



**BATAVIA CITY COUNCIL  
BUSINESS MEETING  
(Following Conference Meeting)**

**City Hall - Council Board Room  
One Batavia City Centre  
Monday, July 13, 2020  
7:00 PM**

**AGENDA (Amended)**

- I. Call to Order
- II. Approval of May 2020 Financials
- III. Approval of June 2020 Minutes
- IV. Assignment of Agenda Items
- V. City Attorney's Report
- VI. City Manager's Report
- VII. Committee Reports
- VIII. Unfinished Business
- IX. New Business
  - #50-2020 A Resolution To Enter Into An Agreement With Keeler Construction For The 2020 Infrastructure Improvement Project, Contract No. 2020-2 A Franklin Street And Richmond Avenue Sewer Project
  - #51-2020 A Resolution To Authorize The City Council President To Execute A License Agreement With Batavia Brewing Company, LLC/dba Eli Fish Brewing
  - #52-2020 A Resolution To Amend The 2020/2021 Budget Revenue And Expense Accounts (Police Station Feasibility Study at Alva Place Location)
  - #53-2020 A Resolution To Execute A Project Proposal Agreement With Architecture Unlimited, LLC. For The Feasibility Study Of The Police Station At The Alva Place Location
  - #-54-2020 A Resolution Appointing A Fair Housing Officer And An ADA (Americans With Disabilities Act) Coordinator
- X. Executive Session...Real Property and Employment Matters
- XI. Adjournment

**GENERAL FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %	Change \$
<b>Revenues</b>							
Real Property Taxes	\$ 5,806,078.00	\$ 5,806,078.00	\$ 5,830,150.36	100.41%	\$ 5,272,772.85	10.57%	\$ 557,378
Gain -Sale Tax Acquired Prop.	\$ 22,000.00	\$ 22,000.00	\$ -	0.00%	\$ 22,397.95	-100.00%	\$ (22,398)
Payments in Lieu of Tax	\$ 41,000.00	\$ 41,000.00	\$ 32,067.88	78.21%	\$ 62,832.00	-48.96%	\$ (30,764)
Interest & Pen. on Tax	\$ 200,000.00	\$ 200,000.00	\$ 13,216.58	6.61%	\$ 5,323.66	148.26%	\$ 7,893
Sales and Use Tax	\$ 6,500,000.00	\$ 6,500,000.00	\$ -	0.00%	\$ -		\$ -
Utility Gross Receipts Tax	\$ 180,000.00	\$ 180,000.00	\$ 905.86	0.50%	\$ 535.14	69.28%	\$ 371
Cable TV Franchise	\$ 200,000.00	\$ 200,000.00	\$ -	0.00%	\$ -		\$ -
Clerk/Treasurer Fees	\$ 40,000.00	\$ 40,000.00	\$ 2,754.70	6.89%	\$ 3,266.38	-15.67%	\$ (512)
Charges for Tax Redemption	\$ -	\$ -	\$ 300.00		\$ 300.00	0.00%	\$ -
Marriage Licenses	\$ 3,000.00	\$ 3,000.00	\$ -	0.00%	\$ 575.00	-100.00%	\$ (575)
Other Gen Govern Dept Inc.	\$ -	\$ -	\$ -		\$ -		\$ -
Police Fees	\$ 2,800.00	\$ 2,800.00	\$ 130.00	4.64%	\$ 540.12	-75.93%	\$ (410)
Dog Seizure Fees	\$ 600.00	\$ 600.00	\$ 10.00	1.67%	\$ 60.00	-83.33%	\$ (50)
Other Public Safety Dept Inc	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -		\$ -
Vital Statistics Fees	\$ 33,000.00	\$ 33,000.00	\$ 3,080.00	9.33%	\$ 7,090.00	-56.56%	\$ (4,010)
Fines & Forfeited Bail	\$ 128,000.00	\$ 128,000.00	\$ (5,347.00)	-4.18%	\$ 9,541.63	-156.04%	\$ (14,889)
Maintenance Fee - Ice Rink	\$ 40,458.00	\$ 40,458.00	\$ -	0.00%	\$ -		\$ -
Park User Fees	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%	\$ 2,092.00	-100.00%	\$ (2,092)
Special Recreat. Fac Charges	\$ 25,000.00	\$ 25,000.00	\$ -	0.00%	\$ -		\$ -
Other Culture & Rec income	\$ -	\$ 4,000.00	\$ -	0.00%	\$ -		\$ -
Zoning Fees	\$ 1,000.00	\$ 1,000.00	\$ 250.00	25.00%	\$ 500.00	-50.00%	\$ (250)
Code Violation Charges	\$ 32,000.00	\$ 32,000.00	\$ -	0.00%	\$ 1,489.00	-100.00%	\$ (1,489)
Public Safety for Other Govt	\$ 76,150.00	\$ 76,150.00	\$ -	0.00%	\$ -		\$ -
EMS Program	\$ 24,000.00	\$ 24,000.00	\$ (900.00)	-3.75%	\$ 540.00	-266.67%	\$ (1,440)
Interest and Earnings	\$ 75,000.00	\$ 75,000.00	\$ 856.28	1.14%	\$ 1,149.05	-25.48%	\$ (293)
Interest and Earnings Reserves	\$ -	\$ -	\$ -		\$ 6,108.71	-100.00%	\$ (6,109)
Rental of Real Property	\$ 48,584.00	\$ 48,584.00	\$ 16,605.34	34.18%	\$ 13,639.16	21.75%	\$ 2,966
Rental, other - facility usage	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 315.00	-100.00%	\$ (315)
Business/Occup. Licenses	\$ 5,000.00	\$ 5,000.00	\$ 510.00	10.20%	\$ 600.00	-15.00%	\$ (90)
Games of Chance	\$ 50.00	\$ 50.00	\$ -	0.00%	\$ -		\$ -
Bingo Licenses	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 100.17	-100.00%	\$ (100)
Dog Licenses	\$ 11,000.00	\$ 11,000.00	\$ 1,303.50	11.85%	\$ 2,207.50	-40.95%	\$ (904)
Licenses, Other	\$ 800.00	\$ 800.00	\$ (45.58)	-5.70%	\$ 9.68	-570.87%	\$ (55)
Bldg/Alter Permits	\$ 37,000.00	\$ 37,000.00	\$ 23,285.90	62.93%	\$ 5,980.00	289.40%	\$ 17,306
Street Opening Permits	\$ 4,000.00	\$ 4,000.00	\$ 1,470.00	36.75%	\$ 670.00	119.40%	\$ 800
Plumbing Permits	\$ 3,000.00	\$ 3,000.00	\$ 364.00	12.13%	\$ 826.00	-55.93%	\$ (462)
Permits, Other	\$ 8,000.00	\$ 8,000.00	\$ 2,710.00	33.88%	\$ 3,720.00	-27.15%	\$ (1,010)
Parking ticket fees	\$ 35,000.00	\$ 35,000.00	\$ 350.00	1.00%	\$ 4,700.00	-92.55%	\$ (4,350)
Forfeiture of Deposits	\$ 1,000.00	\$ 1,000.00	\$ -	0.00%	\$ 670.00	-100.00%	\$ (670)
Sale of Scrap/Excess Mat.	\$ 4,000.00	\$ 4,000.00	\$ -	0.00%	\$ 769.73	-100.00%	\$ (770)
Minor Sales	\$ 500.00	\$ 500.00	\$ 7.20	1.44%	\$ 50.60	-85.77%	\$ (43)
Sale of Real Property	\$ -	\$ -	\$ -		\$ -		\$ -
Sale of Equipment	\$ 8,000.00	\$ 8,000.00	\$ -	0.00%	\$ -		\$ -
Insurance Recoveries	\$ 25,000.00	\$ 25,000.00	\$ (4,509.94)	-18.04%	\$ -		\$ (4,510)
Other Comp for Loss	\$ 10,000.00	\$ 10,000.00	\$ -	0.00%	\$ 17.14	-100.00%	\$ (17)
Refund-Prior Year Exps	\$ -	\$ -	\$ -		\$ -		\$ -
Healthcare Premiums	\$ 84,260.00	\$ 84,260.00	\$ 12,630.14	14.99%	\$ 11,860.26	6.49%	\$ 770
Healthcare Revenue	\$ 24,000.00	\$ 24,000.00	\$ -	0.00%	\$ -		\$ -
Gifts and Donations	\$ 6,600.00	\$ 169,972.91	\$ (1,627.09)	-0.96%	\$ -		\$ (1,627)
VLT	\$ -	\$ -	\$ -		\$ -		\$ -
Unclassified Revenue	\$ 3,000.00	\$ 3,000.00	\$ 12,144.77	404.83%	\$ -		\$ 12,145
Per Capita State Aid	\$ 1,750,975.00	\$ 1,750,975.00	\$ 1,504,868.00	85.94%	\$ 1,504,868.00	0.00%	\$ -
Mortgage Tax	\$ 150,000.00	\$ 150,000.00	\$ -	0.00%	\$ -		\$ -
Real Property Tax Admin	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Homeland Security	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Public Safety	\$ -	\$ 33,068.94	\$ (2,054.10)	-6.21%	\$ 2,055.51	-199.93%	\$ (4,110)
Consolidate Highway (CHIPS)	\$ 310,000.00	\$ 310,000.00	\$ -	0.00%	\$ (5,350.00)	-100.00%	\$ 5,350
State Aid - Other Transport.	\$ -	\$ -	\$ -		\$ -		\$ -
Recreation Program	\$ 19,442.00	\$ 21,518.00	\$ (7,924.00)	-36.82%	\$ 3,442.00	-330.21%	\$ (11,366)
Arterial Reimbursement	\$ 180,000.00	\$ 180,000.00	\$ -	0.00%	\$ (218,539.88)	-100.00%	\$ 218,540
State Aid - Planning Studies	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid- Assess.Parcel Reim	\$ -	\$ -	\$ -		\$ -		\$ -
State Aid - Home&Comm Srv	\$ -	\$ 28,000.00	\$ -	0.00%	\$ -		\$ -
Fed. Aid - Bullet Proof Vest	\$ 3,530.00	\$ 3,530.00	\$ 406.80	11.52%	\$ -		\$ 407
Fed. Aid - Hmld Security	\$ -	\$ -	\$ -		\$ -		\$ -
Fed Aid - Planning Studies RBC	\$ -	\$ -	\$ -		\$ -		\$ -
Fed Aid - Public Safety	\$ 10,000.00	\$ 20,500.00	\$ -	0.00%	\$ (444.46)	-100.00%	\$ 444
Fed Aid - Community Dev Act	\$ -	\$ -	\$ -		\$ -		\$ -
Interfund Transfers	\$ 335,000.00	\$ 335,000.00	\$ -	0.00%	\$ -		\$ -
Appropriated Reserves	\$ 809,709.00	\$ 809,709.00	\$ -	0.00%	\$ 114,327.00	-100.00%	\$ (114,327)
Appropriated Fund Balance	\$ 259,100.00	\$ 259,100.00	\$ -	0.00%	\$ -		\$ -
<b>TOTAL REVENUES</b>	<b>\$ 17,598,636.00</b>	<b>\$ 17,839,653.85</b>	<b>\$ 7,437,969.60</b>	<b>41.69%</b>	<b>\$ 6,843,606.90</b>	<b>8.68%</b>	<b>\$ 594,363</b>

**GENERAL FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %	Change \$
<b>Expenses</b>							
City Council	\$ 46,867.00	\$ 47,455.56	\$ 5,796.27	12.21%	\$ 6,452.98	-10.18%	\$ (657)
City Manager	\$ 180,626.00	\$ 180,626.00	\$ 21,458.09	11.88%	\$ 21,773.38	-1.45%	\$ (315)
Finance	\$ 132,605.00	\$ 132,605.00	\$ 8,451.45	6.37%	\$ 8,255.87	2.37%	\$ 196
Administrative Services	\$ 369,045.00	\$ 369,045.00	\$ 204,614.51	55.44%	\$ 57,673.59	254.78%	\$ 146,941
Clerk-Treasurer	\$ 174,760.00	\$ 178,560.00	\$ 19,416.53	10.87%	\$ 27,925.17	-30.47%	\$ (8,509)
City Assessment	\$ 146,130.00	\$ 146,324.24	\$ 24,795.14	16.95%	\$ 10,436.36	137.58%	\$ 14,359
Legal Services	\$ 234,917.00	\$ 234,917.00	\$ 32,886.07	14.00%	\$ 42,581.22	-22.77%	\$ (9,695)
Personnel	\$ 155,510.00	\$ 155,510.00	\$ 15,737.64	10.12%	\$ 14,553.65	8.14%	\$ 1,184
Engineering	\$ 26,800.00	\$ 26,800.00	\$ -	0.00%	\$ -		\$ -
Elections	\$ 21,230.00	\$ 21,230.00	\$ 21,230.00	100.00%	\$ 14,130.00	50.25%	\$ 7,100
Public Works Admin	\$ 105,430.00	\$ 105,430.00	\$ 11,905.98	11.29%	\$ 11,912.86	-0.06%	\$ (7)
City Facilities	\$ 314,790.00	\$ 314,790.00	\$ 40,665.24	12.92%	\$ 65,777.93	-38.18%	\$ (25,113)
Information Systems	\$ 109,300.00	\$ 113,079.93	\$ 5,912.58	5.23%	\$ 26,610.02	-77.78%	\$ (20,697)
Contingency	\$ 240,000.00	\$ 240,000.00	\$ -	0.00%	\$ -		\$ -
Property Loss	\$ -	\$ -	\$ -		\$ -		\$ -
Police	\$ 3,844,350.00	\$ 3,898,239.64	\$ 466,213.92	11.96%	\$ 496,488.88	-6.10%	\$ (30,275)
Fire	\$ 3,838,795.00	\$ 3,887,094.11	\$ 449,201.76	11.56%	\$ 665,869.53	-32.54%	\$ (216,668)
Control of Dogs	\$ 1,450.00	\$ 1,450.00	\$ 1,075.28	74.16%	\$ 1,050.14	2.39%	\$ 25
Inspection	\$ 357,810.00	\$ 357,810.00	\$ 36,971.70	10.33%	\$ 38,864.76	-4.87%	\$ (1,893)
Vital Statistics	\$ 19,615.00	\$ 19,615.00	\$ 2,078.97	10.60%	\$ 2,247.15	-7.48%	\$ (168)
Maintenance Admin	\$ 199,680.00	\$ 199,680.00	\$ 26,355.30	13.20%	\$ 32,222.78	-18.21%	\$ (5,867)
Street Maintenance	\$ 834,290.00	\$ 834,290.00	\$ 53,493.22	6.41%	\$ 69,020.70	-22.50%	\$ (15,527)
Public Works Garage	\$ 468,720.00	\$ 468,720.00	\$ 44,438.60	9.48%	\$ 47,500.01	-6.45%	\$ (3,061)
Snow Removal	\$ 481,881.00	\$ 481,881.00	\$ 1,913.68	0.40%	\$ 3,909.16	-51.05%	\$ (1,995)
Street Lights/Traf Signals	\$ 271,940.00	\$ 271,940.00	\$ 17,902.67	6.58%	\$ 20,839.67	-14.09%	\$ (2,937)
Sidewalk Repairs	\$ 111,000.00	\$ 111,000.00	\$ -	0.00%	\$ -		\$ -
Parking Lots	\$ 60,620.00	\$ 60,620.00	\$ -	0.00%	\$ -		\$ -
Community Development	\$ 20,157.00	\$ 251,284.89	\$ -	0.00%	\$ (7,755.29)	-100.00%	\$ 7,755
Economic Development	\$ 110,000.00	\$ 110,000.00	\$ (10,767.85)	-9.79%	\$ -		\$ (10,768)
Council on Arts	\$ 6,250.00	\$ 6,250.00	\$ -	0.00%	\$ -		\$ -
Parks	\$ 544,130.00	\$ 544,130.00	\$ 52,782.23	9.70%	\$ 119,563.36	-55.85%	\$ (66,781)
Summer Recreation	\$ 84,925.00	\$ 87,115.99	\$ 1,547.27	1.78%	\$ 3,036.13	-49.04%	\$ (1,489)
Youth Services	\$ 168,791.00	\$ 171,051.06	\$ 11,013.33	6.44%	\$ 7,312.58	50.61%	\$ 3,701
Historic Preservation	\$ 2,177.00	\$ 2,177.00	\$ 6.32	0.29%	\$ 97.15	-93.49%	\$ (91)
Celebrations	\$ 15,080.00	\$ 15,080.00	\$ 21.80	0.14%	\$ 1,804.20	-98.79%	\$ (1,782)
Planning & Zoning Boards	\$ 2,300.00	\$ 2,300.00	\$ 63.21	2.75%	\$ 0.35	17960.00%	\$ 63
Storm Sewers	\$ 184,890.00	\$ 184,890.00	\$ 16,343.07	8.84%	\$ 22,422.48	-27.11%	\$ (6,079)
Refuse & Recycling	\$ 94,790.00	\$ 94,790.00	\$ 4,346.94	4.59%	\$ 8,032.37	-45.88%	\$ (3,685)
Street Cleaning	\$ 124,880.00	\$ 124,880.00	\$ 13,493.88	10.81%	\$ 17,995.30	-25.01%	\$ (4,501)
Debt Service	\$ 502,352.00	\$ 502,352.00	\$ 60,833.99	12.11%	\$ 101,000.33	-39.77%	\$ (40,166)
Energy Lease	\$ 85,043.00	\$ 85,043.00	\$ -	0.00%	\$ -		\$ -
Transfer for capital projects	\$ 335,500.00	\$ 335,500.00	\$ 334,008.94	99.56%	\$ 79,736.68	318.89%	\$ 254,272
Transfer to other funds	\$ 2,391,710.00	\$ 2,391,710.00	\$ 1,329,435.00	55.59%	\$ 2,145,890.00	-38.05%	\$ (816,455)
Capital Reserves	\$ 177,500.00	\$ 177,500.00	\$ 410,852.47	231.47%	\$ 114,327.00	259.37%	\$ 296,525
<b>TOTAL EXPENSES</b>	<b>\$ 17,598,636.00</b>	<b>\$ 17,944,766.42</b>	<b>\$ 3,736,495.20</b>	<b>20.82%</b>	<b>\$ 4,299,558.45</b>	<b>-13.10%</b>	<b>\$ (563,063)</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (105,112.57)</b>	<b>\$ 3,701,474.40</b>		<b>\$ 2,544,048.45</b>	<b>45.50%</b>	<b>\$ 1,157,426</b>

**WATER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %
<b>Revenues</b>						
Metered Water Sales	\$ 2,756,280.00	\$ 2,756,280.00	\$ 9,152.79	0.33%	\$ 74,560.42	-87.72%
Bulk Water Sales	\$ 12,000.00	\$ 12,000.00	\$ 2,312.43	19.27%	\$ 1,629.59	41.90%
Water Service Charges	\$ 2,500.00	\$ 2,500.00	\$ -	0.00%	\$ 635.00	-100.00%
Capital improvement fee	\$ 185,000.00	\$ 185,000.00	\$ 34,845.88	18.84%	\$ 44,214.13	-21.19%
Int/Pen-Water Rents	\$ 35,000.00	\$ 35,000.00	\$ 3,475.60	9.93%	\$ 3,635.10	-4.39%
County Contract	\$ 1,433,010.00	\$ 1,433,010.00	\$ -	0.00%	\$ -	
Interest and Earnings	\$ 10,000.00	\$ 10,000.00	\$ 2,986.96	29.87%	\$ 676.94	341.24%
Interest and Earnings-Reserve	\$ -	\$ -	\$ -		\$ 3,323.88	-100.00%
Rental of Real Property	\$ 550,000.00	\$ 550,000.00	\$ -	0.00%	\$ -	
Sale of scrap	\$ 750.00	\$ 750.00	\$ -	0.00%	\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ -	
Gain on disposition of asset	\$ -	\$ -	\$ -		\$ -	
Insurance recoveries	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ 2,206.20		\$ -	
Refund of Prior Year Expense	\$ -	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 9,500.00	\$ 9,500.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ 2,754.00	\$ 2,754.00	\$ -	0.00%	\$ -	
Unclassified revenue	\$ -	\$ -	\$ 155.58		\$ 490.00	-68.25%
Federal Aid Community Dev	\$ -	\$ -	\$ -		\$ (6,200.40)	-100.00%
Interfund transfers	\$ -	\$ (48,000.00)	\$ -	0.00%	\$ -	
Reserve revenue	\$ -	\$ -	\$ -		\$ 13,863.00	-100.00%
<b>Total Revenue</b>	<b>\$ 4,996,794.00</b>	<b>\$ 4,948,794.00</b>	<b>\$ 55,135.44</b>	<b>1.11%</b>	<b>\$ 136,827.66</b>	<b>-59.70%</b>
<b>Expenses</b>						
Contingency	\$ 20,000.00	\$ 20,000.00	\$ -	0.00%	\$ -	0.00%
Water Admin	\$ 2,650,738.00	\$ 2,650,738.00	\$ 50,316.37	1.90%	\$ 34,967.05	0.00%
Pump Station & Filtration	\$ 1,264,470.00	\$ 1,290,427.92	\$ 106,270.80	8.24%	\$ 129,669.15	0.00%
Water Distribution	\$ 378,610.00	\$ 378,610.00	\$ 46,662.09	12.32%	\$ 43,843.69	0.00%
Debt Service bonds	\$ 126,646.00	\$ 126,646.00	\$ 4,469.60	3.53%	\$ 1,088.83	0.00%
Energy lease	\$ 16,294.00	\$ 16,294.00	\$ -	0.00%	\$ -	0.00%
Transfers for capital projects	\$ -	\$ -	\$ 35,000.00		\$ -	0.00%
Transfer to Other Funds	\$ 470,790.00	\$ 470,790.00	\$ 243,040.00	51.62%	\$ 253,510.00	0.00%
Capital Reserves	\$ 69,246.00	\$ 69,246.00	\$ -	0.00%	\$ 13,863.00	0.00%
<b>Total Expense</b>	<b>\$ 4,996,794.00</b>	<b>\$ 5,022,751.92</b>	<b>\$ 485,758.86</b>	<b>9.67%</b>	<b>\$ 476,941.72</b>	<b>0.00%</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (73,957.92)</b>	<b>\$ (430,623.42)</b>		<b>\$ (340,114.06)</b>	<b>26.61%</b>

**Consumption**

\*consumption in 1,000 gallons

	2020	Difference	2019	Difference	2018	Difference
April	61,265	-6.41%	65,458	1.52%	64,475	-24.38%
May	18,931	-0.74%	19,072	-3.06%	19,675	3.54%
June	19,640	1.05%	19,435	1.11%	19,221	-4.14%
July			67,065	4.73%	64,039	-20.29%
August			19,316	-5.07%	20,347	0.01%
Sept			20,380	-8.82%	22,352	3.12%
Oct			84,433	-13.30%	97,388	19.89%
Nov			19,885	-3.75%	20,659	-2.22%
Dec			20,077	-0.40%	20,157	-0.16%
Jan			75,811	2.75%	73,781	0.76%
Feb			19,309	-7.20%	20,806	2.92%
March			20,401	-2.05%	20,828	-1.81%
<b>Total</b>	<b>99,836</b>	<b>-3.97%</b>	<b>450,642</b>	<b>-2.82%</b>	<b>463,728</b>	<b>-4.16%</b>

**SEWER FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %
<b>Revenues</b>						
Sewer Rents	\$ 2,561,155.00	\$ 2,561,155.00	\$ 254,667.69	9.94%	\$ 277,310.85	-8.17%
Sewer Surcharge	\$ 40,000.00	\$ 40,000.00	\$ 50,060.94	125.15%	\$ 30,447.23	64.42%
Septage	\$ 50,000.00	\$ 50,000.00	\$ 28,569.78	57.14%	\$ 19,536.38	46.24%
Int/Pen-Sewer Rents	\$ 24,000.00	\$ 24,000.00	\$ 2,069.52	8.62%	\$ 2,403.97	-13.91%
Interest and earnings	\$ 12,500.00	\$ 12,500.00	\$ 4,420.40	35.36%	\$ 1,196.95	269.31%
Interest & Earnings Cap. Rsv	\$ -	\$ -	\$ -		\$ 4,791.14	-100.00%
Sale of scrap	\$ -	\$ -	\$ -		\$ -	
Sale of equipment	\$ -	\$ -	\$ -		\$ -	
Other Compensation for Loss	\$ -	\$ -	\$ -		\$ -	
Refunds of prior years expend.	\$ -	\$ -	\$ -		\$ -	
Healthcare premiums	\$ 2,890.00	\$ 2,890.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ 2,376.00	\$ 2,376.00	\$ -	0.00%	\$ -	
Unclassified revenue	\$ 20,000.00	\$ 20,000.00	\$ 17,500.00	87.50%	\$ 17,000.00	2.94%
Interfund transfers in	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ 60,000.00	\$ 60,000.00	\$ -	0.00%	\$ 491,980.00	-100.00%
<b>Total Revenues</b>	<b>\$ 2,772,921.00</b>	<b>\$ 2,772,921.00</b>	<b>\$ 357,288.33</b>	<b>12.88%</b>	<b>\$ 844,666.52</b>	<b>-57.70%</b>
<b>Expenses</b>						
Contingency	\$ 15,000.00	\$ 15,000.00	\$ -	0.00%	\$ -	
Loss on Sale of Assets	\$ -	\$ -	\$ -		\$ -	
Wastewater Admin	\$ 331,528.00	\$ 331,528.00	\$ 51,032.83	15.39%	\$ 37,632.79	35.61%
Sanitary Sewers	\$ 459,190.00	\$ 458,643.36	\$ 30,166.19	6.58%	\$ 29,871.79	0.99%
Wastewater Treatment	\$ 836,490.00	\$ 840,042.00	\$ 77,123.47	9.18%	\$ 77,405.76	-0.36%
Debt Service	\$ 297,269.00	\$ 297,269.00	\$ 6,286.19	2.11%	\$ 5,252.55	19.68%
Energy lease	\$ 8,419.00	\$ 8,419.00	\$ -	0.00%	\$ -	
Transfer to Other Funds	\$ 214,760.00	\$ 214,760.00	\$ 212,760.00	99.07%	\$ 189,380.00	12.35%
Transfers for Capital projects	\$ -	\$ -	\$ 35,000.00		\$ -	
Capital Reserves	\$ 610,265.00	\$ 610,265.00	\$ -	0.00%	\$ 491,980.00	-100.00%
<b>Total Expenses</b>	<b>\$ 2,772,921.00</b>	<b>\$ 2,775,926.36</b>	<b>\$ 412,368.68</b>	<b>14.86%</b>	<b>\$ 831,522.89</b>	<b>-50.41%</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ (3,005.36)</b>	<b>\$ (55,080.35)</b>		<b>\$ 13,143.63</b>	<b>-519.06%</b>

**Consumption**

\*consumption in 1,000 gallons

	2020	Difference	2019	Difference	2018	Difference
April	94681	-2.72%	97,326	-1.74%	99,047	-3.82%
May	83262	30.23%	63,935	26.04%	50,726	0.58%
June	19641	1.05%	19,437	1.12%	19,222	-4.05%
July			107,368	5.94%	101,349	2.60%
Aug			68,307	14.81%	59,496	16.78%
Sept			20,349	-8.81%	22,315	3.18%
Oct			116,691	-14.26%	136,103	32.96%
Nov			74,640	5.70%	70,618	26.32%
Dec			20,049	-0.40%	20,129	-0.17%
Jan			104,187	-1.20%	105,450	1.72%
Feb			79,574	20.25%	66,175	29.10%
March			20,408	-2.00%	20,825	-1.82%
<b>Total</b>	<b>197,584</b>	<b>9.34%</b>	<b>792,271</b>	<b>2.70%</b>	<b>771,455</b>	<b>10.31%</b>

**CITY CENTRE FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %
<b>Revenues</b>						
Mall Merchants Contributions	\$ 202,830.00	\$ 202,830.00	\$ 105,581.10	52.05%	\$ 103,324.10	2.18%
Interest/Penalty	\$ -	\$ -	\$ -		\$ -	
Interest and Earnings	\$ 300.00	\$ 300.00	\$ 36.57	12.19%	\$ 11.21	226.23%
Rental, Other - Facility Usage	\$ -	\$ -	\$ -		\$ -	
Minor Sales	\$ -	\$ -	\$ -		\$ -	
Healthcare Premiums	\$ 2,520.00	\$ 2,520.00	\$ -	0.00%	\$ -	
Healthcare revenue	\$ 297.00	\$ 297.00	\$ -	0.00%	\$ -	
Unclassified revenue	\$ 500.00	\$ 500.00	\$ -	0.00%	\$ 8.00	-100.00%
Interfund Transfers In	\$ -	\$ -	\$ 264,008.94		\$ 79,736.68	231.10%
<b>Total Revenues</b>	<b>\$ 206,447.00</b>	<b>\$ 206,447.00</b>	<b>\$ 369,626.61</b>	<b>179.04%</b>	<b>\$ 183,079.99</b>	<b>101.89%</b>
<b>Expenses</b>						
Administration	\$ 173,872.00	\$ 173,872.00	\$ 15,731.67	9.05%	\$ 19,489.40	-19.28%
Contingency	\$ 2,665.00	\$ 2,665.00	\$ -	0.00%	\$ -	
Depreciation	\$ -	\$ -	\$ -		\$ -	
Debt Service	\$ -	\$ -	\$ -		\$ -	
Transfers to other funds	\$ 29,910.00	\$ 29,910.00	\$ 29,510.00	98.66%	\$ 28,370.00	4.02%
	\$ -	\$ -	\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 206,447.00</b>	<b>\$ 206,447.00</b>	<b>\$ 45,241.67</b>	<b>21.91%</b>	<b>\$ 47,859.40</b>	<b>-5.47%</b>
<b>Operating Income (Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 324,384.94</b>		<b>\$ 135,220.59</b>	<b>139.89%</b>

**WORKERS COMPENSATION FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %
<b>Revenues</b>						
Workers Compensation	\$ 363,180.00	\$ 363,180.00	\$ 363,180.00	100.00%	\$ 347,020.00	4.66%
Interest and earnings	\$ -	\$ -	\$ 622.71		\$ 148.33	319.81%
Interest and earnings - Cap Rsvs	\$ -	\$ -	\$ -		\$ 748.61	-100.00%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -	
Refunds of Prior Years Expend	\$ -	\$ -	\$ -		\$ -	
Reserve revenue	\$ -	\$ -	\$ -		\$ 15,000.00	-100.00%
<b>Total Revenues</b>	<b>\$ 363,180.00</b>	<b>\$ 363,180.00</b>	<b>\$ 363,802.71</b>	<b>100.17%</b>	<b>\$ 362,916.94</b>	<b>0.24%</b>
<b>Expenses</b>						
Contractual Expense	\$ 93,000.00	\$ 93,000.00	\$ -	0.00%	\$ -	
Workers Comp Professional Fees	\$ 5,000.00	\$ 5,000.00	\$ -	0.00%	\$ -	
Workers Comp Board Assess.	\$ 27,000.00	\$ 27,000.00	\$ 4,801.01	17.78%	\$ -	
Workers Comp -Admin	\$ 4,760.00	\$ 4,760.00	\$ -	0.00%	\$ -	
Workers Comp - Police	\$ 128,620.00	\$ 128,620.00	\$ 24,081.62	18.72%	\$ 625.20	3751.83%
Workers Comp - Fire	\$ 76,220.00	\$ 76,220.00	\$ 2,582.04	3.39%	\$ 1,671.56	54.47%
Workers Comp DPW	\$ 28,580.00	\$ 28,580.00	\$ 1,891.47	6.62%	\$ 50.00	3682.94%
Trasnfer to reserves	\$ -	\$ -	\$ -		\$ -	
<b>Total Expenses</b>	<b>\$ 363,180.00</b>	<b>\$ 363,180.00</b>	<b>\$ 33,356.14</b>	<b>9.18%</b>	<b>\$ 2,346.76</b>	<b>1321.37%</b>
<b>Operating Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 330,446.57</b>		<b>\$ 360,570.18</b>	<b>-8.35%</b>

**HEALTH INSURANCE FUND  
CITY OF BATAVIA  
FOR PERIOD ENDED - May 31, 2020**

DESCRIPTION	ORIGINAL BUDGET	ADJUSTED BUDGET	YTD TOTAL	% OF BUDGET	YTD 2019-2020	YTD Change %
<b>Revenues</b>						
Interfund Transfers In	\$ 2,494,090.00	\$ 2,494,090.00	\$ 1,451,565.00	58.20%	\$ 2,255,130.00	-35.63%
Interest and earnings	\$ -	\$ -	\$ 366.98		\$ 244.00	50.40%
Insurance Recoveries	\$ -	\$ -	\$ -		\$ -	
Interfund Transfers Health Ins Rese	\$ -	\$ -	\$ 410,852.47		\$ -	
Appropriated fund balance	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%	\$ -	
<b>Total Revenues</b>	<b>\$ 2,604,090.00</b>	<b>\$ 2,604,090.00</b>	<b>\$ 1,862,784.45</b>	<b>71.53%</b>	<b>\$ 2,255,374.00</b>	<b>-17.41%</b>
<b>Medical Insurance</b>	<b>\$ 2,494,090.00</b>	<b>\$ 2,494,090.00</b>	<b>\$ 242,327.14</b>	<b>9.72%</b>	<b>\$ 150,936.26</b>	<b>60.55%</b>
Transfer to reserves	\$ 110,000.00	\$ 110,000.00	\$ -	0.00%	\$ -	
<b>Total Expenses</b>	<b>\$ 2,604,090.00</b>	<b>\$ 2,604,090.00</b>	<b>\$ 242,327.14</b>	<b>9.31%</b>	<b>\$ 150,936.26</b>	<b>60.55%</b>
<b>Operating Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,620,457.31</b>		<b>\$ 2,104,437.74</b>	<b>-23.00%</b>





# City of Batavia

## *Memorandum*

To: Martin Moore, City Manager

From: Matt Worth, Director of Public Works

Date: June 15, 2020  
Rev. July 6, 2020

Subject: Franklin St – Richmond Avenue Sewer rehabilitation project

The Franklin St Sewer project was originally scheduled to be a complete sewer line replacement. Upon detailed inspection the Department determined that an excavated repair of one section would then allow for the rest of the line to be re-lined at significant cost savings. The project was then expanded to include Richmond Avenue so that the sewer could be lined ahead of the rehabilitation project scheduled in 2022. The project will also include a mill and overlay of Franklin St as part of the sewer rehabilitation.

The original budget for this project was \$1,048,596 however with the changes made, it is expected that the cost will be significantly lower even with the addition of the Richmond Avenue lining. Engineering costs for this project are projected to be approximately 25% of original estimates.

The project was advertised for bids on June 11, 2020 with bid opening scheduled for July 2, 2020 with a recommendation to be received from the engineers by July 7, 2020 allowing for Council to take formal action at the July 13, 2020 Business Meeting.

Rev: 7/6/2020

Bids were received on July 2, 2020 from three construction firms. The three bids were within +/- 9% of each other with the low bid of \$328,200 being submitted by Keeler Construction Co. The project utilizes rehabilitation of existing facilities allowing for more sewer line to be improved at a lower cost and with less disruption to the businesses that would have been affected otherwise.

Supporting Documentation:  
GHD Recommendation  
Draft Resolution

**#50-2020**  
**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH**  
**KEELER CONSTRUCTION FOR THE 2020 INFRASTRUCTURE IMPROVEMENT**  
**PROJECT, CONTRACT NO. 2020-2 A FRANKLIN STREET AND RICHMOND**  
**AVENUE SEWER PROJECT**

**Motion of Councilmember**

**WHEREAS**, a project to line the sewer along Franklin Street from Pearl Street to the end, and Richmond Avenue from Oak Street to State Street; and

**WHEREAS**, a competitive bid was made by Keeler Construction for the lining of the sewer as specified in the contract document titled 2020 Infrastructure Improvement Project, Contract No. 2020-2; and

**WHEREAS**, Keeler Construction is the lowest responsible bidder (\$328,200.00); and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with Keeler Construction in the amount of \$328,200.00 for the sewer lining of Franklin Street and Richmond Avenue (Oak Street to State Street).

**Seconded by Councilmember**  
**and on the roll call**



July 6, 2020

Reference No. 630577

Matthew Worth  
City of Batavia  
One Batavia City Centre  
Batavia, NY 14020

Dear Mr. Worth:

**Re: City of Batavia  
2020 Infrastructure Improvement Project  
Contract No. 2020-2  
Recommendation of Award**

On Thursday, July 2, 2020 at 10:00 a.m. local time, the City of Batavia received three bids for the above-referenced project. The bids were as follows:

<u>Bidder</u>	<u>Total Amount of Bid</u>
Keeler Construction Company, Inc.	\$328,200.00
Randsco Pipeline, Inc.	\$344,170.00
Villager Construction, Inc.	\$364,480.00

We have enclosed one copy of the bid tabulation for your information.

We have reviewed the qualifications and experience of the low bidder for the above-referenced project, Keeler Construction Company, Inc., and have found they have performed similar work acceptably. We, therefore, recommend award of the 2020 Infrastructure Improvement Project, to Keeler Construction Company, Inc., in the Total Bid Amount of \$328,200.00, contingent upon availability of project funding and review by the City's legal counsel.

If you have any questions or require additional information, please advise.

Sincerely,

GHD

Daniel J. Kolkmann  
Construction Manager

DJK/snb/Worth19

Encl. Bid Tabulation

cc: Robert P. Lannon, PE – GHD  
File: 630577 (19) – Correspondence

**TABULATION OF BIDS**

**OWNER**  
CITY OF BATAVIA  
BATAVIA, NEW YORK  
**PROJECT**  
2020 INFRASTRUCTURE  
IMPROVEMENT PROJECT  
CONTRACT NO. 2020-2

**ENGINEER**  
**GHD CONSULTING SERVICES INC.**  
285 DELAWARE AVENUE, SUITE 500  
BUFFALO, NEW YORK 14202

**DATE ADVERTISED:** 6/11/2020  
**DATE OPENED:** 7/2/2020  
**DATE TABULATED:** 7/6/2020  
**TABULATED BY:** SNB

**PROJECT NO.: 630577 (20)**

BIDDER'S NAME:			KEELER CONSTRUCTION CO., INC.		RANDSCO PIPELINE, INC.		VILLAGER CONSTRUCTION, INC.	
ADDRESS:			13519 WEST LEE ROAD ALBION, NY 14411		672A FREY ROAD MACEDON, NY 14502		425 OLD MACEDON CENTER RD. FAIRPORT, NY 14450	
ITEM NO.	DESCRIPTION	BID UNITS	PRICE PER UNIT	AMOUNT BID	PRICE PER UNIT	AMOUNT BID	PRICE PER UNIT	AMOUNT BID
1A	MOBILIZATION/DEMObILIZATION	1 FMAX LS	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
2A	MAINTENANCE & PROTECTION OF TRAFFIC	1 FMN LS	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00	\$7,500.00
3A	RESTORATION OF SURFACES, GRASS AREAS	50 SY	\$30.00	\$1,500.00	\$10.00	\$500.00	\$120.00	\$6,000.00
3B	RESTORATION OF SURFACES, CONCRETE DRIVES, APRONS AND OTHER CONCRETE NOT IN ROADWAYS	10 SY	\$210.00	\$2,100.00	\$40.00	\$400.00	\$630.00	\$6,300.00
3C	RESTORATION OF SURFACES, ASPHALT DRIVES, APRONS AND OTHER ASPHALT NOT IN ROADWAYS	10 SY	\$340.00	\$3,400.00	\$40.00	\$400.00	\$460.00	\$4,600.00
4A	4-INCH THICK CONCRETE SIDEWALKS	10 SY	\$200.00	\$2,000.00	\$80.00	\$800.00	\$610.00	\$6,100.00
4B	6-INCH THICK CONCRETE SIDEWALKS AT DRIVEWAY CROSSINGS AND 6-INCH THICK CURB RAMP	40 SY	\$210.00	\$8,400.00	\$150.00	\$6,000.00	\$360.00	\$14,400.00
4C	DETECTABLE SURFACES AT NEW CURB RAMPS	4 EA	\$320.00	\$1,280.00	\$200.00	\$800.00	\$330.00	\$1,320.00
4D	CONCRETE CURBS	10 LF	\$120.00	\$1,200.00	\$30.00	\$300.00	\$400.00	\$4,000.00
4E	SAW-CUTTING CURBS	10 LF	\$200.00	\$2,000.00	\$2.00	\$20.00	\$100.00	\$1,000.00

**TABULATION OF BIDS**

**OWNER**  
CITY OF BATAVIA  
BATAVIA, NEW YORK  
**PROJECT**  
2020 INFRASTRUCTURE  
IMPROVEMENT PROJECT  
CONTRACT NO. 2020-2

**ENGINEER**  
GHD CONSULTING SERVICES INC.  
285 DELAWARE AVENUE, SUITE 500  
BUFFALO, NEW YORK 14202

**DATE ADVERTISED:** 6/11/2020  
**DATE OPENED:** 7/2/2020  
**DATE TABULATED:** 7/6/2020  
**TABULATED BY:** SNB

**PROJECT NO.:** 630577 (20)

BIDDER'S NAME:			KEELER CONSTRUCTION CO., INC.		RANDSCO PIPELINE, INC.		VILLAGER CONSTRUCTION, INC.	
ADDRESS:			13519 WEST LEE ROAD ALBION, NY 14411		672A FREY ROAD MACEDON, NY 14502		425 OLD MACEDON CENTER RD. FAIRPORT, NY 14450	
ITEM NO.	DESCRIPTION	BID UNITS	PRICE PER UNIT	AMOUNT BID	PRICE PER UNIT	AMOUNT BID	PRICE PER UNIT	AMOUNT BID
5A	MILLING OF ROADWAYS TO A DEPTH OF 1 1/2 INCHES	4100 SY	\$330	\$13,530.00	\$4.00	\$16,400.00	\$4.10	\$16,810.00
6A	FURNISHING AND INSTALLING TACK COAT ON MILLED SURFACES	4100 SY	\$0.40	\$1,640.00	\$1.00	\$4,100.00	\$1.00	\$4,100.00
7A	BITUMINOUS SURFACE COURSE PAVING	350 TON	\$112.00	\$39,200.00	\$125.00	\$43,750.00	\$120.00	\$42,000.00
7B	FULL DEPTH PAVEMENT SECTION REPLACEMENT IN EXCAVATED PIPE TRENCHES	20 SY	\$100.00	\$2,000.00	\$50.00	\$1,000.00	\$290.00	\$5,800.00
8A	8-INCH DIAMETER PVC GRAVITY SEWER PIPE POINT REPAIRS	1 EA	\$9,000.00	\$9,000.00	\$15,000.00	\$15,000.00	\$11,000.00	\$11,000.00
9A	8-INCH DIAMETER CURED-IN-PLACE SANITARY SEWER LINER	2800 LF	\$36.60	\$102,480.00	\$42.00	\$117,600.00	\$40.00	\$112,000.00
10A	FULL REHABILITATION OF EXISTING MANHOLES, COMPLETE	17 EA	\$4,700.00	\$79,900.00	\$3,500.00	\$59,500.00	\$3,650.00	\$62,050.00
11A	CHEMICAL GROUTING OF ACTIVE LATERAL CONNECTIONS TO NEW CURED-IN-PLACE LINER	60 EA	\$465.00	\$27,900.00	\$800.00	\$48,000.00	\$540.00	\$32,400.00
12A	SELECT BACKFILL MATERIAL	20 CY	\$46.00	\$920.00	\$40.00	\$800.00	\$150.00	\$3,000.00
13A	EXTRA EXCAVATION AND BACKFILL	10 CY	\$195.00	\$1,950.00	\$50.00	\$500.00	\$170.00	\$1,700.00
14A	EXTRA CONCRETE	5 CY	\$420.00	\$2,100.00	\$160.00	\$800.00	\$480.00	\$2,400.00
15A	GENERAL CONSTRUCTION ALLOWANCE	1 ALL	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00	\$10,000.00
<b>GRAND TOTAL ITEMS 1 - 5</b>				<b>\$328,200.00</b>		<b>\$344,170.00</b>		<b>\$364,480.00</b>

**#51-2020**

**A RESOLUTION TO AUTHORIZE THE CITY COUNCIL PRESIDENT TO EXECUTE  
A LICENSE AGREEMENT WITH BATAVIA BREWING COMPANY, LLC./DBA ELI  
FISH BREWING**

**Motion of Councilmember**

**WHEREAS**, The City of Batavia has created 2020 Temporary Outdoor Dining on City Property Application in light of the COVID-19 Pandemic; and

**WHEREAS**, The Batavia Brewing Company. LLC./ DBA Eli Fish Brewing, located at 109 Main Street, has applied to utilize space within Jackson Square to accommodate 12 tables and up to 52 guests; and

**WHEREAS**, The City of Batavia will submit an application to the New York State Liquor Authority (SLA) in conjunction with The Batavia Brewing Company. LLC./ DBA Eli Fish Brewing to allow the owner to legally serve alcohol on City property.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Batavia that the City Council President is authorized to execute the license agreement with Batavia Brewing Company. LLC./ DBA Eli Fish Brewing, and

**BE IT FURTHER RESOLVED**, That the City Council of the City of Batavia authorizes the Manager of the City of Batavia to file a COVID-19 State of Emergency Municipal Application to Temporary Extend Licensed Premises to a Municipal Street, Sidewalk, or other Outdoor Area.

**Seconded by Councilmember  
and on roll call**

**#52-2020**  
**A RESOLUTION TO AMEND THE 2020/2021 BUDGET REVENUE AND EXPENSE**  
**ACCOUNTS**

**Motion of Councilmember**

**WHEREAS**, pursuant to General Municipal Law 6-F, the City of Batavia has an established Facility Reserve Fund which has a current balance of approximately \$242,820; and

**WHEREAS**, the City of Batavia is preparing to hire a professional services firm to perform a feasibility study and pre-design work for a new police station on City property located at the Northwest corner of Bank Street and Alva Place; and

**WHEREAS**, the projected cost for the feasibility and pre-design work is projected to not exceed \$50,000; and

**WHEREAS**, reserves funding is required to fund the project.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the City of Batavia authorize the City Manager to transfer \$50,000 from the Facility Reserve to accounts shown below; and

**BE IT FURTHER RESOLVED**, by the City Council of the City of Batavia to authorize the City Manager to amend the 2020/2021 budget by increasing the accounts as follows:

Revenue 001.0001.0511.2106 Appropriated Facility Reserves	\$ 50,000.00
Expense 001.1620.0437 Professional Fees transfers out	\$ 50,000.00

**Seconded by Councilmember**  
**and on the roll call**

**#53-2020**

**A RESOLUTION TO EXECUTE A PROJECT PROPOSAL AGREEMENT WITH ARCHITECTURE UNLIMITED, LLC. FOR THE FEASIBILITY STUDY OF THE POLICE STATION AT THE ALVA PLACE LOCATION**

**Motion of Councilmember**

**WHEREAS**, The City of Batavia has allocated funding to conduct a feasibility study for the construction of a new police station at Alva Place; and

**WHEREAS**, Architecture Unlimited, a professional service firm, will provide the City with recommended size (square footage), design and layout, ability to expand, listing of regulatory requirements, and most importantly a breakdown of probable design/construction cost for site work and overall construction for a new police station; and

**WHEREAS**, Architecture Unlimited, LLC. was selected due to their existing relationship with the City of Batavia and extensive knowledge in police facility architecture; and

**WHEREAS**, The cost of the project is \$41,200 and is expected to take approximately six months to complete.

**NOW, THEREFORE, BE IT RESOLVED**, that the Council of the City of Batavia authorize the City Manager to execute the Project Proposal Agreement with Architecture Unlimited, LLC and move forward with the feasibility study for the police station.

**Seconded by Councilmember  
and on the roll call**



**#54-2020**  
**A RESOLUTION APPOINTING A FAIR HOUSING OFFICER AND AN ADA  
(AMERICANS WITH DISABILITIES ACT) COORDINATOR**

**Motion of Councilmember**

**WHEREAS**, the City of Batavia, State of New York, has previously been granted Community Development Block Grant (CDBG) Funds from the State of New York; and

**WHEREAS**, in accordance with Section 519 of Public Law 101-144, the HUD Appropriations Act requires certain statement of assurances and certifications;

**WHEREAS**, that pursuant to the City of Batavia being granted CDBG funds by the State; the City of Batavia, by administrative act, has previously adopted a policy statement and grievance procedures related to the Americans with Disabilities Act;

**WHEREAS**, that pursuant to the City of Batavia being granted CDBG funds by the State, the City of Batavia, by administrative act, has previously adopted Fair Housing and Anti-Displacement Plans.

**NOW THEREFORE BE IT RESOLVED**, that the City Council of the City of Batavia appoints the City Manager to serve as Fair Housing Officer and the ADA Coordinator for the City of Batavia.

**Seconded by Councilmember  
and on roll call**

## **MOTION TO ENTER EXECUTIVE SESSION**

### **Motion of Councilmember**

**WHEREAS**, Article 7, Section 105(1)(f), of the Public Officer's Law permits the legislative body of a municipality to enter into Executive Session to discuss "...the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation..."and;

**NOW, THEREFORE, BE IT RESOLVED**, by the Council of the City of Batavia, that upon approval of this Motion, the City Council does hereby enter into Executive Session.

**Seconded by Councilmember  
and on roll call**