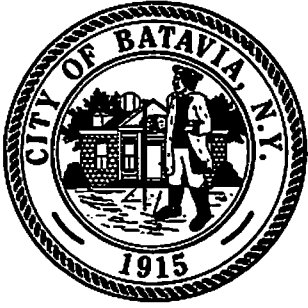


BATAVIA CITY COUNCIL CONFERENCE MEETING

**City Hall - Council Board Room
One Batavia City Centre
July 12, 2021 at 7:00 p.m.**

AGENDA

- I. Call to Order
- II. Invocation – Council President Jankowski
- III. Pledge of Allegiance
- IV. Communications
 - a. Batavia Brewing Co/Eli Fish Brewing Co Oktoberfest – 9/18/21
 - b. Disc Golf
- V. Council President Report
 - a. Announcement of the next City Council Conference and Business Meeting to be held on Monday, August 9, 2021 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre
- VI. Public Hearing To Provide Information To The Public On The Community Development Block Grant (CDBG) Program
- VII. Public Comments
- VIII. Council Response to Public Comments
- IX. The Submission A Community Development Block Grant – Consolidated Funding Application For Jackson Street
- X. Introduce an Ordinance Amending Chapter 190 Entitled Zoning of the City of Batavia Municipal Code to Amend the Zoning Map of the city of Batavia and to Schedule a Public Hearing
- XI. Amend The 2020-2021 Police Department Budget To Reflect STOP-DWI Grant In The Amount Of \$32,981
- XII. Amend The 2021-2022 Police Department Budget To Reflect Additional STOP-DWI Grant Funds In The Amount Of \$2,400
- XIII. NYS Main Street Technical Assistance Grant Application – Brisbane Mansion
- XIV. Police Station Flat Roof Replacement
- XV. Adjournment



City of Batavia

MEMORANDUM

To: Rachael Tabelski, City Manager
From: Heidi J. Parker, Clerk-Treasurer
Date: 7/02/21
Subject: Event Summary

Below please find the summary for the events to be reviewed by City Council on July 12, 2021:

Batavia Brewing Co / Eli Fish Brewing Co Oktoberfest – 9/18/2021

There were no costs from the departments.

****NOTE –** Event sponsors are responsible for any costs that may be incurred because of their event and have been made aware of this change until further notice.



City of Batavia
Batavia, New York 14020
(585) 345-6300

PAID
JUN 3 0 2021
CITY OF BATAVIA
CLERK-TREASURER

Official Use Only:

2021-23
Event Application #:

Event Application Fee - \$25.00 (non-refundable)
(A separate permit must be issued for each item requested)

Event Sponsor Batavia Brewing Co / Eli Fish Brewing Co
Type of Event Oktoberfest - Saturday
Date of Event 9/18/21
Time of Event (don't include set up time here - just actual event time) 4:00 pm
Location of Event Jackson Sq
Details of Event (be as specific as possible!) Tent with food, drinks and live music.

Contact Information:

Primary contact:

Name Shannon Maute
Phone # 585-409-5531
E-mail address Shannon@eli.fishbrewing.com

Secondary contact:

Matt Gray
Zacley21@gmail.com

* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: _____

Will there be alcohol at your event? Yes No If yes, complete the following:

Type of alcoholic beverage to be served: Liquor Wine Beer

Will you be providing alcohol to your group? Yes No

Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.

Will people be allowed to bring alcohol to the event? Yes No

Who will be applying to the NYS Liquor Authority for the permit to sell? Batavia Brewing Co / Matt Gray

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):

Set up date: 9/18/21
Tear down date: 9/19/21

Set up time: 9:00 Am
Tear down time: 9:00 AM

PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:

Date: 9/18/21 Start time: 4:00 pm End time: 10:00 pm
Estimated crowd size: 200-250 # of Vendors/Displays 1 Just Eli Fish

WILL THE EVENT INCLUDE:

- Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED)
- Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)
- Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)
- Fireworks or Hazardous Materials? Yes No Carnival or Amusement Rides? Yes No

Name of Company Providing Above: _____ Company Contact/Representative: _____ Phone #: _____

Address, Street _____ City _____ Zip Code _____

Music: Live Group Recorded/DJ

The Frankfurters
Name of Company Providing Above: _____ Company Contact/Representative: _____ Phone #: _____

Buffalo NY
Address, Street _____ City _____ Zip Code _____

CITY SERVICES SUPPORT:

City Code 66-15, D-2 *The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.*

FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.

ELECTRIC:

Will electric be needed for the event? Yes No

What will you be providing electric to? The Band

Will generators be used? Yes No *see Special Events Inspection list for compliance*

If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR

SIZE OF GENERATOR(S) _____ FUEL SOURCE - GAS - - DIESEL - - PROPANE -

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **

Will Tents/Canopies or other membrane structures be erected at event? Yes No
Will a bounce house or other air supported structures be erected at event? Yes No

NOTE – Appropriate anchoring is required for all tents, canopies, and pop-up structures

Please list size(s) of Tents/Canopies or other temporary structures erected* 20x20 tent

ANCHORING INTO PAVEMENT IS PROHIBITED!

If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811

STREET CLOSURE(S):

ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE

Will street(s) need to be closed for the event? Yes No Reason: _____

List Street(s) and Cross Street(s) that will be affected:

_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	
_____	_____	&	_____
Street to be closed		Cross Streets	

Will street barricades be requested from the City? Yes No How Many? _____

Will traffic cones be requested from the City? Yes No How Many? _____
(Drop off locations of requested items must be identified on the site drawing)

BANNERS, SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY

Are there any other city materials or personnel requested for the event? Identify below: *(there may be additional costs)*
12 picnic tables and 6 garbage cans

POLICE

Will City Police Officers be requested for the event? Yes No

FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
4. Fuel Containers Must be of an Approved type and Must be Properly Secured
5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. **A Valid Health Department Permit Must Be Displayed.**
7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
9. No paint or other markings may be placed on the street surface.
10. Any overtime and/or material costs in excess of \$500, as determined by City Departments, must be paid by the event sponsor or other party. The application fee is due at time of submission of the application and is non-refundable.
11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Batavia Brewing Co the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Batavia Brewing Co (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

6/30/21
Date:

Batavia Brewing Company
Name of Event Sponsor:
Shannon Maute Event Coordinator
Authorized Signature, Title
Shannon Maute / Matthew Gray
Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to.

6/30/21
Date:

Shannon Maute
Signature of Applicant:

Please forward this application to:

**City Clerk's Office
Attention: Events Applications Department
One Batavia City Centre
Batavia, New York 14020**

Appendices

SPECIAL EVENTS INSPECTION			
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical boxes?		Do not use unless cords plugged direct
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)

YES	Item to Verify	NO	Corrective Action
	Is structure at least 20 feet from any property lines?		Do not occupy or use structure. Structure needs to be relocated a minimum of 20 feet from any property lines.
	Is structure within 20 feet of any building?		Do not occupy or use structure. Structure needs to be relocated a minimum of 20 feet from any building.
	Is structure within 20 feet of another structure?		Evaluate all structures within 20 feet of each other as a single structure meeting all applicable requirements.
	Is structure within 20 feet of parking?		Restrict parking or relocate structure at least 20 feet from parking.
	Is structure within 20 feet of any internal combustion engines?		Do not use internal combustion engine until relocated at least 20 feet from structure.
	Are "No Smoking" signs posted inside and outside?		Do not occupy or use structure unless no smoking signs are posted and enforced.
	Are fireworks and unapproved open flames prohibited inside and outside the structure?		Do not occupy or use structure unless fireworks and all unapproved open flames are prohibited in the structure and within 20 feet of exterior of structure.
	Are all points in the structure within 100 feet of an exit?		Do not occupy or use structure unless sufficient nearby exits are provided.
	Ensure "Exit" signs are posted and clearly visible.		Do not occupy or use structure unless required "Exit" signs are provided.
	Ensure "Exit" signs are illuminated.		Do not use or occupy structure unless illuminated exits are provided.
	Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.		Do not use or occupy structure until a minimum of two circuits or sources of power are provided as required. Typically this is accomplished through the use of AC Powered Exit signs with internal battery backup.
	Are exits open and uncovered?		Do not occupy or use structure unless all required exits are functional.
	Are all aisles at least 44 inches wide? Do aisles increase in width where required?		Do not occupy or use structure unless proper aisle widths are maintained.
	Is the Occupant Load posted appropriately?		Do not occupy or use structure unless the correct occupant load is posted appropriately.
	Ensure emergency lighting is provided.		Do not use or occupy structure unless emergency lighting is provided.
	Is a label permanently affixed to the structure bearing the identification of size and material type?		Do not use or occupy structure unless label is present.
	2A:10BC Fire extinguishers are provided (see information packet for minimum number required).		Do not use or occupy structure until sufficient, properly sized, fire extinguishers are provided.
	At least one 40BC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.		Do not use or operate any of these hazards unless appropriate fire extinguishers are provided as described in Temporary Membrane Structures, Tents and Canopies document and applicable codes.
	Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.		Do not use or occupy the structure unless combustible vegetation has been removed from the specified area.
	The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.		Do not use or occupy the structure unless combustible waste is removed or stored in proper containers.
	Such waste shall be stored in approved containers until removed from the premises.		Do not use or occupy the structure unless trash containers have been emptied from the previous day.
	Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.		Do not use cooking source under tent

Inspection performed by: _____

Date: _____

#-2021

**A RESOLUTION TO SUPPORT THE SUBMISSION A COMMUNITY
DEVELOPMENT BLOCK GRANT – CONSOLIDATED FUNDING APPLICATION
FOR JACKSON STREET**

Motion of Councilmembers

WHEREAS, the Community Development Block Grant (CDBG) in partnership with the New York State Department of State, is offering funding for economic development and infrastructure projects; and

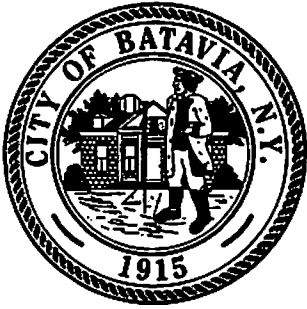
WHEREAS, the City of Batavia is eligible to apply for CDBG grants; and

WHEREAS, the City of Batavia would like to apply for an infrastructure grant to upgrade water lines on Jackson Street; and

WHEREAS, the estimated cost of the project is \$1.36 million; and

NOW THEREFORE, BE IT RESOLVED, that the City Manager of the City of Batavia, New York, is hereby authorized as the official representative of the City to execute and submit a Consolidated Funding Application for Community Development Block Grant funding to the administrative agency for the Fiscal Year 2021 program, all understandings and assurances contained therein, and is hereby directed and authorized to act in connection with the submission of the application and to provide such additional information as may be required.

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, MPA, City Manager

Date: June 30, 2021

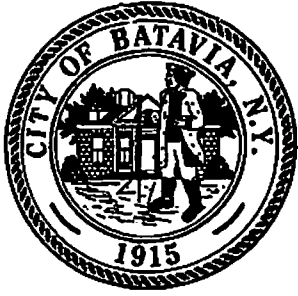
Subject: Planning & Development Committee Recommendation 211 and 211 ½ East Main

City Council recently sent the petitions to rezone 211 and 211 ½ East Main St. to the Planning and Development Committee (PDC) for review and recommendation. The PDC met and reviewed the petition for 211 East Main on May 18, 2021 and the petition for 211½ East Main on June 15, 2021, and recommended the rezoning of the properties from P-2 (Planned Development) to C-3 (Commercial). The zoning change is consistent with the City's Comprehensive Plan adopted in 2017. The C-3 will best reflect and complement existing uses along Main St.

The letter from the PDC Chairman is included.

The petitions are now referred back to the City Council for consideration. A zoning change consists of a change to the zoning law, and therefore requires a public hearing to receive public feedback prior to considering a local law adoption.

Based on the recommendation of the PDC I recommend that the City Council advance this to tonight's Business Meeting and set a Public Hearing for August 9, 2021.



City of Batavia

May 18, 2021

Batavia City Council
One Batavia City Centre
Batavia NY 14020

Dear Council President:

During its regularly scheduled meeting of May 18, 2021, the Planning and Development Committee reviewed the zoning of 211 East Main St.

After discussion, a motion was supported to recommend Council consider amending the zoning of this parcel to include it within the C-3, Central Commercial use district. This matches the established surrounding parcels.

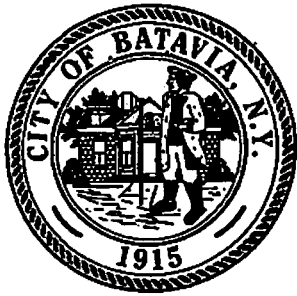
Please feel free to contact me if you have any questions regarding this matter.

Respectfully submitted,

Duane Preston
PDC Chairman

Bureau of Inspection
One Batavia City Centre
Batavia, New York 14020

Phone: 585-345-6345
Fax: 585-343-1385
www.batavianewyork.com



City of Batavia

June 15, 2021

Batavia City Council
One Batavia City Centre
Batavia, NY 14020

Dear Council President:

During its regularly scheduled meeting of June 15, 2021, the Planning and Development Committee reviewed the zoning of 211 ½ East Main Rear.

After discussion, a motion was supported to recommend Council consider amending the zoning of this parcel to include it within the C-3, Central Commercial use district. This matches the established adjoining parcel to the south.

Please feel free to contact me if you have any questions regarding this matter.

Respectfully submitted,

Duane Preston
PDC Chairman

Bureau of Inspection
One Batavia City Centre
Batavia, New York 14020

Phone: 585-345-6345
Fax: 585-343-1385
www.batavianewyork.com

#-2021

A RESOLUTION TO INTRODUCE AN ORDINANCE AMENDING CHAPTER 190 ENTITLED “ZONING” OF THE CITY OF BATAVIA MUNICIPAL CODE TO AMEND THE ZONING MAP OF THE CITY OF BATAVIA AND TO SCHEDULE A PUBLIC HEARING

Motion of Councilmember

BE IT RESOLVED that a proposed Ordinance entitled “AN ORDINANCE AMENDING CHAPTER 190 ENTITLED “ZONING” OF THE CITY OF BATAVIA MUNICIPAL CODE TO AMEND THE ZONING MAP OF THE CITY OF BATAVIA” is introduced before the City Council of the City of Batavia, New York; and

BE IT FURTHER RESOLVED that copies of the aforesaid proposed Ordinance be laid upon the desk of each member of the City Council; and

BE IT FURTHER RESOLVED that the City Council hold a public hearing on said proposed Ordinance at the City Hall, One Batavia City Centre, Batavia, New York, at 7:00 P.M. on Monday, August 9, 2021; and

BE IT FURTHER RESOLVED that the City Clerk publish or cause to be published a public notice in the official newspaper of the City of said public hearing at least five days prior thereto.

**Seconded by Councilmember
and roll call**

ORDINANCE #002-2021
AN ORDINANCE AMENDING CHAPTER 190 ENTITLED "ZONING" OF THE
CITY OF BATAVIA MUNICIPAL CODE TO AMEND THE ZONING MAP OF
THE CITY OF BATAVIA

SECTION 1. AMENDMENT OF THE ZONING MAP OF THE CITY OF BATAVIA TO REZONE PREMISES FROM A P-2 DISTRICT TO A C-3 DISTRICT.

All that tract or parcel of land situate in the City of Batavia, County of Genesee, State of New York, being part of Original Village Lot 26 and further described as follows.

Beginning at a point in the north bounds of East Main Street, said point being 78.29 feet westerly from the intersection of the north bounds of East Main Street with the west bounds of Wiard Street; thence

- 1) N 79°-59'-40" W along the north bounds of East Main Street, a distance of 106.00 feet to a point; thence
- 2) N 09°-55'-45" E partially along the east bounds of lands conveyed to the Young Men's Christian Association, as recorded in liber 220 of deeds at page 154, a distance of 300.30 feet to a point; thence
- 3) S 80°-36'-49" E a distance of 106.42 feet to a point; thence
- 4) S 10°-00'-30" W a distance of 301.45 feet to the point of beginning.

Containing 0.734 acre.

SECTION 2. AMENDMENT OF THE ZONING MAP OF THE CITY OF BATAVIA TO REZONE PREMISES FROM A P-2 DISTRICT TO A C-3 DISTRICT.

All that tract or parcel of land situate in the City of Batavia, County of Genesee, State of New York, being part of Original Village Lots 26 & 28 and further described as follows.

Beginning at a point in the west bounds of Wiard Street, said point being 341.45 feet northerly from the intersection of the west bounds of Wiard Street with the north bounds of East Main Street; thence the following 3 courses being along the west bounds of Wiard Street.

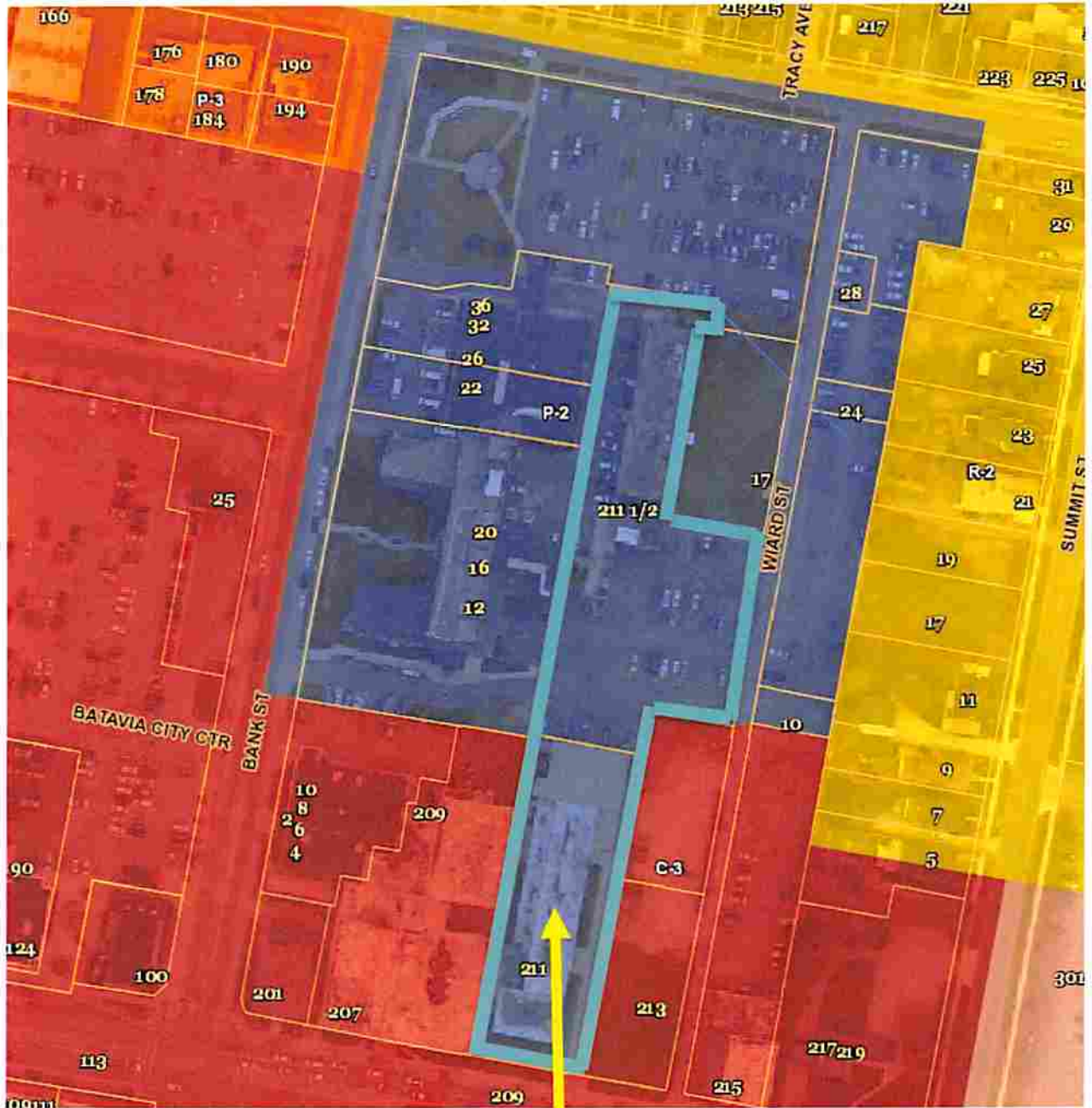
- 1) N 10°-00'-30" E a distance of 8.35 feet to a point; thence
- 2) N 79°-59'-30" W a distance of 4.00 feet to a point; thence
- 3) N 10°-00'-30" E a distance of 169.13 feet to a point; thence

- 4) N 79°-59'-30" W a distance of 89.00 feet to a point; thence
- 5) N 10°-00'-30" E a distance of 179.66 feet to a point; thence
- 6) S 79°-57'-20" E a distance of 15.00 feet to a point; thence
- 7) N 10°-00'-30" E a distance of 24.00 feet to a point; thence
- 8) N 79°-57'-20" W a distance of 108.39 feet to a point; thence
- 9) S 09°-55'-53" W a distance of 152.33 feet to a point; thence
- 10) S 08°-34'-45" W a distance of 95.00 feet to a point; thence the following 5 courses being along the faces of the brick walls on the eastern side of the multistory hospital building.
- 11) S 09°-57'-21" W a distance of 5.95 feet to a point; thence
- 12) S 80°-02'-39" E a distance of 7.07 feet to a point; thence
- 13) S 09°-57'-21" W a distance of 20.30 feet to a point; thence
- 14) N 80°-02'-39" W a distance of 7.07 feet to a point; thence
- 15) S 09°-57'-21" W a distance of 31.47 feet to a point; thence
- 16) S 10°-45'-27" W a distance of 76.38 feet to a point; thence
- 17) S 09°-55'-45" W a distance of 40.95 feet to a point; thence
- 18) S 80°-36'-49" E a distance of 106.42 feet to a point; thence
- 19) N 10°-00'-30" E a distance of 40.00 feet to a point; thence
- 20) S 79°-59'-40" E a distance of 78.29 feet to the point of beginning.

Containing 1.274 acres.

SECTION 3. EFFECTIVE DATE

This Ordinance shall take effect immediately after the date of passage and in accordance with law.



211 and 211 ½ East Main St.
Parcel Request for Rezoning from P2 to C3



City of Batavia

Memorandum

To: Rachael Tabelski, City Manager

From: Shawn Heubusch, Chief of Police

Date: June 29, 2021

Subject: 2021 STOP-DWI Award

Attach: Grant Award Documents

On September 22, 2020 the City Police were awarded \$32,981 from the Genesee County STOP-DWI program to provide for specialized patrols targeting drug and alcohol impaired driving, the purchase of equipment that will enhance DWI enforcement and training of personnel in specialized DWI enforcement methods for the calendar year of 2021.

The City of Batavia will benefit greatly from this STOP- DWI funding by enhancing the Police Department's ability to conduct more specialized enforcement details to target alcohol or drug impaired drivers.

This grant needs to be formally adopted by Council to be properly accounted for expenses in this fiscal year. Therefore, I am requesting this item go to the July 12, 2021 Conference and Business Meetings to be properly accounted for.

Feel free to call with any questions you may have. Thank you.

Police Department
10 Main Street
Batavia, New York 14020



Phone: 585-345-6350
Fax: 585-344-1878
Records: 585-345-6303
Detective Bureau: 585-345-6370
www.batavianewyork.com



MEMO

To: Chief Shawn Heubusch
City of Batavia Police Department

From: Tammi Ferringer
STOP-DWI Coordinator

Subject: 2021 Working Agreement

Date: September 22, 2020

I am pleased to announce that your application for funding from the Genesee County STOP-DWI Program has been approved. The exact dollar amount is \$32,981. This is to fund the Enforcement Nights, Trainings, Calibrations/Repairs, and Supplies.

Enclosed is a copy of your 2021 Working Agreement for the funding awarded you through the Genesee County STOP-DWI Program. Please review this agreement, sign and return to my attention.

Also enclosed you will find monthly report forms relevant to your program and vouchers for your use in requesting reimbursement. These reports and vouchers are due at my office by the 10th of each month. **It is imperative that along with your voucher you submit an activity report showing number of students, cases, arrests, people, etc. served for various activities. This is to demonstrate the outcomes for the expenses you are requesting reimbursement for.**

If you have any questions in regard to either the contents of the working agreement or the report forms, please do not hesitate to contact me.

Thank you for your support and cooperation in making Genesee County's STOP-DWI Program one that we can all be proud of.

encl.



WORKING AGREEMENT BATAVIA CITY POLICE DEPARTMENT

The Genesee County Special Traffic Options Program for Driving While Intoxicated (STOP-DWI) Program was established in 1982 for the purpose of developing a comprehensive county-wide program to combat drunk driving. A major function of this STOP-DWI Program is to coordinate the activities of the participating agencies in this effort, and to analyze their performance in accordance with the STOP-DWI philosophy and the New York State Department of Motor Vehicles Rules and Regulations.

The following is a cooperative agreement between Genesee County STOP-DWI Program and Batavia City Police Department. It will outline reporting procedures to be followed by Batavia City Police Department.

- 1) A monthly report and voucher for reimbursement for services are due by the 10th of each month. (i.e. January 2021, report/voucher due date is February 10, 2021) If no activity has occurred, such should be indicated on the report form.
- 2) Funds have been allocated in the amount of \$32,981 for the Law Enforcement component of the budget.

Enforcement Nights	\$22,000
Training	\$ 6,000
Equipment/Supplies	\$ 3,981
Calibrations/Repairs	\$ 1,000

- 3) The STOP-DWI Program will provide monthly forms for vouchering and reporting STOP-DWI related activities. Reimbursement will be limited to those services or materials delineated in the approved 2021 STOP-DWI Plan.
- 4) Program evaluations will be conducted by the STOP-DWI Coordinator in a manner mutually agreeable between the Agency and the Coordinator to ascertain program effectiveness in combating the drinking driver problem.
- 5) The duration of this working agreement will be from January 1, 2021 through December 31, 2021.

6) The STOP-DWI Program reserves the right to reject (partially or fully) any claims for reimbursement for the following reasons:

- a) Insufficient funds available to the STOP-DWI Program.
- b) The expenditures are not in the program's established budget.
- c) Report forms are more than 90 days in arrears.

Chief Shawn Heubusch
Batavia City Police Department

Date

Tammi Ferringer
STOP-DWI Coordinator

Date

#-2021

A RESOLUTION TO AMEND THE 2020-2021 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A STOP-DWI GRANT IN THE AMOUNT OF \$32,981 TO ADDRESS THE CRIMES OF DRIVING WHILE INTOXICATED AND/OR DRIVING WHILE ABILITY IMPAIRED BY DRUGS

Motion of Councilmember

WHEREAS, the City of Batavia Police Department has received grant funding in the amount of \$32,981 from THE GENESEE COUNTY STOP-DWI PROGRAM TO COMBAT IMPAIRED DRIVING BY FUNDING SPECIALIZED PATROL FUNCTIONS, TRAINING AND EQUIPMENT; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2021-2022 budget to cover various initiatives to combat alcohol and drug related traffic offenses:

Effective July 13, 2021 amend the 2021-22 budget:

Increase expenditure accounts

A04.3120.3120.101.XXXXXX	\$	22,000.00
A04.3120.3120.431.XXXXXX	\$	3,291.00
A04.3120.3120.201.XXXXXX	\$	1,000.00
A04.3120.3120.435.XXXXXX	\$	6,000.00

Increase revenue accounts

A00.0000.0000.4389	\$	32,981.00
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**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Rachael Tabelski, City Manager

From: Shawn Heubusch, Police Chief

Date: June 29, 2021

Subject: Additional 2020-2021 STOP-DWI High Visibility Campaign Award

On June 21, 2020 the Genesee County STOP-DWI program awarded \$2,400 additional funds to the City of Batavia Police Department for the 2020/2021 High Visibility Road Checks/ Saturation Patrols/ DRE Call Out During Impaired Driving Crackdown periods.

These enhanced efforts include joint DWI patrols or checkpoints with other law enforcement agencies as well as reimbursement for Drug Recognition Expert (DRE) call-outs during the grant period (see the attached Grant Award letter for specific dates).

The City of Batavia will benefit greatly from these additional DWI details by enhancing the Police Department's ability to conduct more specialized enforcement details to target alcohol or drug impaired drivers.

Feel free to call with any questions you may have. Thank you.

Attachments: Award
Draft Resolution

Cc: Lisa Neary, Deputy Director of Finance

Police Department
10 Main Street
Batavia, New York 14020



Phone: 585-345-6350
Fax: 585-344-1878
Records: 585-345-6303
Detective Bureau: 585-345-6370
www.batavianewyork.com

Shawn Heubusch

From: Tammi Ferringer <Tammi.Ferringer@co.genesee.ny.us>
Sent: Monday, June 21, 2021 4:50 PM
To: Christopher A. Camp
Cc: Shawn Heubusch; Vicky Muckle
Subject: RE: STOP-DWI Crackdown funds

Chris,

We have received the additional allocation in the amount of **\$2,400** per your request. These funds are to be used by BPD specifically for crackdown activities during the 4th of July and Labor Day. Thank you so much for your continued efforts!

Tammi Ferringer
Assistant County Manager
Genesee County Manager's Office
585.344.2550, ext. 2212

"Don't settle for what has been done, struggle for what should be done."

 please do not print this email unless absolutely necessary

From: Christopher A. Camp <camp@BataviaNewYork.com>
Sent: Friday, June 11, 2021 9:44 AM
To: Tammi Ferringer <Tammi.Ferringer@co.genesee.ny.us>
Cc: Shawn Heubusch <sheubusch@batavianewyork.com>; Vicky Muckle <Vicky.Muckle@co.genesee.ny.us>
Subject: RE: STOP-DWI Crackdown funds

Tammi,

Batavia PD is interested and able to utilize additional funds for the next 2 Campaigns. If possible I'd like to request an additional \$2400 above our current award. Thank you!



Assistant Police Chief Christopher A. Camp
City of Batavia Police Department
10 W. Main St., Batavia, NY
Phone # 585-345-6353
Fax # 585-344-1878

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From: Tammi Ferringer <Tammi.Ferringer@co.genesee.ny.us>
Sent: Tuesday, June 8, 2021 11:40 AM

To: Bradley Mazur <Bradley.Mazur@co.genesee.ny.us>; Brian Frieday <Brian.Frieday@co.genesee.ny.us>; Christopher A. Camp <camp@BataviaNewYork.com>; Emily McNamara <emcnamara@leroypolice.org>; Greg Kellog <gkellogg@leroypolice.org> <gkellogg@leroypolice.org>; Shawn Heubusch <sheubusch@batavianewyork.com>; William Sheron <William.Sheron@co.genesee.ny.us>
 Cc: Vicky Muckle <Vicky.Muckle@co.genesee.ny.us>
 Subject: STOP-DWI Crackdown funds

As mentioned at the last STOP-DWI Advisory Board meeting, NYS has extra funds to allocate for Campaign (crackdown) conducted during the last two campaign periods of this funding period: Independence Day (July 2 – July 5) and Labor Day (August 20 – September 6). Please let me know asap, but no later than June 18th, if your agency is interested in and able to utilize additional funds specific to Campaign (crackdown) activities July – Sept. I need to know the exact dollar amount of your request above the current award.

Here are the balances as of May 2020 (*Memorial Day activities are not included in these balances*):

Crackdown Grant 2020- 2021

	City of Batavia Police	Village of LeRoy Police	Sheriff's Office	Total
Crackdown Funds Awarded	\$ 5,000	\$ 1,500	\$ 10,500	\$ 17,000
Crackdown Funds Used	\$ 4,356	\$ 512.00	\$ 5,177	\$ 10,045
Difference	(644)	(988)	(5,323)	\$ (6,955)
			Total Grant Awarded	\$ 17,000
			Total Grant Used	\$ 10,045
			Difference	\$ (6,955)
DRE Funds Awarded	\$ -	\$ -	\$ -	\$ -
DRE Funds Used	\$ 432.88		\$ 1,031.44	\$ 1,464.32
Difference	432.88	0.00	1,031.44	1,464.32

Thank you,

Tammi Feringer
 Assistant County Manager
Genesee County Manager's Office
 585.344.2550, ext. 2212

"Don't settle for what has been done, struggle for what should be done."

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#-2021

A RESOLUTION TO AMEND THE 2021-2022 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF ADDITIONAL STOP-DWI GRANT FUNDS IN THE AMOUNT OF \$2,400 TO ADDRESS THE CRIMES OF DRIVING WHILE INTOXICATED AND/OR DRIVING WHILE ABILITY IMPAIRED BY DRUGS DURING SPECIFIED CRACKDOWN (HIGH VISIBILITY) PERIODS

Motion of Councilmember

WHEREAS, the City of Batavia Police Department has received additional grant funding in the amount of \$2,400 from THE GENESEE COUNTY STOP-DWI PROGRAM TO COMBAT IMPAIRED DRIVING BY FUNDING SPECIALIZED PATROL FUNCTIONS AND EQUIPMENT; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made; and

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2021-2022 budget to cover various initiatives to combat alcohol and drug related traffic offenses:

Effective July 12, 2021 amend the 2021-22 budget:

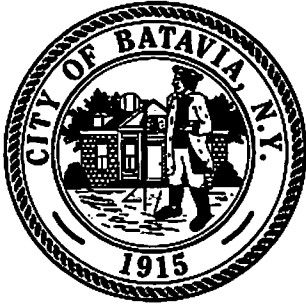
Increase expenditure accounts

A 04.3120 0101 \$ 2,400.00

Increase revenue accounts

A 00.0000.0000 4389 \$ 2,400.00

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, MPA, City Manager

Date: July 2, 2021

Subject: Support BDC grant application to New York Main Street for 10 West Main St.

The Batavia Development Corporation (BDC) is desirous to apply for a 2021 Consolidated Funding Application (CFA) under the New York Main Street Technical Assistance grant program.

The grant, if received will be used to hire a design professional to prepare building reuse analysis, renderings, and cost estimates for the reuse and rehabilitation of 10 West Main Street, the Historic Brisbane Mansion, in order to prepare for a future New York Main Street building renovation grant

As you are aware, the City continues to move forward with siting a new police station at the North East corner of Alva and Bank Street, currently a City owned parking lot. As the project moves toward design, engineering and finally construction the BDC has expressed interest in helping ensure proper historical renovation and restoration of the Brisbane Mansion.

The strategy for disposing the property after vacancy is emerging and the building re-use analysis will be beneficial for the City to solicit a private developer to the property for acquisition, rehabilitation and eventual return to the tax rolls.

I recommend that City Council move the resolution to support the BDC's grant application for a 2021 Consolidated Funding Application (CFA) under the New York Main Street Technical Assistance grant program to tonight's business meeting for approval as the grant application is due at the end of July 2021.

#-2021

A RESOLUTION TO SUBMIT A NEW YORK MAIN STREET TECHNICAL ASSISTANCE GRANT APPLICATION

Motion of Councilmember

WHEREAS, the Batavia Development Corporation desires to apply for \$20,000 in financial assistance through the 2021 Consolidated Funding Application (CFA) under the New York Main Street Technical Assistance grant program; and

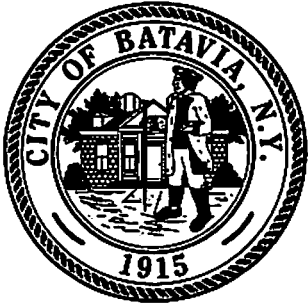
WHEREAS, the Batavia Development Corporation would like to hire a design professional to prepare building reuse analysis, renderings, and cost estimates for the reuse and rehabilitation of 10 West Main Street, the Historic Brisbane Mansion, in order to prepare for a future New York Main Street building renovation grant; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Batavia approves and endorses the 2021 New York Main Street Technical Assistance grant application for assistance prepared and to be submitted by the Batavia Development Corporation.

**Seconded by Councilmember
and on roll call**



City of Batavia

Memorandum

To: Rachael Tabela - City Manager

From: Ray Tourt - Supt. of Maintenance

Date: July 1, 2021

Subject: Police Station Flat Roof Replacement

The project known as the Police Station Flat Roof Replace involves the work necessary to replace the flat roof portions of the current police station at 10 West Main Street. The roof sections are over the 1960's addition and over the rear vestibule. The existing roof is 31 years old and has had numerous repairs. The roof is no longer waterproof and the insulation is saturated. At City Council's June 14, 2021 Special Conference Meeting City Council advanced it to that evening's Business Meeting and approved the use of facility reserves in the value of \$100,000.00 to fund the roof replacement project.

The Department of Works will have bid documents prepared, advertised, opened and make a recommendation to award the project known as the Police Station Flat Roof Replacement. The date for City Council to approve has not been determined, but we would like to make City Council aware that this process is ongoing. Upon recommendation from the Department of Public Works, City Council will be requested to consider awarding the project to the responsible low bidder.

#-2021

**A RESOLUTION TO ENTER INTO AN AGREEMENT WITH XXXX FOR THE
POLICE STATION FLAT ROOF REPLACEMENT PROJECT**

Motion of Councilperson

WHEREAS, the City of Batavia has solicited bids for the replacement of the flat roof sections of the police station; and

WHEREAS, Bids were opened on XXXX,XX, 2021 and XXXX from XXXX, NY was the lowest responsible bidder in the amount of \$XXX,XXX for the Police Station Flat Roof Replacement; and

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute the agreement for the "Police Station Flat Roof Replacement" with XXXX.

**Seconded by Councilperson
and on the roll call**