilmember

WHEREAS, the City Council has been engaged in the development of a City of Batavia Strategic Plan in recognition of the changing needs and challenges of the City of Batavia; and

WHEREAS, the intent of developing a Strategic Plan is to allocate our available resources to best meet the needs of our residents, while balancing the fiscal, infrastructure and environmental factors that may affect the community in the future; and

WHEREAS, on January 8, 2024 the City Council was presented with the proposed City of Batavia Strategic Plan for 2024-2029 that contained ongoing and new initiatives for the upcoming and future fiscal years; and

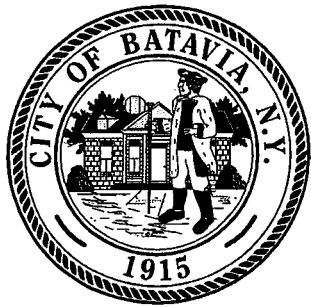
WHEREAS, the Strategic Plan for Fiscal Year 24/25 has been updated and amended by the City Manager, reviewed by Department Heads, presented to City Council, and included in Budget Book.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the City Council of the City of Batavia:

1. The Strategic Plan identifies initiatives and projects that allocate staff resources to ensure alignment with the adopted strategic priorities of City Council; and
2. The Strategic Plan is a working document, it is non-binding, but is the first of many steps toward improving rational, long-range planning for the City of Batavia.

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Batavia hereby adopts the Strategic Plan for Fiscal Year 24/25.

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Honorable City Council

From: Rachael J. Tabelski, City Manager

Date: January 16, 2024

Subject: Capital Project Resolution

Attached is the updated 2024-2025 Capital Resolution outlining the capital projects that the City plans to finish and begin undertaking in the upcoming years.

Since 2017 the City has completed \$18.1 M in public works projects to benefit the City residents and improve infrastructure. Currently there is \$19.7 M of projects in process and another \$29 Million of planned projects (including the police station).

The additional projects that have been added to the resolution for 2023 include:

1. Bureau of Maintenance Parking Lot
2. Playground at Austin Park
3. FY 24/25 Sidewalk Project
4. Pearl Street Water Project (2 phases)
5. Lead Line Service Inventory and Replacement
6. Wastewater Treatment Plant Generator Replacement
7. Central Pump Station Fire Suppression System Improvements
8. Central Pump Station Pump No. 5 Replacement and Conduit Improvement
9. GIS System Development - Collection System
10. Sanitary Sewer Improvements
11. Sludge Removal Aerated Pond 1
12. Sanitary Sewer Lining Improvements
13. Sludge Removal Aerated Pond 3
14. Theater Roof Project

I recommend that City Council advance this resolution to the Business Meeting on March 11th 2024.

#XX-2024

A RESOLUTION TO ESTABLISH AND UPDATE CURRENT CAPITAL PROJECTS AND TRANSFER FUNDS FOR CAPITAL PROJECT BUDGETS

Motion of Councilmember

WHEREAS, the City of Batavia has included funds in its budget for capital projects and uses grant and reserve funds to complete projects.

NOW, THEREFORE, BE IT RESOLVED, that the following capital projects be established and budget be adjusted as follows; and

BE IT FURTHER RESOLVED, the following projects are authorized to be completed for no more than the said estimated amount and may extend no later than March 31, 2025 and that this resolution should take effect immediately upon passage.

<u>PROJECT</u>	<u>PROJECT COST</u>	<u>FUNDING SOURCE</u>	<u>FISCAL YEAR</u>
<u>General Fund</u>			
Facilities Capital Plan – Bureau of Maintenance /Fire Department	\$ 1,855,000	Facilities Reserve \$1,100,000 ARPA \$700,000 FEMA Grant \$55,000	22/23/24/25
Jackson Square Capital Project DRI	\$950,000	DRI- DOS Grant \$750,000 National Grid Grant \$225,000	22/23/24/25
LED NYPA Street Light Conversion	\$1,700,000	Finance	22/23/24/25
Police Facility	\$15,500,000	Finance \$13,000,000 Grant \$2,500,000	22/23/24/25
Bureau of Maintenance Parking Lot	\$226,510	Parking Lot Reserve	24/25
Bank Street Streetscape	\$1,178,038	Grant \$942,430 Reserve \$235,608	23/24/25
Ice Rink Chiller	\$2,700,000	Finance \$2,700,000 Grant pending	23/24/25
Playground at Austin Park	\$725,000	\$500,000 NYS Parks Grant \$225,000 DPW Reserves	24/25
FY 24/25 Sidewalk Project	\$300,000	Sidewalk Reserves	24/25

Water Fund

Cohocton Water Line/ NMROW/ Walnut	\$3,100,000	Finance	22/23/24/25
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Refurbish Water Treatment Plant Filters	\$1,500,000	County WIIA Grant	22/23/24/25
Bank Street 8" Water Project	\$650,000	NBRC Grant \$334,000 Water Reserves \$316,000	22/23/24/25
Jackson Street Water Project	\$1,414,017	CDBG Grant \$1,000,000 Water Reserves \$414,017	22/23/24/25
Precipitator – Water Plant	\$2,410,000	County WIIA Grant	22/23/24/25
Lime and Ferric Feeders- Water Plant	\$1,000,000	County WIIA Grant	22/23/24/25
Backwash Pump Improvements- Water Plant	\$350,000	County WIIA Grant	22/23/24/25
Heating, Ventilation, Roof, Tunnel and Electrical- Water Plant	\$360,000	County WIIA Grant Water Reserves	22/23/24/25
Low Lift Pump Installation	\$300,000	County WIIA Grant	22/23/24/25
Water Valve Replacement	\$420,000	Finance	23/24/25
Water Meter Replacement	\$2,500,000	Grant pending/ Finance	24/25
Pearl Street Water Project (2 phases)	\$3,375,000	Grant eligible/ Finance	24/25
Lead Line Service Inventory and Replacement	\$5,000,000	Grant pending/ Finance	24/25

Sewer Fund

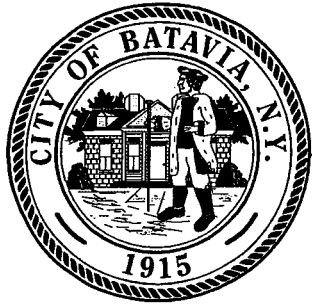
Bypass System Repairs & WWTP Air System Upgrades	\$1,500,000	Facility Reserves	24/25
Maple and Mill Street Sanitary	\$1,000,000	Finance	24/25
Aerated Pond No. 2 Sludge Removal	\$2,700,000	Grant eligible/ Sludge Reserves	24/25
Wastewater Treatment Plant Generator Replacement	\$120,000	Grant eligible/ Finance	24/25
Central Pump Station Fire Suppression System Improvements	\$70,000	Grant eligible/ Finance	24/25
Central Pump Station Pump No. 5 Replacement and Conduit Impr.	\$500,000	Grant eligible/ Finance	24/25
GIS System Development - Collection System	\$500,000	Grant eligible/ Finance	24/25

City Centre Fund

City Centre DRI	\$1,250,000	DRI Grant – Empire State Development	22/23/24/25
Theater Roof Project	\$310,000	Facility Reserves	24/25

**Second by Councilmember
and on roll call**

DRAFT



City of Batavia

Memorandum

To: Erik Fix, Assistant City Manager

From: Julie Dahlie, Grants Administrator

Date: January 11, 2024

Subject: NYS Community Development Block Grant (CDBG) Acceptance

The City has successfully applied for and received funding through the CDBG program for a Housing Rehabilitation Project. The primary objective of this initiative is to assist ten low-to-moderate income single-family households with essential home rehabilitation projects.

In order to ensure transparency and community involvement, we plan to open the project to public participation, accepting applications from those seeking grants. This project builds upon past successes with CDBG. In 2010, the City administered a \$400,000 single-family housing rehabilitation program, assisting 17 homeowners. Additionally, in 2013, the City was provided with an additional \$400,000 to assist 19 homeowners.

The housing survey completed in the spring of 2023 by LaBella Associates, as part of the grant application, demonstrated a demand for and a need for a housing rehabilitation program. The City received over 50 surveys, 35 of which were income-qualified single-family owner-occupied households. To address the identified demand effectively, the City will prioritize home rehabilitation projects that target code violations and health and safety issues, with a specific focus on assisting the lowest income households.

I recommend that City Council advances the resolution to accept the CBDG grant of \$350,000. This funding will play a crucial role in identifying and addressing housing needs within our community and continue to contribute significantly to the well-being of our residents.

#XX-2024

**A RESOLUTION TO ACCEPT THE COMMUNITY DEVELOPMENT BLOCK GRANT,
TO AUTHORIZE THE COUNCIL PRESIDENT TO EXECUTE THE GRANT
AGREEMENT AND AMEND THE 2023/2024 BUDGET.**

Motion of Councilmember

WHEREAS the City received a \$350,000 Community Development Block Grant to execute a Housing Rehabilitation Program for Single Family Housing; and

WHEREAS, the project will assist ten low-to-moderate income single family households with essential home rehabilitation projects; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2023-2024 budget to execute the CDBG Housing Rehabilitation Project:

Increase expenditure accounts

A.01.6460 499-241203	\$350,000
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Increase revenue accounts

A.00.0000.0000 4989-241203	\$350,000
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NOW THEREFORE, BE IT FURTHER RESOLVED, that the City Council of the City of Batavia accepts the grant award and authorizes the Council President to execute all necessary documents to receive the grant.

**Seconded by Councilmember
and on the roll call**

#XX-2024

**A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF)**

Motion of Councilmember

WHEREAS, the City of Batavia and the IAFF have had collective bargaining sessions;
and

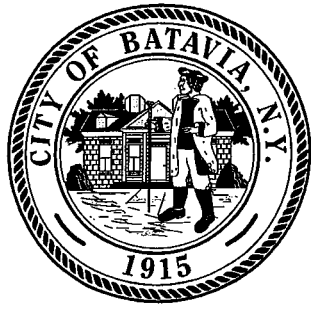
WHEREAS, the parties have since been able to negotiate a tentative collective bargaining
agreement; and

WHEREAS, City Council is of the opinion that it is in the best interest of the City of
Batavia to approve the tentative collective bargaining agreement as negotiated; and

WHEREAS, on January 22, 2024 the IAFF Union secured the necessary votes to ratify
the tentative agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council President be and is
hereby authorized and directed to execute said collective bargaining agreement.

**Seconded by Councilmember
and on roll call**



City of Batavia

To: Honorable City Council
From: Rebecca McGee, Human Resources Director
Date: January 22, 2024
Subject: AFSCME Tentative Agreement

The current collective bargaining agreement negotiated with the AFSCME union expires on March 31, 2024. Over the past several months, the City and union representatives have been negotiating terms for a new agreement. On December 7, 2023, a Tentative Agreement was reached with the AFSCME Union which union membership ratified on January 11, 2024.

The AFSCME tentative 4-year agreement includes changes to the collective bargaining agreement as follows:

- Salary Increase of 3.5% for the three years, and 2% for the fourth year. Salary schedule adjustments to align wages with comparable wages in the region.
- Increased healthcare premiums of 30%-35%
- A shift change to 4-10 hour days in the summer (June-August)
- Added Floating Holiday
- Pay for additional license's
- Tool Allowance to increase to \$1,000
- \$500 American Rescue Plan Act (ARPA) payment
- Other miscellaneous language changes

Total Budget Impact: The cost of the four-year contract is approximately \$323,522 across all funds.

Recommended Action: It is recommended that City Council approve the Tentative Agreement with the AFSCME Union.

Supporting Documents:

1. Draft Resolution

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#XX-2024

**A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT
WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL
EMPLOYEES (AFSCME)**

Motion of Councilmember

WHEREAS, the City of Batavia and AFSCME have had collective bargaining sessions;
and

WHEREAS, the parties have since been able to negotiate a tentative collective bargaining
agreement; and

WHEREAS, City Council is of the opinion that it is in the best interest of the City of
Batavia to approve the tentative collective bargaining agreement as negotiated; and

WHEREAS, on January 11, 2024 the AFSCME Union secured the necessary votes to
ratify the tentative agreement; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council President be and is
hereby authorized and directed to execute said collective bargaining agreement.

**Seconded by Councilmember
and on roll call**