

BATAVIA CITY COUNCIL CONFERENCE MEETING

**City Hall - Council Board Room
One Batavia City Centre
April 26, 2021 at 7:00 p.m.**

AGENDA

- I. Call to Order
- II. Invocation – Councilmember Karas
- III. Pledge of Allegiance
- IV. Public Comments
- V. Council Response to Public Comments
- VI. Communications
 - a. Just Kings Chicken BBQ – May 8, 2021
 - b. Brighton Securities Shred Day – Friday, 12 to 3 p.m., May 28, 2021
 - c. Notre Dame High School Baseball & Softball – 5/4 through 6/5
- VII. Council President Report
 - a. Announcement of the next City Council Business Meeting to be held on Monday, May 10, 2021 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre
- VIII. New York State Marijuana Regulation and Taxation Act (MRTA)
- IX. AIM Aid Budget Amendments
- X. Batavia City Centre Phase II Roof Replacement
- XI. Tree Trimming and Removal Bid
- XII. Adjournment



City of Batavia

MEMORANDUM

To: Rachael Tabelski, City Manager
From: Heidi J. Parker, Clerk-Treasurer
Date: 4/20/2021
Subject: Event Summary - **Amended (Added Brighton Securities)**

Below please find the summary for the events to be reviewed by City Council on April 26, 2021:

Just Kings Chicken BBQ – 5/8/21

There were no costs from the departments.

Brighton Securities Shred Day – 5/28/21

There were no costs from the departments.

Informational:

Notre Dame High School Baseball and softball – 5/4 – 6/5 various locations and times

****NOTE** – Event sponsors are responsible for any costs that may be incurred because of their event and have been made aware of this change until further notice.



City of Batavia
Batavia, New York 14020
(585) 345-6300

PAID
APR 12 2021
CITY OF BATAVIA
CLERK-TREASURER

Official Use Only:

2021-6
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor _____
Type of Event Chicken BBQ
Date of Event 4-24-21
Time of Event (don't include set up time here - just actual event time) _____
Location of Event 120-198 Alva Place
Details of Event (be as specific as possible!) Normal chicken BBQ, pick up food and leave type event

Contact Information:

Primary contact:

Secondary contact:

Name Gregory Munroe II
Phone # 585-899-2987
E-mail address gmunroe1@gmail.com

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):

Set up date: 4-24-21

Set up time: 12:00pm

Tear down date: 4-24-21

Tear down time: 7:00pm

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: 4-24-21

Start time: 1pm

End time: 7pm

Estimated crowd size: _____

of Vendors/Displays _____

WILL THE EVENT INCLUDE:

Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)

Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)

Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? _____

Will generators be used? Yes No

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS:

Will Tents/Canopies or other membrane structures be erected at event?
Will a bounce house or other air supported structures be erected at event?

Yes No
Yes No

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected. 10x10

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	&	_____
<i>Street to be closed</i>	Cross Streets	
_____	&	_____
<i>Street to be closed</i>	Cross Streets	
_____	&	_____
<i>Street to be closed</i>	Cross Streets	
_____	&	_____
<i>Street to be closed</i>	Cross Streets	

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICE

Will City Police Officers be requested for the event? Yes No

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Gregory Munroe II, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Gregory Munroe II (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4-9-21

Date:

Just Kings

Name of Event Sponsor:

[Signature]

Authorized Signature, Title

Gregory Munroe II

Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

Date:

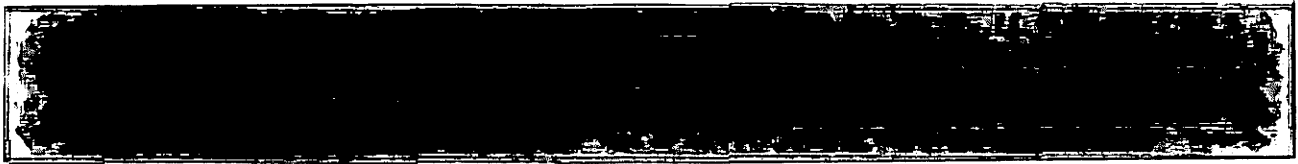
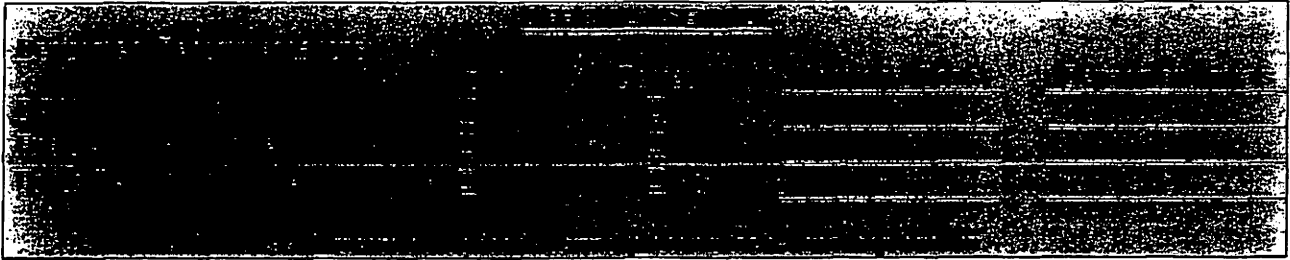
Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY**

FOR OFFICIAL CITY USE ONLY



Event Application #: _____

Department: _____
List Department Name Here

Department Approval

	YES	NO
DPW	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

Department Cost Estimate: _____
If applicable

Estimate based on: *Fillable table - type your response here:*

--

If Application not Approved, Provide Reason Here: *Fillable table - type your response here:*

--

Submitted By: _____
Name / Title _____
Date Submitted

2025 RELEASE UNDER E.O. 14176



City of Batavia
Batavia, New York 14020
(585) 345-6300

Official Use Only:

2021-5
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor Brighten Securities
Type of Event Shred Day
Date of Event 5/28/21 - Friday
Time of Event (don't include set up time here - just actual event time) 12-3pm
Location of Event 212 E. Main St, Batavia, NY 14020
Details of Event (be as specific as possible!) 10th Annual Free document destruction & disposal day where the public is free to contactlessly drop off and dispose of old documents

Contact Information:

Primary contact:

Secondary contact:

Name Christian Gregory
Phone # 585.740.2204
E-mail address cgregory@brightensecurities.com

Name Amy Sherman
Phone # 585.344.1850

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: www.brightensecurities.com

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with **Liquor Legal**.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? _____

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):

Set up date: 5/28/21

Set up time: 11:00 am

Tear down date: 5/28/21

Tear down time: 3:30 pm

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: 5/28/21

Start time: 12:00 pm

End time: 3:00 PM

Estimated crowd size: 50 throughout
the town square

of Vendors/Displays _____

WILL THE EVENT INCLUDE:

- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)

Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2

The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? _____

Will generators be used? Yes No *see Special Events Inspection ✓ list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

Will Tents/Canopies or other membrane structures be erected at event? Yes No
Will a bounce house or other air supported structures be erected at event? Yes No

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected* _____

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	&	_____
Street to be closed	Cross Streets	
_____	&	_____
Street to be closed	Cross Streets	
_____	&	_____
Street to be closed	Cross Streets	
_____	&	_____
Street to be closed	Cross Streets	

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____

(Drop off locations of requested items must be identified on the site drawing)

BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)

POLICE

Will City Police Officers be requested for the event? Yes No

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Brighton Securities, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Brighton Securities (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

4/6/21
Date:

Brighton Securities
Name of Event Sponsor:
Jared Kopp, Controller
Authorized Signature, Title
Jared Kopp
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

4/6/21
Date:

Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY
FOR OFFICIAL CITY USE ONLY**

OFFICIAL USE ONLY	
Department	Approval

OFFICIAL USE ONLY	
Department	Approval

Event Application #: _____

Department: _____
List Department Name Here

Department Approval	YES	NO
DPW	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

Department Cost Estimate: _____
If applicable

Estimate based on: *Fillable table - type your response here:*

--

If Application not Approved, Provide Reason Here: *Fillable table - type your response here:*

--

Submitted By: _____ Name / Title Date Submitted



City of Batavia
 Batavia, New York 14020
 (585) 345-6300

Official Use Only:

2021 - SB 1
 Event Application #:

Event Application Fee - \$25.00 (non-refundable)
 (A separate permit must be issued for each item requested)

Event Sponsor Notre Dame High School:

Type of Event High school athletic contests

Date of Event per attached schedules

Time of Event (don't include set up time here - just actual event time) per attached schedules

Location of Event Lions Park & Williams Park

Details of Event (be as specific as possible!) Baseball and softball games

Contact Information:

Primary contact:

Secondary contact:

Name Mike Rapone

Wade Bianco

Phone # 585-356-5261

Phone # 585-703-6578

E-mail address Michael.rapone@ndhsbatavia.com

E-mail address wade.bianco@ndhsbatavia.com

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate **WILL BE** required with **Liquor Legal**.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? NO

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

**** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. ****

EVENT INFORMATION (required):

Set up date: _____ Set up time: _____

Tear down date: _____ Tear down time: _____

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: per attached schedules Start time: per attached schedules End time: _____

Estimated crowd size: 100 # of Vendors/Displays N/A

WILL THE EVENT INCLUDE:

- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

Name of Company Providing Above: _____ Company Contact/Representative _____ Phone # _____

Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? _____

Will generators be used? Yes No

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ **FUEL SOURCE - GAS - - DIESEL - - PROPANE -**

TENTS/CANOPIES:

Will Tents/Canopies or other membrane structures be erected at event? Yes No
Will a bounce house or other air supported structures be erected at event? Yes No

Please list size(s) of Tents/Canopies or other temporary structures erected. _____

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	-
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	-
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	-
<i>Street to be closed</i>		<i>Cross Streets</i>	
_____	_____	&	-
<i>Street to be closed</i>		<i>Cross Streets</i>	

Will street barricades be requested from the City? _____

Will traffic cones be requested from the City?
(Drop off locations of requested items must be identified on the site drawing)

BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*

POLICE

Will City Police Officers be requested for the event? Yes No

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party
11. The application fee is due at time of submission of the application and is non-refundable.
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Notre Dame High School, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the **Notre Dame High School** (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

2-20-19

Date:

Notre Dame High School

Name of Event Sponsor:



Authorized Signature, Title

Michael Rapone AP/Athletic Director

Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

Date:

Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**



Notre Dame Batavia 2020-2021 Baseball Schedule
(as of 04-12-2021)

Activity	Time	Versus	Location	Location Detail
THURSDAY, MAY 06, 2021				
Baseball: Varsity Game	4:30pm	Wheatland-Chili Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
Baseball: JV Game	4:30pm	Wheatland-Chili Central	Notre Dame of Batavia High School	Baseball JV Williams Park
TUESDAY, MAY 11, 2021				
Baseball: Varsity Game	4:30pm	Elba Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
Baseball: JV Game	4:30pm	Elba Central	Notre Dame of Batavia High School	Baseball JV Williams Park
THURSDAY, MAY 13, 2021				
Baseball: Varsity Non-League	4:30pm	Northstar Christian Academy	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
FRIDAY, MAY 14, 2021				
Baseball: Varsity Game	4:30pm	Pembroke Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
TUESDAY, MAY 18, 2021				
Baseball: Varsity Game	4:30pm	Lyndonville Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
Baseball: JV Game	4:30pm	Lyndonville Central	Notre Dame of Batavia High School	Baseball JV Williams Park
SATURDAY, MAY 22, 2021				
Baseball: Varsity Game	4:30pm	Byron-Bergen Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
FRIDAY, MAY 28, 2021				
Baseball: Varsity Game	4:30pm	Kendall Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium
Baseball: JV Game	4:30pm	Kendall Central	Notre Dame of Batavia High School	Baseball JV Williams Park
SATURDAY, JUN 05, 2021				
Baseball: JV Game	11:00am	Oakfield-Alabama Central	Notre Dame of Batavia High School	Baseball JV Williams Park
Baseball: Varsity Game	11:00am	Oakfield-Alabama Central	Notre Dame of Batavia	Baseball Varsity Dwyer Stadium



Notre Dame Batavia 2020-2021 Softball Schedule
(as of 04-12-2021)

Activity	Time	Versus	Location	Location Detail
TUESDAY, MAY 04, 2021				
Softball: JV Game	4:30pm	Oakfield-Alabama Central	Notre Dame of Batavia High School	Softball JV Williams Park
Softball: Varsity Game	4:30pm	Oakfield-Alabama Central	Notre Dame of Batavia High School	Softball Varsity Lions Park
SATURDAY, MAY 08, 2021				
Softball: JV Game	11:00am	Elba Central	Notre Dame of Batavia High School	Softball JV Williams Park
Softball: Varsity Game	11:00am	Elba Central	Notre Dame of Batavia High School	Softball Varsity Lions Park
MONDAY, MAY 10, 2021				
Softball: Varsity Game	4:30pm	Kendall Central	Notre Dame of Batavia High School	Softball Varsity Lions Park
Softball: JV Game	4:30pm	Kendall Central	Notre Dame of Batavia High School	Softball JV Williams Park
THURSDAY, MAY 20, 2021				
Softball: JV Game	4:30pm	Holley Central	Notre Dame of Batavia High School	Softball JV Williams Park
Softball: Varsity Game	4:30pm	Holley Central	Notre Dame of Batavia High School	Softball Varsity Lions Park
MONDAY, MAY 24, 2021				
Softball: Varsity Game	4:30pm	Alexander Central	Notre Dame of Batavia High School	Softball Varsity Lions Park
Softball: JV Game	4:30pm	Alexander Central	Notre Dame of Batavia High School	Softball JV Williams Park
WEDNESDAY, MAY 26, 2021				
Softball: JV Game	4:30pm	Attica Central	Notre Dame of Batavia High School	Softball JV Williams Park
THURSDAY, JUN 03, 2021				
Softball: JV Game	4:30pm	Wheatland-Chili Central	Notre Dame of Batavia High School	Softball JV Williams Park
Softball: Varsity Game	4:30pm	Wheatland-Chili Central	Notre Dame of Batavia High School	Softball Varsity Lions Park

**SPECIAL EVENT APPLICATION
DEPARTMENT APPROVAL SUMMARY**

FOR OFFICIAL CITY USE ONLY

<u>OFFICIAL USE ONLY</u>				
Department Recommendations:	Approved	Denied	<u>Additional Costs</u>	<u>Department Initials</u>
DPW (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Fire Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
Police Dept. (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>	_____	_____
<i>If recommendation is denied, please attach a brief explanation</i>				

<u>OFFICIAL USE ONLY</u>	
Date Received	Council Action: (Approved / Disapproved)
Date of Council Action:	Insurance Received (if applicable)

Event Application #: _____

Department: _____
List Department Name Here

Department Approval

	YES	NO
DPW	<input type="checkbox"/>	<input type="checkbox"/>
Fire	<input type="checkbox"/>	<input type="checkbox"/>
Police	<input type="checkbox"/>	<input type="checkbox"/>

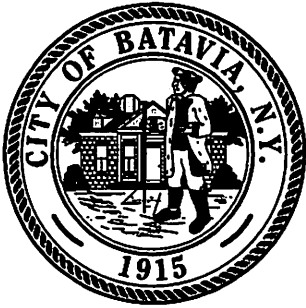
Department Cost Estimate: _____
If applicable

Estimate based on: *Fillable table - type your response here.*

If Application not Approved, Provide Reason Here: *Fillable table - type your response here.*

Submitted By: _____
Name / Title

_____ *Date Submitted*



City of Batavia

Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, MPA, City Manager

Date: April 16, 2021

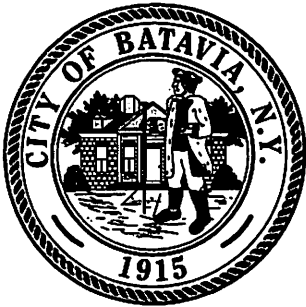
Subject: AIM Aid Budget Amendments

New York State passed the FY21/22 budget and included full restoration of the City of Batavia's AIM Aid.

The budgeted amount in revenue can now reflect \$1,750,975. This is an addition of \$262,656 to the City's General Fund revenue. I recommend that the revenue be allocated to restore a police officer position and two firefighter positions to the budget, and fund overtime for Neighborhood Enforcement Team (NET) and community policing special details.

Amend the budget in following ways:

Increase Expense	Police Salary	A.04.3120.100	\$66,464
Increase Expense	Police State Retirement	A.04.3120.801	\$12,033
Increase Expense	Police Social Security	A.04.3120.802	\$6,503
Increase Expense	Fire Salary	A.05.3410.100	\$124,197
Increase Expense	Fire State Retirement	A.05.3410.801	\$23,563
Increase Expense	Fire Social Security	A.05.3410.802	\$12,240
Increase Expense	Police NET Salary	A.04.3120.3122.101	\$7,070
Increase Expense	Police NET Social Security	A.04.3120.3122.802	\$586
Increase Expense	Community Policing Salary	A.04.3120.3123.101	\$9,235



City of Batavia

Increase Expense	Community Policing Social Security	A.04.3120.3123.802	\$765
Increase Revenue	AIM Aid	A.3001	\$262,656

I recommend that the City Council move these budget adjustments to the Special Business Meeting tonight on April 26, 2021.

#-2021

**A RESOLUTION AUTHORIZING THE CITY OF BATAVIA TO
AMEND THE FY21/22 BUDGET**

Motion of Councilmember

WHEREAS, the City Council for the City of Batavia will receive full restoration of AIM Aid in the New York State Budget FY21/22; and

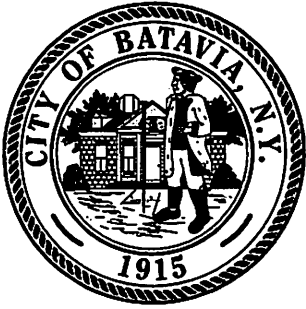
WHEREAS, the City will receive \$262,565 more in AIM funding than what was previously budgeted; and

WHEREAS, the City Council for the City of Batavia wishes to recognize the revenue and expense to reinstate the position of police officer, two fire-fighter positions, and fund the police NET and community policing special details.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Batavia approves the following budget amendments.

Increase Expense	Police Salary	A.04.3120.100	\$66,464
Increase Expense	Police State Retirement	A.04.3120.801	\$12,033
Increase Expense	Police Social Security	A.04.3120.802	\$6,503
Increase Expense	Fire Salary	A.05.3410.100	\$124,197
Increase Expense	Fire State Retirement	A.05.3410.801	\$23,563
Increase Expense	Fire Social Security	A.05.3410.802	\$12,240
Increase Expense	Police NET Salary	A.04.3120.3122.101	\$7,070
Increase Expense	Police NET Social Security	A.04.3120.3122.802	\$586
Increase Expense	Community Policing Salary	A.04.3120.3123.101	\$9,235
Increase Expense	Community Policing SS	A.04.3120.3123.802	\$765
Increase Revenue	AIM Aid	A.3001	\$262,656

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Rachael Tabela, City Manager

From: Ray Tourt, Superintendent of Maintenance

Date: March 30, 2021

Subject: City Centre Phase II – Roof Replacement

Please be advised that City Centre Phase II – Roof Replacement Project has been advertised. Bid opening will occur April 29 2021 at 10 AM. Bids will be evaluated for completeness; conformance and a recommendation for award to the lowest responsible bidder will follow. City Council will be asked to approve the recommendation for award at a future meeting.

This project will involve the portion of work that was not included in the phase I roof replacement. The portion for replacement includes the hallway nearest Dan's Tire, the Westside loading dock and utility area. The entrance ways (Silos) will be part of a future project.

#-2021
A RESOLUTION TO ENTER INTO AN AGREEMENT WITH
XXXX FOR BATAVIA CITY CENTRE PHASE II ROOF REPLACEMENT
PROJECT

Motion of Councilmember

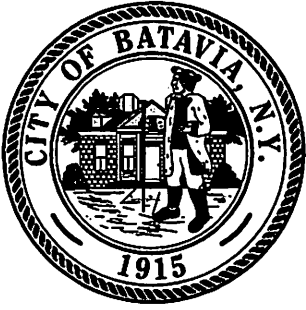
WHEREAS, the City of Batavia has solicited bids for the replacement of sections of concourse roof for the Batavia City Centre; and

WHEREAS, XXX bids were received on April 29, 2021 and XXXX from XXXX was the lowest responsible bidder in the amount of \$XXXXX for Batavia City Centre Phase II Roof Replacement Project.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute the agreement "Phase II Roof Replacement Project" with XXXXX.

Seconded by Councilmember
and on the roll call

DRAFT



City of Batavia

Memorandum

To: Rachael Tabelski, City Manager

From: Ray Tourt – Superintendent of Maintenance

Date: April 19, 2021

Subject: Tree Trimming and Removal Bid

Please be advised that the City has received bids for Tree Trimming and Removal #2021-05. Bids were publicly opened on April 19 at 11:00 AM at City Hall. The lowest responsible bidder is AJ's Tree Service of East Amherst, NY.

This project is a unit price contract for annual trimming and removal of City trees as budgeted in the FY21/22 City Budget. The term of the contract expires on March 31, 2022. The contract has a provision for two, one-year extensions if mutually agreed upon by the contractor and the City, so the contract can be extended to March 31, 2024.

#-2021
A RESOLUTION TO ENTER INTO AN AGREEMENT WITH
AJ'S TREE SERVICE FOR THE TRIMMING AND REMOVAL OF CITY TREES
CONTRACT #2021-05

Motion of Councilmember

WHEREAS, Tree trimming and removal services funded in fiscal year 2021/2022 City Budget; and

WHEREAS, a competitive bid was made by AJ's Tree Service of East Amherst, NY to provide services as specified in the contract document titled **Trimming & Removal of City Tree #2021-05**; and

WHEREAS, there were three (3) bidders and AJ's Tree Service is the lowest responsible bidder; and

WHEREAS, AJ's Tree Service and the City may mutually agree to extend this contract for two one-year terms as provided in the contract documents.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with AJ's Tree Service for the annual service of **Trimming & Removal of City Trees** and two one-year extensions if mutually agreed upon.

Seconded by Councilmember
and on the roll call