

**HISTORIC PRESERVATION
COMMISSION**

Wednesday, July 22, 2020

5:00 pm

Council Workroom

City Hall, One Batavia City Centre, Batavia NY

AGENDA

- I. Call to Order**
- II. Approval of Previous Meeting Minutes – January 2020**
- III. Review of Applications Completeness:**
 - A. Batavia Peace Garden**
- IV. Proposals:**
 - A. Batavia Peace Garden**
 - 1. Overview of Project**
 - 2. Open Public Hearing**
 - 3. Discussion and Action by the Commission**
- V. Communications Sent and Received: none**
- VI. Old Business:**
 - A. GCASA project (review of the progress)**
 - B. Plaque inventory (please send attachments with agenda)**
 - C. Any properties to be designated**
- VII. New Business:**
 - A. Webinar Training**
 - B. Review of this year's budget**
 - C. Go-Art window Repair**
 - D. Rowell Manison window repair**
- VIII. Adjournment:**

HISTORIC PRESERVATION COMMISSION

Unofficial Minutes

Wednesday, January 22, 2020

5:00 pm

City Hall, One Batavia City Centre, Batavia New York

Members Present: *Sharon Burkel, Connie Boyd, Ryan Duffy, Henry Emmans, Alexis Green, and Caroline Hosek.*

Others Present: Janice Smith – Recording Secretary

I. Call to order:

The meeting was opened at 5:01 pm by Chairman Sharon Burkel.

II. Approval of minutes:

Motion by: Ryan Duffy

Motion was made to approve the meeting minutes for November 2019.

Seconded by: Henry Emmans

Vote for: 6

Abstained: 0

Vote against: 0

III. Public Hearings: none

IV. Communications Sent and Received:

A. A Letter from Holland Land Office. Thank you letter regarding HPC's participation and support for the Annual Wonderland of Trees event.

B. A Letter from SHIPO regarding VA Hospital. Letter stated that SHIPO has not received any more information since January 2019 regarding the demolition of certain VA buildings.

V. Old Business: none

VI. New Business:

A. Review of the current budget and proposed budget. Ms. Burkel stated that there is money in the current budget for plaques. She suggested that they look and see which historic properties do not have a plaque.

The proposed budget had money under the personnel line for the Historic Preservation budget. Ms. Burkel asked who the personnel budget was for since there has never been a personnel budget. Ms. Smith stated she would look into this and reply back to the Commission.

B. Member term limits. After reviewing the term limits, it was discovered that Ms. Hosek's term ended December 31, 2019. She stated that she would like to be reappointed. Ms. Smith stated she will contact the City Clerk regarding reappointment.

C. HPC training. Ms. Smith put an online training on the screen regarding Historic Preservation on the Department of State's Local Government Services webpage. It was an hour long course

that distinguishes the difference between listing a property on the National Register, local landmark or historic district and the benefits each of them. It also discusses the environmental and economic benefits of historic preservation.

VII. Adjournment

The members departed at 6:38 pm.

Janice Smith
Recording Secretary

DRAFT

Friends of the Batavia Peace Garden

2010 Conception of the idea of a local garden

Plan presented to Genesee County

Plan allowed 22 flags to be installed at location east of the HLOM

2nd phase was also approved to be located behind the New Court House Facility.

2011 Ground breaking ceremony

2018 Completion of 1st phase

2017 Began 2nd phase: The Memory Walk

Trees and plaques installed, a mulch pathway and benches placed.

2019 Conceptual drawing began

2020 Plan begins approval process. The placement of an entrance arbor. Other small plantings

2021 A 12' x 10" pavilion located for events held at the park.

2022 Phase 3 continuation of pathway to eventually connect with the Ellicott Trail bike path.

More plantings and benches

2024 Phase 4 continuation of pathway along with an addition area along the way for perhaps a community garden

2025 Connection to Ellicott Bike Trail



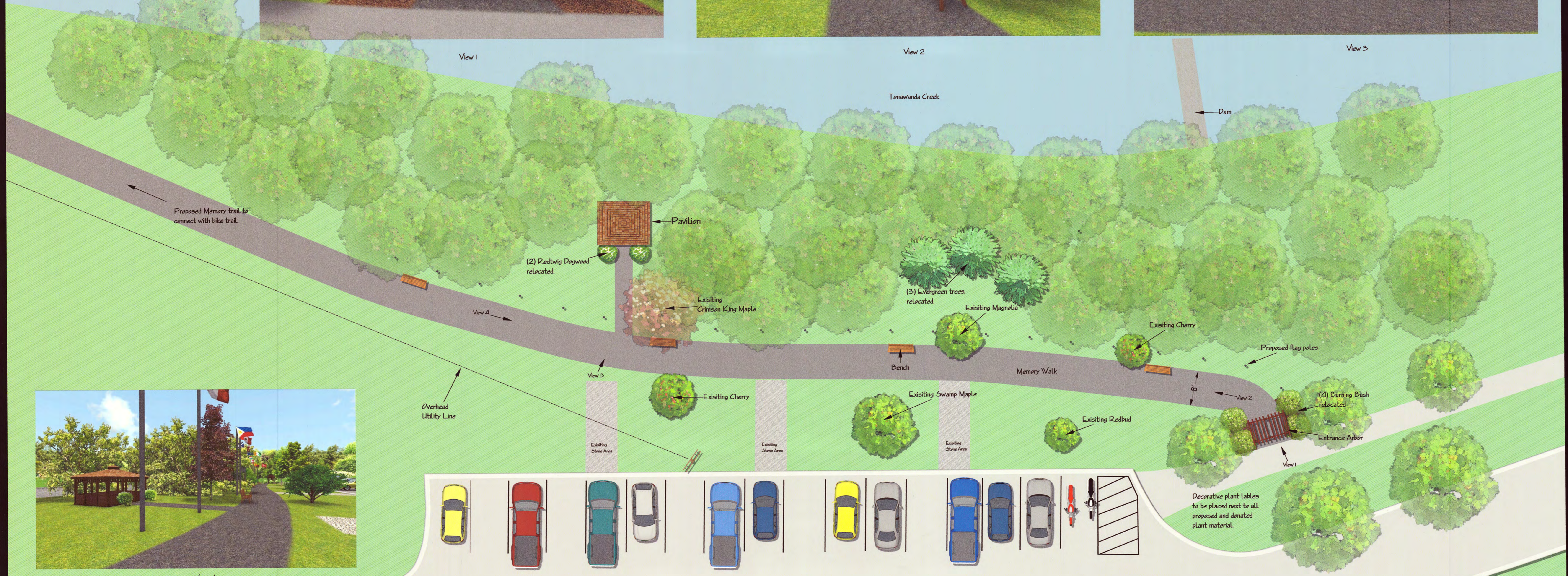
View 1



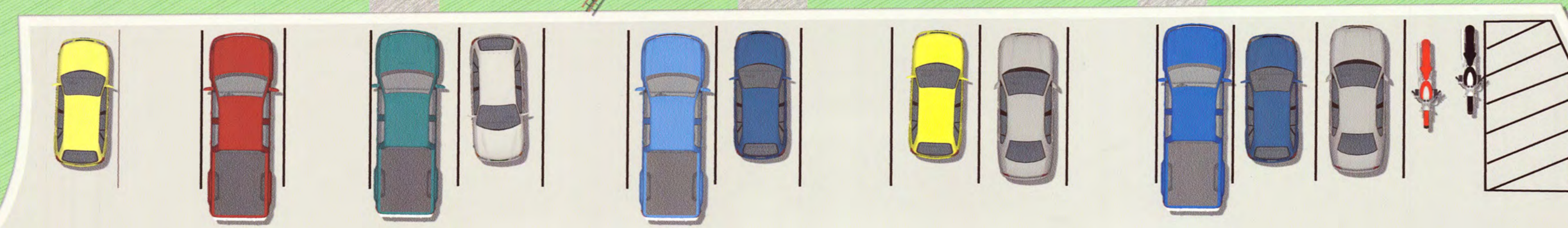
View 2



View 3



View 4



Parking Lot

FRIENDS OF BATAVIA PEACE GARDEN
 PHASE II: MEMORY WALK
 Submitted: Spring 2020 Scale: 1" = 10'
 Drawn by: Holly S. Dougherty

PLAQUES

2005 19
2007 6
2009 5
2013 6

TOTAL 36 33 LANDMARKS 3 HISTORIC DISTRICT

ON SITE 25

MISSING 11

39 ROSS STREET	ROBERT, JR. AND SHIRLEY MAMON
19 & 21 JACKSON STREET	MARY VALLE
20 CENTER STREET	CREGG PAUL
113 JACKSON STREET	MANOR PROPERTIES
4 MIX PLACE	
7 JAMES STREET	ERIC & DORIS MONK
9 JAMES STREET	VICKY CARL
71 ELLICOTT AVENUE	DIANA KISIEL KASTENBAUM
306 EAST MAIN STREET	(FIRST BAPTIST CHURCH)
10 WEST MAIN STREET	(POLICE STATION, OLD CITY HALL)
14 WEST MAIN STREET	(GENESEE JUSTICE, OLD SHERIFF'S OFFICE)

NEED TO AWARD-DESIGNATED

20 ROSS STREET	PATRICIA YOUNG-SZLAPAK
29 ROSS STREET	RUSSELL & WENDY MARCHESE
23 & 25 JACKSON STREET	MATLEN CORP.
11 JAMES STREET	EDWARD RIDER
2 RICHMOND AVENUE	DR. DAVID PAUL
39 ELLICOTT AVENUE	JODI FISHER
130 WEST MAIN STREET	TERRY PLATT
434 EAST MAIN STREET	GCASA FOUNDATION, INC.
5 THOMAS AVENUE	RICHARD SIEBERT
222 WEST MAIN STREET	PLANNED PARENTHOOD OF ROCHESTER

NEED TO AWARD-HISTORIC DISTRICT

2 WEST MAIN STREET	US POST OFFICE
7 MAIN STREET	OLD COUNTY COURTHOUSE
15 WEST MAIN STREET	GENESEE COUNTY BUILDING NO. 1
131 WEST MAIN STREET	HOLLAND LAND OFFICE

NUMBER	ADDRESS	DATE DESIGNATED	PLAQUE AWARDED	PLAQUE	ON SITE	OWNER			
1	65 HARVESTER AVENUE/BATAVIA CEMETERY	3/22/1996	2005	1823	YES	BATAVIA CEMETERY ASSOCIATION	22 FISHER PARK	BATAVIA	14020
2	3 WEST MAIN STREET/ENGINE HOUSE	3/22/1996	2005	1885	YES	GENESEE COUNTY			
3	1 WEST MAIN STREET	3/22/1996 8/26/09 RES				GENESEE COUNTY			
4	10 ELLICOTT STREET/ST. JAMES RECTORY	5/8/1996 5/8/99 EFF	2009	1836	YES	READ ROAD REALTY LLC	5550 HINMAN ROAD	AKRON	14001
5	20 ROSS STREET/HISTORIC DISTRICT	6/12/1996				PATRICIA YOUNG-SZLAPAK	68 BLOOMINGDALE ROAD	AKRON	14001
6	21 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2005	1904	YES	GREGG & DEBORAH MCALLISTER			
7	22 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2005	1880	YES	NYS OFFICE OF MENTAL RETARDATION	1220 WASHINGTON AVE	ALBANY	12226
8	24 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2007	1905	YES	SARAH E. GAHAGAN			
9	25 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2007	1925	YES	NANCY COSTA			
10	26 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2005	1880	YES	REBECCA W. AMICO	P.O. BOX 1669	BATAVIA	14021-1669
11	28 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2005	1894	YES	ROGER & SANDRA BOHN			
12	29 ROSS STREET/HISTORIC DISTRICT	6/12/1996				RUSSELL JR. & WENDY MARCHESE			
13	33 ROSS STREET/HISTORIC DISTRICT	6/12/1996				XIOMARA LEDESNA			
14	39 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2007	1927 C	NO	ROBERT JR. & SHIRLEY MAMON	671 PORTERVILLE BOX 311	E. AURORA	14051
15	41 ROSS STREET/HISTORIC DISTRICT	6/12/1996	2007	1904	YES	ROBERT & JACQUELYN SWINARSKI			
16	201 EAST MAIN STREET/BATAVIA CLUB	4/10/1997	2005	1831	YES	GO-ART	GREGORY HALLOCK		
17	19 & 21 JACKSON STREET/MARSHALL NEWS BUILDING	2/26/1998	2005	1898	YES	MVALLE LLC	4018 SO. MAIN ST. RD.	BATAVIA	14020
18	23 & 25 JACKSON STREET/OLD DAILY NEWS BUILDING	2/26/1998				MATLEN CORP.			
19	20 CENTER STREET/BATAVIA TIMES	2/26/1998	2005	1930	NO	CREGG PAUL			
20	113 JACKSON STREET/PRINGLE HOUSE	4/22/1998 4/22/01 EFF	2009	1827 C	NO	MANNER PROPERTIES LLC	7566 SO. PEARL ROAD	OAKFIELD	14125
21	17 & 23 EVANS STREET/GAS HOLDER BUILDING	10/21/1998	2013	1878	YES	R&J ENTERPRISES OF BATAVIA	P.O. BOX 378	BATAVIA	14020
22	101 WASHINGTON AVENUE/YATES HOUSE	11/18/1998	2007	1874	YES	VIMAL FRIAS, JUANITA DESA, DDS	22 WOODLAND DRIVE	BATAVIA	14020
23	32 ELLICOTT AVENUE/EMMANS HOUSE	1/20/1999	2005	1876	YES	ANN & HENRY EMMANS			
24	431 EAST MAIN STREET/DIPSON HOUSE	1/28/1999 1/28/02 EFF	2009	1920 C	YES	MANOR HOUSE SENIOR COMM. LLC	1035 NW HOYT STREET	PORTLAND OR	97209
25	4 MIX PLACE	3/17/1999	2009	1810	NO	US BANK NATIONAL ASSOCIATION	60 LIVILNGSTON AVENUE	ST. PAUL. MN	55107
26	314 EAST MAIN STREET/COLLINS HOUSE	4/27/1999	2005	1852	YES	TIMOTHY & ELIZABETH JESS			
27	312 EAST MAIN STREET/LOWN HOUSE	6/16/1999	2005	1856	YES	MICHELE & ROBERT BIALY			
28	5 JAMES STREET/HISTORIC DISTRICT	8/25/1999	2005	1882	YES	AMANDA PENEPENT			
29	7 JAMES STREET/HISTORIC DISTRICT	8/25/1999	2007	1888	NO	ERIC & DORIS MONK	5215 DEYO DRIVE	HONEYOYE	14471
30	9 JAMES STREET/HISTORIC DISTRICT	8/25/1999	2005	1882	NO	VICKY CARL			
31	11 JAMES STREET/HISTORIC DISTRICT	8/25/1999				EDWARD RIDER			
32	13 JAMES STREET/HISTORIC DISTRICT	8/25/1999	2005	1882	YES	MEGAN WOOD			
33	302 EAST MAIN STREET/FIRST PRESBYTERIAN CHURCH	12/1/1999			YES	REV. DR. ROULA ALKHOURI			
34	2 RICHMOND AVENUE	5/24/2000				DAVID PAUL			
35	100 EVANS STREET/ROUNDHOUSE	6/28/2000	2009	1890	YES	GENESEE & MOHAWK VALLEY RR CO INC	1 MILL STREET SUITE 191	BATAVIA	14020
36	39 ELLICOTT AVENUE	6/28/2000				ANDREW & JODI FISHER			
37	539 EAST MAIN STREET/ADAMS INSURANCE	8/2/2000	2005	1815	YES	RICHARD B. ADAMS	186 COLLINS LANE	GETZVILLE	14068
38	130 WEST MAIN/PLATT RENTALS	9/6/2000				TERRENCE L. PLATT	P.O. BOX 338	BATAVIA	14020
39	71 ELLICOTT AVENUE/ROWELL MANSION	10/4/2000	2005	1914 C	NO	DIANA KASTENBAUM			
40	306 EAST MAIN STREET/FIRST BAPTIST CHURCH	11/1/2000	2005	1855	NO	PASTOR SANDY KRAMER			
41	434 EAST MAIN STREET/MANCUSO RENTAL	12/6/2000				GCASA FOUNDATION INC	430 EAST MAIN STREET	BATAVIA	14020
42	5 THOMAS AVENUE/PRIMROSE HOSPITAL	3/7/2001				RICHARD & HELEN SIEBERT	8585 SEVEN SPRINGS RD	BATAVIA	14020
43	222 WEST MAIN STREET/PLANNED PARENTHOOD	5/4/2001				PLANNED PARENTHOOD OF ROCHESTER	114 UNIVERSITY AVENUE	ROCHESTER	14605
44	123-125 JACKSON STREET/DOTY MANSION	10/24/2001	2013	1860 C	YES	TIMOTHY & LISETTE STODDARD	20 ELLICOTT AVENUE	BATAVIA	14020
45	420 EAST MAIN STREET/LAY MANSION	5/28/2003 3/5/04 RES				GENESEE COUNTY CORNELL CO-OPERATIVE EXTENSION			
46	44 ROOSEVELT AVENUE	4/28/2010	2013	1924	YES				
HISTORIC OVERLAY DISTRICT									
	OLD CITY HALL/BRISBANE MANSION/OVERLAY DISTRICT	8/14/2000	2013	1853	NO				
	ST. MARY'S RECTORY/OVERLAY DISTRICT	8/14/2000	2013	1857	YES				
	OLD SHERIFF'S OFFICE/COUNTY JAIL/OVERLAY DISTRICT	8/14/2000	2013	1902	NO				



Part One: July 10th, 2020

- 10:00 – 10:15 **Welcome and Introduction**, *All trainers*
- 10:15 – 11:15 **Legal Basics:** A fundamental background of preservation law as it relates to local preservation commissions: local ordinance, local codes, and federal and state laws.
Ramona Bartos
- 11:15 – 11:30 **Break**
- 11:30 – 12:15 **Standards and Guidelines for Design Review:** Reviewing the Federal Standards and Guidelines and learning to apply them to real world cases. *Friederike Mittner*
- 12:15– 12:45 **Alternative Materials:** As fewer original materials are available to replace deteriorated or missing features, commissions need to consider alternative materials. *Chris Skelly*
- 12:45– 1:00 **Wrap-up**

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PO BOX 1011, VIRGINIA BEACH, VA 23451
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"Building strong local preservation programs through education, advocacy, and training."



Ramona Murphy Bartos is Deputy State Historic Preservation Officer and Administrator of the State Historic Preservation Office for the State of North Carolina. She is an alumna of the joint Juris Doctor / Master of Historic Preservation Program at the University of Georgia, and Emory University (BA History and International Studies). Prior to her position in state public service, Ramona practiced law for nearly a decade in Georgia as an attorney in private practice for both private and local government clients, and served as a city attorney. Ramona is now Vice President of the National Conference of State Historic Preservation Officers. **Email: rmbartos@gmail.com**

Chris Skelly is the Director of Local Government Programs at the Massachusetts Historical Commission, where he assists local boards and commissions in community-wide historic preservation planning. He regularly holds regional educational workshops around the state of Massachusetts for local commissions, elected officials and the general public on historic preservation planning and local preservation ordinances. Prior to starting at the Massachusetts Historical Commission in 1997, he was a city planner for the city of Lowell, Massachusetts. His degrees include a Bachelor of Landscape Architecture from the State University of New York- College of Environmental Science and Forestry and a Master in Regional Planning from the University of Massachusetts at Amherst. Massachusetts Historical Commission publications authored or co-authored by Mr. Skelly include the Preservation Planning Manual, Preservation through Bylaws and Ordinances, Establishing Local Historic Districts, A Guidebook for Historic District Commissions, two educational DVDs for local commissions and the five-year State Historic Preservation Plan. He is a recipient of the Distinguished Service Award from the American Planning Association-Massachusetts Chapter. In his own community, he has served on the regional school committee, municipal planning board and zoning revisions committee. He is currently an instructor in the Master of Science in Design and Historic Preservation Program at the University of Massachusetts/Amherst, teaching Cultural Resource Management. **Email: skelly-mhc@comcast.net**

Friederike Mittner is the Historic Preservation Planner and CLG coordinator for the City of West Palm Beach with over 5,000 cultural resources. Ms. Mittner has worked on the resurvey of the City's existing historic districts, designation of new districts and sites on both the local and National Register, completed Section 106 reviews and coordinated the regulations for building size, scale, and mass within the City's historic neighborhoods. This process included an intensive public outreach component. Ms. Mittner is also a member of the Palm Beach County Historic Resources Review Board, which is responsible for the cultural resources in unincorporated Palm Beach County. On the State level, Ms. Mittner is a Board Member of the Florida Trust for Historic Preservation. She holds a Master of Science in Architectural Studies from the University of Florida with a historic preservation track. She meets the Secretary of the Interior's Professional Qualification Standards in Architectural History. Ms. Mittner has over 20 years of planning, preservation and construction experience. She is also a member of the American Institute of Certified Planners (AICP), the American Planning Association (APA), the National and Florida Trust's for Historic Preservation. **Email: fhmittner@yahoo.com**



Part Two: July 17th, 2020

- 10:00 – 11:00 **Meeting Procedures and the Role of the Commissioner:** Best practices and preparation strategies for before, during, and after a public hearing. *Ramona Bartos*
- 11:00 – 11:45 **Infill Design:** Explore how to envision new construction and how to find the appropriate balance for your community between the goals of compatible yet differentiated. *Friederike Mittner*
- 11:45 – 12:00 **Break**
- 12:00 – 12:45 **Public Outreach and Community Engagement:** Gain the tools needed to be an effective spokesperson for historic preservation in the community. *Chris Skelly*
- 12:45 - 1:00 **Wrap-up**

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CITY OF BATAVIA

Account Balance Report

Account No	Description	Type	2020 Act Bal	2020 Bud Bal
001.7510.0001.0000	PERSONAL SERVICES	E	0.00	1,000.00
001.7510.0100.0000	PERSONNEL SERVICES REGULAR	E	0.00	1,000.00
001.7510.0004.0000	GENERAL FUND.HISTORIC PRESERVATION.CONTRACTUAL EXPENSES	E	6.57	1,093.43
001.7510.0400.0000	OTHER EXPENSES	E	0.00	400.00
001.7510.0423.0000	CONTRACT SERVICES	E	0.00	0.00
001.7510.0430.0000	OFFICE SUPPLIES	E	6.57	93.43
001.7510.0434.0000	PUBLICITY AND PRINTING	E	0.00	300.00
001.7510.0435.0000	TRAVEL & TRAINING	E	0.00	300.00
001.7510.0008.0000	EMPLOYEE BENEFITS	E	0.00	77.00
001.7510.0802.0000	SOCIAL SECURITY	E	0.00	77.00
Total Number of Accounts:	10	Total:	6.57	2,170.43