

## BATAVIA CITY COUNCIL BUSINESS MEETING

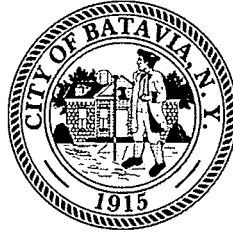
City Hall - Council Board Room  
One Batavia City Centre  
Monday, February 12, 2024 at 7:00 p.m.

### AGENDA

- I. Call to Order
- II. Invocation – Councilmember Richmond
- III. Pledge of Allegiance
- IV. Public Comments
- V. Council Response to Public Comments
- VI. Communications
  - a. Nothing at this time
- VII. Council President Report
  - a. Announcement of the next City Council Meeting to be held on Monday, February 26, 2024 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre
- VIII. Proclamation
  - a. City Historian – Larry Barnes
- IX. Approval of December 2023 Financials
- X. Approval of January 2024 Minutes
- XI. Assignment of Agenda Items
- XII. City Attorney’s Report
- XIII. City Manager’s Report
- XIV. Unfinished Business
- XV. New Business

- #17-2024 Resolution To Appoint Members To Various City Committees/ Boards
- #18-2024 Resolution To Grant Special Permission To The Batavia Business Improvement District For The 2024 Beer Walk
- #19-2024 A Resolution Introducing 2024-2025 Budget Ordinance And Scheduling A Public Hearing
- #20-2024 Resolution Introducing A Local Law Amending Section 184-41 (A), (B), (C), And (O) Of The Batavia Municipal Code To Establish New Water Rates, Meter Fees And A Capital Improvement Fee And Providing For Public Notice And Hearing

XVI. Adjournment



**CITY OF BATAVIA  
PROCLAMATION**

**WHEREAS**, Larry Barnes, City Historian of the City of Batavia resigned his appointed position on December 31<sup>st</sup>, 2023 which he held for over 15 years of service to the City and it's resident's; and

**WHEREAS**, since 2008, Larry has been an important resource for the citizens of the community, offering his knowledge of its history to any and all who requested it; and

**WHEREAS**, during his time as City Historian, not only did Larry maintain the historical records, but he has compiled information and data which has contributed to the several books and monographs that he authored; and

**WHEREAS**, Larry has been involved with many groups such as the Landmark Society of Genesee County, Batavia Historic Preservation Committee, Genesee County Historians Association, Government Appointed Historians of Western New York and the Association of Public Historians of New York State; and

**NOW, THEREFORE BE IT RESOLVED**, the City Council of the City of Batavia does hereby congratulate **Larry Barnes, City of Batavia Historian** on his dedication and service to the City and wish him, and his family, good health and happiness for years to come.

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Eugene Jankowski Jr.  
City Council President

# Monthly Council Financial Report - DRAFT

Through 12/31/23  
Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	<b>Governmental Funds</b>							
Fund Type	<b>General Fund</b>							
Fund	<b>A - General Fund</b>							
	<b>REVENUE</b>							
Division	<b>00 - Revenue</b>							
Department	<b>0000 - Revenues</b>							
0000	Revenue	20,066,953.70	419,155.68	18,038,579.44	.00	2,028,374.26	90%	21,688,821.86
	Department <b>0000 - Revenues</b> Totals	\$20,066,953.70	\$419,155.68	\$18,038,579.44	\$0.00	\$2,028,374.26	90%	\$21,688,821.86
	Division <b>00 - Revenue</b> Totals	\$20,066,953.70	\$419,155.68	\$18,038,579.44	\$0.00	\$2,028,374.26	90%	\$21,688,821.86
	<b>REVENUE TOTALS</b>							
	<b>EXPENSE</b>							
Division	<b>01 - General Governmental Services</b>							
0900	Reserves	588,667.00	.00	.00	.00	588,667.00	0	.00
1010	City Council	62,620.00	189.40	33,693.57	.00	28,926.43	54	55,658.63
1230	City Manager	209,151.74	35,719.75	151,079.02	1,676.74	56,395.98	73	191,475.09
1310	Finance	129,457.06	22,713.37	98,765.43	16.06	30,675.57	76	123,176.99
1420	Legal Services	225,160.00	14,901.04	168,442.30	.00	56,717.70	75	252,451.23
1989	Contingency	304,480.00	.00	.00	.00	304,480.00	0	.00
6460	Community Development	183,782.82	.00	52,150.85	156,289.26	(24,657.29)	113	30,757.01
6989	Economic Development	115,498.00	.00	113,724.32	25,800.00	(24,026.32)	121	96,710.55
7010	Council on the Arts	6,500.00	.00	6,500.00	.00	.00	100	2,250.00
7550	Community Celebrations	12,932.00	2,073.16	6,763.55	.00	6,168.45	52	6,455.60
9710	Debt Service - Bonds	353,572.00	1,140.00	353,571.92	.00	.08	100	358,082.80
9785	Installment Purchase Debt	.00	.00	.00	.00	.00	+++	28,585.88
9901	Interfund Transfer	3,073,660.00	.00	5,913,890.19	.00	(2,840,230.19)	192	4,197,398.31
9950	Transfer to Capital Projects	65,000.00	.00	.00	.00	65,000.00	0	199,318.88
	Division <b>01 - General Governmental Services</b> Totals	\$5,330,480.62	\$76,736.72	\$6,898,581.15	\$183,782.06	(\$1,751,882.59)	133%	\$5,542,320.97
Division	<b>02 - Administrative Services</b>							
1315	Dept of Administrative Services	284,603.00	17,219.06	236,491.65	.00	48,111.35	83	324,292.14
Department	<b>1325 - Clerk-Treasurer</b>							
1325	Clerk-Treasurer	157,177.33	28,233.01	127,257.79	3,501.02	26,418.52	83	139,321.12
1450	Elections	.00	.00	.00	.00	.00	+++	29,195.00
3510	Control of Dogs	1,403.00	4.21	1,163.47	.00	239.53	83	1,099.18
4020	Vital Statistics	20,925.06	3,521.92	15,654.84	16.06	5,254.16	75	19,323.51
	Department <b>1325 - Clerk-Treasurer</b> Totals	\$179,505.39	\$31,759.14	\$144,076.10	\$3,517.08	\$31,912.21	82%	\$188,938.81
1355	Assessment	143,608.20	11,447.68	94,936.48	9,648.20	39,023.52	73	139,519.41
1430	Personnel	280,478.20	45,697.63	199,810.89	946.08	79,721.23	72	210,208.30
1680	Information Services	112,527.00	4,321.89	71,581.35	35,358.40	5,587.25	95	101,405.75

# Monthly Council Financial Report - DRAFT

Through 12/31/23  
Summary Listing

Organization	Organization Description	Budget Amount	Annual Actual Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	<b>Governmental Funds</b>								
Fund Type	<b>General Fund</b>								
Fund	<b>A - General Fund</b>								
	<b>EXPENSE</b>								
	Division								
	Department								
7140	7140 - Youth Bureau								
7310	Summer Recreation	78,846.00	.00	77,591.00	.00	1,255.00	98	75,091.00	
	Youth Service	130,744.00	.00	36,461.00	.00	94,283.00	28	109,590.98	
	<b>Totals</b>	\$209,590.00	\$0.00	\$114,052.00	\$0.00	\$95,538.00	54%	\$184,681.98	
	Department	\$1,210,311.79	\$110,445.40	\$860,948.47	\$49,469.76	\$299,893.56	75%	\$1,149,046.39	
	Division								
	Department								
1440	03 - Public Works								
1490	Engineering	12,750.00	.00	5,002.40	.00	7,747.60	39	7,035.71	
	Department of Public Works	96,204.27	16,201.29	66,293.58	64.27	29,846.42	69	79,260.68	
	Department								
1620	1620 - City Facilities								
1621	Facilities	282,369.00	18,315.31	177,050.02	3,863.62	101,455.36	64	225,883.53	
1622	Facilities-Ice Rink	61,240.00	415.36	29,316.97	36,129.36	(4,206.33)	107	98,125.58	
	Facilities - Dwyer	31,750.00	430.03	24,474.88	.00	7,275.12	77	10,194.28	
	<b>Totals</b>	\$375,359.00	\$19,160.70	\$230,841.87	\$39,992.98	\$104,524.15	72%	\$334,203.39	
3620	Inspection	444,003.40	57,830.21	299,459.03	22,956.05	121,588.32	73	379,569.95	
	Department								
	Department								
5010	5010 - Bureau of Maintenance								
5110	Maintenance Admin	130,678.67	21,559.70	98,575.19	504.90	31,598.58	76	123,207.28	
5112	Street Maintenance	552,270.00	51,721.41	364,356.11	120,992.00	66,921.89	88	721,209.46	
5132	CHIPS Perm Improv Highway	264,174.00	.00	121,675.48	.00	142,498.52	46	501,228.56	
5142	Public Works Garage	540,935.00	56,302.44	266,913.84	3,092.70	270,928.46	50	397,671.62	
5182	Snow Removal	472,934.00	36,216.54	54,072.69	13,106.19	405,755.12	14	322,988.80	
5650	Street Lighting Traffic Signals	253,660.00	4,515.45	171,727.16	.00	81,932.84	68	241,780.24	
7110	Parking Lots	207,822.00	.00	207,821.85	.00	.15	100	36,490.38	
8140	Parks	548,060.00	64,026.65	411,963.02	.00	136,096.98	75	491,368.69	
8170	Storm Sewer - BOM	173,620.00	19,020.03	61,205.00	15,000.00	97,415.00	44	77,495.18	
	Street Cleaning	125,840.00	24,556.95	95,748.96	.00	30,091.04	76	103,296.38	
	<b>Totals</b>	\$3,269,993.67	\$277,919.17	\$1,854,059.30	\$152,695.79	\$1,263,238.58	61%	\$3,016,736.59	
7510	Historic Preservation	6,290.00	2.25	2,897.62	.00	3,392.38	46	5,710.52	
8020	Planning and Zoning	1,300.00	6.87	930.89	.00	369.11	72	772.08	
8141	Storm Sewer - Water-WW	30,300.00	1,098.48	11,440.09	.00	18,859.91	38	18,490.68	
8160	Refuse and Recycling	107,980.00	2,098.84	46,440.47	27,200.00	34,339.53	68	85,626.04	
	<b>Totals</b>	\$4,344,180.34	\$374,317.81	\$2,517,365.25	\$242,909.09	\$1,583,906.00	64%	\$3,927,405.64	
	Division								
	Department								
3120	04 - Police								
	Department								
	Police	4,640,527.63	998,961.29	3,761,028.22	142,960.44	736,538.97	84	4,549,580.40	

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<b>Fund Category Governmental Funds</b>								
<b>Fund Type General Fund</b>								
<b>Fund A - General Fund</b>								
<b>EXPENSE</b>								
Division 04 - Police								
Department 3120 - Police								
3121	Emergency Response Team	32,480.00	1,304.24	25,559.65	.00	6,920.35	79	29,825.21
3122	Net	276,850.00	21,595.13	117,910.35	18,583.15	140,356.50	49	448.91
3123	Community Policing & Events	12,440.00	365.69	16,309.68	.00	(3,869.68)	131	11,590.35
3124	K-9	950.00	53.98	1,578.00	.00	(628.00)	166	16,211.38
Department 3120 - Police Totals		\$4,963,247.63	\$1,022,280.33	\$3,922,385.90	\$161,543.59	\$879,318.14	82%	\$4,607,656.25
Division 04 - Police Totals		\$4,963,247.63	\$1,022,280.33	\$3,922,385.90	\$161,543.59	\$879,318.14	82%	\$4,607,656.25
Division 05 - Fire								
Department 3410 - Fire								
3410	Fire	4,495,949.93	949,937.87	3,304,077.71	34,413.78	1,157,458.44	74	4,153,401.80
3411	State Internal EMS Program	2,250.00	423.59	782.62	.00	1,467.38	35	380.21
3412	State External EMS Program	9,625.00	2,812.47	5,315.62	.00	4,309.38	55	7,740.84
3413	Non State EMS Program	12,810.00	2,150.23	3,721.95	.00	9,088.05	29	4,758.55
Department 3410 - Fire Totals		\$4,520,634.93	\$955,324.16	\$3,313,897.90	\$34,413.78	\$1,172,323.25	74%	\$4,166,281.40
Division 05 - Fire Totals		\$4,520,634.93	\$955,324.16	\$3,313,897.90	\$34,413.78	\$1,172,323.25	74%	\$4,166,281.40
<b>EXPENSE TOTALS</b>		\$20,368,855.31	\$2,539,104.42	\$17,513,178.67	\$672,118.28	\$2,183,558.36	89%	\$19,392,710.65
Fund A - General Fund Totals								
<b>REVENUE TOTALS</b>		20,066,953.70	419,155.68	18,038,579.44	.00	2,028,374.26	90%	21,688,821.86
<b>EXPENSE TOTALS</b>		20,368,855.31	2,539,104.42	17,513,178.67	672,118.28	2,183,558.36	89%	19,392,710.65
Fund A - General Fund Net Gain (Loss)		(\$301,901.61)	(\$2,119,948.74)	\$525,400.77	(\$672,118.28)	\$155,184.10	49%	\$2,296,111.21
Fund Type General Fund Totals								
<b>REVENUE TOTALS</b>		20,066,953.70	419,155.68	18,038,579.44	.00	2,028,374.26	90%	21,688,821.86
<b>EXPENSE TOTALS</b>		20,368,855.31	2,539,104.42	17,513,178.67	672,118.28	2,183,558.36	89%	19,392,710.65
Fund Type General Fund Net Gain (Loss)		(\$301,901.61)	(\$2,119,948.74)	\$525,400.77	(\$672,118.28)	\$155,184.10	49%	\$2,296,111.21

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Fund Category	<b>Governmental Funds</b>							
Fund Type	<b>Special Revenue Funds</b>							
Fund	<b>MS - Workers compensation fund</b>							
	<b>REVENUE</b>							
Division	<b>00 - Revenue</b>							
Department	<b>0000 - Revenues</b>							
Revenue								
0000		245,560.00	4,773.78	319,385.05	.00	(73,825.05)	130%	362,544.85
	Department <b>0000 - Revenues</b> Totals	\$245,560.00	\$4,773.78	\$319,385.05	\$0.00	(\$73,825.05)	130%	\$362,544.85
	Division <b>00 - Revenue</b> Totals	\$245,560.00	\$4,773.78	\$319,385.05	\$0.00	(\$73,825.05)	130%	\$362,544.85
	<b>REVENUE TOTALS</b>	\$245,560.00	\$4,773.78	\$319,385.05	\$0.00	(\$73,825.05)	130%	\$362,544.85
	<b>EXPENSE</b>							
Division	<b>01 - General Governmental Services</b>							
Workers Compensation								
9040		245,560.00	1,837.31	174,122.45	237.95	71,199.60	71%	201,478.88
	Division <b>01 - General Governmental Services</b> Totals	\$245,560.00	\$1,837.31	\$174,122.45	\$237.95	\$71,199.60	71%	\$201,478.88
	<b>EXPENSE TOTALS</b>	\$245,560.00	\$1,837.31	\$174,122.45	\$237.95	\$71,199.60	71%	\$201,478.88
Fund	<b>MS - Workers compensation fund</b> Totals	245,560.00	4,773.78	319,385.05	.00	(73,825.05)	130%	362,544.85
	<b>REVENUE TOTALS</b>	245,560.00	4,773.78	319,385.05	.00	(73,825.05)	130%	362,544.85
	<b>EXPENSE TOTALS</b>	\$0.00	\$2,936.47	\$145,262.60	(\$237.95)	\$145,024.65	+++	\$161,065.97
Fund	<b>MS - Workers compensation fund</b> Net Gain (Loss)							

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Fund Category	<b>Governmental Funds</b>							
Fund Type	<b>Special Revenue Funds</b>							
Fund	<b>MS1 - Health Insurance Fund</b>							
	<b>REVENUE</b>							
Division	<b>00 - Revenue</b>							
Department	<b>0000 - Revenues</b>							
Revenue								
0000		3,378,530.00	16,419.27	3,573,043.54	.00	(194,513.54)	106%	3,283,070.41
	Department <b>0000 - Revenues</b> Totals	\$3,378,530.00	\$16,419.27	\$3,573,043.54	\$0.00	(\$194,513.54)	106%	\$3,283,070.41
	Division <b>00 - Revenue</b> Totals	\$3,378,530.00	\$16,419.27	\$3,573,043.54	\$0.00	(\$194,513.54)	106%	\$3,283,070.41
	<b>REVENUE TOTALS</b>	\$3,378,530.00	\$16,419.27	\$3,573,043.54	\$0.00	(\$194,513.54)	106%	\$3,283,070.41
	<b>EXPENSE</b>							
Division	<b>01 - General Governmental Services</b>							
Health Insurance								
9060		3,378,530.00	250,674.47	2,710,941.41	272.12	667,316.47	80%	2,808,097.95
	Division <b>01 - General Governmental Services</b> Totals	\$3,378,530.00	\$250,674.47	\$2,710,941.41	\$272.12	\$667,316.47	80%	\$2,808,097.95
	<b>EXPENSE TOTALS</b>	\$3,378,530.00	\$250,674.47	\$2,710,941.41	\$272.12	\$667,316.47	80%	\$2,808,097.95
Fund	<b>MS1 - Health Insurance Fund</b> Totals	3,378,530.00	16,419.27	3,573,043.54	.00	(194,513.54)	106%	3,283,070.41
	<b>REVENUE TOTALS</b>	3,378,530.00	16,419.27	3,573,043.54	.00	(194,513.54)	106%	3,283,070.41
	<b>EXPENSE TOTALS</b>	3,378,530.00	250,674.47	2,710,941.41	272.12	667,316.47	80%	2,808,097.95
Fund	<b>MS1 - Health Insurance Fund</b> Net Gain (Loss)	\$0.00	(\$234,255.20)	\$862,102.13	(\$272.12)	\$861,830.01	+++	\$474,972.46
Fund Type	<b>Special Revenue Funds</b> Totals	3,624,090.00	21,193.05	3,892,428.59	.00	(268,338.59)	107%	3,645,615.26
	<b>REVENUE TOTALS</b>	3,624,090.00	252,511.78	2,885,063.86	510.07	738,516.07	80%	3,009,576.83
	<b>EXPENSE TOTALS</b>	\$0.00	(\$231,318.73)	\$1,007,364.73	(\$510.07)	\$1,006,854.66	+++	\$636,038.43
Fund Type	<b>Special Revenue Funds</b> Net Gain (Loss)							
Fund Category	<b>Governmental Funds</b> Totals	23,691,043.70	440,348.73	21,931,008.03	.00	1,760,035.67	93%	25,334,437.12
	<b>REVENUE TOTALS</b>	23,992,945.31	2,791,616.20	20,398,242.53	672,628.35	2,922,074.43	88%	22,402,287.48
	<b>EXPENSE TOTALS</b>	(\$301,901.61)	(\$2,351,267.47)	\$1,532,765.50	(\$672,628.35)	\$1,162,038.76	(285%)	\$2,932,149.64
Fund Category	<b>Governmental Funds</b> Net Gain (Loss)							



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Fund Category	<b>Proprietary Funds</b>							
Fund Type	<b>Enterprise Funds</b>							
Fund	<b>EM - City Centre Fund</b>							
	<b>REVENUE</b>							
Division	<b>00 - Revenue</b>							
Department	<b>0000 - Revenues</b>							
	Revenue							
0000		253,225.00	229.53	241,048.39	.00	12,176.61	95	291,414.57
	Department <b>0000 - Revenues Totals</b>	\$253,225.00	\$229.53	\$241,048.39	\$0.00	\$12,176.61	95%	\$291,414.57
	Division <b>00 - Revenue Totals</b>	\$253,225.00	\$229.53	\$241,048.39	\$0.00	\$12,176.61	95%	\$291,414.57
	<b>REVENUE TOTALS</b>	\$253,225.00	\$229.53	\$241,048.39	\$0.00	\$12,176.61	95%	\$291,414.57
	<b>EXPENSE</b>							
Division	<b>03 - Public Works</b>							
1710	Administration	218,235.00	19,298.61	133,277.16	1,077.98	83,879.86	62	124,698.41
1994	Depreciation	.00	.00	.00	.00	.00	+++	53,076.70
9901	Interfund Transfer	34,990.00	.00	34,990.00	.00	.00	100	32,910.00
	Division <b>03 - Public Works Totals</b>	\$253,225.00	\$19,298.61	\$168,267.16	\$1,077.98	\$83,879.86	67%	\$210,685.11
	<b>EXPENSE TOTALS</b>	\$253,225.00	\$19,298.61	\$168,267.16	\$1,077.98	\$83,879.86	67%	\$210,685.11
Fund	<b>EM - City Centre Fund Totals</b>							
	<b>REVENUE TOTALS</b>	253,225.00	229.53	241,048.39	.00	12,176.61	95%	291,414.57
	<b>EXPENSE TOTALS</b>	253,225.00	19,298.61	168,267.16	1,077.98	83,879.86	67%	210,685.11
Fund	<b>EM - City Centre Fund Net Gain (Loss)</b>	\$0.00	(\$19,069.08)	\$72,781.23	(\$1,077.98)	\$71,703.25	+++	\$80,729.46

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Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	<b>Proprietary Funds</b>							
Fund Type	<b>Enterprise Funds</b>							
Fund	<b>ES - Wastewater Fund</b>							
Division	<b>REVENUE</b>							
	Department 00 - Revenue							
0000	Revenue	4,385,650.00	182,183.47	3,899,823.37	.00	485,826.63	89%	4,544,145.75
	Department 0000 - Revenues Totals	\$4,385,650.00	\$182,183.47	\$3,899,823.37	\$0.00	\$485,826.63	89%	\$4,544,145.75
	Division 00 - Revenue Totals	\$4,385,650.00	\$182,183.47	\$3,899,823.37	\$0.00	\$485,826.63	89%	\$4,544,145.75
	<b>REVENUE TOTALS</b>						89%	\$4,544,145.75
	<b>EXPENSE</b>							
	Division 03 - Public Works							
0900	Reserves	1,158,918.00	.00	.00	.00	1,158,918.00	0	.00
1710	Administration	670,245.69	66,859.55	514,602.57	41,582.27	114,060.85	83	527,830.32
1989	Contingency	100,000.00	.00	.00	.00	100,000.00	0	.00
1994	Depreciation	.00	.00	.00	.00	.00	+++	1,616,955.96
8120	Sanitary Sewers BOM	476,430.00	42,948.23	384,942.74	60,496.00	30,991.26	93	505,315.80
8121	Sanitary Sewer Water/WW	236,511.48	8,225.32	119,304.34	222,827.45	(105,620.31)	145	111,890.27
8130	Wastewater Treatment	1,213,231.44	92,528.46	613,479.20	138,084.68	461,667.56	62	847,418.83
9710	Debt Service - Bonds	386,393.00	.00	42,125.90	.00	344,267.10	11	80,001.90
9901	Interfund Transfer	296,540.00	.00	1,455,458.00	.00	(1,158,918.00)	491	588,904.00
	Division 03 - Public Works Totals	\$4,538,269.61	\$210,561.56	\$3,129,912.75	\$462,990.40	\$945,366.46	79%	\$4,278,317.08
	<b>EXPENSE TOTALS</b>	\$4,538,269.61	\$210,561.56	\$3,129,912.75	\$462,990.40	\$945,366.46	79%	\$4,278,317.08
Fund	<b>ES - Wastewater Fund Totals</b>							
	<b>REVENUE TOTALS</b>	4,385,650.00	182,183.47	3,899,823.37	.00	485,826.63	89%	4,544,145.75
	<b>EXPENSE TOTALS</b>	4,538,269.61	210,561.56	3,129,912.75	462,990.40	945,366.46	79%	4,278,317.08
Fund	<b>ES - Wastewater Fund Net Gain (Loss)</b>	(\$152,619.61)	(\$28,378.09)	\$769,910.62	(\$462,990.40)	\$459,539.83	(201%)	\$265,828.67

# Monthly Council Financial Report - DRAFT

Through 12/31/23  
Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
Fund Category	<b>Proprietary Funds</b>							
Fund Type	<b>Enterprise Funds</b>							
Fund	<b>EW - Water Fund</b>							
	<b>REVENUE</b>							
Division	<b>00 - Revenue</b>							
Department	<b>0000 - Revenues</b>							
Revenue								
0000		5,863,234.00	192,213.82	3,649,658.04	.00	2,213,575.96	62%	6,580,451.62
	Department <b>0000 - Revenues Totals</b>	\$5,863,234.00	\$192,213.82	\$3,649,658.04	\$0.00	\$2,213,575.96	62%	\$6,580,451.62
	Division <b>00 - Revenue Totals</b>	\$5,863,234.00	\$192,213.82	\$3,649,658.04	\$0.00	\$2,213,575.96	62%	\$6,580,451.62
	<b>REVENUE TOTALS</b>	\$5,863,234.00	\$192,213.82	\$3,649,658.04	\$0.00	\$2,213,575.96	62%	\$6,580,451.62
	<b>EXPENSE</b>							
Division	<b>03 - Public Works</b>							
0900	Reserves	79,730.00	.00	.00	.00	79,730.00	0	.00
1989	Contingency	5,050.00	.00	.00	.00	5,050.00	0	.00
1994	Depreciation	.00	.00	.00	.00	.00	+++	279,626.41
8310	Water Administration	2,863,770.27	54,029.26	1,735,967.39	32,742.98	1,095,059.90	62	2,870,372.68
8320	Pump Station and Filtration	1,620,349.88	219,867.19	1,052,858.04	341,501.21	225,990.63	86	1,389,348.40
8340	Water Distribution	478,330.00	67,966.16	348,296.69	60,798.65	69,234.66	86	362,010.62
9710	Debt Service - Bonds	241,986.00	.00	29,971.13	.00	212,014.87	12	58,802.47
9730	Debt Service - BAN	15,000.00	.00	.00	.00	15,000.00	0	.00
9901	Interfund Transfer	634,900.00	.00	439,630.00	.00	195,270.00	69	1,113,847.61
	Division <b>03 - Public Works Totals</b>	\$5,939,116.15	\$341,862.61	\$3,606,723.25	\$435,042.84	\$1,897,350.06	68%	\$6,074,008.19
	<b>EXPENSE TOTALS</b>	\$5,939,116.15	\$341,862.61	\$3,606,723.25	\$435,042.84	\$1,897,350.06	68%	\$6,074,008.19
Fund	<b>EW - Water Fund Totals</b>							
	<b>REVENUE TOTALS</b>	5,863,234.00	192,213.82	3,649,658.04	.00	2,213,575.96	62%	6,580,451.62
	<b>EXPENSE TOTALS</b>	5,939,116.15	341,862.61	3,606,723.25	435,042.84	1,897,350.06	68%	6,074,008.19
Fund	<b>EW - Water Fund Net Gain (Loss)</b>	(\$75,882.15)	(\$149,648.79)	\$42,934.79	(\$435,042.84)	(\$316,225.90)	517%	\$506,443.43
Fund Type	<b>Enterprise Funds Totals</b>							
	<b>REVENUE TOTALS</b>	10,502,109.00	374,626.82	7,790,529.80	.00	2,711,579.20	74%	11,416,011.94
	<b>EXPENSE TOTALS</b>	10,730,610.76	571,722.78	6,904,903.16	899,111.22	2,926,596.38	73%	10,563,010.38
Fund Type	<b>Enterprise Funds Net Gain (Loss)</b>	(\$228,501.76)	(\$197,095.96)	\$885,626.64	(\$899,111.22)	\$215,017.18	6%	\$853,001.56
Fund Category	<b>Proprietary Funds Totals</b>							
	<b>REVENUE TOTALS</b>	10,502,109.00	374,626.82	7,790,529.80	.00	2,711,579.20	74%	11,416,011.94
	<b>EXPENSE TOTALS</b>	10,730,610.76	571,722.78	6,904,903.16	899,111.22	2,926,596.38	73%	10,563,010.38

# Monthly Council Financial Report - DRAFT

Through 12/31/23  
Summary Listing

Organization	Organization Description	Annual Budget Amount	MTD Actual Amount	YTD Actual Amount	YTD Encumbrances	Budget Less YTD Actual	% of Budget	Prior Year Total Actual
	Fund Category	(\$228,501.76)	(\$197,095.96)	\$885,626.64	(\$899,111.22)	\$215,017.18	6%	\$853,001.56
	<b>Proprietary Funds</b> Net Gain (Loss)							
	Grand Totals							
	REVENUE TOTALS	34,193,152.70	814,975.55	29,721,537.83	.00	4,471,614.87	87%	36,750,449.06
	EXPENSE TOTALS	34,723,556.07	3,363,338.98	27,303,145.69	1,571,739.57	5,848,670.81	83%	32,965,297.86
	Grand Total Net Gain (Loss)	(\$530,403.37)	(\$2,548,363.43)	\$2,418,392.14	(\$1,571,739.57)	\$1,377,055.94	(160%)	\$3,785,151.20

# General Fund Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Real Property Tax</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	6,619,602.00	.00	6,619,602.00	.00	.00	6,619,601.60	.40	100	100	6,100,401.66
	<i>Real Property Tax Totals</i>	\$6,619,602.00	\$0.00	\$6,619,602.00	\$0.00	\$0.00	\$6,619,601.60	\$0.40	100%	100%	\$6,100,401.66
<i>Real Property Tax Items</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	230,464.00	.00	230,464.00	133,421.31	.00	279,483.15	(49,019.15)	121	121	945,981.40
	<i>Real Property Tax Items Totals</i>	\$230,464.00	\$0.00	\$230,464.00	\$133,421.31	\$0.00	\$279,483.15	(\$49,019.15)	121%	121%	\$945,981.40
<i>Sales Tax and Other</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	7,763,427.00	.00	7,763,427.00	53,945.53	.00	4,381,481.22	3,381,945.78	56	56	8,188,047.56
	<i>Sales Tax and Other Totals</i>	\$7,763,427.00	\$0.00	\$7,763,427.00	\$53,945.53	\$0.00	\$4,381,481.22	\$3,381,945.78	56%	56%	\$8,188,047.56
<i>Departmental Income</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	210,350.00	.00	210,350.00	7,865.79	.00	136,011.80	74,338.20	65	65	181,973.70
	<i>Departmental Income Totals</i>	\$210,350.00	\$0.00	\$210,350.00	\$7,865.79	\$0.00	\$136,011.80	\$74,338.20	65%	65%	\$181,973.70
<i>Intergov't charges</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	239,195.00	.00	239,195.00	.00	.00	140,645.95	98,549.05	59	59	204,771.90
	<i>Intergov't charges Totals</i>	\$239,195.00	\$0.00	\$239,195.00	\$0.00	\$0.00	\$140,645.95	\$98,549.05	59%	59%	\$204,771.90
<i>Use of Money and Property</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	321,787.00	.00	321,787.00	40,793.02	.00	467,571.31	(145,784.31)	145	145	323,386.15
	<i>Use of Money and Property Totals</i>	\$321,787.00	\$0.00	\$321,787.00	\$40,793.02	\$0.00	\$467,571.31	(\$145,784.31)	145%	145%	\$323,386.15
<i>Licenses and Permits</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	137,400.00	.00	137,400.00	17,257.51	.00	103,603.01	33,796.99	75	75	226,655.49
	<i>Licenses and Permits Totals</i>	\$137,400.00	\$0.00	\$137,400.00	\$17,257.51	\$0.00	\$103,603.01	\$33,796.99	75%	75%	\$226,655.49
<i>Fines and Forfeitures</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	111,000.00	.00	111,000.00	6,671.00	.00	44,873.02	66,126.98	40	40	60,996.81
	<i>Fines and Forfeitures Totals</i>	\$111,000.00	\$0.00	\$111,000.00	\$6,671.00	\$0.00	\$44,873.02	\$66,126.98	40%	40%	\$60,996.81
<i>Misc Local Sources</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	123,050.00	103,500.00	226,550.00	6,197.20	.00	356,136.05	(129,586.05)	157	157	564,849.37
	<i>Misc Local Sources Totals</i>	\$123,050.00	\$103,500.00	\$226,550.00	\$6,197.20	\$0.00	\$356,136.05	(\$129,586.05)	157%	157%	\$564,849.37
<i>Federal and State</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	2,300,816.00	414,285.70	2,715,101.70	153,004.32	.00	2,820,505.33	(105,403.63)	104	104	3,195,421.05
	<i>Federal and State Totals</i>	\$2,300,816.00	\$414,285.70	\$2,715,101.70	\$153,004.32	\$0.00	\$2,820,505.33	(\$105,403.63)	104%	104%	\$3,195,421.05
<i>Transfers In</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	275,000.00	.00	275,000.00	.00	.00	2,688,667.00	(2,413,667.00)	978	978	1,696,336.77
	<i>Transfers In Totals</i>	\$275,000.00	\$0.00	\$275,000.00	\$0.00	\$0.00	\$2,688,667.00	(\$2,413,667.00)	978%	978%	\$1,696,336.77
<i>Appropriated Reserves</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	676,182.00	86,895.00	763,077.00	.00	.00	.00	763,077.00	0	0	.00
	<i>Appropriated Reserves Totals</i>	\$676,182.00	\$86,895.00	\$763,077.00	\$0.00	\$0.00	\$0.00	\$763,077.00	0%	0%	\$0.00
<i>Appropriated Fund Balance</i>											
A.00.0000.0000	General Fund,Revenue,Revenues,Revenue	454,000.00	.00	454,000.00	.00	.00	.00	454,000.00	0	0	.00
	<i>Appropriated Fund Balance Totals</i>	\$454,000.00	\$0.00	\$454,000.00	\$0.00	\$0.00	\$0.00	\$454,000.00	0%	0%	\$0.00
	<b>REVENUE TOTALS</b>	\$19,462,273.00	\$604,680.70	\$20,066,953.70	\$419,155.68	\$0.00	\$18,038,579.44	\$2,028,374.26	90%	90%	\$21,688,821.86

# General Fund Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Personnel Services</i>											
A.01.0900	General Fund,General Governmental Services,Reserves	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.01.1010	General Fund,General Governmental Services,City Council	48,410.00	.00	48,410.00	.00	.00	23,374.99	23,374.99	25,035.01	48	47,000.00
A.01.1230	General Fund,General Governmental Services,City Manager	153,470.00	.00	153,470.00	11,087.77	.00	108,607.98	108,607.98	44,862.02	71	138,782.41
A.01.1310	General Fund,General Governmental Services,Finance	62,620.00	.00	62,620.00	4,429.11	.00	45,103.63	45,103.63	17,516.37	72	56,152.85
A.01.6460	General Fund,General Governmental Services,Community Development	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.01.7550	General Fund,General Governmental Services,Community Celebrations	8,840.00	.00	8,840.00	941.98	.00	3,553.52	3,553.52	5,286.48	40	3,194.17
A.02.1315	General Fund,Administrative Services,Dept of Administrative Services	96,430.00	.00	96,430.00	6,954.72	.00	66,876.51	66,876.51	29,553.49	69	72,301.31
A.02.1325.1325	General Fund,Administrative Services,Clerk-Treasurer	90,160.00	.00	90,160.00	6,239.85	.00	59,350.96	59,350.96	30,809.04	66	74,571.80
A.02.1325.4020	General Fund,Administrative Services,Clerk-Treasurer,Vital Statistics	16,120.00	.00	16,120.00	1,064.10	.00	11,802.34	11,802.34	4,317.66	73	15,331.19
A.02.1355	General Fund,Administrative Services,Assessment	51,080.00	.00	51,080.00	3,675.60	.00	38,424.99	38,424.99	12,655.01	75	49,734.78
A.02.1430	General Fund,Administrative Services,Personnel	196,910.00	.00	196,910.00	11,874.82	.00	125,797.92	125,797.92	71,112.08	64	125,844.27
A.02.7140.7140	General Fund,Administrative Services,Youth Bureau,Summer Recreation	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.02.7140.7310	General Fund,Administrative Services,Youth Bureau,Youth Service	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.03.1490	General Fund,Public Works,Department of Public Works	74,580.00	.00	74,580.00	5,414.92	.00	49,854.96	49,854.96	24,725.04	67	64,442.01
A.03.1620.1620	General Fund,Public Works,City Facilities,Facilities	83,680.00	.00	83,680.00	3,303.76	.00	49,590.04	49,590.04	34,089.96	59	60,589.39
A.03.1620.1621	General Fund,Public Works,City Facilities,Facilities-Ice Rink	1,240.00	.00	1,240.00	136.42	.00	2,310.52	2,310.52	(1,070.52)	186	5,981.10
A.03.1620.1622	General Fund,Public Works,City Facilities,Facilities - Dwyer	4,870.00	.00	4,870.00	.00	.00	8,884.49	8,884.49	(4,014.49)	182	3,793.24
A.03.3620	General Fund,Public Works,Inspection	283,680.00	.00	283,680.00	20,254.40	.00	206,872.46	206,872.46	76,807.54	73	252,284.08
A.03.5010.5010	General Fund,Public Works,Bureau of Maintenance,Maintenance Admin	88,390.00	.00	88,390.00	6,496.98	.00	64,612.90	64,612.90	23,777.10	73	83,614.34
A.03.5010.5110	General Fund,Public Works,Bureau of Maintenance,Street Maintenance	237,980.00	.00	237,980.00	14,948.80	.00	185,049.97	185,049.97	52,930.03	78	311,014.00
A.03.5010.5132	General Fund,Public Works,Bureau of Maintenance,Public Works Garage	265,370.00	.00	265,370.00	13,332.93	.00	124,455.65	124,455.65	140,914.35	47	175,721.59
A.03.5010.5142	General Fund,Public Works,Bureau of Maintenance,Snow Removal	188,070.00	.00	188,070.00	7,012.90	.00	8,412.09	8,412.09	179,657.91	4	99,509.50
A.03.5010.5182	General Fund,Public Works,Bureau of Maintenance,Street Lighting Traffic Signals	19,990.00	.00	19,990.00	441.70	.00	2,348.16	2,348.16	17,641.84	12	8,991.42
A.03.5010.7110	General Fund,Public Works,Bureau of Maintenance,Parks	362,170.00	.00	362,170.00	20,024.64	.00	257,258.34	257,258.34	104,911.66	71	326,213.38
A.03.5010.8140	General Fund,Public Works,Bureau of Maintenance,Storm Sewer - BOM	118,190.00	.00	118,190.00	4,180.01	.00	35,041.53	35,041.53	83,148.47	30	50,314.89

# General Fund Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Personnel Services</i>											
A.03.5010.8170	General Fund,Public Works,Bureau of Maintenance,Street Cleaning	92,510.00	.00	92,510.00	12,600.67	.00	66,571.49	25,938.51	72	74,389.27	
A.03.7510	General Fund,Public Works,Historic Preservation	5,000.00	.00	5,000.00	.00	.00	2,500.00	2,500.00	50	5,123.12	
A.03.8141	General Fund,Public Works,Storm Sewer - Water-WW	10,150.00	.00	10,150.00	88.14	.00	5,080.00	5,070.00	50	7,420.23	
A.03.8160	General Fund,Public Works,Refuse and Recycling	21,160.00	.00	21,160.00	1,540.95	.00	19,342.86	1,817.14	91	18,207.00	
A.04.3120.3120	General Fund,Police,Police	3,038,830.00	70,456.00	3,109,286.00	274,711.81	.00	2,482,674.16	626,611.84	80	3,040,016.30	
A.04.3120.3121	General Fund,Police,Police,Emergency Response Team	22,100.00	.00	22,100.00	1,148.77	.00	20,728.92	1,371.08	94	22,133.36	
A.04.3120.3122	General Fund,Police,Police,Net	4,500.00	89,200.00	93,700.00	13,841.72	.00	49,978.58	43,721.42	53	417.65	
A.04.3120.3123	General Fund,Police,Police,Community Policing & Events	11,550.00	.00	11,550.00	340.10	.00	15,168.53	(3,618.53)	131	10,781.64	
A.04.3120.3124	General Fund,Police,Police,K-9	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.05.3410.3410	General Fund,Fire,Fire,Fire	3,081,750.00	.00	3,081,750.00	214,675.69	.00	2,268,238.47	813,511.53	74	2,891,950.92	
A.05.3410.3411	General Fund,Fire,Fire,State Internal EMS Program	1,000.00	.00	1,000.00	128.63	.00	128.63	871.37	13	.00	
A.05.3410.3412	General Fund,Fire,Fire,State External EMS Program	6,000.00	.00	6,000.00	490.06	.00	2,261.32	3,738.68	38	3,972.70	
A.05.3410.3413	General Fund,Fire,Fire,Non State EMS Program	7,300.00	.00	7,300.00	92.96	.00	1,356.11	5,943.89	19	1,975.99	
<i>Personnel Services Totals</i>		\$8,754,100.00	\$159,656.00	\$8,913,756.00	\$661,474.91	\$0.00	\$6,411,613.02	\$2,502,142.98	72%	\$8,101,769.90	
<i>Equipment</i>											
A.01.0900	General Fund,General Governmental Services,Reserves	578,667.00	.00	578,667.00	.00	.00	.00	578,667.00	0	.00	
A.01.1310	General Fund,General Governmental Services,Finance	.00	.00	.00	.00	.00	.00	.00	+++	6,841.58	
A.01.7550	General Fund,General Governmental Services,Community Celebrations	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.02.1680	General Fund,Administrative Services,Information Services	42,500.00	5,027.00	47,527.00	.00	9,409.20	31,989.15	6,128.65	87	37,168.33	
A.02.7140.7310	General Fund,Administrative Services,Youth Bureau,Youth Service	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.03.1620.1620	General Fund,Public Works,City Facilities,Facilities	21,900.00	.00	21,900.00	.00	.00	80.74	21,819.26	0	4,264.99	
A.03.1620.1621	General Fund,Public Works,City Facilities,Facilities-Ice Rink	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.03.1620.1622	General Fund,Public Works,City Facilities,Facilities - Dwyer	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.03.3620	General Fund,Public Works,Inspection	28,000.00	.00	28,000.00	.00	22,859.65	.00	5,140.35	82	37,980.19	
A.03.5010.5010	General Fund,Public Works,Bureau of Maintenance,Maintenance Admin	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.03.5010.5110	General Fund,Public Works,Bureau of Maintenance,Street Maintenance	203,000.00	.00	203,000.00	.00	120,992.00	75,500.00	6,508.00	97	304,185.14	
A.03.5010.5112	General Fund,Public Works,Bureau of Maintenance,CHIPS Perm Improv Highway	264,174.00	.00	264,174.00	.00	.00	121,675.48	142,498.52	46	501,228.56	
A.03.5010.5132	General Fund,Public Works,Bureau of Maintenance,Public Works Garage	2,250.00	.00	2,250.00	.00	.00	1,500.00	750.00	67	8,690.00	

# General Fund Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<b>EXPENSE</b>										
<i>Equipment</i>										
A.03.5010.5142	General Fund,Public Works,Bureau of Maintenance,Snow Removal	16,332.00	.00	16,332.00	.00	13,106.19	1,278.36	1,947.45	88	.00
A.03.5010.5182	General Fund,Public Works,Bureau of Maintenance,Street Lighting ,Traffic Signals	1,600.00	.00	1,600.00	.00	.00	12,000.00	(10,400.00)	750	329.00
A.03.5010.7110	General Fund,Public Works,Bureau of Maintenance,Parks	13,850.00	.00	13,850.00	.00	.00	11,800.00	2,050.00	85	.00
A.03.5010.8140	General Fund,Public Works,Bureau of Maintenance,Storm Sewer - BOM	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.04.3120.3120	General Fund,Police,Police	46,550.00	235,540.97	282,090.97	1,254.00	125,713.87	175,908.16	(19,531.06)	107	337,728.89
A.04.3120.3121	General Fund,Police,Police,Emergency Response Team	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.04.3120.3122	General Fund,Police,Police,Net	.00	155,000.00	155,000.00	6,709.62	18,583.15	64,148.74	72,268.11	53	.00
A.04.3120.3124	General Fund,Police,Police,K-9	.00	.00	.00	.00	.00	.00	.00	+++	9,326.03
A.05.3410.3410	General Fund,Fire,Fire,Fire	117,600.00	35,597.00	153,197.00	6,962.55	34,078.85	23,017.28	96,100.87	37	115,511.14
A.05.3410.3412	General Fund,Fire,Fire,State External EMS Program	600.00	.00	600.00	595.02	.00	595.02	4.98	99	459.03
<i>Equipment Totals</i>		\$1,337,023.00	\$431,164.97	\$1,768,187.97	\$15,521.19	\$344,742.91	\$519,492.93	\$903,952.13	49%	\$1,363,712.88
<i>Contracted Exp</i>										
A.01.0900	General Fund,General Governmental Services,Reserves	10,000.00	.00	10,000.00	.00	.00	.00	10,000.00	0	.00
A.01.1010	General Fund,General Governmental Services,City Council	10,500.00	.00	10,500.00	189.40	.00	8,530.39	1,969.61	81	5,063.02
A.01.1230	General Fund,General Governmental Services,City Manager	22,035.00	176.74	22,211.74	4,795.42	1,676.74	15,275.78	5,259.22	76	27,574.28
A.01.1310	General Fund,General Governmental Services,Finance	52,701.00	16.06	52,717.06	9,798.92	16.06	42,159.08	10,541.92	80	48,292.80
A.01.1420	General Fund,General Governmental Services,Legal Services	225,160.00	.00	225,160.00	14,901.04	.00	168,442.30	56,717.70	75	252,451.23
A.01.1989	General Fund,General Governmental Services,Contingency	371,480.00	(67,000.00)	304,480.00	.00	.00	.00	304,480.00	0	.00
A.01.6460	General Fund,General Governmental Services,Community Development	6,000.00	177,782.82	183,782.82	.00	156,289.26	52,150.85	(24,657.29)	113	30,757.01
A.01.6989	General Fund,General Governmental Services,Economic Development	115,498.00	.00	115,498.00	.00	25,800.00	113,724.32	(24,026.32)	121	96,710.55
A.01.7010	General Fund,General Governmental Services,Council on the Arts	6,500.00	.00	6,500.00	.00	.00	6,500.00	.00	100	2,250.00
A.01.7550	General Fund,General Governmental Services,Community Celebrations	2,222.00	.00	2,222.00	20.40	.00	1,903.72	318.28	86	2,056.47
A.02.1315	General Fund,Administrative Services,Dept of Administrative Services	146,633.00	25,000.00	171,633.00	1,723.79	.00	156,494.71	15,138.29	91	237,648.90
A.02.1325.1325	General Fund,Administrative Services,Clerk-Treasurer,Clerk-Treasurer	35,127.00	12,080.33	47,207.33	10,247.76	3,501.02	52,267.58	(8,561.27)	118	49,751.67
A.02.1325.1450	General Fund,Administrative Services,Clerk-Treasurer,Elections	.00	.00	.00	.00	.00	.00	.00	+++	29,195.00
A.02.1325.3510	General Fund,Administrative Services,Clerk-Treasurer,Control of Dogs	1,403.00	.00	1,403.00	4.21	.00	1,163.47	239.53	83	1,099.18
A.02.1325.4020	General Fund,Administrative Services,Clerk-Treasurer,Vital Statistics	1,149.00	16.06	1,165.06	283.29	16.06	901.51	247.49	79	1,032.91



# General Fund Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - Transactions	% Used/Rec'd	Prior Year Total
<i>Contracted Exp</i>										
A.02.1355	General Fund, Administrative Services,Assessment	80,960.00	48.20	81,008.20	841.28	9,648.20	46,959.96	24,400.04	70	80,169.71
A.02.1430	General Fund,Administrative Services,Personnel	25,640.00	48.20	25,688.20	5,587.32	946.08	23,058.09	1,684.03	93	15,515.16
A.02.1680	General Fund,Administrative Services,Information Services	65,000.00	.00	65,000.00	4,321.89	25,949.20	39,592.20	(541.40)	101	64,237.42
A.02.7140.7140	General Fund,Administrative Services,Youth Bureau,Summer Recreation	78,846.00	.00	78,846.00	.00	.00	77,591.00	1,255.00	98	75,091.00
A.02.7140.7310	General Fund,Administrative Services,Youth Bureau,Youth Service	130,744.00	.00	130,744.00	.00	.00	36,461.00	94,283.00	28	109,590.98
A.03.1440	General Fund,Public Works,Engineering	12,750.00	.00	12,750.00	.00	.00	5,002.40	7,747.60	39	7,035.71
A.03.1490	General Fund,Public Works,Department of Public Works	5,950.00	64.27	6,014.27	1,717.15	64.27	3,983.13	1,966.87	67	5,299.50
A.03.1620.1620	General Fund,Public Works,City Facilities,Facilities	160,619.00	.00	160,619.00	6,218.28	3,863.62	115,085.18	41,670.20	74	149,548.55
A.03.1620.1621	General Fund,Public Works,City Facilities,Facilities-Ice Rink	14,000.00	45,900.00	59,900.00	268.78	36,129.36	26,831.82	(3,061.18)	105	91,688.01
A.03.1620.1622	General Fund,Public Works,City Facilities,Facilities - Dwyer	26,500.00	.00	26,500.00	430.03	.00	14,926.52	11,573.48	56	6,134.55
A.03.3620	General Fund,Public Works,Inspection	42,797.00	30,096.40	72,893.40	3,127.81	96.40	44,119.43	28,677.57	61	41,970.69
A.03.5010.5010	General Fund,Public Works,Bureau of Maintenance,Maintenance Admin	23,758.00	160.67	23,918.67	4,405.03	504.90	18,962.39	4,451.38	81	24,160.21
A.03.5010.5110	General Fund,Public Works,Bureau of Maintenance,Street Maintenance	63,280.00	.00	63,280.00	9,594.18	.00	63,858.42	(578.42)	101	58,279.01
A.03.5010.5132	General Fund,Public Works,Bureau of Maintenance,Public Works Garage	216,495.00	.00	216,495.00	10,171.45	3,092.70	99,652.00	113,750.30	47	171,972.68
A.03.5010.5142	General Fund,Public Works,Bureau of Maintenance,Snow Removal	229,202.00	.00	229,202.00	6,872.34	.00	21,968.31	207,233.69	10	190,919.78
A.03.5010.5182	General Fund,Public Works,Bureau of Maintenance,Street Lighting Traffic Signals	228,000.00	.00	228,000.00	1,819.63	.00	154,982.15	73,017.85	68	229,876.19
A.03.5010.5410	General Fund,Public Works,Bureau of Maintenance,Sidewalks	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.03.5010.5650	General Fund,Public Works,Bureau of Maintenance,Parking Lots	205,000.00	2,822.00	207,822.00	.00	.00	207,821.85	.15	100	36,490.38
A.03.5010.7110	General Fund,Public Works,Bureau of Maintenance,Parks	98,860.00	.00	98,860.00	2,748.44	.00	83,924.96	14,935.04	85	103,358.63
A.03.5010.8140	General Fund,Public Works,Bureau of Maintenance,Storm Sewer - BOM	30,320.00	.00	30,320.00	473.14	15,000.00	9,455.34	5,864.66	81	11,218.42
A.03.5010.8170	General Fund,Public Works,Bureau of Maintenance,Street Cleaning	14,650.00	.00	14,650.00	876.21	.00	14,079.98	570.02	96	13,893.18
A.03.7510	General Fund,Public Works,Historic Preservation	900.00	.00	900.00	2.25	.00	206.37	693.63	23	195.64
A.03.8020	General Fund,Public Works,Planning and Zoning	1,300.00	.00	1,300.00	6.87	.00	930.89	369.11	72	772.08
A.03.8141	General Fund,Public Works,Storm Sewer - Water-WW	19,360.00	.00	19,360.00	1,003.60	.00	5,970.91	13,389.09	31	9,553.97
A.03.8160	General Fund,Public Works,Refuse and Recycling	85,200.00	.00	85,200.00	440.00	27,200.00	25,617.88	32,382.12	62	66,026.21
A.04.3120.3120	General Fund,Police,Police	247,117.00	10,683.66	257,800.66	27,388.57	17,246.57	238,164.76	2,389.33	99	286,584.64
A.04.3120.3121	General Fund,Police,Police,Emergency Response Team	8,680.00	.00	8,680.00	67.91	.00	3,251.27	5,428.73	37	6,012.15

# General Fund Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Contracted Exp</i>										
A.04.3120.3122	General Fund,Police,Police,Net	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.04.3120.3123	General Fund,Police,Police,Community Policing & Events	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.04.3120.3124	General Fund,Police,Police,K-9	950.00	.00	950.00	53.98	.00	1,578.00	(628.00)	166	6,885.35
A.05.3410	General Fund,Fire,Fire	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.05.3410.3410	General Fund,Fire,Fire,Fire	202,947.00	16,919.93	219,866.93	25,404.77	334.93	153,858.90	65,673.10	70	274,520.47
A.05.3410.3411	General Fund,Fire,Fire,State Internal EMS Program	850.00	.00	850.00	.00	.00	359.03	490.97	42	80.57
A.05.3410.3412	General Fund,Fire,Fire,State External EMS Program	675.00	.00	675.00	5.51	.00	602.44	72.56	89	16.13
A.05.3410.3413	General Fund,Fire,Fire,Non State EMS Program	2,650.00	.00	2,650.00	.00	.00	212.26	2,437.74	8	2.03
		\$3,330,408.00	\$254,815.34	\$3,585,223.34	\$155,810.65	\$327,375.37	\$2,158,582.55	\$1,099,265.42	69%	\$2,920,982.02
<i>Debt Principle</i>										
A.01.9710	General Fund,General Governmental Services,Debt Service - Bonds	286,200.00	.00	286,200.00	.00	.00	286,200.00	.00	100	283,700.00
A.01.9730	General Fund,General Governmental Services,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.01.9785	General Fund,General Governmental Services,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	+++	28,113.00
A.01.9789	General Fund,General Governmental Services,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	+++	.00
		\$286,200.00	\$0.00	\$286,200.00	\$0.00	\$0.00	\$286,200.00	\$0.00	100%	\$311,813.00
<i>Debt Interest</i>										
A.01.9710	General Fund,General Governmental Services,Debt Service - Bonds	67,372.00	.00	67,372.00	1,140.00	.00	67,371.92	.08	100	74,382.80
A.01.9730	General Fund,General Governmental Services,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	+++	.00
A.01.9785	General Fund,General Governmental Services,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	+++	472.88
A.01.9789	General Fund,General Governmental Services,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	+++	.00
		\$67,372.00	\$0.00	\$67,372.00	\$1,140.00	\$0.00	\$67,371.92	\$0.08	100%	\$74,855.68
<i>Employee Benefits</i>										
A.01.1010	General Fund,General Governmental Services,City Council	3,710.00	.00	3,710.00	.00	.00	1,788.19	1,921.81	48	3,595.61
A.01.1230	General Fund,General Governmental Services,City Manager	33,470.00	.00	33,470.00	19,836.56	.00	27,195.26	6,274.74	81	25,118.40
A.01.1310	General Fund,General Governmental Services,Finance	14,120.00	.00	14,120.00	8,485.34	.00	11,502.72	2,617.28	81	11,889.76
A.01.7550	General Fund,General Governmental Services,Community Celebrations	1,870.00	.00	1,870.00	1,110.78	.00	1,306.31	563.69	70	1,204.96
A.02.1315	General Fund,Administrative Services,Dept of Administrative Services	16,540.00	.00	16,540.00	8,540.55	.00	13,120.43	3,419.57	79	14,341.93
A.02.1325.1325	General Fund,Administrative Services,Clerk-Treasurer,Clerk-Treasurer	19,810.00	.00	19,810.00	11,745.40	.00	15,639.25	4,170.75	79	14,997.65
A.02.1325.4020	General Fund,Administrative Services,Clerk-Treasurer,Vital Statistics	3,640.00	.00	3,640.00	2,174.53	.00	2,950.99	689.01	81	2,959.41

# General Fund Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Employee Benefits</i>											
A.02.1355	General Fund,Administrative Services,Assessment	11,520.00	.00	11,520.00	6,930.80	.00	9,551.53	1,968.47	83	9,614.92	
A.02.1430	General Fund,Administrative Services,Personnel	57,880.00	.00	57,880.00	28,235.49	.00	50,954.88	6,925.12	88	68,848.87	
A.02.7140.7140	General Fund,Administrative Services,Youth Bureau,Summer Recreation	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.02.7140.7310	General Fund,Administrative Services,Youth Bureau,Youth Service	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.03.1490	General Fund,Public Works,Department of Public Works	15,610.00	.00	15,610.00	9,069.22	.00	12,455.49	3,154.51	80	9,519.17	
A.03.1620.1620	General Fund,Public Works,City Facilities,Facilities	16,170.00	.00	16,170.00	8,793.27	.00	12,294.06	3,875.94	76	11,480.60	
A.03.1620.1621	General Fund,Public Works,City Facilities,Facilities-Ice Rink	100.00	.00	100.00	10.16	.00	174.63	(74.63)	175	456.47	
A.03.1620.1622	General Fund,Public Works,City Facilities,Facilities - Dwyer	380.00	.00	380.00	.00	.00	663.87	(283.87)	175	266.49	
A.03.3620	General Fund,Public Works,Inspection	59,430.00	.00	59,430.00	34,448.00	.00	48,467.14	10,962.86	82	47,334.99	
A.03.5010.5010	General Fund,Public Works,Bureau of Maintenance,Maintenance Admin	18,370.00	.00	18,370.00	10,657.69	.00	14,999.90	3,370.10	82	15,432.73	
A.03.5010.5110	General Fund,Public Works,Bureau of Maintenance,Street Maintenance	48,010.00	.00	48,010.00	27,178.43	.00	39,947.72	8,062.28	83	47,731.31	
A.03.5010.5132	General Fund,Public Works,Bureau of Maintenance,Public Works Garage	56,820.00	.00	56,820.00	32,798.06	.00	41,306.19	15,513.81	73	41,287.35	
A.03.5010.5142	General Fund,Public Works,Bureau of Maintenance,Snow Removal	39,330.00	.00	39,330.00	22,331.30	.00	22,413.93	16,916.07	57	32,559.52	
A.03.5010.5182	General Fund,Public Works,Bureau of Maintenance,Street Lighting Traffic Signals	4,070.00	.00	4,070.00	2,254.12	.00	2,396.85	1,673.15	59	2,583.63	
A.03.5010.7110	General Fund,Public Works,Bureau of Maintenance,Parks	73,180.00	.00	73,180.00	41,253.57	.00	58,979.72	14,200.28	81	61,796.68	
A.03.5010.8140	General Fund,Public Works,Bureau of Maintenance,Storm Sewer - BOM	25,110.00	.00	25,110.00	14,366.88	.00	16,708.13	8,401.87	67	15,961.87	
A.03.5010.8170	General Fund,Public Works,Bureau of Maintenance,Street Cleaning	18,680.00	.00	18,680.00	11,080.07	.00	15,097.49	3,582.51	81	15,013.93	
A.03.7510	General Fund,Public Works,Historic Preservation	390.00	.00	390.00	.00	.00	191.25	198.75	49	391.76	
A.03.8141	General Fund,Public Works,Storm Sewer - Water-WW	790.00	.00	790.00	6.74	.00	389.18	400.82	49	1,516.48	
A.03.8160	General Fund,Public Works,Refuse and Recycling	1,620.00	.00	1,620.00	117.89	.00	1,479.73	140.27	91	1,392.83	
A.04.3120.3120	General Fund,Police,Police	991,350.00	.00	991,350.00	695,606.91	.00	864,281.14	127,068.86	87	885,250.57	
A.04.3120.3121	General Fund,Police,Police,Emergency Response Team	1,700.00	.00	1,700.00	87.56	.00	1,579.46	120.54	93	1,679.70	
A.04.3120.3122	General Fund,Police,Police,Net	350.00	27,800.00	28,150.00	1,043.79	.00	3,783.03	24,366.97	13	31.26	
A.04.3120.3123	General Fund,Police,Police,Community Policing & Events	890.00	.00	890.00	25.59	.00	1,141.15	(251.15)	128	808.71	
A.04.3120.3124	General Fund,Police,Police,K-9	.00	.00	.00	.00	.00	.00	.00	+++	.00	
A.05.3410.3410	General Fund,Fire,Fire,Fire	1,007,990.00	33,146.00	1,041,136.00	702,894.86	.00	858,963.06	182,172.94	83	871,419.27	
A.05.3410.3411	General Fund,Fire,Fire,State Internal EMS Program	400.00	.00	400.00	294.96	.00	294.96	105.04	74	299.64	

# General Fund Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Employee Benefits</i>										
A.05.3410.3412	General Fund, Fire, Fire, State External EMS Program	2,350.00	.00	2,350.00	1,721.88	.00	1,856.84	493.16	79	3,292.98
A.05.3410.3413	General Fund, Fire, Fire, Non State EMS Program	2,860.00	.00	2,860.00	2,057.27	.00	2,153.58	706.42	75	2,780.53
	<i>Employee Benefits Totals</i>	\$2,548,510.00	\$60,946.00	\$2,609,456.00	\$1,705,157.67	\$0.00	\$2,156,028.06	\$453,427.94	83%	\$2,222,859.98
<i>Transfers</i>										
A.01.9901	General Fund, General Governmental Services, Interfund Transfer	3,073,660.00	.00	3,073,660.00	.00	.00	5,913,890.19	(2,840,230.19)	192	4,197,398.31
A.01.9950	General Fund, General Governmental Services, Transfer to Capital Projects	65,000.00	.00	65,000.00	.00	.00	.00	65,000.00	0	199,318.88
	<i>Transfers Totals</i>	\$3,138,660.00	\$0.00	\$3,138,660.00	\$0.00	\$0.00	\$5,913,890.19	(\$2,775,230.19)	188%	\$4,396,717.19
	<b>EXPENSE TOTALS</b>	\$19,462,273.00	\$906,582.31	\$20,368,855.31	\$2,539,104.42	\$672,118.28	\$17,513,178.67	\$2,183,558.36	89%	\$19,392,710.65
<i>Grand Totals</i>										
	<b>REVENUE TOTALS</b>	\$19,462,273.00	\$604,680.70	\$20,066,953.70	\$419,155.68	\$0.00	\$18,038,579.44	\$2,028,374.26	90%	\$21,688,821.86
	<b>EXPENSE TOTALS</b>	\$19,462,273.00	\$906,582.31	\$20,368,855.31	\$2,539,104.42	\$672,118.28	\$17,513,178.67	\$2,183,558.36	89%	\$19,392,710.65
	<i>Grand Totals</i>	\$0.00	(\$301,901.61)	(\$301,901.61)	(\$2,119,948.74)	(\$672,118.28)	\$525,400.77	(\$155,184.10)		\$2,296,111.21

# Council Monthly Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Real Property Tax Items</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	306,855.00	.00	306,855.00	23,399.27	.00	240,186.69	66,668.31	78%	211,755.69	
	<i>Real Property Tax Items Totals</i>	\$306,855.00	\$0.00	\$306,855.00	\$23,399.27	\$0.00	\$240,186.69	\$66,668.31	78%	\$211,755.69	
<i>Use of Money and Property</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	2,280,555.00	.00	2,280,555.00	13,277.93	.00	1,348,391.03	932,163.97	59%	2,236,546.59	
	<i>Use of Money and Property Totals</i>	\$2,280,555.00	\$0.00	\$2,280,555.00	\$13,277.93	\$0.00	\$1,348,391.03	\$932,163.97	59%	\$2,236,546.59	
<i>Fines and Forfeitures</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	.00	.00	.00	.00	.00	94.94	(94.94)	+++	.00	
	<i>Fines and Forfeitures Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$94.94	(\$94.94)	+++	\$0.00	
<i>Misc Local Sources</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	15,440.00	.00	15,440.00	.00	.00	763.07	14,676.93	5	265,115.49	
	<i>Misc Local Sources Totals</i>	\$15,440.00	\$0.00	\$15,440.00	\$0.00	\$0.00	\$763.07	\$14,676.93	5%	\$265,115.49	
<i>Federal and State</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	.00	.00	.00	.00	.00	88,374.06	(88,374.06)	+++	166,197.30	
	<i>Federal and State Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$88,374.06	(\$88,374.06)	+++	\$166,197.30	
<i>Transfers In</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	.00	.00	.00	.00	.00	79,730.00	(79,730.00)	+++	526,687.61	
	<i>Transfers In Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$79,730.00	(\$79,730.00)	+++	\$526,687.61	
<i>Appropriated Reserves</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	57,500.00	.00	57,500.00	.00	.00	.00	57,500.00	0	.00	
	<i>Appropriated Reserves Totals</i>	\$57,500.00	\$0.00	\$57,500.00	\$0.00	\$0.00	\$0.00	\$57,500.00	0%	\$0.00	
<i>Water</i>											
EW.00.0000.0000	Water Fund, Revenue, Revenues, Revenue	3,202,884.00	.00	3,202,884.00	155,536.62	.00	1,892,118.25	1,310,765.75	59%	3,174,148.94	
	<i>Water Totals</i>	\$3,202,884.00	\$0.00	\$3,202,884.00	\$155,536.62	\$0.00	\$1,892,118.25	\$1,310,765.75	59%	\$3,174,148.94	
	<b>REVENUE TOTALS</b>	\$5,863,234.00	\$0.00	\$5,863,234.00	\$192,213.82	\$0.00	\$3,649,658.04	\$2,213,575.96	62%	\$6,580,451.62	
<b>EXPENSE</b>											
<i>Personnel Services</i>											
EW.03.8310	Water Fund, Public Works, Water Administration	225,210.00	.00	225,210.00	16,558.10	.00	150,339.69	74,870.31	67	177,598.81	
EW.03.8320	Water Fund, Public Works, Pump Station and Filtration	537,840.00	.00	537,840.00	38,193.98	.00	342,844.90	194,995.10	64	506,715.64	
EW.03.8340	Water Fund, Public Works, Water Distribution	292,640.00	.00	292,640.00	29,792.28	.00	253,093.94	39,546.06	86	281,550.63	
	<i>Personnel Services Totals</i>	\$1,055,690.00	\$0.00	\$1,055,690.00	\$84,544.36	\$0.00	\$746,278.53	\$309,411.47	71%	\$965,865.08	
<i>Equipment</i>											
EW.03.0900	Water Fund, Public Works, Reserves	79,730.00	.00	79,730.00	.00	.00	.00	79,730.00	0	.00	
EW.03.8310	Water Fund, Public Works, Water Administration	350.00	.00	350.00	.00	.00	.00	350.00	0	22,488.11	
EW.03.8320	Water Fund, Public Works, Pump Station and Filtration	42,340.00	.00	42,340.00	589.00	45,000.96	13,597.65	(16,258.61)	138	28,828.27	
EW.03.8340	Water Fund, Public Works, Water Distribution	72,500.00	.00	72,500.00	.00	60,496.00	10,403.22	1,600.78	98	4,551.08	
EW.20	Water Fund, General Government	.00	.00	.00	.00	.00	.00	.00	+++	.00	
EW.25	Water Fund, Public Safety	.00	.00	.00	.00	.00	.00	.00	+++	.00	
EW.30	Water Fund, Transportation	.00	.00	.00	.00	.00	.00	.00	+++	.00	

# Council Monthly Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Equipment</i>										
EW.35	Water Fund,Culture and Recreation	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.40	Water Fund,Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Equipment Totals</i>	\$194,920.00	\$0.00	\$194,920.00	\$589.00	\$105,496.96	\$24,000.87	\$65,422.17	66%	\$55,867.46
<i>Contracted Exp</i>										
EW.03.0900	Water Fund,Public Works,Reserves	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.03.1989	Water Fund,Public Works,Contingency	5,050.00	.00	5,050.00	.00	.00	.00	5,050.00	0	.00
EW.03.1994	Water Fund,Public Works,Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	279,626.41
EW.03.1995	Water Fund,Public Works,Loss on Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.03.8310	Water Fund,Public Works,Water Administration	2,512,601.00	74,909.27	2,587,510.27	7,096.13	32,742.98	1,543,959.69	1,010,807.60	61	2,632,288.13
EW.03.8320	Water Fund,Public Works,Pump Station and Filtration	926,247.00	972.88	927,219.88	117,385.51	296,500.25	609,825.93	20,893.70	98	764,420.74
EW.03.8340	Water Fund,Public Works,Water Distribution	53,660.00	.00	53,660.00	3,474.58	302.65	33,447.95	19,909.40	63	27,428.83
EW.20	Water Fund,General Government	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.25	Water Fund,Public Safety	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.30	Water Fund,Transportation	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.35	Water Fund,Culture and Recreation	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.40	Water Fund,Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.40.1994	Water Fund,Home and Community Service,Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Contracted Exp Totals</i>	\$3,497,558.00	\$75,882.15	\$3,573,440.15	\$127,956.22	\$329,545.88	\$2,187,233.57	\$1,056,660.70	70%	\$3,703,764.11
<i>Debt Principle</i>										
EW.03.9710	Water Fund,Public Works,Debt Service - Bonds	184,500.00	.00	184,500.00	.00	.00	.00	184,500.00	0	.00
EW.03.9730	Water Fund,Public Works,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.03.9785	Water Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.03.9789	Water Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Debt Principle Totals</i>	\$184,500.00	\$0.00	\$184,500.00	\$0.00	\$0.00	\$0.00	\$184,500.00	0%	\$0.00
<i>Debt Interest</i>										
EW.03.9710	Water Fund,Public Works,Debt Service - Bonds	57,486.00	.00	57,486.00	.00	.00	29,971.13	27,514.87	52	58,802.47
EW.03.9730	Water Fund,Public Works,Debt Service - BAN	15,000.00	.00	15,000.00	.00	.00	.00	15,000.00	0	.00
EW.03.9785	Water Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	+++	.00
EW.03.9789	Water Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Debt Interest Totals</i>	\$72,486.00	\$0.00	\$72,486.00	\$0.00	\$0.00	\$29,971.13	\$42,514.87	41%	\$58,802.47
<i>Employee Benefits</i>										
EW.03.8310	Water Fund,Public Works,Water Administration	50,700.00	.00	50,700.00	30,375.03	.00	41,668.01	9,031.99	82	37,997.63
EW.03.8320	Water Fund,Public Works,Pump Station and Filtration	112,950.00	.00	112,950.00	63,698.70	.00	86,589.56	26,360.44	77	89,383.75
EW.03.8340	Water Fund,Public Works,Water Distribution	59,530.00	.00	59,530.00	34,699.30	.00	51,351.58	8,178.42	86	48,480.08
	<i>Employee Benefits Totals</i>	\$223,180.00	\$0.00	\$223,180.00	\$128,773.03	\$0.00	\$179,609.15	\$43,570.85	80%	\$175,861.46

# Council Monthly Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
EW.03.9901	Water Fund, Public Works, Interfund Transfer	634,900.00	.00	634,900.00	.00	.00	439,630.00	195,270.00	69	1,113,847.61
	<i>Transfers Totals</i>	\$634,900.00	\$0.00	\$634,900.00	\$0.00	\$0.00	\$439,630.00	\$195,270.00	69%	\$1,113,847.61
	<b>EXPENSE TOTALS</b>	\$5,863,234.00	\$75,882.15	\$5,939,116.15	\$341,862.61	\$435,042.84	\$3,606,723.25	\$1,897,350.06	68%	\$6,074,008.19
	Grand Totals									
	<b>REVENUE TOTALS</b>	\$5,863,234.00	\$0.00	\$5,863,234.00	\$192,213.82	\$0.00	\$3,649,658.04	\$2,213,575.96	62%	\$6,580,451.62
	<b>EXPENSE TOTALS</b>	\$5,863,234.00	\$75,882.15	\$5,939,116.15	\$341,862.61	\$435,042.84	\$3,606,723.25	\$1,897,350.06	68%	\$6,074,008.19
	Grand Totals	\$0.00	(\$75,882.15)	(\$75,882.15)	(\$149,648.79)	(\$435,042.84)	\$42,934.79	\$316,225.90		\$506,443.43

# Council Monthly Financial Report #2 - DRAFT

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Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Departmental Income</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Departmental Income Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Use of Money and Property</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	52,000.00	.00	52,000.00	30,696.59	.00	327,022.85	(275,022.85)	629	629	180,761.39
	<i>Use of Money and Property Totals</i>	\$52,000.00	\$0.00	\$52,000.00	\$30,696.59	\$0.00	\$327,022.85	(\$275,022.85)	629%	629%	\$180,761.39
<i>Fines and Forfeitures</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	148.12	(148.12)	+++	+++	.00
	<i>Fines and Forfeitures Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$148.12	(\$148.12)	+++	+++	\$0.00
<i>Misc Local Sources</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	54,150.00	.00	54,150.00	.00	.00	28,633.54	25,516.46	53	53	109,414.15
	<i>Misc Local Sources Totals</i>	\$54,150.00	\$0.00	\$54,150.00	\$0.00	\$0.00	\$28,633.54	\$25,516.46	53%	53%	\$109,414.15
<i>Federal and State</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	118,287.00
	<i>Federal and State Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$118,287.00
<i>Transfers In</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	1,158,918.00	(1,158,918.00)	+++	+++	315,164.00
	<i>Transfers In Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,158,918.00	(\$1,158,918.00)	+++	+++	\$315,164.00
<i>Appropriated Reserves</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	459,500.00	.00	459,500.00	.00	.00	.00	459,500.00	0	0	.00
	<i>Appropriated Reserves Totals</i>	\$459,500.00	\$0.00	\$459,500.00	\$0.00	\$0.00	\$0.00	\$459,500.00	0%	0%	\$0.00
<i>Sewer</i>											
ES.00.0000.0000	Wastewater Fund,Revenue,Revenues,Revenue	3,820,000.00	.00	3,820,000.00	151,486.88	.00	2,385,100.86	1,434,899.14	62	62	3,820,519.21
	<i>Sewer Totals</i>	\$3,820,000.00	\$0.00	\$3,820,000.00	\$151,486.88	\$0.00	\$2,385,100.86	\$1,434,899.14	62%	62%	\$3,820,519.21
	<b>REVENUE TOTALS</b>	\$4,385,650.00	\$0.00	\$4,385,650.00	\$182,183.47	\$0.00	\$3,899,823.37	\$485,826.63	89%	89%	\$4,544,145.75
<i>Personnel Services</i>											
ES.03.1710	Wastewater Fund,Public Works,Administration	276,820.00	.00	276,820.00	20,660.08	.00	187,796.77	89,023.23	68	68	225,473.64
ES.03.8120	Wastewater Fund,Public Works,Sanitary Sewers BOM	143,390.00	.00	143,390.00	12,212.31	.00	108,743.21	34,646.79	76	76	142,640.60
ES.03.8121	Wastewater Fund,Public Works,Sanitary Sewer Water/WW	118,800.00	.00	118,800.00	3,631.82	.00	42,249.46	76,550.54	36	36	64,646.83
ES.03.8130	Wastewater Fund,Public Works,Wastewater Treatment	274,650.00	.00	274,650.00	19,961.72	.00	196,279.53	78,370.47	71	71	254,668.10
	<i>Personnel Services Totals</i>	\$813,660.00	\$0.00	\$813,660.00	\$56,465.93	\$0.00	\$535,068.97	\$278,591.03	66%	66%	\$687,429.17
<i>Equipment</i>											
ES.03.0900	Wastewater Fund,Public Works,Reserves	858,918.00	.00	858,918.00	.00	.00	.00	858,918.00	0	0	.00
ES.03.1710	Wastewater Fund,Public Works,Administration	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.8120	Wastewater Fund,Public Works,Sanitary Sewers BOM	57,500.00	.00	57,500.00	.00	60,496.00	.00	(2,996.00)	105	105	.00
ES.03.8121	Wastewater Fund,Public Works,Sanitary Sewer Water/WW	45,500.00	15,341.48	60,841.48	.00	96,943.21	19,146.22	(55,247.95)	191	191	189.88



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Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Budget - Transactions	% Used/Rec'd	Prior Year Total
<i>Equipment</i>										
ES.03.8130	Wastewater Fund,Public Works,Wastewater Treatment	225,000.00	.00	225,000.00	242.53	53,295.80	65,940.26	105,763.94	53	12,060.22
ES.20	Wastewater Fund,General Government	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.25	Wastewater Fund,Public Safety	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.30	Wastewater Fund,Transportation	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.35	Wastewater Fund,Culture and Recreation	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.40	Wastewater Fund,Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Equipment Totals</i>		\$1,186,918.00	\$15,341.48	\$1,202,259.48	\$242.53	\$210,735.01	\$85,086.48	\$906,437.99	25%	\$12,250.10
<i>Contracted Exp</i>										
ES.03.0900	Wastewater Fund,Public Works,Reserves	300,000.00	.00	300,000.00	.00	.00	.00	300,000.00	0	.00
ES.03.1710	Wastewater Fund,Public Works,Administration	197,399.00	136,176.69	333,575.69	11,083.21	41,582.27	278,736.34	13,257.08	96	259,216.74
ES.03.1989	Wastewater Fund,Public Works,Contingency	100,000.00	.00	100,000.00	.00	.00	.00	100,000.00	0	.00
ES.03.1994	Wastewater Fund,Public Works,Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	1,616,955.96
ES.03.1995	Wastewater Fund,Public Works,Loss on Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.8120	Wastewater Fund,Public Works,Sanitary Sewers BOM	231,610.00	.00	231,610.00	920.19	.00	239,119.99	(7,509.99)	103	337,921.80
ES.03.8121	Wastewater Fund,Public Works,Sanitary Sewer Water/WW	47,690.00	.00	47,690.00	4,321.27	125,884.24	54,735.91	(132,930.15)	379	31,148.96
ES.03.8130	Wastewater Fund,Public Works,Wastewater Treatment	659,100.00	1,101.44	660,201.44	42,530.15	84,788.88	308,199.58	267,212.98	60	537,472.27
ES.20	Wastewater Fund,General Government	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.25	Wastewater Fund,Public Safety	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.30	Wastewater Fund,Transportation	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.35	Wastewater Fund,Culture and Recreation	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.40	Wastewater Fund,Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.40.1994	Wastewater Fund,Home and Community Service,Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Contracted Exp Totals</i>		\$1,535,799.00	\$137,278.13	\$1,673,077.13	\$58,854.82	\$252,255.39	\$880,791.82	\$540,029.92	68%	\$2,782,715.73
<i>Debt Principle</i>										
ES.03.9710	Wastewater Fund,Public Works,Debt Service - Bonds	309,300.00	.00	309,300.00	.00	.00	.00	309,300.00	0	.00
ES.03.9730	Wastewater Fund,Public Works,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.9785	Wastewater Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.9789	Wastewater Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Debt Principle Totals</i>		\$309,300.00	\$0.00	\$309,300.00	\$0.00	\$0.00	\$0.00	\$309,300.00	0%	\$0.00
<i>Debt Interest</i>										
ES.03.9710	Wastewater Fund,Public Works,Debt Service - Bonds	77,093.00	.00	77,093.00	.00	.00	42,125.90	34,967.10	55	80,001.90

# Council Monthly Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Debt Interest</i>											
ES.03.9730	Wastewater Fund,Public Works,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.9785	Wastewater Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
ES.03.9789	Wastewater Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Debt Interest Totals</i>		\$77,093.00	\$0.00	\$77,093.00	\$0.00	\$0.00	\$42,125.90	\$42,125.90	\$34,967.10	55%	\$80,001.90
<i>Employee Benefits</i>											
ES.03.1710	Wastewater Fund,Public Works,Administration	59,850.00	.00	59,850.00	35,116.26	.00	48,069.46	48,069.46	11,780.54	80	43,139.94
ES.03.8120	Wastewater Fund,Public Works,Sanitary Sewers BOM	43,930.00	.00	43,930.00	29,815.73	.00	37,079.54	37,079.54	6,850.46	84	24,753.40
ES.03.8121	Wastewater Fund,Public Works,Sanitary Sewer Water/WW	9,180.00	.00	9,180.00	272.23	.00	3,172.75	3,172.75	6,007.25	35	15,904.60
ES.03.8130	Wastewater Fund,Public Works,Wastewater Treatment	53,380.00	.00	53,380.00	29,794.06	.00	43,059.83	43,059.83	10,320.17	81	43,218.24
<i>Employee Benefits Totals</i>		\$166,340.00	\$0.00	\$166,340.00	\$94,998.28	\$0.00	\$131,381.58	\$131,381.58	\$34,958.42	79%	\$127,016.18
<i>Transfers</i>											
ES.03.9901	Wastewater Fund,Public Works,Interfund Transfer	296,540.00	.00	296,540.00	.00	.00	1,455,458.00	1,455,458.00	(1,158,918.00)	491	588,904.00
<i>Transfers Totals</i>		\$296,540.00	\$0.00	\$296,540.00	\$0.00	\$0.00	\$1,455,458.00	\$1,455,458.00	(\$1,158,918.00)	491%	\$588,904.00
<b>EXPENSE TOTALS</b>		\$4,385,650.00	\$152,619.61	\$4,538,269.61	\$210,561.56	\$462,990.40	\$3,129,912.75	\$3,129,912.75	\$945,366.46	79%	\$4,278,317.08
<i>Grand Totals</i>											
<b>REVENUE TOTALS</b>		\$4,385,650.00	\$0.00	\$4,385,650.00	\$182,183.47	\$0.00	\$3,899,823.37	\$3,899,823.37	\$485,826.63	89%	\$4,544,145.75
<b>EXPENSE TOTALS</b>		\$4,385,650.00	\$152,619.61	\$4,538,269.61	\$210,561.56	\$462,990.40	\$3,129,912.75	\$3,129,912.75	\$945,366.46	79%	\$4,278,317.08
<i>Grand Totals</i>		\$0.00	(\$152,619.61)	(\$152,619.61)	(\$28,378.09)	(\$462,990.40)	\$769,910.62	\$769,910.62	(\$459,539.83)		\$265,828.67

# Council Monthly Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Departmental Income</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	230,344.00	.00	230,344.00	.00	.00	232,451.17	(2,107.17)	101%	101%	226,052.31
	<i>Departmental Income Totals</i>	\$230,344.00	\$0.00	\$230,344.00	\$0.00	\$0.00	\$232,451.17	(\$2,107.17)	101%	101%	\$226,052.31
<i>Use of Money and Property</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	3,500.00	.00	3,500.00	209.53	.00	8,055.45	(4,555.45)	230%	230%	2,340.83
	<i>Use of Money and Property Totals</i>	\$3,500.00	\$0.00	\$3,500.00	\$209.53	\$0.00	\$8,055.45	(\$4,555.45)	230%	230%	\$2,340.83
<i>Fines and Forfeitures</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	.00	.00	.00	20.00	.00	383.00	(383.00)	+++	+++	1,461.67
	<i>Fines and Forfeitures Totals</i>	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$383.00	(\$383.00)	+++	+++	\$1,461.67
<i>Misc Local Sources</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	1,620.00	.00	1,620.00	.00	.00	158.77	1,461.23	10%	10%	5,578.71
	<i>Misc Local Sources Totals</i>	\$1,620.00	\$0.00	\$1,620.00	\$0.00	\$0.00	\$158.77	\$1,461.23	10%	10%	\$5,578.71
<i>Transfers In</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	+++	+++	55,981.05
	<i>Transfers In Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$55,981.05
<i>Appropriated Reserves</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	+++	+++	.00
	<i>Appropriated Reserves Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	+++	\$0.00
<i>Appropriated Fund Balance</i>											
EM.00.0000.0000	City Centre Fund,Revenue,Revenues,Revenue	17,761.00	.00	17,761.00	.00	.00	.00	17,761.00	0	0	.00
	<i>Appropriated Fund Balance Totals</i>	\$17,761.00	\$0.00	\$17,761.00	\$0.00	\$0.00	\$0.00	\$17,761.00	0%	0%	\$0.00
<b>REVENUE TOTALS</b>											
		\$253,225.00	\$0.00	\$253,225.00	\$229.53	\$0.00	\$241,048.39	\$12,176.61	95%	95%	\$291,414.57
<i>Personnel Services</i>											
EM.03.1710	City Centre Fund,Public Works,Administration	88,375.00	.00	88,375.00	6,831.78	.00	53,371.03	35,003.97	60%	60%	62,096.42
	<i>Personnel Services Totals</i>	\$88,375.00	\$0.00	\$88,375.00	\$6,831.78	\$0.00	\$53,371.03	\$35,003.97	60%	60%	\$62,096.42
<i>Equipment</i>											
EM.03.1710	City Centre Fund,Public Works,Administration	17,000.00	.00	17,000.00	.00	.00	11,279.77	5,720.23	66%	66%	300.97
EM.40	City Centre Fund,Home and Community Service	.00	.00	.00	.00	.00	.00	.00	+++	+++	.00
	<i>Equipment Totals</i>	\$17,000.00	\$0.00	\$17,000.00	\$0.00	\$0.00	\$11,279.77	\$5,720.23	66%	66%	\$300.97
<i>Contracted Exp</i>											
EM.03.1710	City Centre Fund,Public Works,Administration	98,500.00	.00	98,500.00	5,305.15	1,077.98	57,940.07	39,481.95	60%	60%	49,326.50
EM.03.1989	City Centre Fund,Public Works,Contingency	.00	.00	.00	.00	.00	.00	.00	+++	+++	.00
EM.03.1994	City Centre Fund,Public Works,Depreciation	.00	.00	.00	.00	.00	.00	.00	+++	+++	53,076.70
EM.03.1995	City Centre Fund,Public Works,Loss on Sale of Assets	.00	.00	.00	.00	.00	.00	.00	+++	+++	.00
	<i>Contracted Exp Totals</i>	\$98,500.00	\$0.00	\$98,500.00	\$5,305.15	\$1,077.98	\$57,940.07	\$39,481.95	60%	60%	\$102,403.20
<i>Debt Principle</i>											
EM.03.9710	City Centre Fund,Public Works,Debt Service - Bonds	.00	.00	.00	.00	.00	.00	.00	+++	+++	.00

# Council Monthly Financial Report #2 - DRAFT

by Account Classification

Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>EXPENSE</i>											
<i>Debt Interest</i>											
EM.03.9730	City Centre Fund,Public Works,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EM.03.9785	City Centre Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EM.03.9789	City Centre Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Debt Principle Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Debt Interest</i>											
EM.03.9710	City Centre Fund,Public Works,Debt Service - Bonds	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EM.03.9730	City Centre Fund,Public Works,Debt Service - BAN	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EM.03.9785	City Centre Fund,Public Works,Installment Purchase Debt	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
EM.03.9789	City Centre Fund,Public Works,Debt Service Energy Lease	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
<i>Debt Interest Totals</i>		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Employee Benefits</i>											
EM.03.1710	City Centre Fund,Public Works,Administration	14,360.00	.00	14,360.00	7,161.68	.00	10,686.29	3,673.71	74		12,974.52
<i>Employee Benefits Totals</i>		\$14,360.00	\$0.00	\$14,360.00	\$7,161.68	\$0.00	\$10,686.29	\$3,673.71	74%		\$12,974.52
<i>Transfers</i>											
EM.03.9901	City Centre Fund,Public Works,Interfund Transfer	34,990.00	.00	34,990.00	.00	.00	34,990.00	.00	100		32,910.00
<i>Transfers Totals</i>		\$34,990.00	\$0.00	\$34,990.00	\$0.00	\$0.00	\$34,990.00	\$0.00	100%		\$32,910.00
<b>EXPENSE TOTALS</b>		\$253,225.00	\$0.00	\$253,225.00	\$19,298.61	\$1,077.98	\$168,267.16	\$83,879.86	67%		\$210,685.11
<i>Grand Totals</i>											
<b>REVENUE TOTALS</b>		\$253,225.00	\$0.00	\$253,225.00	\$229.53	\$0.00	\$241,048.39	\$12,176.61	95%		\$291,414.57
<b>EXPENSE TOTALS</b>		\$253,225.00	\$0.00	\$253,225.00	\$19,298.61	\$1,077.98	\$168,267.16	\$83,879.86	67%		\$210,685.11
<i>Grand Totals</i>		\$0.00	\$0.00	\$0.00	(\$19,069.08)	(\$1,077.98)	\$72,781.23	(\$71,703.25)			\$80,729.46

# Council Monthly Financial Report #2 - DRAFT

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Through 12/31/23

Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
<i>Use of Money and Property</i>											
MS.00.0000.0000	Workers compensation fund,Revenues,Revenue	.00	.00	.00	4,773.78	.00	48,825.05	48,825.05	(48,825.05)	+++	23,221.19
	<i>Use of Money and Property Totals</i>	\$0.00	\$0.00	\$0.00	\$4,773.78	\$0.00	\$48,825.05	\$48,825.05	(\$48,825.05)	+++	\$23,221.19
<i>Misc Local Sources</i>											
MS.00.0000.0000	Workers compensation fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	71,573.66
	<i>Misc Local Sources Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$71,573.66
<i>Transfers In</i>											
MS.00.0000.0000	Workers compensation fund,Revenue,Revenues,Revenue	245,560.00	.00	245,560.00	.00	.00	270,560.00	270,560.00	(25,000.00)	110	267,750.00
	<i>Transfers In Totals</i>	\$245,560.00	\$0.00	\$245,560.00	\$0.00	\$0.00	\$270,560.00	\$270,560.00	(\$25,000.00)	110%	\$267,750.00
	<b>REVENUE TOTALS</b>	\$245,560.00	\$0.00	\$245,560.00	\$4,773.78	\$0.00	\$319,385.05	\$319,385.05	(\$73,825.05)	130%	\$362,544.85
<i>EXPENSE</i>											
<i>Contracted Exp</i>											
MS.01.9040	Workers compensation fund,General Governmental Services,Workers Compensation	125,110.00	.00	125,110.00	248.30	237.95	131,176.01	131,176.01	(6,303.96)	105	110,464.76
	<i>Contracted Exp Totals</i>	\$125,110.00	\$0.00	\$125,110.00	\$248.30	\$237.95	\$131,176.01	\$131,176.01	(\$6,303.96)	105%	\$110,464.76
<i>Employee Benefits</i>											
MS.01.9040	Workers compensation fund,General Governmental Services,Workers Compensation	120,450.00	.00	120,450.00	1,589.01	.00	42,946.44	42,946.44	77,503.56	36	91,014.12
	<i>Employee Benefits Totals</i>	\$120,450.00	\$0.00	\$120,450.00	\$1,589.01	\$0.00	\$42,946.44	\$42,946.44	\$77,503.56	36%	\$91,014.12
<i>Transfers</i>											
MS.01.9901	Workers compensation fund,General Governmental Services,Interfund Transfer	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
	<b>EXPENSE TOTALS</b>	\$245,560.00	\$0.00	\$245,560.00	\$1,837.31	\$237.95	\$174,122.45	\$174,122.45	\$71,199.60	71%	\$201,478.88
<i>Grand Totals</i>											
	<b>REVENUE TOTALS</b>	\$245,560.00	\$0.00	\$245,560.00	\$4,773.78	\$0.00	\$319,385.05	\$319,385.05	(\$73,825.05)	130%	\$362,544.85
	<b>EXPENSE TOTALS</b>	\$245,560.00	\$0.00	\$245,560.00	\$1,837.31	\$237.95	\$174,122.45	\$174,122.45	\$71,199.60	71%	\$201,478.88
	<i>Grand Totals</i>	\$0.00	\$0.00	\$0.00	\$2,936.47	(\$237.95)	\$145,262.60	\$145,262.60	(\$145,024.65)		\$161,065.97

# Council Monthly Financial Report #2 - DRAFT

by Account Classification  
Through 12/31/23  
Prior Fiscal Year Activity Included

Organization	Organization Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	Encumbrances	YTD Transactions	YTD Transactions	Budget - YTD Transactions	% Used/Rec'd	Prior Year Total
<i>Use of Money and Property</i>											
MS1.00.0000.0000	Health Insurance Fund,Revenue,Revenues,Revenue	.00	.00	.00	2,587.05	.00	64,681.32	64,681.32	(64,681.32)	+++	22,309.97
	<i>Use of Money and Property Totals</i>	\$0.00	\$0.00	\$0.00	\$2,587.05	\$0.00	\$64,681.32	\$64,681.32	(\$64,681.32)	+++	\$22,309.97
<i>Misc Local Sources</i>											
MS1.00.0000.0000	Health Insurance Fund,Revenue,Revenues,Revenue	.00	.00	.00	13,832.22	.00	13,832.22	13,832.22	(13,832.22)	+++	180,070.44
	<i>Misc Local Sources Totals</i>	\$0.00	\$0.00	\$0.00	\$13,832.22	\$0.00	\$13,832.22	\$13,832.22	(\$13,832.22)	+++	\$180,070.44
<i>Transfers In</i>											
MS1.00.0000.0000	Health Insurance Fund,Revenue,Revenues,Revenue	3,378,530.00	.00	3,378,530.00	.00	.00	3,494,530.00	3,494,530.00	(116,000.00)	103	3,080,690.00
	<i>Transfers In Totals</i>	\$3,378,530.00	\$0.00	\$3,378,530.00	\$0.00	\$0.00	\$3,494,530.00	\$3,494,530.00	(\$116,000.00)	103%	\$3,080,690.00
<i>Appropriated Reserves</i>											
MS1.00.0000.0000	Health Insurance Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Appropriated Reserves Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<i>Appropriated Fund Balance</i>											
MS1.00.0000.0000	Health Insurance Fund,Revenue,Revenues,Revenue	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Appropriated Fund Balance Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>REVENUE TOTALS</b>											
		\$3,378,530.00	\$0.00	\$3,378,530.00	\$16,419.27	\$0.00	\$3,573,043.54	\$3,573,043.54	(\$194,513.54)	106%	\$3,283,070.41
<i>Contracted Exp</i>											
MS1.01.9060	Health Insurance Fund,General Governmental Services,Health Insurance	9,000.00	.00	9,000.00	284.80	272.12	9,842.79	9,842.79	(1,114.91)	112	4,774.16
	<i>Contracted Exp Totals</i>	\$9,000.00	\$0.00	\$9,000.00	\$284.80	\$272.12	\$9,842.79	\$9,842.79	(\$1,114.91)	112%	\$4,774.16
<i>Employee Benefits</i>											
MS1.01.9060	Health Insurance Fund,General Governmental Services,Health Insurance	3,369,530.00	.00	3,369,530.00	250,389.67	.00	2,701,098.62	2,701,098.62	668,431.38	80	2,803,323.79
	<i>Employee Benefits Totals</i>	\$3,369,530.00	\$0.00	\$3,369,530.00	\$250,389.67	\$0.00	\$2,701,098.62	\$2,701,098.62	\$668,431.38	80%	\$2,803,323.79
<i>Transfers</i>											
MS1.01.9061	Health Insurance Fund,General Governmental Services,Interfund Transfer	.00	.00	.00	.00	.00	.00	.00	.00	+++	.00
	<i>Transfers Totals</i>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$0.00
<b>EXPENSE TOTALS</b>											
		\$3,378,530.00	\$0.00	\$3,378,530.00	\$250,674.47	\$272.12	\$2,710,941.41	\$2,710,941.41	\$667,316.47	80%	\$2,808,097.95
<i>Grand Totals</i>											
		\$3,378,530.00	\$0.00	\$3,378,530.00	\$16,419.27	\$0.00	\$3,573,043.54	\$3,573,043.54	(\$194,513.54)	106%	\$3,283,070.41
	<b>EXPENSE TOTALS</b>	\$3,378,530.00	\$0.00	\$3,378,530.00	\$250,674.47	\$272.12	\$2,710,941.41	\$2,710,941.41	\$667,316.47	80%	\$2,808,097.95
	<i>Grand Totals</i>	\$0.00	\$0.00	\$0.00	(\$234,255.20)	(\$272.12)	\$862,102.13	\$862,102.13	(\$861,830.01)		\$474,972.46

**MINUTES  
CITY OF BATAVIA  
ORGANIZATIONAL MEETING**

**JANUARY 8, 2024**

The organizational meeting of the City Council was held Monday, January 8, 2024 at 7:00 P.M. at the City Council Board Room. The meeting was called to order by Councilmember Jankowski at 7:00PM. Present were Councilmembers Jankowski, Viele, Twichell, McGinnis, Briggs, Schmidt, Richmond, Bialkowski and, newest Councilmember Derek Geib.

In attendance from the City were Chief Heubusch, Rebecca McGee, Erik Fix, Krista Galdun, Lisa Neary and Brett Frank.

Councilmember Bialkowski led the Invocation and Pledge of Allegiance.

City Clerk Heidi Parker performed a ceremonial swearing in ceremony for all six ward representatives who had already been sworn in prior to the start of the meeting.

\* \* \*

**Election of City Council President**

Councilmember Briggs nominated Councilmember Jankowski for Council President who accepted the nomination. The nomination was seconded by Councilmember McGinnis. There were no other nominations. On roll call, Councilmember Jankowski was elected Council President by a vote of 9-0.

\* \* \*

**Election of President Pro Tempore**

Councilmember McGinnis nominated Councilmember Viele for Council President Pro Tempore. The nomination was seconded by Councilmember Schmidt. There were no other nominations. On roll call, Councilmember Viele was elected Council President Pro Tempore by a vote of 9-0.

\* \* \*

The Council President assigned the agenda items.

\* \* \*

**#1-2024**  
**A RESOLUTION APPOINTING PARLIAMENTARIAN**

**Motion of Councilmember Viele**

**WHEREAS**, pursuant to the Batavia City Charter, Section 3.6, City Council shall, at its Organizational Meeting, appoint someone other than Council President as Parliamentarian;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that George Van Nest, City Attorney is hereby appointed as Parliamentarian for a period of two (2) years or when no longer employed by the City of Batavia, whichever comes first.

**Seconded by Councilmember Briggs and on roll call approved 9-0.**

\* \* \*

**#2-2024**  
**A RESOLUTION TO ADOPT THE RULES GOVERNING COUNCIL BUSINESS MEETINGS, CONFERENCE MEETINGS AND COUNCIL MEMBER RULES**

**Motion of Councilmember Twichell**

**WHEREAS**, the Batavia City Council, pursuant to the City Charter, shall adopt rules governing its procedure, the conduct of its meetings and the discipline of its members.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the Rules Governing Council Business and Conference Meetings shall be adopted as outlined in Attachment A of this resolution and the Council Member Rules shall be adopted as outlined in Attachment B of this resolution.

**Seconded by Councilmember Richmond and on roll call approved 9-0.**



## Attachment A

### **RULES GOVERNING BUSINESS MEETINGS**

(Adopted 1/18/82, 1/4/10, 1/3/12, 1/8/18, 1/13/20, 1/10/22)

(Amended 11/23/98, 02/25/02, 07/14/03, 01/14/08, 1/4/16)

**Section 1.** The President of the Council shall conduct all meetings, shall preserve order, maintain dignity and appoint such committees as he may from time to time deem necessary.

**Section 2.** Any member of the Council desiring to speak or present any subject shall not proceed until recognized by the President.

**Section 3.** All resolutions shall be voted by roll call and each Councilperson shall answer by voice either yes or no unless excused from voting under the provisions of Section 3.9 of the Charter. Every member of the Council present at a meeting shall be required to vote as herein provided and if he does not so vote, the Clerk shall record the vote per Robert's Rules of Order. In the event a Councilperson cast his/her vote in error and the final vote has been announced but the meeting has not been concluded, the Councilperson shall notify the Council President of the error in the vote and request that his/her vote be changed. The Council President will at that time seek general consent from the Council present to grant the request and if there are no objections, so grant. If a Councilperson objects to the request, then a motion can be made and seconded by Council to grant the request. This motion is undebatable and the Council President will call for a vote on the motion.

**Section 4.** Order of Business (Regular Meeting)\*

Call to Order, Invocation  
Pledge of Allegiance  
Approval of Minutes  
Assignment of Agenda Items  
Council President's Report  
City Attorney's Report  
City Manager's Report  
Committee Reports  
Public Comments  
Council Response to Public Comments\*\*  
Unfinished Business  
New Business  
Adjournment

\* Special meetings need not include all of these items.

\*\* Responses shall be limited to the correction of factual errors made by public.

**Section 5.** All questions of procedure not provided for by the Charter or this ordinance shall be decided according to Roberts Rules of Order (revised). Public comments shall follow Roberts Rules of Order and shall be enforced by Council President.

**Section 6.** Any rules may be suspended by the unanimous consent of members present but such suspension shall apply only to those matters considered at the time of the suspension.

**Section 7.** An Agenda for Council Meetings shall be prepared by the City Manager prior to the meeting and distributed to the Council members, at least four (4) days before any such meeting. Items placed on the Business agenda will be those that have been determined to move forward by a consensus of Council members at a prior Conference meeting. Petitions, resolutions or other business to be presented to the Council by Council members must be filed in writing with the Clerk not later than noon of the Tuesday preceding a regular meeting, except as hereinafter stated.

- a) From time to time matters of urgency may come to light that require Council's immediate attention. These items may be added to the Council meeting agenda without first being discussed at a Conference meeting only with the approval of the Council President, with the concurrence of two (2) other Council members.
- b) No petitions, resolutions or other business may be presented to Council by individual Council members unless action to do so was approved at a prior Conference meeting by a majority of the whole Council.
- c) No employee or staff time will be expended upon any matter unless directed by the City Manager or approved by a majority vote of the whole Council at a Council meeting or a Conference meeting.

**Section 8.** Any persons desiring to speak at any Council meeting or public hearing shall submit their name and address in writing to the Clerk prior to the meeting or public hearing and state the purpose of said person's talk. The individual speaking shall not exceed five minutes with extensions granted at the discretion of the Chair and, if related to any item on the agenda, shall occur prior to Council action. Time shall not be transferable from one individual to another. The City Manager or his/ her designee shall time the individuals speaking and give a thirty second warning.

At all times, speakers shall direct their comments to the Chair and shall refrain from addressing individual Council persons.

**Section 9.** In the event of conduct which the Council President or other Council members find offensive, the following steps shall be taken to correct this behavior:

- (a) The Council President will formally address the concern with the individual Council member;
- (b) If the problem persists, the City Council will take a short recess;

- (c) If the problem continues, the Council member in question will forfeit their right to speak on the specific topic; and
- (d) If the problem continues, the Council President shall take corrective steps based upon procedures outlined in Roberts Rules of Order (revised).

**Section 10.** Special meeting called per §3.8(B) of the City Charter shall try to be scheduled to provide at least 48 hours between the calling of the meeting and the actual meeting time. This time allows for proper public notice to issued, contacting of all Council members, and development of necessary agenda materials. It is understood that there may be situations where overwhelming urgency requires that the meeting be scheduled strictly in compliance with §3.8(B) of the City Charter.

**RULES FOR CONFERENCE MEETINGS**  
(Adopted 1/18/82, 1/4/10, 1/8/18, 1/13/20, 1/10/22)  
(Amended 11/09/98, 02/25/02, 01/14/08, 1/4/16)

1. An agenda for conference meetings shall be prepared by the City Manager, the Council President and/or President Pro Tem prior to the meeting and distributed to the Council members, at least four (4) days before any such meeting. Individual Council members may add to the conference agenda by informing the Manager by 11:00 A.M. the Tuesday before the meeting. From time to time matters of urgency may come to light after the agenda deadline. These items may be added to the agenda only with the approval of the Council President.
  2. The regular conference agenda\* shall take the following form:
    - a. Call to Order
    - b. OLD BUSINESS - not completed at previous conference meetings
    - c. NEW BUSINESS
    - d. Items not included on the agenda (if time permits)
    - e. Public Comments
- \* Special conference meetings need not include all of these items.
3. Conference meetings shall be limited to two and one-half hours but in any event will not exceed beyond 10:00 P.M. During the initial review of any topic listed on the Agenda, a limit of thirty (30) minutes will be given for discussion by the City Council. At the end of thirty minutes, Council may have this discussion continued at the conclusion of the regular Conference Agenda should time be available or have the item brought back at a future Conference session(s) for further discussions.
  4. A quorum for a conference meeting shall consist of six members. All action taken at a conference meeting shall be by majority of the whole Council - 5 votes.
  5. All motions to add agenda items to the business meeting shall be voted by roll call and each councilperson shall answer by voice vote either yes or no unless excused from voting under the provisions of Section 3.9 of the Charter. Every member of the Council

present at a meeting shall be required to vote as herein provided and if he or she does not so vote, the Clerk shall record the vote per Robert's Rules of Order (revised). Votes during Conference meetings generally are informally used to determine whether an item should be forwarded on to the Business Agenda for formal action, to determine whether a consensus exists amongst Council members to proceed in a certain direction, or to commit staff time to further research a topic. Because of this, votes other than on formalized action, should not be construed as a final position of an individual Council member. In the event a Councilperson cast his/her vote in error before the next agenda item has been started, the Councilperson shall notify the Council President of the error in the vote and request that his/her vote be changed.

6. Any person desiring to speak at any conference meeting shall submit his name and address in writing to the Clerk before each meeting, and state the purpose of his talk. During the Public Comment section of the Agenda, the individual shall be allowed to address Council. The individual speaking shall not exceed five minutes with extensions granted at the discretion of the Chair. Time shall not be transferable from one individual to another. The City Manager or his/her designee shall time the individuals speaking and give a thirty second warning.
7. At all times, members shall direct their comments to the Chair and shall refrain from addressing each other.
8. A conference meeting may be called by the Council President, or by any three members who petition for a meeting. The Council President may cancel a conference meeting due to weather conditions or if, in his opinion, it will be impossible to obtain a quorum. The City Manager shall inform all Council members of canceled meeting as soon as possible by phone.
9. All matters not covered by Conference Rules shall be governed by Roberts Rules of Order. Public comments shall be governed by Roberts Rules of Order and shall be enforced by Council President.

## **Attachment B**

### **COUNCIL MEMBER RULES**

(Adopted 1/13/92, Adopted 9/8/08, 1/4/10, 1/8/18, 1/13/20, 1/10/22)

(Amended 11/23/98, 02/25/02, 07/14/03, 1/4/16)

- (a) Council members agree to act through the office of the City Manager and will not directly or indirectly give order or make request of department heads or City employees. It is important for Council members to recognize that the Manager works for the Council as a whole and not for any one or groups of Council persons.
- (b) Council members agree that the Manager or his designee will serve as negotiator with all City unions. Council members will not engage in bargaining with employees and will in all situations act through the Office of the City Manager.

- (c) Council members understand that the time of the professional staff is valuable and will limit discussions and phone conversation during business hours to reasonable amounts of time.
- (d) Council members agree that the Manager will do all negotiating with the representatives of other municipalities and Council members will act through the City Manager.
- (e) Council members shall not use their position to intimidate Staff to secure a request.
- (f) Questions of Staff are permitted, and encouraged, at the Department Head level and through the City Manager's Office. Council members are discouraged from approaching employees below Department Head levels.
- (g) Council members are not to give direction or to give orders to any Staff member. Directions should go directly through the City Manager, and only upon the recommendation of a majority of the full Council.
- (h) Specific technical questions can be asked of the Staff during normal business hours. Contact with Staff members, except in a case of emergency, is discouraged outside of business hours. Questions related to personnel or employee performance is allowed only through the City Manager. Council members are encouraged to follow the chain of command within the organization.
- (i)

\* \* \*

**Meeting adjourned at 7:05.**

**Respectfully submitted,**

**Heidi J. Parker  
City Clerk-Treasurer**

**CITY OF BATAVIA  
BUSINESS MINUTES  
JANUARY 8, 2024**

The regular business meeting of the City Council was held Monday, January 8, 2024 at 7:32 PM in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Jankowski presiding.

Present were Council President Jankowski and Councilmembers Viele, Twichell, Geib, McGinnis, Briggs, Schmidt, Richmond and Bialkowski.

Council President Jankowski called the meeting to order at 7:32 PM immediately following the special conference meeting.

The financials from November 2023 and the minutes from December 2023 were approved.

The Council President assigned the regular agenda items.

\* \* \*

**City Attorney's Report**

Mr. Van Nest noted that he had nothing specific to report at this time.

\* \* \*

**City Manager's Report**

Mrs. Tabelski noted that she was waiting to hear on the status of four grants. She explained the grants are usually announced all at once but that didn't happen this time and waiting on DEC for decisions.

\* \* \*

**Unfinished Business**

None.

\* \* \*

**New Business**

**#3-2024**

**RESOLUTION TO SUBMIT A 2023 NYS DEC COMMUNITY FOREST MANAGEMENT PLAN IMPLEMENTATION IN DISADVANTAGED COMMUNITIES GRANT APPLICATION**

**Motion by Councilmember Viele**

**WHEREAS**, the City of Batavia desires to apply for up to \$500,000 in financial assistance through the 2023 NYS DEC Forest Management Plan Implementation in Disadvantaged Communities program; and

**WHEREAS**, the City of Batavia would like to hire a tree maintenance professional to conduct tree removal and trimmings throughout impacted areas of the City of Batavia;

**WHEREAS**, the proposed funding will contribute to ongoing tree maintenance and safety efforts; and

**WHEREAS**, no local match is required for project costs.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia approves and endorses the 2023 NYS DEC Forest Management Plan Implementation in Disadvantaged Communities grant application.

**BE IT FURTHER RESOLVED**, that the City Council of the City of Batavia understands that this is a reimbursement grant program and that they are prepared and committed to pay the \$500,000 up front and to be reimbursed following successful completion of the project.

**Seconded by Councilmember Schmidt and on roll call approved 9-0.**

\* \* \*

**#4-2024**

**A RESOLUTION PROVIDING SECTION 384-E TO IAFF EMPLOYEES COVERED BY SECTION 384-D OF THE NEW YORK STATE RETIREMENT AND SOCIAL SECURITY LAW AND AMENDING THE 2023-2024 BUDGET TO USE RETIREMENT RESERVES**

**Motion of Councilmember Viele**

**WHEREAS**, a Memorandum of Agreement with the International Association of Fire Fighters(IAFF)provides a retirement benefit for those employees currently enrolled in the 384-d retirement plan; and

**WHEREAS**, the City and the IAFF Union agreed to provide the 384-e retirement benefit plan to those employees currently in the 384-d retirement plan; and

**WHEREAS**, pursuant to General Municipal Law 6-c, the City of Batavia has an established a Retirement Reserve fund for payments to the New York State Retirement System as needed, which as of December 31, 2023, has an approximate balance of \$296,784.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the City of Batavia does hereby elect to provide the additional pension benefits of Section 384-e of the Retirement and Social Security Law for any member of its Fire Department who duly elects Section 384-d of the Retirement and Social Security Law, as presently or hereafter amended; and

**BE IT FURTHER RESOLVED**, that this election shall become effective beginning on the 12<sup>th</sup> day of February 2024 with an unlimited open period; and

**BE IT FURTHER RESOLVED**, by the Council of the City of Batavia that the City Manager is hereby authorized to use \$33,146 from the Retirement Reserves and make the following budget transfers, effective February 12, 2024:

Increasing expense accounts:		
Fire Department Retirement Expense	A.05.3410.3410 801	\$ 33,146
Increasing Reserve Appropriation account:		
Retirement Reserve	A.00.0000.0000 0511-2110	\$33,146

**Seconded by Councilmember Briggs and on roll call approved 9-0.**

\* \* \*

**#6-2024**

**RESOLUTION TO DECLARE POLICE DEPARTMENT EQUIPMENT SURPLUS FOR THE PURPOSE OF DISPOSAL**

**Motion of Councilmember Bialkowski**

**WHEREAS**, The Police Department has declared the equipment listed below surplus; and

**WHEREAS**, the City of Batavia requires a surplus declaration of property to be made prior to disposal or sale of equipment; and

**WHEREAS**, the Police Department desires to use the proceeds from selling the equipment listed below in order to offset the purchase of future equipment needs by placing the proceeds into the Police Equipment Reserve account.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager be and hereby is authorized to declare the following as surplus for the purpose of disposal:



Glock Model 22 handguns	Serial Numbers:			
YDR-522	BBXF706	YDR-523	BBXF711	YDR-550
BFFT259	YDR-517	BBXF710	YDR-519	BBXF705
BBXF709	BFFT256	BFFT253	BBXF708	BFFT250
BFFT258	BLXS648	YDR520	YDR525	BFFT257
BFFT252	BKRU457	BFFT251	YDR515	BFFT255
BFFT254	YDR-551	BLXS649	HGC-685	BBXF707
YDR524				
Glock Model 23 handguns	Serial Numbers:			
BBXM969	XPH598	BBXM968		
Glock Model 27 handgun	Serial Number -	BBXV433		

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia does hereby authorize the transfer of the proceeds from the sale of said equipment to the Police Equipment Reserve Fund.

**Seconded by Councilmember Twichell and on roll call approved 9-0.**

\* \* \*

**#7-2024**

**RESOLUTION TO DECLARE FIRE DEPARTMENT EQUIPMENT SURPLUS FOR THE PURPOSE OF DISPOSAL**

**Motion of Councilmember McGinnis**

**WHEREAS**, The Fire Department has declared the equipment listed below surplus; and

**WHEREAS**, the City of Batavia requires a surplus declaration of property to be made prior to disposal or sale of equipment; and

**WHEREAS**, the Fire Department desires to use the proceeds from selling the equipment listed below in order to offset the purchase of future equipment needs by placing the proceeds into the Fire Equipment Reserve account.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager be and hereby is authorized to declare the following as surplus for the purpose of disposal:

2002 Pierce Contender Fire Engine VIN – 4P1CT02M02A002288

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia does hereby authorize the transfer of the proceeds from the sale of said equipment to the Fire Equipment Reserve Fund.

**Seconded by Councilmember Bialkowski and on roll call approved 9-0.**

\* \* \*

**#8-2024**

**A RESOLUTION TO AMEND THE 2023-2024 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A STOP-DWI GRANT IN THE AMOUNT OF \$10,284 TO ADDRESS THE CRIMES OF DRIVING WHILE INTOXICATED AND/OR DRIVING WHILE ABILITY IMPAIRED BY DRUGS**

**Motion of Councilmember Schmidt**

**WHEREAS**, the City of Batavia Police Department has received additional grant funding in the amount of \$10,284 from THE GENESEE COUNTY STOP-DWI PROGRAM TO COMBAT IMPAIRED DRIVING BY FUNDING SPECIALIZED PATROL FUNCTIONS; and

**WHEREAS**, to properly account for the expenditure of this money, a budget amendment needs to be made; and

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2023-2024 budget to cover various initiatives to combat alcohol and drug related traffic offenses:

Increase expenditure accounts	
A.04.3120.3120 199-100001	\$ 8,400.00
A.04.3120.3120.299-100001	\$ 1,500.00
A.04.3120.3120.499.100001	\$ 384.00
Increase revenue accounts	
A.00.0000.0000 3389-100001	\$ 10,284.00

**Seconded by Councilmember Viele and on roll call approved 9-0.**

\* \* \*

**Revenue Workgroup – DRAFT Report of Findings – Discussion**

Mrs. Tabelski presented to Council the findings of the workgroup who had met several times to understand revenue and try to find alternate revenue sources for the City of Batavia other than through raising taxes. She noted that it was a working document, just a draft at this point, but wanted to have an open discussion of the findings. Each of the seven ideas were presented by different members of management who were involved in developing or suggesting the idea. Council asked for more information on the stormwater user fee to see what the numbers would look like for property owners.

\* \* \*

**MOTION TO ENTER EXECUTIVE SESSION**

**Motion of Councilmember Viele**

**WHEREAS**, Article 7, Section 105(1)(e), of the Public Officer’s Law permits the legislative body of a municipality to enter into Executive Session to discuss “...collective negotiations pursuant to article fourteen of the civil service law...”.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilmember Schmidt and on roll call approved 9-0. Council entered executive session at 8:24 PM and ended at 8:58 PM.**

\* \* \*

**Meeting adjourned at 8:59PM.**

**Respectfully submitted,**

**Heidi J Parker  
Clerk-Treasurer**

**CITY OF BATAVIA**  
**SPECIAL CONFERENCE MEETING MINUTES**  
**MONDAY, JANUARY 8, 2024**

Present were Council President Jankowski and Councilmembers Viele, Twichell, Geib, McGinnis, Briggs, Schmidt, Richmond, and Bialkowski.

**Call to Order**

Council President Jankowski called the meeting to order at 7:05 PM immediately following the organizational meeting.

**Public Comments**

None.

**Council Response to Public Comments**

None.

**Communications**

None.

**Council President Report**

Council President Jankowski announced the next City Council meeting to be held on Monday, January 22, 2024 at 7:00 p.m. at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

**Public Hearing**

a. Zoning Code Amendment Professional Offices

Councilmember Viele made a motion to open the public hearing. Motion was seconded by Councilmember Richmond and, on roll call, approved 9-0.

There were no speakers.

Councilmember Viele made a motion to close the public hearing. Motion was seconded by Councilmember Schmidt and, on roll call, approved 9-0.

**SEQR to Allow Professional Offices in R1-A, R2, R3**

Mrs. Tabelski noted that this was to declare the City of Batavia lead agency and allow these changes to the zoning codes. Council agreed to move the item forward.

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### **Zoning Code Amendment Professional Offices**

Mrs. Tabelski explained that these changes would allow professional offices with a special use permit and with defined requirements. Mr. Frank noted that originally the change was just in R1 but amending the code to be the same for R2 and R3 in case similar situations come up in those areas. Council agreed to move the item forward.

### **Foreclosure Property Auction**

Mrs. Tabelski noted that there were five properties in the foreclosure auction hosted by Bontrager and the winning bidders have been reviewed and deemed responsible bidders. She noted they have no unpaid taxes or open code violations. Council agreed to move the item forward.

### **First Due Fire Software**

Mrs. Tabelski stated that the fire department wants to purchase additional modules of this software and reduce pen and paper filing. Mr. Fix noted that it was software developed by firefighters for firefighters and the fire department was currently using it for other things but this would give them more utilization options. Council agreed to move the item forward.

### **NYS DEC Forest Management Grant**

Mrs. Tabelski noted that the City wants to apply to DEC for up to \$500,000 for trees, trimmings, removal and planting. Council agreed to move the item to the business meeting immediately following.

### **Fire Fighter 384-E NYS Retirement**

Mrs. Tabelski explained that firefighters who join the NYS Retirement system can be placed in 384-E and the cost to move them from where they are currently is just over \$33,000. She noted this was previously done in 2016 and the City would use reserve funds to pay for it. She noted that is resolution would automatically place them in this plan going forward. Council agreed to move the item to the business meeting immediately following.

### **Acceptance of Austin Park NYS Office of Parks, Recreation, and Historic Preservation Grant**

Mrs. Tabelski noted that the City was awarded \$500,000 for new playground equipment at Austin Park. Mr. Fix explained that these funds would help replace the equipment and make it universally inclusive. He noted the City would also like to renovate the splash pad if there were any funds left over. He noted that this would be phase 1 of the project and would use reserves for the match. Mrs. Tabelski noted that the City wants to make sure the easement is accurate before this goes to vote so it would not need to move to the business meeting tonight. Council agreed to move the item forward.

**Police Surplus Equipment Firearms**

Mrs. Tabelski noted that in January 2023, Council authorized the police department to purchase firearms so need to declare the old firearms surplus. She said they need to surplus so they can go back to the vendor. Council agreed to move the item to the business meeting immediately following.

**Fire Surplus Equipment Engine 12**

Mrs. Tabelski noted that the new engine had been procured and old engine #12 needs to be declared surplus so it can be auctioned. Council President Jankowski noted that the push-in ceremony was a very nice tradition and hopes that it continues in the future. Council agreed to move the item to the business meeting immediately following.

**2024 STOP DWI Grant Award**

Chief Heubusch noted that each year the City applies for funds to do specific enforcement patrols. He noted the City was awarded funds from Genesee County again this year and this would be to accept that grant. Council agreed to move the item to the business meeting immediately following.

\* \* \*

**Conference Meeting adjourned at 7:32 PM.**

**Respectfully submitted,**

**Heidi J Parker  
Clerk-Treasurer**

# **CITY OF BATAVIA – CONFERENCE MINUTES**

## **MONDAY, JANUARY 22, 2024**

Present were Councilmembers Viele, Twichell, Geib, McGinnis, Briggs, Schmidt, and Bialkowski. Council President Jankowski and Councilmember Richmond were absent.

In attendance from the City were Chief Heubusch, Brett Frank, Chief Graham, Tom Phelps, Rebecca McGee, Scott Allen, Lisa Neary, and Krista Galdun.

### **Call to Order**

Council President Pro Tem Viele called the meeting to order at 7:00 PM. Councilmember Briggs led the Invocation and the Pledge of Allegiance.

### **Public Comments**

None.

### **Council Response to Public Comments**

None.

### **Communications**

EverPresent Church submitted an application for a luncheon on Sunday, February 11<sup>th</sup> from 12-4pm in the City Centre concourse. Council approved.

The Batavia Business Improvement District requested to hold their annual Beer Walk on Saturday, February 24<sup>th</sup> from 4-8pm around the downtown district. Council approved.

The Batavia Concert Band requested to hold their summer concert series in Centennial Park on Wednesdays starting June 26<sup>th</sup> through August 7<sup>th</sup> from 7-8:30pm. Council approved.

### **Council President Report**

Council President Pro Tem Viele announced the next City Council meeting to be held on Monday, February 12, 2024 at 7:00 pm at the City Hall Council Board Room, 2<sup>nd</sup> Floor, City Centre.

Budget work sessions were set as follows:

- i. Monday, January 22<sup>nd</sup> after Council Meeting (Budget Revenue Discussion)
- ii. Thursday, January 25<sup>th</sup> at 6:00pm (DPW, General Government, and Administrative)
- iii. Monday, January 29<sup>th</sup> at 6:00pm (Police)
- iv. Wednesday, January 31<sup>st</sup> at 6:00pm (Fire)

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- v. Wednesday, February 7<sup>th</sup> at 6:00pm (Water 7 Wastewater)
- vi. Friday, February 7<sup>th</sup> at 6:00pm if needed

#### **Appointments – Historic Presevation Commission – Gregory Hallock**

Mrs. Tabelski noted that this application had been reviewed by Councilmembers Schmidt and Briggs and he met the qualifications. Council agreed to move the item forward.

#### **Special Permission – BID Beer Walk**

Mrs. Tabelski explained this was requested to allow open container in the downtown area in conjunction with the Beer Walk event. Council agreed to move the item forward.

#### **Creation and Appointment of Committee for Citywide Zoning Code Update**

Mrs. Tabelski reminded Council of the recommendation to update the zoning code after the master plan was created and it should include members of the Planning and Development Committee, Zoning Board of Appeals, and the public. She suggested creating this committee for a year long process to review the zoning code and recommend updates. Councilmember Bialkowski noted that he may be interested in being the Council representative on this committee. Council agreed to move the item to the business meeting immediately following.

#### **FY 24/25 Budget Ordinance Resolution to Schedule a Public Hearing**

Mrs. Tabelski noted that this was to introduce the budget and schedule the public hearing. She thanked department heads and managers for a good budget process that starts in October. She noted that the proposed tax rate increase was \$.02 with a total budget of around \$37 million. Council agreed to move the item forward.

#### **FY 24/25 Water & Sewer Rate Local Law Resolution to Schedule a Public Hearing**

Mrs. Tabelski noted that this was to introduce the local law and schedule the public hearing for the change to the water rates. Council agreed to move the item forward.

#### **Annual Resolution – Strategic Plan**

Mrs. Tabelski noted that this is a plan of priorities for the year including City Centre projects, lead service identification project and the police facility. Council agreed to move the item to the March business meeting.

#### **Annual Resolution – Capital Project Resolution**

Mrs. Tabelski explained that this was a resolution for anticipated capital projects for the year. Council agreed to move the item to the March business meeting.



**CDBG Grant Agreement**

Mrs. Tabelski noted that this is for a housing rehab project for single family homeowners to do improvement projects. Council agreed to move the item to the business meeting immediately following.

**IAFF Contract**

Mrs. Tabelski noted that the current union contract expires on 3/31/24 and a tentative agreement was reached with IAFF in December 2023. She reviewed the changes to the 5-year agreement. Council agreed to move the item to the business meeting immediately following.

**AFSCME Contract**

Mrs. Tabelski noted that this union contract also expires on 3/31/24 and a tentative agreement was reached after meeting with the union on a 4-year agreement. She also reviewed the changes with Council. Council agreed to move the item to the business meeting immediately following.

\* \* \*

**Conference Meeting adjourned at 7:37 PM.**

**Respectfully submitted,**

**Heidi J Parker  
Clerk-Treasurer**

01/22/2024

**CITY OF BATAVIA  
SPECIAL BUSINESS MINUTES  
JANUARY 22, 2024**

The special business meeting of the City Council was held Monday, January 22, 2024 at 7:37 PM in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Pro Tem Viele presiding.

Present were Council Viele, Twichell, Canale, McGinnis, Briggs, Schmidt, and Bialkowski. Council President Jankowski and Councilmember Richmond were absent.

Council President Pro Tem Viele called the meeting to order at 7:37 PM immediately following the conference meeting.

\* \* \*

**New Business**

**#9-2024**

**A RESOLUTION ESTABLISHING THE CITY OF BATAVIA AS LEAD AGENCY  
UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (“SEQR”)  
AND ISSUING A NEGATIVE DECLARATION**

**Motion of Councilmember McGinnis**

**WHEREAS**, the City of Batavia has proposed to amend the Batavia Municipal Code §190-11, and §190-37 to allow professional offices within R-1A, R-2, and R-3 Residential Use districts by issuance of Special Use Permits; and

**WHEREAS**, the amendments to the City’s zoning ordinance Section §190-11, and §190-37, is an UNLISTED action under SEQR; and

**WHEREAS**, in accordance with SEQR the City Council of the City of Batavia has declared its intent to act as lead agency for the Action; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia in accordance with SEQR and 6 NYCRR §617.6 hereby establishes itself as Lead Agency for the purpose of completing SEQR review of the amendment to the City’s Batavia Municipal Code; Chapter 190 Section 190-11 and 190-37; and

**BE IT FURTHER RESOLVED**, that the City Council of the City of Batavia, having reviewed the SEQR environmental assessment form and supporting documents hereby issues a negative declaration on this unlisted action in accordance with 6 NYCRR §617.6; and

**BE IT FURTHER RESOLVED**, the City Council does hereby authorize and direct the City Clerk to duly file this Negative Declaration.

Seconded by Councilmember Schmidt and on roll call approved 7-0.

\* \* \*

**#10-2024**

**AN ORDINANCE TO AMEND THE CITY OF BATAVIA ZONING CODE CHAPTER 190 TO ADD “PROFESSIONAL OFFICES” AS AN ALLOWED USE IN R1A, R2, AND R3 WITH A SPECIAL USE PERMIT AND TO AMEND THE SPECIAL USE PERMIT STANDARDS OF CHAPTER 190-37 (B) OF THE CITY OF BATAVIA ZONING CODE**

**Motion of Councilmember Bialkowski**

**WHEREAS**, a proposed Ordinance entitled “**A RESOLUTION TO AMEND THE CITY OF BATAVIA ZONING CODE CHAPTER 190 TO ADD “PROFESSIONAL OFFICES” AS AN ALLOWED USE IN R1A, R2, AND R3 WITH A SPECIAL USE PERMIT AND TO AMEND THE SPECIAL USE PERMIT STANDARDS OF CHAPTER 190-37 (B) OF THE CITY OF BATAVIA ZONING CODE**” was introduced before the City Council of the City of Batavia, New York; and

**WHEREAS**, copies of the aforesaid proposed Ordinance were laid upon the desk of each member of the City Council; and

**WHEREAS**, that the City Council held a public hearing on said proposed Ordinance at the City Hall, One Batavia City Centre, Batavia, New York, at 7:00 P.M. on Monday, January 8, 2024; and

**WHEREAS**, the City Clerk published a public notice in the official newspaper of the City of said public hearing at least five days prior thereto; and

**NOW THEREFORE, BE IT RESOLVED**, that the City Council Adopts Ordinance #1-2024 entitled An Ordinance To Amend The City Of Batavia Zoning Code Chapter 190 To Add “Professional Offices” As An Allowed Use In R1A, R2, And R3 With A Special Use Permit And To Amend The Special Use Permit Standards Of Chapter 190-37 (B) Of the City Of Batavia Zoning Code

Seconded by Councilmember McGinnis and on roll call approved 7-0.

**ORDINANCE #002-2023**

**AN ORDINANCE TO AMEND THE CITY OF BATAVIA ZONING CODE CHAPTER 190 TO ADD “PROFESSIONAL OFFICES” AS AN ALLOWED USE IN R1A, R2, AND R3 WITH A SPECIAL USE PERMIT AND TO AMEND THE SPECIAL USE PERMIT STANDARDS OF CHAPTER 190-37 (B) OF THE CITY OF BATAVIA ZONING CODE**

**SECTION 1. AMENDMENT OF ZONING CODE 190-9 (R2 RESIDENTIAL DISTRICTS)**

190-9 R-2 Residential Districts

In R-2 Residential Districts, no building or structure shall be erected, altered, or extended, and no land, building, structure, or part thereof shall be used for other than one or more of the following uses:

**A.**

Permitted principal uses.

**(1)**

Any principal use permitted in R-1 Residential Districts and two-family dwellings.

[Amended 10-25-1999]

**(2)**

Hospital, day nursery, sanitarium, nursing or convalescent home for the treatment of human beings, philanthropic or eleemosynary institutions, other than a penal or correctional institution.

[Amended 3-9-1981]

**(3)**

Boardinghouse, lodging house, rooming house, tourist home, but not tourist camps or cabins. Effective July 1, 2015, boardinghouse, lodging house, rooming house and tourist home will not be a permitted principal use for new applications. Only existing permits prior to July 1, 2015, will be authorized.

[Amended 7-13-2015 by L.L. No. 2-2015]

**B.**

Permitted accessory uses.

**(1)**

Such accessory uses as are customarily incidental to the above uses including home occupations and home professional uses subject to the provisions of § **190-35** excepting physicians' and dentists' offices.

**(2)**

Off-street parking, subject to the provisions of § **190-39**.

**(3)**

Signs subject to the provisions of § **190-43**.

**C.**

Uses permitted with special use permit.

**(1)**

Municipal or public utility structures, and/or facilities when necessary for the service of a neighborhood and of a kind and character in keeping with the residential character of the neighborhood.

(2) Existing buildings or portions of buildings may be repurposed for professional office uses including, but not limited to, attorneys, physicians, dentists, architects, engineers, and similar professions determined by the Planning and Development Committee to have little or no negative

impact on the residential neighborhood. Proposed uses shall be in compliance with the standards of 190-37 B (1-10) and 190-37 K (1-14).

## **SECTION 2. AMENDMENT OF ZONING CODE 190-10 (R3 RESIDENTIAL DISTRICTS)**

### 190-10 R-3 Residential district

In R-3 Residential Districts, no building or structure shall be erected, altered, or extended, and no land, building, structure or part thereof shall be used for other than one or more of the following uses:

#### **A.**

Permitted principal uses.

##### **(1)**

Any principal use permitted in R-2 Districts.

##### **(2)**

Fraternity, sorority, dormitory, club house, except a club the chief activity of which is a service customarily carried on as a business.

##### **(3)**

Private Nursery school or kindergarten

#### **B.**

Permitted accessory uses.

##### **(1)**

Such accessory uses as are customarily incidental to the above uses, including home occupations and home professional uses subject to the provisions of § **190-35**.

##### **(2)**

Off-street parking, subject to provisions of § **190-39**.

##### **(3)**

Signs subject to the provisions of § **190-43**.

#### **C.**

Uses permitted with special use permit.

##### **(1)**

Municipal or public utility structures, and/or facilities when necessary for the service of a neighborhood and of a kind and character in keeping with the residential character of the neighborhood.

(2) Existing buildings or portions of buildings may be repurposed for professional office uses including, but not limited to, attorneys, physicians, dentists, architects, engineers, and similar professions determined by the Planning and Development Committee to have little or no negative impact on the residential neighborhood. Proposed uses shall be in compliance with the standards of 190-37 B (1-10) and 190-37 K (1-14).

(3) High-rise apartments

(4) Large-scale multifamily developments.

### **SECTION 3. AMENDMENT OF ZONING CODE 190-11 (R-1A RESIDENTIAL DISTRICTS)**

190-11 R-1A Residential district

In R-1A Residential Districts, no building or structure shall be erected, altered, or extended, and no land, building, structure or part thereof shall be used for other than one or more of the following uses:

**A.**

Permitted principal uses.

**(1)**

Single-family dwelling.

**(2)**

Two-family dwelling.

**(3)**

Church or other place of worship, convent, parish house, cemetery.

**(4)**

Public park not conducted for profit, public playground or athletic field and field house or other accessory buildings.

**(5)**

Golf course, except a miniature golf course operated on a commercial basis.

**(6)**

Agricultural operations, including gardens, nurseries, greenhouses and usual buildings or structures. No greenhouse heating plant shall be less than 100 feet from any lot line.

**B.**

Permitted accessory uses.

**(1)**

Such accessory uses as are customarily incidental to the above uses, subject to the provisions of § **190-35**.

**(2)**

Off-street parking, subject to provisions of § **190-39**.

**(3)**

Signs subject to the provisions of § **190-43**.

**C.**

Uses permitted with special use permits.

**(1)**

Municipal or public utility structures or facilities when necessary for the service of a neighborhood and of a kind and character in keeping with the residential character of the neighborhood.

(2) Existing buildings or portions of buildings may be repurposed for professional office uses including, but not limited to, attorneys, physicians, dentists, architects, engineers, and similar professions determined by the Planning and Development Committee to have little or no negative impact on the residential neighborhood. Proposed uses shall be in compliance with the standards of 190-37 B (1-8) and 190-37 K (1-14).

**SECTION 4. AMENDMENT OF ZONING CODE 190-37 B (1-10) (SPECIAL USE PERMITS)**

190-37 Special Use Permits

B. Professional offices. Professional offices may be allowed in certain residential districts, provided that:

- (1) A minimum area of 10,000 square feet with 75 feet of frontage shall be provided.
- (2) Not more than 30% of the lot shall be covered by building area.
- (3) Minimum setbacks of 35 feet for rear and front yards and a minimum of 12 feet for one side yard and a total of 25 feet for both side yards shall be required for all new construction.
- (4) On an existing structure which is connected and providing no additions are required, the Planning and Development Committee shall determine that the proposed use and structure will not be detrimental to adjoining properties.
- (5) Off-street parking shall be provided at a rate determined by the Planning and Development Committee to be appropriate for the specific use or uses proposed. At a minimum, one space for each employee shall be provided. The provisional parking requirements of BMC 190-39 shall serve as a guide in determining appropriate off-street parking. No parking shall be permitted within any portion of the front yard.
- (6) Where a parking area is located within 20 feet of a residential property, continuous solid screening of fencing and/or coniferous plantings at least 6 feet in height shall be placed and maintained between the parking spaces and the neighboring residential use property. Parking area access ways shall not be required to be screened.
- (7) No more than four professional offices shall occupy one building.

(8) If the proposed use is to be located in a residential building, the residential facade shall be maintained.

(9) a) For existing buildings on approved parcels, the applicant shall submit for review, a scale site plan not to exceed 1 inch equals 50 feet. The plan shall contain the following information:

- 1) Property survey
- 2) Principal and accessory structure locations and dimensions
- 3) Parking areas, quantities, and screening details
- 4) Sidewalks and driveways/parking area access ways
- 5) Exterior lighting
- 6) Refuse storage plan and enclosure details. Dumpsters are not permitted within residential use districts.
- 7) Signs
- 8) Existing and proposed vegetation
- 9) Storm water drainage
- 10) Outdoor storage, including but not limited to; any type material, vehicle, or equipment, not specifically allowed by issuance of the special use permit, is not permitted.

b) New construction requires site plan submittal and review in compliance with BMC 190-44 C(1).

## **SECTION 5. EFFECTIVE DATE**

This Ordinance shall take effect immediately after the date of passage and in accordance with law.

\* \* \*

**#11-2024**

## **RESOLUTION TO DISCONTINUE THE PUBLIC USE AND TO AUTHORIZE THE COUNCIL PRESIDENT TO SIGN AGREEMENTS FOR THE SALE OF TAX FORECLOSURE PARCELS**

### **Motion of Councilmember Twichell**

**WHEREAS**, the City foreclosed on 637 East Main St, 404 South Jackson St, 202 Swan St, 41 Central Ave, and 109 Evans St for non-payment of property taxes; and

**WHEREAS**, documentation was sent to Bontrager Real Estate & Auction Service, Inc. regarding the properties; and

**WHEREAS**, a Public Real Estate Auction was held online at Bontrager's Auction Center on from November 22, 2023 to December 13, 2023; and



**WHEREAS**, the highest bids received for the auctioned properties are as follows:

Property	Highest Bidder	Highest Bid
1) 637 East Main St	Dan's Impound LLC	\$5,000
2) 404 South Jackson St	Timothy Beers	\$13,500
3) 202 Swan St	Starr Road Properties LLC	\$55,000
4) 41 Central Ave	Timothy McCarthy & Hong Thidien Nguyen	\$35,000
5) 109 Evans St	Christian Guaman Cela	\$17,500

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia, that it discontinues the public use of said properties and authorizes the City Council President to sign all necessary and appropriate closing documents, including Quit Claim deeds, to convey the property to the highest bidders for all properties, subject to purchasers' execution of Contracts of Sale that are satisfactory to the City Attorney's Office.

**Seconded by Councilmember Briggs and on roll call approved 7-0.**

\* \* \*

**#12-2024**

**A RESOLUTION AUTHORIZING USE OF \$55,500 ADMINISTRATIVE RESERVE TO UPGRADE THE FIRE DEPARTMENT SOFTWARE SYSTEM AND AMEND THE 23/24 BUDGET**

**Motion of Councilmember Bialkowski**

**WHEREAS**, pursuant to General Municipal Law 6-c the City of Batavia has an established the Administrative Reserve Fund; and

**WHEREAS**, the Administrative Reserve Fund has a current balance of approximately \$474,523.00; and

**WHEREAS**, the City Fire Department currently contracts with First Due for software to aid in fire call management; and

**WHEREAS**, the need to upgrade the Fire Department software system to handle the demands of State and Federal Compliance and Documentation, Asset Inventory Management, Shift Scheduling and CAD Integration is becoming increasingly important to maintain effective management of the Fire Department, and

**WHEREAS**, the City has received a quote for a five year agreement for \$55,455 from First Due, for the implementation and service of the necessary software; and

**WHEREAS**, considering these upgrades are similar to capital purchases, utilizing reserve funds will allow these improvements to take place without impacting the City’s operating budget; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Batavia does hereby authorize the use of \$55,500 from the Administrative Reserves to cover the cost of the software updates and make the following budget amendment to the 2023/2024 budget, effective January 22, 2024; and

**BE IT FURTHER RESOLVED**, the transfer of funds to the Administrative Reserve Fund is consistent with the City’s Strategic Plan in achieving Key Intended Outcome’s identified under the Well-Managed City strategic priority.

**Increase Revenue:**

A. 00.0000.0000 0511-2112 Administrative Reserve \$55,500

**Increase Expense:**

A.05.3410.3410 200-2112 Fire Equipment Administrative Reserve \$55,500

**Second by Councilmember Twichell and on roll call approved 7-0.**

\* \* \*

**#13-2024**

**A RESOLUTION TO ACCEPT THE COMMUNITY DEVELOPMENT BLOCK GRANT, TO AUTHORIZE THE COUNCIL PRESIDENT TO EXECUTE THE GRANT AGREEMENT AND AMEND THE 2023/2024 BUDGET.**

**Motion of Councilmember Schmidt**

**WHEREAS** the City received a \$350,000 Community Development Block Grant to execute a Housing Rehabilitation Program for Single Family Housing; and

**WHEREAS**, the project will assist ten low-to-moderate income single family households with essential home rehabilitation projects; and

**WHEREAS**, to properly account for the expenditure of this money, a budget amendment needs to be made; and

**NOW THEREFORE BE IT RESOLVED**, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2023-2024 budget to execute the CDBG Housing Rehabilitation Project:

Increase expenditure accounts	
A.01.6460 499-241203	\$350,000
Increase revenue accounts	
A.00.0000.0000 4989-241203	\$350,000

**NOW THEREFORE, BE IT FURTHER RESOLVED**, that the City Council of the City of Batavia accepts the grant award and authorizes the Council President to execute all necessary documents to receive the grant.

**Seconded by Councilmember Twichell and on roll call approved 7-0.**

\* \* \*

**#14-2024**

**A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT  
WITH THE INTERNATIONAL ASSOCIATION OF FIRE FIGHTERS (IAFF)**

**Motion of Councilmember Briggs**

**WHEREAS**, the City of Batavia and the IAFF have had collective bargaining sessions; and

**WHEREAS**, the parties have since been able to negotiate a tentative collective bargaining agreement; and

**WHEREAS**, City Council is of the opinion that it is in the best interest of the City of Batavia to approve the tentative collective bargaining agreement as negotiated; and

**WHEREAS**, on January 22, 2024 the IAFF Union secured the necessary votes to ratify the tentative agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council President be and is hereby authorized and directed to execute said collective bargaining agreement.

**Seconded by Councilmember McGinnis and on roll call approved 7-0**

\* \* \*

**#15-2024**

**A RESOLUTION APPROVING THE COLLECTIVE BARGAINING AGREEMENT  
WITH THE AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL  
EMPLOYEES (AFSCME)**

**Motion of Councilmember Twichell**

**WHEREAS**, the City of Batavia and AFSCME have had collective bargaining sessions; and

**WHEREAS**, the parties have since been able to negotiate a tentative collective bargaining agreement; and

**WHEREAS**, City Council is of the opinion that it is in the best interest of the City of Batavia to approve the tentative collective bargaining agreement as negotiated; and

**WHEREAS**, on January 11, 2024 the AFSCME Union secured the necessary votes to ratify the tentative agreement; and

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council President be and is hereby authorized and directed to execute said collective bargaining agreement.

**Seconded by Councilmember Briggs and on roll call approved 7-0.**

\* \* \*

**#16-2024**

**A RESOLUTION TO CREATE A ZONING CODE UPDATE COMMITTEE AND TO APPOINT MEMBERS**

**Motion of Councilmember Bialkowski**

**WHEREAS**, City Council of the City of Batavia committed \$75,000 from the General Fund Unassigned Fund Balance to complete the update of the City's Zoning Code; and

**WHEREAS**, the City is desirous of forming the Zoning Code Update Committee and appoint members to begin the review process; and

**WHEREAS**, the Committee is advisory only and can only make recommendations to City Council and City Council retains decision making authority; and

**WHEREAS**, to solicit interested committee members City Manager invited members of the Planning and Development Committee, the Zoning Board of Appeals and the Historic Preservation Commission, as well as other citizens who have indicated their interest in the process and serving on the Committee to express their interest to her office.

**NOW, THEREFORE, BE IT RESOLVED**, that City Council of the City of Batavia hereby creates the Zoning Code Update Committee; and

**BE IT FURTHER RESOLVED**, that the City Council appoints the following City Residents to the Committee:

**Zoning Code Update Committee**

Leslie Moma

David Beatty

Jeffrey Gillard

Matt Gray

Zeke Lynn

Appointed Councilmember; and

**BE IT FURTHER RESOLVED**, that City staff will assist the Committee with preparing the Zoning Code Update to include activities such as, but not limited to, hiring an Engineering/Planning consultant for the update, data collection and analysis, community

engagement, and any additional activities related to an necessary for preparing and updated Zoning Code for City Council review; and

**BE IT FURTHER RESOLVED**, the Zoning Code Update has been identified as a strategic priority by the City Council.

**Seconded by Councilmember Schmidt and on roll call approved 7-0.**

\* \* \*

**Meeting adjourned at 7:47PM.**

**City Council stayed after the meeting to review the revenue section of the budget with the City Manager and City staff.**

**Respectfully submitted,**

**Heidi J Parker  
Clerk-Treasurer**

**#17-2024**  
**RESOLUTION TO APPOINT MEMBERS TO VARIOUS CITY COMMITTEES/  
BOARDS**

**Motion of Councilmember**

**WHEREAS**, certain vacancies exist on various City Committees/Boards.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia that the following appointments be made:

**Historic Preservation Commission**

Gregory Hallock

December 31, 2026

**Seconded by Councilmember  
and on roll call**

**#18-2024**

**RESOLUTION TO GRANT SPECIAL PERMISSION TO THE BATAVIA BUSINESS  
IMPROVEMENT DISTRICT FOR THE 2024 BEER WALK**

**Motion of Councilmember**

**WHEREAS**, the City Council of the City of Batavia supports businesses across the City of Batavia and in downtown; and

**WHEREAS**, the Batavia Business Improvement District (BID) has requested the City Council allow open containers for the Beer Walk on February 24, 2024; and

**WHEREAS**, the City Council of the City of Batavia may grant special permission under the Batavia Municipal Code Section 37-4 to allow for open containers in the public space for community events and festivals.

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia, in accordance with Section 37-4 of the Batavia Municipal Code, grants special permission for open containers to be allowed in the BID District for the BeerWalk, and

**NOW, THEREFORE, BE IT FURTHER RESOLVED**, that prior to permitting any open containers the City shall be provided with necessary insurance certificates and insurance policies from the BID and will approve coverages as a condition of participation under this grant of special permission.

**Seconded by Councilmember  
and on roll call**

# 19-2024

**A RESOLUTION INTRODUCING 2024-2025 BUDGET ORDINANCE AND  
SCHEDULING A PUBLIC HEARING**

**Motion of Councilmember**

**WHEREAS**, the City Manager prepared and submitted to the City Council a Proposed Budget for the 2024-2025 fiscal year on January 8, 2024 pursuant to Section 16.3 of the City Charter, copies of which were received by all members of the City Council and a copy placed on file in the City Clerk's Office; and

**WHEREAS**, a Public Hearing is required for compliance with the City Charter and the public hearing will be held on February 26, 2024 at 7:00 PM in the Council Board Room of City Hall.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the 2024-2025 Budget Ordinance is hereby introduced pursuant to Section 3.13 of the City Charter.

**BE IT FURTHER RESOLVED**, that the City Council hold a public hearing on said Budget Ordinance in the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 PM on Monday, February 26, 2024; and

**BE IT FURTHER RESOLVED**, that the City Clerk publish or cause to be published a public notice in the official newspaper of the City of said public hearing at least five (5) days prior thereto.

**Seconded by Councilmember  
and on roll call**



**ORDINANCE #001-2024**  
**AN ORDINANCE ADOPTING THE 2024-2025 BUDGET AND DETERMINING THE**  
**AMOUNT OF TAX TO BE LEVIED ON ALL REAL PROPERTY FOR THE 2024-2025**  
**FISCAL YEAR**

**BE IT ENACTED**, by the Council of the City of Batavia, New York:

**SECTION 1.** The proposed Budget for 2024-2025, submitted by the City Manager pursuant to Sections 16.3, 16.4, and 16.5 of the City Charter on January 8, 2024, setting forth the estimates of revenues and expenditures for the fiscal year 2024-2025 of the various funds of the City of Batavia, namely, General Fund, Water Fund, Sewer Fund, City Centre Fund, Workers' Compensation Fund, and Health Insurance Fund is hereby approved and that the several amounts allowed as estimated expenditures be and are hereby appropriated to the use of the several departments of the City of Batavia for the purpose set forth in each estimate in the proposed budgets for the fiscal year 2024-2025.

**SECTION 2.** The City Council does hereby finally ascertain, fix, and determine that the entire amount necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year of 2024-2025 is \$6,710,000.

**SECTION 3.** The sum of \$6,710,000 the entire amounts heretofore ascertained, fixed, and determined as necessary, proper, and legal be raised by tax to defray the expenditures of the City of Batavia for the fiscal year 2024-2025, be and the same is hereby levied on all the real property subject to taxation by the City of Batavia according to valuation upon the assessment roll for the fiscal year 2024-2025.

**SECTION 4.** The amounts to be raised by taxation as hereby stated for City purposes is hereby a warrant upon the Clerk-Treasurer to spread and extend such levies upon the current assessment tax roll and to collect the same.

**SECTION 5.** The budget summaries, as filed in the Clerk-Treasurer's Office of the various funds of the City of Batavia, are made a part hereof and are hereby declared to be part of the Ordinance.

**SECTION 6.** This Ordinance shall become effective April 1, 2024.

## Budget Summaries

### General Fund

General Fund – Reserves	\$ 690,000.00
City Council	\$ 45,717.00
City Manager	\$ 147,638.00
Finance	\$ 115,700.00
Legal Services	\$ 230,167.00
General Fund - Contingency	\$ 375,000.00
Community Development	\$ 6,000.00
Economic Development	\$ 113,300.00
Council on Arts	\$ 5,000.00
Community Celebrations	\$ 13,500.00
General Fund - Debt Service/Bonds	\$ 440,463.00
General Fund - Debt Service/BAN	\$ 40,000.00
General Fund – Interfund Transfer	\$ 3,144,885.00
General Fund – Transfer to Cap Proj	\$ 310,000.00
Administrative Services	\$ 237,711.00
Clerk-Treasurer	\$ 148,956.00
Elections	\$ .00
Control of Dogs	\$ 1,460.00
Vital Statistics	\$ 21,916.00
Assessment	\$ 146,328.00
Personnel	\$ 196,065.00
Information Services	\$ 89,000.00
Youth Bureau – Summer Recreation	\$ 85,288.00
Youth Bureau – Youth Service	\$ .00
Engineering	\$ 13,000.00
Department of Public Works	\$ 107,260.00
City Facilities – Facilities	\$ 289,316.00
Facilities – Ice Rink	\$ 20,500.00
Facilities – Dwyer	\$ 43,500.00
Inspection	\$ 461,005.00
Public Works BOM Admin	\$ 173,205.00
Street Maintenance	\$ 533,974.00
CHIPS Perm Improv Highway	\$ 1,009,754.00
Public Works Garage	\$ 523,494.00
Snow Removal	\$ 465,890.00
Street Lighting Traffic Signals	\$ 107,791.00
Sidewalks	\$ 300,000.00
Parking Lots	\$ 278,510.00
Parks	\$ 605,747.00
Storm Sewer – BOM	\$ 163,672.00
Street Cleaning	\$ 129,593.00
Historic Preservation	\$ 6,283.00
Planning and Zoning	\$ 1,800.00

Storm Sewer – Water-WW	\$ 26,577.00
Refuse and Recycling	\$ 122,201.00
Police	\$ 4,768,850.00
Emergency Response Team	\$ 39,336.00
Police – Net	\$ 221,579.00
Community Policing & Events	\$ 18,147.00
K-9	\$ 950.00
Fire	\$ 4,696,870.00
State Internal EMS Program	\$ 2,035.00
State External EMS Program	\$ 9,513.00
Non-State EMS Program	\$ 9,827.00

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<b>TOTAL GENERAL FUND</b>	<b>\$ 21,754,273.00</b>
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**Water, Wastewater & Workers Comp Funds**

**PROPOSED  
2024/25**

Water Fund – Reserves	\$ 80,000.00
Water Fund Contingency	\$ 50,000.00
Water Administration	\$ 3,304,185.00
Pump Station and Filtration	\$ 2,048,967.00
Water Distribution	\$ 509,053.00
Water Fund – Debt Srvc - Bonds	\$ 186,408.00
Water Fund– Debt Service - BAN	\$ .00
Water Fund – Interfund Transfer	\$ 392,588.00

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<b>TOTAL WATER</b>	<b>\$ 6,571,201.00</b>
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WW Fund – Reserves	\$ 1,110,000.00
Wastewater Administration	\$ 724,077.00
WW Contingency	\$ 100,000.00
WW Fund Sanitary Sewers BOM	\$ 282,176.00
WW Fund Sanitary Sewer Water/WW	\$ 432,180.00
WW Fund Wasterwater Treatment	\$ 1,061,467.00
WW Fund – Debt Service - Bonds	\$ 328,059.00
WW Fund – Interfund Transfer	\$ 350,520.00

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<b>TOTAL WASTEWATER</b>	<b>\$ 4,388,479.00</b>
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Workers' Compensation	\$ 332,621.00
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<b>TOTAL WORKER'S COMP</b>	<b>\$ 332,621.00</b>
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<b>TOTAL WATER, WASTEWATER, WORKERS' COMP</b>	<b>\$ 11,292,301.00</b>
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**CITY CENTRE & HEALTH  
INSURANCE FUNDS**

Administration	\$	537,545.00
City Centre Fund-Interfund Transfer	\$	29,593.00

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<b>TOTAL CITY CENTRE</b>	<b>\$</b>	<b>567,138.00</b>
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Medical Insurance	\$	3,443,968.00
Transfer to Reserves	\$	0.00

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<b>TOTAL HEALTH INSURANCE</b>	<b>\$</b>	<b>3,443,968.00</b>
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<b>TOTAL CITY CENTRE &amp; HEALTH INSURANCE</b>	<b>\$</b>	<b>4,011,106.00</b>
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**TOTAL ALL FUNDS** **\$ 37,057,680**

**#20- 2024**

**RESOLUTION INTRODUCING A LOCAL LAW AMENDING SECTION 184-41 (A), (B), (C), AND (O) OF THE BATAVIA MUNICIPAL CODE TO ESTABLISH NEW WATER RATES, METER FEES AND A CAPITAL IMPROVEMENT FEE AND PROVIDING FOR PUBLIC NOTICE AND HEARING**

**Motion of Councilmember**

**BE IT RESOLVED**, that Local Law No. 1 of the Year 2024 entitled “**LOCAL LAW NO. 1 OF THE YEAR 2024 CITY OF BATAVIA TO AMEND §184-41 (A), (B), (C), AND (O) OF THE CODE OF THE CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A CAPITAL IMPROVEMENT FEE**” be introduced before the City Council of Batavia, New York; and

**BE IT FURTHER RESOLVED**, that copies of the aforesaid proposed Local Law be laid upon the desk of each member of the City Council by the City Clerk; and

**BE IT FURTHER RESOLVED**, that the City Council hold a public hearing on said proposed Local Law in the Council Board Room, Second Floor, One Batavia City Centre, Batavia, New York, at 7:00 p.m. on Monday, February 26, 2024; and

**BE IT FURTHER RESOLVED**, that the City Clerk publish or caused to be published a public notice in the official newspaper of the City of said public hearing at least three (3) days prior thereto.

**Seconded by Councilmember  
and on roll call**

**LOCAL LAW NO. 1 OF THE YEAR 2024  
CITY OF BATAVIA**

**A LOCAL LAW TO AMEND §184-41(A), (B), (C), AND (O) OF THE CODE OF THE  
CITY OF BATAVIA TO ESTABLISH NEW WATER RATES, METER FEES AND A  
CAPITAL IMPROVEMENT FEE**

**Be It Enacted** by the City Council of the City of Batavia, New York as follows:

**Section 1. § 184-41. Water rates.**

A. Water Rates

**City – Water – Quarterly Schedule**

~~\$6.27~~ [\$6.46] per 1,000 gallons

**Town Served Directly by the City – Building and Hydrants**

~~\$7.92~~ [\$8.16] per 1,000 gallons

~~B. Bulk rate at water plant fill station: \$7.61 [~~\$7.88~~] per 1,000 gallons; cards: \$12.50 each.~~

**Section 3. Effective Date**

The foregoing amendment shall become effective with the water consumed ~~April 1, 2023~~  
as billed on and after ~~June 1, 2023~~ [April 1, 2024 billed on and after June 1, 2024]

C. Quarterly meter service and availability charge for meters:

<b>Type</b>	<b>Size in Inches</b>	<b>Quarterly Fee</b>
Disc	5/8	<del>\$15.45</del> [\$17.45]
Disc	3/4	<del>\$19.55</del> [\$22.08]
Disc	1	<del>\$20.60</del> [\$23.27]
Disc	1 ½	<del>\$35.00</del> [\$39.53]
Disc	2	<del>\$48.60</del> [\$54.90]
Compound	2	<del>\$41.17</del> [\$46.50]
Compound	3	<del>\$156.58</del> [\$176.85]
Compound	4	<del>\$294.24</del> [\$281.50]
Compound	6	<del>\$376.49</del> [\$425.23]
Turbo	3	<del>\$92.65</del> [\$104.64]
Turbo	4	<del>\$156.58</del> [\$176.85]
Fireline	4	<del>\$156.58</del> [\$176.85]
Fireline	6	<del>\$249.24</del> [\$281.50]

Fireline	8	\$347.43 [ <del>\$392.40</del> ]
Fireline	10	\$453.70 [ <del>\$512.44</del> ]

All of the above meter service charges include the required remote reading encoder systems.

O. Quarterly Capital Improvement fee for meters:

Type	Size in Inches	Quarterly Fee
Disc	5/8	<del>\$12.97</del> [ <del>\$18.97</del> ]
Disc	3/4	<del>\$16.44</del> [ <del>\$24.04</del> ]
Disc	1	<del>\$17.30</del> [ <del>\$25.30</del> ]
Disc	1 1/2	<del>\$29.41</del> [ <del>\$43.01</del> ]
Disc	2	<del>\$40.83</del> [ <del>\$59.72</del> ]
Compound	2	<del>\$34.60</del> [ <del>\$50.60</del> ]
Compound	3	<del>\$131.56</del> [ <del>\$192.41</del> ]
Compound	4	<del>\$209.39</del> [ <del>\$306.26</del> ]
Compound	6	<del>\$316.32</del> [ <del>\$462.66</del> ]
Turbo	3	<del>\$77.84</del> [ <del>\$113.84</del> ]
Turbo	4	<del>\$131.56</del> [ <del>\$192.41</del> ]
Fireline	4	<del>\$131.56</del> [ <del>\$192.41</del> ]
Fireline	6	<del>\$209.39</del> [ <del>\$306.26</del> ]
Fireline	8	<del>\$291.90</del> [ <del>\$426.93</del> ]
Fireline	10	<del>\$381.19</del> [ <del>\$557.53</del> ]

Deletions designated by ~~strikeout~~  
Additions designated as [brackets]