

BATAVIA CITY COUNCIL CONFERENCE MEETING

City Hall - Council Board Room One Batavia City Centre Monday May 23, 2022 at 7:00 p.m.

AGENDA

- I. Call to Order
- II. Invocation Councilmember Briggs
- III. Pledge of Allegiance
- IV. Public Comments
- V. Council Response to Public Comments
- VI. Communications
 - a. GLOW Corporate Cup 8/4/22
 - b. Kiwanis 5K Road Race 7/4/22
 - c. Fireworks at Muckdogs -6/4 and 6/18/22
 - d. BID Jackson Square Concerts Fridays 7/1 8/26/22
 - e. BID Jackson Square Concerts -6/30, 7/28 and 8/25/22
 - f. Blue Pearl Yoga in the Park Tues and Thurs June through September 2022
 - g. HCR Home Care Ribbon Cutting 6/8/22
 - h. Venue Entertainment Community Block Party 8/6/22
 - i. McCarthy Ice Arena Naming Rights 6/3/22
 - j. Keller Williams of WNY Homeowners Workshop 7/23/22
 - k. Chicken BBQ 6/4/22

VII. Council President Report

- a. Announcement of the next City Council Conference and Business Meeting to be held on Monday, June 13, 2022 at 7:00 p.m. at the City Hall Council Board Room, 2nd Floor, City Centre
 - b. Proclamations
 - 1) Batavia Police Department Flag Commemoration
 - 2) Helen Ada Smith Honoring 100Th Birthday
 - 3) Nick Zinni Honoring Redfield Parkway Association Member
- VIII. Red Team Exercise Grant Batavia Police Department

- IX. Sidewalk Bids
- X. Youth Program Funding Agreement
- XI. Creation of full-time Ordinance Enforcement Officer Position
- XII. Minor Land Use Action Exemption Agreement- City of Batavia and Genesee County Planning Board
- XIII. USDA Rural Development Community Facility Program
- XIV. Adjournment





MEMORANDUM

To: Rachael Tabelski, City Manager

From: Heidi J. Parker, Clerk-Treasurer

Date: 5/16/22

Subject: Event Summary

Below please find the summary for the event to be reviewed by City Council on May 23, 2022:

GLOW Corporate Cup – 8/4/22

The estimated cost from the police department is \$750.00. There were no other costs from the other departments.

Kiwanis 5K Road Race – 7/4/22

The estimated cost from the police department is \$540.00. There were no other costs from the other departments.

Fireworks at Muckdogs – 6/4 and 6/18/22

There are no costs from the departments.

BID Jackson Square Concerts – Fridays 7/1 – 8/26/22

There are no costs from the departments.

BID Jackson Square Concerts – 6/30, 7/28, and 8/25/22

There are no costs from the departments.

Blue Pearl Yoga in the Park – Tues and Thurs – June through September 2022

There are no costs from the departments.

HCR Home Care Ribbon Cutting – 6/8/22

There are no costs from the departments.

Bureau of Clerk/Treasurer One Batavia City Centre Batavia, New York 14020 Phone: 585-345-6305 Fax: 585-343-9221

www.batavianewyork.com



City of Batavia

Phone: 585-345-6305

www.batavianewyork.com

Fax: 585-343-9221

Venue Entertainment Community Block Party – 8/6/22

There are no costs from the departments.

McCarthy Ice Arena Naming Rights – 6/3/22

There are no costs from the departments.

Keller Williams of WNY Homeowners Workshop – 7/23/22

The estimated cost from the public works department is \$130-160.00. There were no other costs from the other departments.

Chicken BBQ – 6/4/22

There are no costs from the departments.

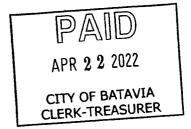
**NOTE – Event sponsors are responsible for any costs that may be incurred because of their event and have been made aware of estimate costs, if any.



Official Use Only:

2022 - 18

City of Batavia Batavia. New York 14020 (585) 345-6300



Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor GLOW YMCA 5K Run							
Type of Event GLOW Corporate Cup							
Day and Date of Event Thursday, August 4, ZOZZ							
Time of Event (don't include set up time here – just actual event time)							
Location of Event Centennial Park							
Details of Event (be as specific as possible!) 5k kun/Walk beginning and ending							
at Centennial Park. Corporate teams from the GLOW region							
will participate to raise funds for the GLOW YMCA.							
Contact Information: Primary contact: Secondary contact:							
Name Steve Tufts Rob Walker							
Phone # 344-1664 Mailing address ZI Masse Place, Batavia ZOP East Main Street, Batavia							
E-mail address steven_tupes@ml.com rwalter@glowymca.org							
* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here:							
Will there be alcohol at your event? Yes ☒ No ☐ If yes, complete the following:							
Type of alcoholic beverage to be served: Liquor Wine Beer							
Will you be providing alcohol to your group? Yes □ No 🔀							
Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.							
Will people be allowed to bring alcohol to Yes ☒️ No ☐ the event?							
Who will be applying to the NYS Liquor Authority for the permit to sell?							

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):	
Set up date: 8/2/22 Set up time: 8 am	
Tear down date: 8/5/22 Tear down time: morning	
PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:	
Date: $8/4/22$ Start time: 12.00pw End time: 10.00pw	
Estimated crowd size: 1,200 # of Vendors/Displays 50 Tents	
WILL THE EVENT INCLUDE:	
Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Run or Walk: Yes (MAP OF DESIRED ROUTE MUST BE ATTACHED) Music: Yes (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED) Street Closure(s): Yes (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES) Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)	
Fireworks or Hazardous Materials? Yes 🔲 No 💆 Carnival or Amusement Rides? Yes 🗖 I	No 🔯
Name of Company Providing Above: Company Contact/Representative Phone #	
Address, Street City Zip Code Music: Live Group Recorded/DJ	
Music: Live Group & Recorded/DJ & TRD - Handled Incally by Mervill Lynn - the Premier Sugner (SOS 3/1/-	332/
Name of Company Providing Above: Company Contact/Representative Phone #	
Address, Street SaTaU i a 19020 Address, Street City Zip Code	
CITY SERVICES SUPPORT:	·
City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.	
FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SIT ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOF	E.
ELECTRIC:	
Will electric be needed for the event? Yes △ No □	
What will you be providing electric to? Music stage plus a few teams request power for their temporary lighting.	
postor (at 1 state (stape))	
Will generators be used? Yes □ No 🂆 *see Special Events Inspection ✓ list for complian	ce*
If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR	
SIZE OF GENERATOR(S) FUEL SOURCE - GAS - 🗆 - DIESEL - 🗅 - PROPANE -	

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **
Will Tents/Canopies or other membrane structures be erected at event? Yes No □ Will a bounce house or other air supported structures be erected at event? Yes □ No □
NOTE – Appropriate anchoring is required for all tents, canopies, and pop- up structures
Please list size(s) of Tents/Canopies or other temporary structures erected* Main "Stage" Similar to "Picnic in the Part", plus dozens of tents of various sizes.
ANCHORING INTO PAVEMENT IS PROHIBITED!
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811
STREET CLOSURE(S):
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE
Will street(s) need to be closed for the event? Yes No Reason: Ease of congestion, Safety of participants
List Street(s) and Cross Street(s) that will be affected:
POLICE
Will City Police Officers be requested for the event? Yes ☒ No □
FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

Page 3 of 7
City of Batavia Event Application

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- Fire hydrants, Cross Streets/Alleys and Store Fronts <u>Shall Not Be Blocked</u> by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement
the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the CLOW YMCA (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.
3/21/22 GLOW YMCA
Date: Name of Event Sponsor:
Rob Walthorized Signature, Title Name - Printed or Typed

The rules and information contained within this application have been read and will be adhered to

Please forward this application to:

City Clerk's Office Attention: Events Applications Department One Batavia City Centre

One Batavia City Centre Batavia, New York 14020

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

	<u>OFF</u>	ICIAL USE ON		
Department Recommendations:	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)				
Fire Dept. (if applicable)	. "O",			The second secon
Police Dept. (if applicable)				
If reco	mmendation is de	enied, please atta	ch a brief explanation	
有 基本公共基本。	<u>OFF</u>	FICIAL USE ON	Y	
Date Received	A STATE OF THE STA		Council Action: (Appr	oved / Disapproved)
Date of Council Action:			Insurance Receive	
Date of Council Action,			msurance Receive	a (i applicacie)
Event Application #:				
Department:				
·	List Department Nam	e Here		
Department Approval			•,	
	YES	N	10	
DPW			<u></u>	
Fire Dallar			<u> </u>	
Police		İ	-	
Department Cost Estimate:				
If applicable				
Estimate based on: Fillable table - type	your response here:		22.4 O IV Perintekallikunden veess var sullinlandariisisti vas va	
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Application not Approved, Pro	Ovide Reason R	GIG. Fillable table – type	your response nere:	
	THE PARTY OF THE P		Bearing and Association and As	
Submitted By:				
		Name / Title	_	Date Submitted

Appendices

	SPECIAL EVE	NTS IN	SPECTION
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
-	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more	,	Must have crowd managers trained as approved by inspector

TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)					
YES	Item to Verify	NO	_	Corrective Action	

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 fe from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprov open flames are prohibited in the structure and within 20 feet of exter of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate extinguishers are provided as described in Temporary Membrastructures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have be
removed from the premises.	emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
Is tent secure	20 lbs per leg or tent stakes



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 03/22/2022

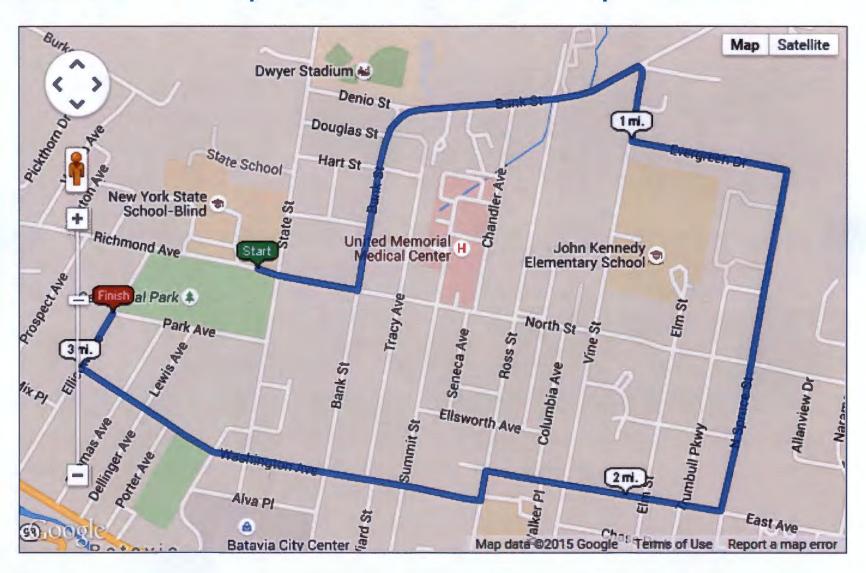
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

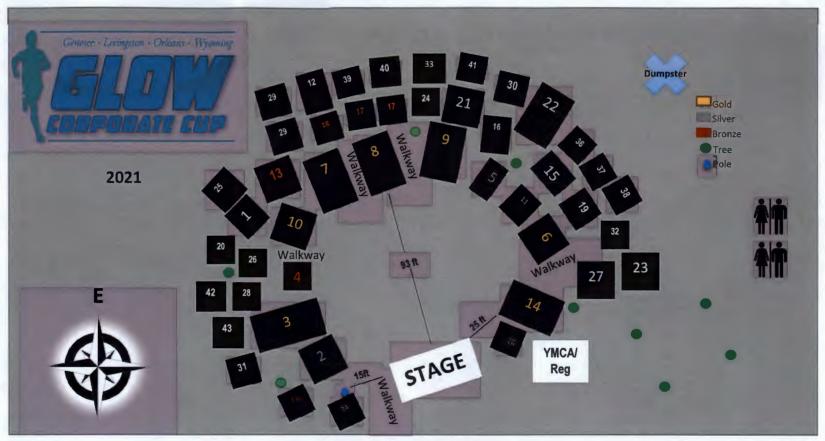
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRO	DUCER				NAME:	Donna Hu	ımmeı					
Tom	pkins Insurance Agencies, Inc				PHONE (A/C, No E-MAIL	(888) 26 (x Ext):	61-2688	FAX (A/C, No):	(888) 3	39-8337		
90 N	Main Street				E-MAIL ADDRES	ss: dhummel(@tompkinsfina					
							SUPERIS) AFFOR	DING COVERAGE		NAIC #		
Bata	avia			NY 14020	INSURE	Dhiladala	hia Insurance			IVAIC #		
INSU	RED				INSURE	Wasas Is	surance Comp			25011		
	GLOW YMCA, Inc.			ł		кв.				20011		
	209 EAST MAIN STREET			-	INSURE							
	200 EAST MAIN STREET			}	INSURE							
	DATAVIA			NV 44000	INSURE	RE:						
	BATAVIA			NY 14020	INSURE	RF:						
				NUMBER: 21-22 Master				REVISION NUMBER:				
IN CE	IIS IS TO CERTIFY THAT THE POLICIES OF I DICATED. NOTWITHSTANDING ANY REQUI ERTIFICATE MAY BE ISSUED OR MAY PERTA KCLUSIONS AND CONDITIONS OF SUCH PO	REME	NT, TE	ERM OR CONDITION OF ANY (SURANCE AFFORDED BY THE	POLICI	CT OR OTHER	R DOCUMENT V D HEREIN IS SU	VITH RESPECT TO WHICH T	HIS			
NSR LTR	TYPE OF INSURANCE	ADDL	SUBR		1	POLICY EFF	POLICY EXP	LIMIT	·e			
LIK	COMMERCIAL GENERAL LIABILITY	INSD	WVD	POLICY NUMBER		(MM/DD/YYYY)	(MM/DD/YYYY)			0,000		
								EACH OCCURRENCE DAMAGE TO RENTED	100			
	CLAIMS-MADE OCCUR							PREMISES (Ea occurrence)	F 00/			
Α		Ι _Υ		PHPK2320152		09/01/2021	09/01/2022	MED EXP (Any one person)	4.000			
^		'		PHPN2320132		09/01/2021	09/01/2022	PERSONAL & ADV INJURY	9	0,000		
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000	,		
	POLICY							PRODUCTS - COMP/OP AGG	\$ 2,000			
	OTHER:							Employee Benefits COMBINED SINGLE LIMIT	\$ 1,000			
	AUTOMOBILE LIABILITY							(Ea accident)	\$ 1,000	0,000		
	ANY AUTO							BODILY INJURY (Per person)	\$			
A	OWNED SCHEDULED AUTOS			PHPK2320152		09/01/2021	09/01/2022	BODILY INJURY (Per accident)	\$			
	HIRED AUTOS ONLY NON-OWNED AUTOS ONLY				l			PROPERTY DAMAGE (Per accident)	\$			
								Underinsured motorist	\$ 1,000	0,000		
	➤ UMBRELLA LIAB							EACH OCCURRENCE	\$ 5,000	0,000		
Α	EXCESS LIAB CLAIMS-MADE			PHUB783546			'	09/01/2021	09/01/2022	AGGREGATE	\$ 5,000	0,000
	DED RETENTION \$ 10,000								\$			
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY							PER OTH- STATUTE ER				
в	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A WWC3565179		WWC2565170	I.	01/01/2022	01/01/2023	E.L. EACH ACCIDENT	s 100,0	000		
٦	OFFICER/MEMBER EXCLUDED? (Mandatory in NH)			VVVVC35651/9		01/01/2022	01/01/2023	E.L. DISEASE - EA EMPLOYEE	s 100,0	000		
	If yes, describe under DESCRIPTION OF OPERATIONS below						Ī	E.L. DISEASE - POLICY LIMIT	s 500,0	000		
									-			
DESC	RIPTION OF OPERATIONS / LOCATIONS / VEHICLE	S (AC	ORD 1	01, Additional Remarks Schedule, n	nay be att	tached if more sp	ace is required)			12.2		
	ificate holder is listed as Additional Insured a wing event:	as per	writte	en contract and per Endorseme	ent PI G	SLD HS NY to t	he extent provi	ided therein regarding the				
GLC	W Corporate Cup to be held Thursday, Aug	ust 4,	2022									
CER	TIFICATE HOLDER				CANC	ELLATION						
	City of Batavia				SHOU THE I	JLD ANY OF TI		SCRIBED POLICIES BE CAN , NOTICE WILL BE DELIVER PROVISIONS.		BEFORE		
One City Centre												
	-				AUTHOR	IZED REPRESEN	TATIVE					
	Batavia			NY 14020			1	5. Byce				
						C C	9 1088 <u>-2015</u> /	ACORD CORPORATION	All righ	te recented		



Proposed 5K Course Map – 2022





ELLICOTT AVENUE

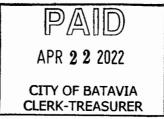
1 Takeform 12x12	13 ARC of Genesee Orleans 20x20 B	25 MASsive 12X12	37 Oak Orchard Health 10x10
2 Toyota 20x20 S	14 Liberty Pumps 20x30 G	26 GCC 10X10	38 Ashley Furniture 12x12
3 Batavia Downs 20x30 G	15 Batavia City Schools 10x20	27 Farm Credit East 20X20	39 Sharpe Training 10x10
4 Genesee Patrons 10X10 B	16 GVEP 10X20	28 Canzoneri's Barbershop 10x10	40 Person Centered Services 12x12
5 Intergrow 20x20 S	17 O-AT-KA (2) 10X10 B	29 Amada Tool America (2) 12X12	41 Genesee County Town Clerks 10x10
6 UMMC 20x20 G	18 Oxbo 10x10 B	30 Beyond Fitness 12X12	42 Chamber Friends and Family 12x12
7 Tompkins 20x30 G	19 Summit PT/OT 12x12	31 ABCD 12x12	43 Fishers 13x13
8 Merrill Lynch 20x30 P	20 GCEDC 10X10	32 Pavilion Central School 10X 10	44 ESL 10x10 B
9 Freed Maxick 20x30 G	21 Genesee County 20X20	33 U of R 10X20	YMCA/Reg
10 Graham 20x20 G	22 City of Batavia 20X30	34 WBTA 10X10 S	STAGE
11 CPL 10x15 S	23 Navient-Pioneer 20X20	35 USGypsum 12X12 S	
12 Crossfit Silver Fox 10x20	24 Linwood 10X10	36 Odyssey Controls 10x10	



Official Use Only:

2022-19

City of Batavia Batavia, New York 14020 (585) 345-6300



Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor KIWAUTS OF BATAUIA
Type of Event SK POAD RACE
Day and Date of Event MONDAY JULY 4, 2022
Time of Event (don't include set up time here – just actual event time) 9.00 – 11,00 AM
Location of Event STAVE AND HINISH AT CENTENNIAL PARK
Details of Event (be as specific as possible!) RICHMOND TO BANK, DON BANK TO VINE, BOW
WINE TO EVERGREEN, @ EVERGREEN TO N. SPRUCE, (R) ON N. SPRUCE TO GAST
MINE TO EVERGREEN, (C) EVERLEPLENT TO N. SPRUCE, (R) ON N. SPRUCE TO EAST ANE, (P) ON EAST TO POSS, (D) ON POSS TO WASHINGTON, (D) WASHINGTON TO ELLICOT TO FINISH. Contact Information:
MULTIUK, PD ON ELL 1009 FO FINISH. Contact Information:
<u>Primary contact:</u> <u>Secondary contact:</u>
Name NAUD A. RUMSEY Phone # 585-409-7784 Mailing address 187-356-7674
Mailing address 436 mm (1) STAFFORD E-mail address 4.a. rumsey 6 hotmail.com Achua 6 lincologinus timest.com
* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here:
Will there be alcohol at your event? Yes No No If yes, complete the following:
Type of alcoholic beverage to be served: Liquor Wine Beer Beer
Will you be providing alcohol to your group? Yes □ No No □
Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to Yes No No
Who will be applying to the NYS Liquor Authority for the permit to sell?

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):						
Set up date: Tuly 4, 3	2022	Set up	time:	7:00 AM		_
Tear down date:	2022	Tear do	own time:	11:00-12:00	o pm	-
PLEASE LIST ALL DATES / TIMES	AND CROWD	INFORMAT	TION BELOW:			
Date: 71412022 Start	t time:	: 30 A	<u>w</u>	End time:	11'.30 Am	_
Estimated crowd size: 200	# o	f Vendors/[Displays	N/A		
WILL THE EVENT INCLUDE:						
<i></i>	O (MAP) O (SITE O (MAP) BARF	OF DESIRE DRAWING OF CLOSEI RICADES)	D ROUTE MUS OF STAGE OR I D STREETS AN	T BE ATTACHED) T BE ATTACHED) DJ LOCATION ATTA D DROP LOCATION T BE ATTACHED)	•	
Fireworks or Hazardous Materials?	Yes 🔲	No 🙀	Carnival or Ar	musement Rides?	Yes 🔲 No	X
Name of Company Providing Above:		Con	npany Contact/Represen	tative	Phone #	_
Music: Live Group	Recorded/DJ			City (Zip Code	
Name of Company Providing Above:		Con	npany Contact/Represen	tative	Phone #	
Address, Street	;			City	Zip Code	-
CITY SERVICES SUPPORT:						-
				tting process, to rec of the City associa		
FOR EVENTS IN CITY PARKS, G ADDITIONAL GARBAGE MUST						
ELECTRIC:		•				
Will electric be needed for the even	t? \	res 🗖	No 🔲			
What will you be providing electric to	o? fo :	ssibly f	or timing	company, M	an supply	
Will generators be used?	es 🔲 No [¥ *see S _l	pecial Events	Inspection 🗸 list	for compliance*	
If yes, INCLUDE SITE DR	AWING INDICA	ATING PLA	CEMENT/LOC	ATION OF GENE	RATOR	
SIZE OF GENERATOR(S)_		_ FUEL SC	URCE - GAS	- 🗆 - DIESEL - 🗀 -	- PROPANE - 🗆	

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents	will be inspected **
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes 🕍 No 🗖 Yes 🔲 No 🕼
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures	
Please list size(s) of Tents/Canopies or other temporary structures erected*	9×9 CANOPY
ANCHORING INTO PAVEMENT IS PROHIBIT	 ΓΕD!
If anchoring in grass, soil areas please contact the NYS Dig Safe # at:	1-800-962-7962 or 811
STREET CLOSURE(S):	
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY	ADVANCE NOTICE
Will street(s) need to be closed for the event? Yes X No A Reason:	RACE ROUTE ON
CMY STREETS, SEE ATTRICHED WAP	
List Street(s) and Cross Street(s) that will be affected:	. 1
START) Richmord Elucot AV-R Street to be closed Cross S	& State
FIMISH) Ellicot AVP WASHINGTON Cross S	& <u>RICHMOND</u>
Street to be closed Cross S	&
Street to be closed Cross S	&
Will street barricades be requested from the City? Yes ♥ No □ Hov	v Many? 2
Will traffic cones be requested from the City? Yes No How (Drop off locations of requested items must be identified on the site	v Many? 2 5
BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTAC TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CI	
Are there any other city materials or personnel requested for the event? Identify	
POLICE	
Will City Police Officers be requested for the event? Yes ✓ No □	
FINAL DETERMINATION FOR NUMBER OF POLICE O	

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- Fire hydrants, Cross Streets/Alleys and Store Fronts <u>Shall Not Be Blocked</u> by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

KIWANIC of Batavia, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend

not limited to, attorney's fees, court costs, an agents may pay or become obligated to pay any claim founded thereon, arising or allege application and sanctioned by the permit of batana (Organizer/Spon	Indicate the discount of the City of Batavia its employees, officers and on account of any and every demand, claim or assertion of liability, or ed to have arisen out of the activities described in this special event issued by the City of Batavia or by any act or omission of the asor), its members, agents, employees, volunteers, officers, or directors ation and sanctioned by the issuance of a special event permit.
5/3/2022	KIWAMS OF BATTAMA
Date:	Michairman
	Authorized Signature, Title AUTHORIZED Signature, Title Authorized Signature, Title Authorized Signature, Title Name - Printed or Typed
The rules and information contained within th	is application have been read and will be adhered to. Signature of Applicant:
Please forward this application to:	City Clerk's Office Attention: Events Applications Department One Batavia City Centre

Batavia, New York 14020

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

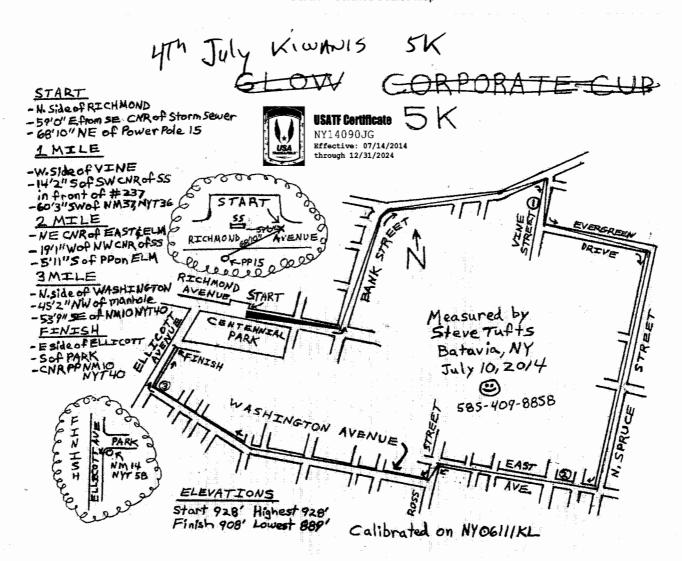
	OFF	ICIAL USE ONLY		
Department Recommendations:	<u> </u>	TOTAL GOL ONL!		
•	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)				
Fire Dept. (if applicable)				***************************************
Police Dept. (if applicable)				
If recor	mmendation is de	enied, please attach	a brief explanation	
	<u>OFF</u>	FICIAL USE ONLY		
Date Received		-	Council Action: (Appro	oved / Disapproved)
Date of Council Action:		-	Insurance Receive	d (if applicable)
Event Application #:				
Department:				
	List Department Name	e Here		
Department Approval				
DD14/	YES	NO		
DPW				
Fire				
Police				
Department Cost Estimate: If applicable			-	
Estimate based on: Fillable table – type yo	our response here:			
lf Application not Approved, Pro	vide Reason H	ere: Fillable table – type your	response here:	
Submitted By:				
		Name / Title		Date Submitted

Appendices

YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		,
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

		TEMPORARY STRUCTURE SETUP AN	D DAILY CHECKLIST (tent and membrane s	tructures)
YES	Item to Verify	NO	Corrective Action	

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated
is structure within 20 feet of any building.	minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 for from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
Are fireworks and unapproved open flames prohibited inside	Do not occupy or use structure unless fireworks and all unapprov
and outside the structure?	open flames are prohibited in the structure and within 20 feet of exter of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two	Do not use or occupy structure until a minimum of two circuits
sources of power depending on occupant load.	sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provid
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information	Do not use or occupy structure until sufficient, properly sized,
packet for minimum number required).	extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided	Do not use or operate any of these hazards unless appropriate
for each kitchen, mess hall, power generator, or transformer	extinguishers are provided as described in Temporary Membr
and at locations where flammable or combustible liquids are	Structures, Tents and Canopies document and applicable codes.
used, stored, or dispensed.	Statistics, 19ths and Catopies decament and approach to the
Weeds and other combustible vegetation shall be removed	Do not use or occupy the structure unless combustible vegetation
from within 30 feet of the structure area.	been removed from the specified area.
The floor surface inside, including the grounds adjacent to or	Do not use or occupy the structure unless combustible waste
within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	removed or stored in proper containers.
memorane structures, shan be rept free of compusitore waste.	
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have b
removed from the premises.	emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
widst be outside tent.	





Road Running Technical Council USA Track & Field Measurement Certificate



Name of the course		GLOW	Corporate (Cup		_ Distance	5	km
Location (state)		NY	(ci	ty)		Batavia	а	
Type of course: road ra	ice 🔀 c	alibration			nfiguration:		partial loop)
Type of surface: paved	100%	dirt	% grave	1	_% grass _	%	track	%
Elevation (meters above s	sea level) S	tart 282.9	Finish_	276.8	Highest	282.9	Lowest	271.0
Straight line distance bety	veen start &	finish	289.6 m	Drop	1.2 ı	m/km Se	eparation _	<u>5.8</u> %
Measured by (name, address 585-409-8858; steve	•		eve Tufts, 54	120 Hors	eshoe Lake	Rd, Bata	avia, NY 1	4020;
Race contact (name, addr 585-344-3329; steve			eve Tufts, M	errill Lyn	ch, 21 Mass	se Place,	Batavia, I	NY 14201
Measuring Methods: b		steel tape	electronic	distance	meter 🔲			
Number of measurements	s of entire co	ourse: 2	Date(s) when	course me	easured:	July	y 10, 2014	ļ
Race date: Augu	ıst, 7, 201	4 Co	ourse certificat	ion effecti	ve date:	July	y 14, 2014	ļ
					Certification	code:	NY140	90JG
					ce to Race Dis			
	I	Be It Oj	ficially	Note	ed Thai	t		
Based on examing the map at dards adopted tification becomes	tached is he by the Road	data provided reby certified I Running Tec nd the course i	as reasonably hnical Council	accurate i I. If <i>any</i> cl	n measuremen	nt accordin	g to the sta	n-
of USA Track the Road Run	& Field, a ning Techni	In the event a verification relical Council. I jected and the	measurement reme	nay be rec asurement	uired to be pe shows the co	rformed by	a member	of
This	ce rt ifica	tion expires	s on Decem	ber 31 i	n the year	2024	ļ.	
-Tomes A	Plua	DN: cn=Jame	ed by James A. Gilmer s A. Gilmer, o=NY Regioner@gmail.com, c=US	onal Certifier, ou,	TED BY:	ı	luly 14 - 20	114

James A. Gilmer, USATF/RRTC Regional Certifier, New York | IAAF 'A' Measurer 232 Van Wies Point Rd., Glenmont, NY 12077-4222 • 518-852-3562 • jim.gilmer@gmail.com

Tomes A. P. Imor

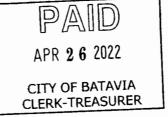
July 14, 2014

Date:



Official Use Only:





Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor Batavia Muckdogs					
Type of Event Public display of fireworks					
Day and Date of Event Saturday, June 4, 202	2				
Time of Event (don't include set up time here – jus	st actual	ever	nt time	e)	Display starts at end of game
Location of Event Dwyer Stadium, Batavia, N	Y 1402	0			
Details of Event (be as specific as possible!) You	ing Explo	sives	Corp	oratio	n will put on a public display of fireworks
that will last approximately 10-12 minutes. The conten	t will incl	ude n	nix. 1.	3G ar	d 1.4G shells with the largest size being 4"
(280' radius). Officials from the Batavia Muckdogs will				rtmen	t for next day search.
Contact Information: Encire approved to Primary contact:	osive.	<u>ි</u> <u>S</u>	رمب Secon	dary	contact:
Name James R. Young		_			Nichols (Batavia Muckdogs)
Phone #585-394-1783 Mailing address PO Box 18653, Rochester, NY 1461	<u> </u>	-	-		15-1363 nk Street, Batavia, NY 14020
E-mail address jim.young@youngexplosives.com		_			managemichols@yahoo.com
* Events will be posted on the City's website caler can visit for more information or registration, if app					
Will there be alcohol at your event? Yes			No	X	If yes, complete the following:
Type of alcoholic beverage to be served:	Liquor				Wine Beer
Will you be providing alcohol to your group?	Yes		No	X	
Will you be selling alcohol to your group?	Yes		No		Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to the event?	Yes		No	X	
Who will be applying to the NYS Liquor Authority	for the	perm	nit to	sell?	N/A

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMAT	ION (re	quire	d):											
Set up date:June 4	, 2022						Set u	p time:						
Tear down date:	e 4, 202	22					Tear	down time: _	Immediate	ely after show	•			_
PLEASE LIST ALL	DATES	S / TIN	IES AI	ND CF	owi) INF	ORM	ATION BEL	-OW:					
Date: June 4, 2022		9	Start ti	me: _	Righ	t after	game		En	d time:				_
Estimated crowd size	e:			_	#	of Ve	ndors	/Displays _						
WILL THE EVENT I	NCLUI	DE:												
Parade:	Yes		No	X	(MA	P OF	DESIF	RED ROUTE	MUST BE A	TTACHED)				
Run or Walk:	Yes		No	$\overline{\mathbf{x}}$	(MA	P OF	DESIF	RED ROUTE	MUST BE A	TTACHED)				
Music:	Yes		No	X	(SIT	E DR	AWING	G OF STAGE	E OR DJ LOG	CATION ATT	ACHED,)		
Street Closure(s):	Yes		No	X	•			ED STREET	S AND DRO	P LOCATION	I OF			
Other:	Yes		No	XI.			NDES) DESIR	RED ROUTE	MUST BE A	TTACHED)				
Other.	103	_	140	—	(1002-1	. 0.	<i>D</i> _0	LD NOO12		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,				
Fireworks or Hazar	dous M	lateria	ls?	Yes	X	No		Carnival	or Amusem	ent Rides?	Yes		No	X
Young Explosives	Corpor	ation						es R. Young			(585) 3		83	
Name of Co	mpany Prov	riding Abo	ve:				(Company Contact/F	Representative			Phone #		
PO Box 18653		idress, St						Rocheste	er City		146	18 Zip Cod	10	_
Music: Liv	e Grou	•		Record	ed/D、	J	-	Company Contact/F	Per moentative		()	Phone #		
Hame of Co.	npany rio	nung Auto	v o .				,	запрапу сопасот	чергезетануе		r	none #		
	Ac	ldress, Str	reet						City			Zip Cod	ie .	
CITY SERVICES SU	IPPOR	T:												
City Code 66-15	, D-2	ap								rocess, to re City associa				
FOR EVENTS IN ADDITIONAL GA														
ELECTRIC:														
Will electric be nee	ded for	the e	vent?			Yes		No 🛛						
What will you be pro-	oviding	electi	ric to?											-
Will generators be	used?	·	Yes	<u> </u>	No	X	*See \	Special Ev	ents Inspec	ction 🗸 list	for coi	npliar	ıce*	
If yes, INC	LUDE	SITE	DRAV	VING	INDIC	ATI	NG PL	ACEMENT	/LOCATIO	N OF GENE	RATOF	\$		
SIZE OF GE	NERA	TOR(S)			F	UEL S	OURCE - 0	GAS - 🗆 - C	DIESEL - 🗆	- PROF	ANE	- 🗆	

Page 2 of 7 City of Batavia Event Application

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be insp	ected **	•		
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes Yes		No No	X
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures				
Please list size(s) of Tents/Canopies or other temporary structures erected*				
ANCHORING INTO PAVEMENT IS PROHIBITED!				
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7	'962 or	811		
STREET CLOSURE(S):				
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE N	OTICE			
Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason:				
List Street(s) and Cross Street(s) that will be affected:				
Street to be closed Cross Streets	-			
Street to be closed Cross Streets				
Street to be closed Cross Streets				
Street to be closed Cross Streets				
Will street barricades be requested from the City? Yes ☐ No ☑ How Many? _				
Will traffic cones be requested from the City? Yes ☐ No ☒ How Many?	· · · · · ·			
BANNERS SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES. TRAFFIC CONES. LIGHT POLES. OR ANY OTHER CITY PROPERTY				
Are there any other city materials or personnel requested for the event? Identify below: (then No	e may be	addition	al costs) —
POLICE				
Will City Police Officers be requested for the event? Yes ☐ No ☒				
FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.				

PLEASE NOTE:

- 1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance**.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
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- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the City of Batavia or by any act or omission or activities described in this application and activities described in this application and activities described in this application and activ

Attention: Events Applications Department

One Batavia City Centre Batavia, New York 14020

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

		ICIAL USE ONLY		
Department Recommendations:		Danied	A -1 -1'41' 1 O 4 -	Dan antonio de lo Wala
DPW (if applicable)	Approved	Denied	Additional Costs	Department Initials
Fire Dept. (if applicable)				****
Police Dept. (if applicable)		<u> </u>		
Police Dept. (II applicable)	L	J		
If reco	mmendation is de	enied, please attach	a brief explanation	
	<u>OFF</u>	ICIAL USE ONLY		
Date Received			Council Action: (Appro	ved / Disapproved)
Date of Council Arthre			Insurance Receive	d /# applicable)
Date of Council Action:			unsurance receive	u (e apparcaule)
Event Application #:				
Department:				
Department:	List Department Name	e Here		
Department Approval				
Department Approval	YES	NO		
DPW				
Fire				
Police				
Department Cost Estimate:			_	
	your response here:			
stimate based on: Fillable table - type				

Appendices

	SPECIAL EVE	NTS IN	ISPECTION
ES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?	i .	Do not occupy until proper securing is approved by inspecto
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

		TEMPORARY STRUCTURE SETURAN	D DAILY CHECKLIST (tent and membrane structures)
		TEMI ORAKI SIKUCTUKE SETUI AN	DATE I CHECKLIST (tent and memorane structures)
YES	Item to Verify	NO	Corrective Action

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structure meeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 for from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprovopen flames are prohibited in the structure and within 20 feet of externof structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provide
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate extinguishers are provided as described in Temporary Membr Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have b
removed from the premises.	emptied from the previous day. Do not use cooking source under tent
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
Is tent secure	20 lbs per leg or tent stakes



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/4/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	Titlicate floiger ill fled of such efficies		(0)	<u> </u>	00000	X						
	UCER				CONTACT NAME:							
Britton Gallagher One Cleveland Center, Floor 30						PHONE (A/C, No, Ext): 216-658-7100 FAX (A/C, No): 216-658-7101						
1375 East 9th Street					E-MAIL ADDRESS:							
Cleveland OH 44114						INSURER(S) AFFORDING COVERAGE						
					INSURER A : Everest National Insurance Company					10120		
INSUI	RED Ing Explosives Corporation				INSURE	RB: Axis Sur	plus Insuranc	ce Company		26620		
	. Box 18653				INSURE	RC:						
	hester NY 14618				INSURE	RD:						
					INSURE	RE:						
L					INSURE	RF:						
	COVERAGES CERTIFICATE NUMBER: 1579841222 REVISION NUMBER:											
INI	THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.								VHICH THIS			
INSR LTR		ADDL	SUBR WVD			POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	3			
A	X COMMERCIAL GENERAL LIABILITY	Y	Υ	SI8GL00353-221		3/20/2022	3/20/2023	EACH OCCURRENCE	\$ 1,000,0	00		
	CLAIMS-MADE X OCCUR							DAMAGE TO RENTED	\$ 500,000			
									\$			
								PERSONAL & ADV INJURY	\$ 1,000,0	00		
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$ 2,000,0	00		
	POLICY X PRO- JECT LOC								\$ 2,000,0	00		
	OTHER:							0011011100 01101 01101	\$			
Α .	AUTOMOBILE LIABILITY	Y	Y	SI8CA00054-221		3/20/2022	3/20/2023		\$ 1,000.0	00		
	X ANY AUTO							, , , , ,	\$			
	ALL OWNED SCHEDULED AUTOS								\$ 			
	X HIRED AUTOS X NON-OWNED AUTOS							(Per accident)	\$			
									\$			
В	UMBRELLA LIAB X OCCUR	Y	Y	P-001-000088056-04		3/20/2022	3/20/2023		\$ 4,000,0			
	X EXCESS LIAB CLAIMS-MADE								\$ 4,000,0	00		
\vdash	DED RETENTION \$ WORKERS COMPENSATION							PER OTH-	\$			
	AND EMPLOYERS' LIABILITY Y/N											
1	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A							\$			
	(Mandatory in NH) If yes, describe under							E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT				
	DÉSCRIPTION OF OPERATIONS below							C.L. DISEASE - PULIUT LIMIT	•			
Add Date Loca Add	DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement. Date (s): 50116-4, 2022-4 Location: Dwyer Stadium, 299 Bank St, Batavia, NY 14020 Additional Insured :Batavia Muckdogs, Inc; City of Batavia Group Code: Cert#22-242											
CEF	TIFICATE HOLDER				CANC	ELLATION				· · · · · · · · · · · · · · · · · · ·		
Batavia Muckdogs, Inc.					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.							
	299 Bank Street Batavia NY 14020				AUTHORIZED REPRESENTATIVE							
						98737						



Official Use Only:

2022 - 21

Event Application #:

APR **2 6** 2022

CITY OF BATAVIA
CLERK-TREASURER

Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor Batavia Muckdogs			-					
Type of Event Public display of fireworks				-				
Day and Date of Event Saturday, June 18, 20	022							
Time of Event (don't include set up time here – ju	ıst actual	ever	nt tim	e)	Display starts at end of game			
Location of Event Dwyer Stadium, Batavia, I	NY 1402	.0						
Details of Event (be as specific as possible!) Yo	ung Explo	sives	Corp	oratio	on will put on a public display of fireworks			
that will last approximately 10-12 minutes. The content	nt will incl	ude n	nix. 1.	3G ar	nd 1.4G shells with the largest size being 4"			
(280' radius). Officials from the Batavia Muckdogs wil								
Contact Information: Primary contact:	dte;			,	young explosines. com			
Name James R. Young Robbie Nichols (Batavia Muckdogs) Phone # 585-394-1783 607-215-1363 Mailing address PO Box 18653. Rochester, NY 14618 E-mail address jim.young@youngexplosives.com generalmanagernichols@yahoo.com * Events will be posted on the City's website calendar. If there is a website you would like to include that people								
can visit for more information or registration, if ap								
Will there be alcohol at your event? Yes			No	X	If yes, complete the following:			
Type of alcoholic beverage to be served:	Liquor				Wine Beer			
Will you be providing alcohol to your group?	Yes		No	X				
Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.								
Will people be allowed to bring alcohol to the event?	Yes		No	X				
Who will be applying to the NYS Liquor Authorit	y for the	pern	nit to	sell?	N/A			

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMAT	ION (re	quire	d):													
Set up date:June 1	8, 2022	}					Set u	p time	· ·			<u> </u>				
Tear down date:Jun	e 18, 20)22					Tear	down i	time:	Imme	diately	after sho	w			_
PLEASE LIST ALL	DATES	S/TIM	IES AI	ND CF	OWI) INF	ORM	ATION	BELO	ow:						
Date: _ June 18, 2022	<u> </u>	9	Start ti	me: _	Righ	t after	game				End ti	me:	,			_
Estimated crowd size	e:			_	#	of Ve	ndors	/Displ	ays					_		
WILL THE EVENT I	NCLUI	DE:														
Parade:	Yes		No	X	(MA	P OF	DESIF	RED R	OUTE I	MUST	BE ATT	ACHED)				
Run or Walk:	Yes	$\overline{\Box}$	No	$\overline{\mathbf{x}}$	(MA	P OF	DESIF	RED RO	OUTE A	MUST	BE ATT	ACHED)				
Music:	Yes		No	X	(SIT	E DR	AWING	G OF S	TAGE	OR DJ	LOCAT	TON AT	TACHE	ĒD)		
Street Closure(s):	Yes		No	X	(MA	P OF	CLOS	ED ST	REETS	AND	DROP L	OCATIO	N OF			
Other:	Yes		No	X 1			DES) DESIR	RED RO	OUTE I	MUST	RF ATT	ACHED)				
Other.	163	_	140	a	(1017-1	<i>,</i> 0.	DLO		JO, L	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	<i>,</i> _ ,,,,	10,,,,,,				
Fireworks or Hazar	dous M	lateria	ls?	Yes	X	No		Cai	rnival c	or Amu	semen	t Rides	? Ye	es 🔲	No	X
Young Explosives	Corpor	ation						es R. Y	_				(585)	394-		
Name of Cor	npany Prov	iding Abov	/0 :				C	company (Contact/Re	presentati	/e			Phone :	#	
PO Box 18653		idress, Str	not .					Ro	chester		ity		1	4618	Code	
Music: Liv	e Grou			ecord	ed/D.	J	_	Company (Contact/Re	presentati	/8		() Phone :	#	
M-10-10-10-10-10-10-10-10-10-10-10-10-10-	Ad	dress, Str	oe t							C	ty			Zip	Code	
CITY SERVICES SU	PPOR	T:														
City Code 66-15	, D-2		olicant									ess, to r / assoc			€	
FOR EVENTS IN ADDITIONAL GA																
ELECTRIC:																
Will electric be need	ded for	the ev	vent?			Yes		No	X							
What will you be pro	oviding	electr	ric to?											 	<u> </u>	
Will generators be u	ısed?		Yes		No	X	*See \$	Specia	al Eve	nts In:	spectio	n ~ lis	t for c	ompli	ance*	ı
If yes, INC	LUDE	SITE	DRAV	/ING I	NDIC	ATIN	IG PL	ACEN	IENT/I	LOCA	TION O	F GEN	ERAT	OR		
SIZE OF GE	NERA	TOR(S)			F1	JEL S	OUR	CE - G	AS - C] - DIE	SEL - C) - PR(OPAN	E - 🔾	

Page 2 of 7
City of Batavia Event Application

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be in:	spected **	,		
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes Yes		No No	X
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures				
Please list size(s) of Tents/Canopies or other temporary structures erected*				
ANCHORING INTO PAVEMENT IS PROHIBITED!				
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962	?-7962 or	811		
STREET CLOSURE(S):				
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE	NOTICE			
Will street(s) need to be closed for the event? Yes ☐ No ☒ Reason:				
List Street(s) and Cross Street(s) that will be affected:				
Street to be closed Cross Streets				_
Street to be closed Cross Streets				
Street to be closed Cross Streets				
Street to be closed Cross Streets				
Will street barricades be requested from the City? Yes ☐ No ☑ How Many?				
Will traffic cones be requested from the City? Yes No Mony? (Drop off locations of requested items must be identified on the site drawing)				
BANNERS SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES. TRAFFIC CONES. LIGHT POLES, OR ANY OTHER CITY PROPERTY				
Are there any other city materials or personnel requested for the event? Identify below: (the No	ere may be	addition	al costs)	
POLICE		********		
Will City Police Officers be requested for the event? Yes ☐ No ☒				
FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.				

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

Young Explosives Corporation, the organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Young Explosives Corporation (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.

04/12/2022	Batavia Muckdogs							
Date:	Name of Event Sponsor:							
	hun	President						
	Authorized Signature, Title							
	James R. Young on behalf of Bata	via Muckdogs						
***************************************	Name – Printed or Typed							
The rules and information contained within this a 04/12/2022	application have been read and will be ac	thered to.						
Date:	Signature of Applicant:	<u> </u>						
Please forward this application to:	City Clerk's Office							
	Attention: Events Application	ons Department						
	One Batavia City Centre							
	Batavia, New York 14020							

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

Denoted the second of the seco		ICIAL USE ONL	<u>Y</u>	······································
Department Recommendations: DPW (if applicable) Fire Dept. (if applicable) Police Dept. (if applicable)	Approved	Denied	Additional Costs	Department Initials
ff reco	ommendation is de	nied, please attac	h a brief explanation	
	<u>OFF</u>	ICIAL USE ONL	<u>Y</u>	
Date Received			Council Action: (Appro	oved / Disapproved)
Date of Council Action:	· · ·		Insurance Receive	od (if applicable)
Event Application #:				
Department:	List Department Name	Here		
Department Approval				
DPW	YES	NO		
Fire				
Police			1	
Department Cost Estimate:				
Estimate based on: Fillable table – type	your response here:			
f Application not Approved, Pr	ovide Reason He	PC: Filleble table – type y	our response here:	
Submitted By:		Name / Title		Date Submitted

Appendices

	SPECIAL EVE	NTS IN	SPECTION
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?	: :	Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?	1	Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

		TEMPORARY STRUCTURE SETUP A	AND	DAILY CHECKLIST (tent and membrane structures)
YES	Item to Verify	No	О	Corrective Action

1	Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Ī	s structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
1	s structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structure meeting all applicable requirements.
1	s structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
I	s structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 for from structure.
1	Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
1	Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprov open flames are prohibited in the structure and within 20 feet of exter of structure.
1	Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits provided.
E	Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs provided.
Ī	Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
	Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
	Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
	Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
I	s the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ē	Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provid
	s a label permanently affixed to the structure bearing the dentification of size and material type?	Do not use or occupy structure unless label is present.
þ	2A:10BC Fire extinguishers are provided (see information backet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, extinguishers are provided.
f a	At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate extinguishers are provided as described in Temporary Membr Structures, Tents and Canopies document and applicable codes.
V	Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.
ı V	The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
	Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have b
	removed from the premises.	emptied from the previous day.
	Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
	s tent secure	20 lbs per leg or tent stakes

Batavia Muckdogs-Dwyer Stadium 252B State St, Batavia, NY 14020 April (2022)



* largest shall Size > 4" (280 radius)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/4/2022

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_		CONTACT				
Bi	oducer ritton Gallagher ne Cleveland Center, Floor 30 375 East 9th Street	PHONE (A/C, No. Ext); 216-658 E-MAIL	8-7100	FAX (A/C, No): 2	16-658-7101	
	leveland OH 44114	ADDRESS:	NAIC #			
		INSURER A : Everest	10120			
INS	BURED	INSURER B : Axis Sur			26620	
Y	oung Explosives Corporation		pius msuranc	e Company	20020	<u>'</u>
	O. Box 18653	INSURER C :				
l K	ochester NY 14618	INSURER D :				
ŀ		INSURER E :		 		
بيا	OVERAGES OFFICIAL NUMBER OFFICE	INSURER F:			<u> </u>	
_	OVERAGES CERTIFICATE NUMBER: 332884585 THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE	VE BEEN ISSUED TO		REVISION NUMBER:	E DOLLOV DEDIO	<u></u>
l G	NDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDE EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE	OF ANY CONTRACT ED BY THE POLICIES BEEN REDUCED BY	OR OTHER D S DESCRIBED PAID CLAIMS.	OCUMENT WITH RESPECT	T TO WHICH TH	IS
INS	R TYPE OF INSURANCE INSU WVD POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY Y Y SI8GL00353-221	3/20/2022	3/20/2023	EACH OCCURRENCE SAMAGE TO RENTED	\$ 1,000,000	
	CLAIMS-MADE X OCCUR			PREMISES (Ea occurrence)	\$ 500,000	
					\$	
					\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER:				\$ 2,000,000	
	POLICY X PRO-				\$ 2,000,000 \$	
<u>_</u>	OTHER: AUTOMOBILE LIABILITY Y Y SI8CA00054-221	3/20/2022	3/20/2023	COMPUED ON OUT THAT		
^		3/20/2022	3/20/2023	(Ea accident) BODILY INJURY (Per person)	1,000,000	
ĺ	ANY AUTO ALL OWNED SCHEDULED			BODILY INJURY (Per accident)		
	AUTOS AUTOS NON-OWNED			5000507/511405	P	
İ	X HIRED AUTOS X AUTOS		}	(Per accident)	, S	
В	UMBRELLA LIAB	3/20/2022	3/20/2023			
۱۳	V -ve-es	3/20/2022	3/20/2023		\$ 4,000,000	
				***	\$ 4,000,000	
⊢	DED RETENTION \$ WORKERS COMPENSATION		-	PER OTH-	<u> </u>	
	AND EMPLOYERS' LIABILITY Y/N					
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		-		\$	
1	If yes, describe under			E.L. DISEASE - EA EMPLOYEE S		
⊢	DESCRIPTION OF OPERATIONS below			E.L. DISEASE - POLICY LIMIT 3	<u> </u>	
Ac Da Lo	DESCRIPTION OF OPERATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Additional Insured extension of coverage is provided by above referenced General Liability policy where required by written agreement. Date (s): \$\frac{\text{June 48, 2022}}{\text{June 48, 2022}}\$ Location: Dwyer Stadium, 299 Bank St, Batavia, NY 14020 Additional Insured :Batavia Muckdogs, Inc; City of Batavia Group Code: Cert#22-243					
CE	RTIFICATE HOLDER	CANCELLATION				
	Batavia Muckdogs, Inc. 299 Bank Street	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
	Batavia NY 14020	AUTHORIZED REPRESENTATIVE				

STATE OF NEW YORK DEPARTMENT OF LABOR



DIVISION OF SAFETY AND HEALTH

LICENSE TO DEAL IN OR MANUFACTURE EXPLOSIVES

Expires:

2/28/2023

Young Explosives Corporation PO Box 18653 Rochester, NY 14618

James R. Young

THIS LICENSE MUST BE POSTED IN YOUR PLACE OF BUSINESS

License No D-2316

is he eby licensed to deal in or manufacture explosives in compliance with the requirements of the Labor Law and Industrial Code Rules. Any change in the conditions under which this license is granted may cause it to be revoked.

Eileen M. Franko, Acting Director THE COMMISSIONER OF LABOR FOR

Every serson selling, delivering or giving away any explosives must keep at the principal place of business within the state, a record of each transaction, including:

- he NAME or TYPE and QUANTITY of explosives SOLD, DELIVERED or GIVEN. Note: No license is heeded to purchase smokeless, powder, or black powder in quantities not exceeding five pounds for use in iring antique firearms or artifacts or replicas thereof. However, dealers MUST post all such transactions on the "Dealer-Manufacturer Report of Explosives Transactions".
- 2) the DATE OF EACH SALE, DELIVERY or GIFT.
- the NAME, LICENSE NUMBER, and BUSINESS ADDRESS of the purchaser, donee, or person to whom the explosives were delivered and the firm, if any, represented by such person.
- the NAME, ADDRESS, and LICENSE NUMBER of the person TAKING THE EXPLOSIVES AWAY from the seller or donor.

SH-862 (5-98)

U.S. Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives

Please Note: Not Valid for the Sale or Other Disposition of Explosives.

Federal Explosives License/Permit (18 U.S.C. Chapter 40)

In eccordance with the	provisions of Title XI, Organize	d Crime Control Act of 197	and the mouletie	one issued thereunder (27 CVD	Port 555) Vou mou empage in
	this license or permit within the				
	THIS LICENSE IS NOT TR	ansperable under		See "WARNINGS" and "NU	ICES on reverse.
Direct ATF	ATF - Chief, FELC		License/Permit	:	
Correspondence To	244 Needy Road		Number	6-NY-069-21	-4K-00338
-	Martinsburg, WV 25405-94	31		CIVI GGG ET	114 00000
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Type of License or Per	nit nit				
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	verify the identity and the licensed				
nermittee as accorded by	7 CFR Part 555. The signature of	each copy must be an original			
signature. A faxed scan	ed or e-mailed copy of the license of	permit with a signature	YOUNG	EXPLOSIVES CORP	
intended to be an original	signature is acceptable. The signat	ure must be that of the Federal	PO BOX	K 18653	
Explosives Licensee (FE)) or a responsible person of the FE	L. I certify that this is a true	ROCHE	STEP NY 14618-0000	
conv of a license or nerm	it issued to the licensee or permittee	named above to engage in the			
	rified above under "Type of Licens		(7.	
LANI		President	~ ~ ~	_	
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U.S. Department of Justice Bureau of Alcohol, Tobacco, Firearms and Explosives

regeral Explosives License/Permit (18 U.S.C. Chapter 40)

In accordance with the	provisions of Title XI, Organized	Crime Control Act of 1970	and the regulation	ons issued thereunder (27 CFR Part 555), you may engage in
				ites Code and the regulations issued thereunder, until the
expiration date shown	THIS LICENSE IS NOT TRA	NSFERABLE UNDER	27 CFR 555.53.	See "WARNINGS" and "NOTICES" on reverse.
Direct ATF	ATF - Chief, FELC		License/Permit	
Correspondence To	244 Needy Road		Number	6-NY-069-24-4K-00339
	Martinsburg, WV 25405-943	1	ļ	
Chief, Federal Explosi	ves Licensing Center (FELC)		Expiration	October 1, 2024
Malela	Alexandria M		Date	October 1, 2024
Vama				
Name	LOSIVES CORP			
100HG EXI	2001720 00111			
Premises Address (Changes? Notify the FELC at least 1	days before the move.)		
2165 NEW N	CHIGAN ROAD			
CANANDAI	UA, NY 14424-0000			
Type of License or Pe				
24-IMPORTE	R OF EXPLOSIVES			
Th. 11	Purchasing Certification Statemen		Mailing Add	dress (Changes). In the the FELC of any changes.)
transferor of explosives	e hamed above shall use a copy of this to verify the identity and the licensed s	tatus of the licensee or		~ ,
permittee as provided by	27 CFR Part 555. The signature on	each copy must be an original	YOUNG	E EXPLOSIVES CORP
signature. A faxed, scar	aned or e-mailed copy of the license or al signature is acceptable. The signatu	permit with a signature		X 18653
Explosives Licensee (FI	(L) or a responsible person of the FEL	I certify that this is a true		ESTER, NY 14618-0000
copy of a license or perr	nit issued to the licensee or permittee r	named above to engage in the		2.
business or operations s	pepitied above under "Type of License	or Permit."		0
5		President	. 19	
Licensee/Permittee I	Responsible Person Signature	Position/Title		
James	R. Young	11/4/2021		
Prit	nted Name	Date		ATF Form 5400.14/5400.15 Part I
Previous Edition is Obsole	TOURIS EXPLOSIVES CORP2165 NEW MICHEDAM ROAD:1442	4:5-NY-089-24-48-80339:October 1, 2924:24-949-77	F EN LOSPIFES	Revised September 2011
		Federal Explosives iceme	▼ (FEL) Customer	Service Information
	1	4 1		
		Foll-free Telephone Number: Fax Number:	(877) 283-335 (304) 616-440	• • •
244 Needy Road Martinsburg, WV 25	1	E-man: FLC@atf.gov	(304) 010 440	<i>.</i> 1
-		Y		
Change of Address	(2) CFR 555.54(a)(1)). Licensees	oppermittees may during the	e term of their cur	rent license or permit remove their business or operations to a
new location at which	they intend regularly to carry on s	the business or operations.	ine licensee of pe deral Explosives L	rmittee is required to give notification of the new location of the icensing Center. The license or permit will be valid for the
remainder of the term	of the original license or termin	Te Chief, FELC, shall, if	the licensee or pe	rmittee is not qualified, refer the request for amended license
or permit to the Dir	ector of Industry Operations for	denial in accordance with	§ 555. 54 .)	
Dight of Sygnography	(07 CED 555 50) (a) Carpin n	ercone other than the licens	ee or permittee m	ay secure the right to carry on the same explosive materials
business or operation	ns at the same address shown on.	and for the remainder of the	term of, a curren	t license or permit. Such persons are: (1) The surviving spouse
or child, or executor	, administrator, or other legal repre	esentative of a deceased lice	nsee or permittee;	and (2) A receiver or trustee in bankruptcy, or an assignee for
benefit of creditors.	(b) In order to secure the right pro	ovided by this section, the p	erson or persons of	continuing the business or operations shall furnish the license or
•		nent of such succession to the	he Chief, FELC, v	within 30 days from the date on which the successor begins to
carry on the busines	s on operations.			(Continued on reverse side)
Cut Here ≿				,
1	plosives License/Permit (FEL) In	formation Card		
- 11	ame: YOUNG EXPLOSIVES CO	[1		
License Permit N	ame. TOURG EAFLUSIVES CO	···		
Business Name:		1		
Duamess Ivaille.		į.		
License/Permit N	umber: 6-NY-069-24-4K-00339	1		
il		1		
License/Permit T	ype 24-IMPORTER OF EXPLOS	IVES		
1		!		
Expiration:	October 1, 2024	i		
Please Note: Not V	alid for the Sale or Other Disposition	of Explosives.		
1	1	- I.		

PO Box 66699, Albany, NY 12206 ! nvsif.com

CERTIFICATE OF WORKERS' COMPENSATION INSURANCE (RENEWED)

^^^^ 160900107
YOUNG EXPLOSIVES CORP
P O BOX 18653
ROCHESTER NY 14618



SCAN TO VALIDATE AND SUBSCRIBE

POLICYHOLDER

YOUNG EXPLOSIVES CORP P O BOX 18653 ROCHESTER NY 14618 CERTIFICATE HOLDER

YOUNG EXPLOSIVES CORPORATION PO BOX 18653 ROCHESTER NY 14618-1461

POLICY NUMBER	CERTIFICATE NUMBER	POLICY PERIOD	DATE
R 400 999-9	82418	01/01/2022 TO 01/01/2023	1/18/2022

THIS IS TO CERTIFY THAT THE POLICYHOLDER NAMED ABOVE IS INSURED WITH THE NEW YORK STATE INSURANCE FUND UNDER POLICY NO. 400 999-9, COVERING THE ENTIRE OBLIGATION OF THIS POLICYHOLDER FOR WORKERS' COMPENSATION UNDER THE NEW YORK WORKERS' COMPENSATION LAW WITH RESPECT TO ALL OPERATIONS IN THE STATE OF NEW YORK, EXCEPT AS INDICATED BELOW, AND, WITH RESPECT TO OPERATIONS OUTSIDE OF NEW YORK, TO THE POLICYHOLDER'S REGULAR NEW YORK STATE EMPLOYEES ONLY.

IF YOU WISH TO RECEIVE NOTIFICATIONS REGARDING SAID POLICY, INCLUDING ANY NOTIFICATION OF CANCELLATIONS, OR TO VALIDATE THIS CERTIFICATE, VISIT OUR WEBSITE AT HTTPS://WWW.NYSIF.COM/CERT/CERTVAL.ASP. THE NEW YORK STATE INSURANCE FUND IS NOT LIABLE IN THE EVENT OF FAILURE TO GIVE SUCH NOTIFICATIONS.

THIS POLICY DOES NOT COVER CLAIMS OR SUITS THAT ARISE FROM BODILY INJURY SUFFERED BY THE OFFICERS OF THE INSURED CORPORATION.

PRESIDENT
JAMES YOUNG
1 OF 1 EXECUTIVE OFFICER OF
YOUNG EXPLOSIVES CORP

THE POLICY INCLUDES A WAIVER OF SUBROGATION ENDORSEMENT UNDER WHICH NYSIF AGREES TO WAIVE ITS RIGHT OF SUBROGATION TO BRING AN ACTION AGAINST THE CERTIFICATE HOLDER TO RECOVER AMOUNTS WE PAID IN WORKERS' COMPENSATION AND/OR MEDICAL BENEFITS TO OR ON BEHALF OF AN EMPLOYEE OF OUR INSURED IN THE EVENT THAT, PRIOR TO THE DATE OF THE ACCIDENT, THE CERTIFICATE HOLDER HAS ENTERED INTO A WRITTEN CONTRACT WITH OUR INSURED THAT REQUIRES THAT SUCH RIGHT OF SUBROGATION BE WAIVED.

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS NOR INSURANCE COVERAGE UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICY.

BY CAUSING THIS CERTIFICATE TO BE ISSUED TO THE CERTIFICATE HOLDER, THE POLICYHOLDER UNDERTAKES TO PROVIDE THE CERTIFICATE HOLDER 5 CALENDAR DAYS' NOTICE OF ANY CANCELLATION OF THE POLICY.

NEW YORK STATE/INSURANCE FUND

DIRECTOR, INSURANCE FUND UNDERWRITING



CERTIFICATE OF INSURANCE COVERAGE DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

PART 1. To be completed by Disability and Paid Family Leave B	PART 1. To be completed by Disability and Paid Family Leave Benefits Carrier or Licensed Insurance Agent of that Carrier				
Legal Name & Address of Insured (use street address only) YOUNG EXPLOSIVES CORP. 2165 NEW MICHIGAN ROAD CANANDAIGUA, NY 14424	1b. Business Telephone Number of Insured (585) 394-1783				
Work Location of Insured (Only required if coverage is specifically limited to	1c. Federal Employer Identification Number of Insured or Social Security Number				
certain locations in New York State, i.e., a Wrap-Up Policy)	160900107				
Name and Address of Entity Requesting Proof of Coverage (Entity Being Listed as the Certificate Holder)	3a. Name of Insurance Carrier				
YOUNG EXPLOSIVES CORPORATION	New York State Insurance Fund (NYSIF)				
P.O. BOX 18653 ROCHESTER, NY 14618	3b. Policy Number of Entity Listed in Box "1a" DBL 6163 63 - 9				
	3c. Policy effective period				
	04/01/2021 to 04/01/2023				
Policy provides the following benefits:					
A. Both disability and paid family leave benefits					
B. Disability benefits only C. Paid family leave benefits only					
5. Policy covers:					
A. All of the employer's employees eligible under the NYS Disability	and Paid Family Leave Benefits Law				
B. Only the following class or classes of employer's employees:					
Under penalty of perjury, I certify that I am an authorized representative or lice insured has NYS Disability and/or Paid Family Leave Benefits insurance covered to the control of the co	ensed agent of the insurance carrier referenced above and that the named				
Date Signed 4/1/2022 By Listin M					
	rier's authorized representative or NYS Licensed Insurance Agent of that insurance carrier)				
Telephone Number (866) 697-4332 Name and Title Kristin Ma	rkwica, Head of Disability Insurance Unit				
	ned by the insurance carrier's authorized representative or NYS cate is COMPLETE. Mail it directly to the certificate holder.				
If Box 4B, 4C or 5B is checked, this certificate is No Disability and Paid Family Leave Benefits Law. It m DB Plans Acceptance Unit, PO Box 5200, Binghan	OT COMPLETE for purposes of Section 220, Subd. 8 of the NYS nust be mailed for completion to the Workers' Compensation Board, nton, NY 13902-5200				
PART 2. To be completed by the NYS Workers' Compensation B	oard (Only if Box 4C or 5B of Part 1 has been checked)				
State of	New York				
	pensation Board				
According to information maintained by the NYS Workers' Compensation Disability and Paid Family Leave Benefits Law with respect to all of h	ation Board, the above-named employer has complied with the NYS				
Date Signed By	signature of Authorized NYS Workers' Compensation Board Employee)				
Telephone Number Name and Title					

Please Note: Only insurance carriers licensed to write NYS disability and paid family leave benefits insurance policies and NYS licensed insurance agents of those insurance carriers are authorized to issue Form DB-120.1. Insurance brokers are NOT authorized to Issue this form.

Additional Instructions for Form DB-120.1

By signing this form, the insurance carrier identified in box "3" on this form is certifying that it is insuring the business referenced in box "1a" for disability and/or paid family leave benefits under the New York State Disability and Paid Family Leave Benefits Law. The Insurance Carrier or its licensed agent will send this Certificate of Insurance to the entity listed as the certificate holder in box "2".

The insurance carrier must notify the above certificate holder and the Worker's Compensation Board within 10 days IF a policy is cancelled due to nonpayment of premiums or within 30 days IF there are reasons other than nonpayment of premiums that cancel the policy or eliminate the insured from coverage indicated on this Certificate. (These notices may be sent by regular mail.) Otherwise, this Certificate is valid for one year after this form is approved by the insurance carrier or its licensed agent, or until the policy expiration date listed in Box 3c, whichever is earlier.

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policy listed, nor does it confer any rights or responsibilities beyond those contained in the referenced policy.

This certificate may be used as evidence of a Disability and/or Paid Family Leave Benefits contract of insurance only while the underlying policy is in effect.

Please Note: Upon the cancellation of the disability and/or paid family leave benefits policy indicated on this form, if the business continues to be named on a permit, license or contract issued by a certificate holder, the business must provide that certificate holder with a new Certificate of NYS Disability and/or Paid Family Leave Benefits Coverage or other authorized proof that the business is complying with the mandatory coverage requirements of the New York State Disability and Paid Family Leave Benefits Law.

DISABILITY AND PAID FAMILY LEAVE BENEFITS LAW

§220. Subd. 8

- (a) The head of a state or municipal department, board, commission or office authorized or required by law to issue any permit for or in connection with any work involving the employment of employees in employment as defined in this article, and not withstanding any general or special statute requiring or authorizing the issue of such permits, shall not issue such permit unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits and after January first, two thousand and twenty-one, the payment of family leave benefits for all employees has been secured as provided by this article. Nothing herein, however, shall be construed as creating any liability on the part of such state or municipal department, board, commission or office to pay any disability benefits to any such employee if so employed.
- (b) The head of a state or municipal department, board, commission or office authorized or required by law to enter into any contract for or in connection with any work involving the employment of employees in employment as defined in this article and notwithstanding any general or special statute requiring or authorizing any such contract, shall not enter into any such contract unless proof duly subscribed by an insurance carrier is produced in a form satisfactory to the chair, that the payment of disability benefits, and after January first, two thousand eighteen, the payment of family leave benefits for all employees has been secured as provided by this article.



Official Use Only:

2022-22

Event Application #:





APR 28 2022

CITY OF BATAVIA CLERK-TREASURER

Event Applicat (A separate permi						
Event Sponsor Down town &	3	DI				
Type of Event Concert						
Day and Date of Event Every Friday from July 1 - Aug. 26th						
Time of Event (don't include set up time here – just actual event time) /pm - 9pm Location of Event						
)	, (2000)	200	<u></u>	. /	SummerSeries)
Details of Event (be as specific as possible!) _		CAK	· <u>E</u>	-1	-6	Junine Jenes)
			-			
Contact Information: Primary contact:			<u>S</u>	econ	dary o	contact:
Name Shann Maute Phone # 555 - 409 - 5531 344 Mailing address 200 E. Mail 34 St. 18 E-mail address 3 rector 6 down to	۵		- - - -	<u> </u>		. Com
* Events will be posted on the City's website ca can visit for more information or registration, if	alen app	dar. If t licable,	nere note	is a web	websi site h	ite you would like to include that people nere: Downtown Brita vis NV. Con
Will there be alcohol at your event?	'es		*	No	×	If yes, complete the following:
Type of alcoholic beverage to be served:		Liquor				Wine ☐ Beer ☐
Will you be providing alcohol to your group?		Yes		No	X.	•
Will you be selling alcohol to your group?		Yes		No	Ħ	Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to the event?		Yes		No	8	
Who will be applying to the NYS Liquor Author	ority	for the	perm	it to	sell?	

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

Set up date: 7/1, 7/8, 7/5/, 7/22/729 Set up time: 5-6.29							
Set up date: 7/1, 7/8, 7/5/, 7/22/759 Set up time: 5-6 pm							
Tear down date: Same day Tear down time: 9pm							
PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:							
Date: See above Start time: 7pm End time: 9pm							
Estimated crowd size: 56 people # of Vendors/Displays							
WILL THE EVENT INCLUDE:							
Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED) Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES) Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED)							
Fireworks or Hazardous Materials? Yes 🔲 No 🔼 Carnival or Amusement Rides? Yes 🗎 No 🚨							
Name of Company Providing Above: Company Contact/Representative Phone #							
Address, Street Zip Code Music: Live Group 🛱 Recorded/DJ 🗆							
TRO							
Name of Company Providing Above: Company Contact/Representative Phone #							
Address, Street City Zip Code							
CITY SERVICES SUPPORT:							
The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.							
FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SITE. ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSOR.							
ELECTRIC:							
Will electric be needed for the event? Yes 🔉 No 🗆							
What will you be providing electric to? Aws.							
\ <u>\</u>							
Will generators be used? Yes □ No 🏅 *see Special Events Inspection ✓ list for compliance*							
If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR							
SIZE OF GENERATOR(S) FUEL SOURCE - GAS - 🗆 - DIESEL - 🗀 - PROPANE - 🖵							

TEN 15/CANOPIES/POP-OPS: See appendices for compliance checklist – all tents w	/iii be inspected ***
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes ☐ No 🔏 Yes ☐ No 🔏
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures	
Please list size(s) of Tents/Canopies or other temporary structures erected*	V/A
ANCHORING INTO PAVEMENT IS PROHIBITE	:D!
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-	800-962-7962 or 811
STREET CLOSURE(S):	
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY AL	VANCE NOTICE
Will street(s) need to be closed for the event? Yes No Reason:	
List Street(s) and Cross Street(s) that will be affected:	
Street to be closed Cross Street 8	ets
Street to be closed Cross Stree	ets
Street to be closed Cross Stree	ets
Street to be closed Cross Street	
Will street barricades be requested from the City? Yes ☐ No ☑ How I	Many?
Will traffic cones be requested from the City? Yes \(\sigma\) No \(\fota\) How I Orop off locations of requested items must be identified on the site of	Many?
BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHE TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY	
Are there any other city materials or personnel requested for the event? Identify b	pelow: (there may be additional costs)
POLICE	
Will City Police Officers be requested for the event? Yes No	
FINAL DETERMINATION FOR NUMBER OF POLICE OF and UTILIZATION WILL BE AT THE DISCRETION OF THE	

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- Fire hydrants, Cross Streets/Alleys and Store Fronts <u>Shall Not Be Blocked</u> by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

	Hold Harmless Agreement
the City of Batavia, its employees, officer not limited to, attorney's fees, court costs agents may pay or become obligated to any claim founded thereon, arising or a application and sanctioned by the per (Organizer/S	ter/sponsor, shall indemnify, hold harmless, assume liability for and defend is and agents from any and all damages, costs and expenses including but is, and all other sums which the City of Batavia its employees, officers and pay on account of any and every demand, claim or assertion of liability, or alleged to have arisen out of the activities described in this special event mit issued by the City of Batavia or by any act or omission of the sponsor), its members, agents, employees, volunteers, officers, or directors application and sanctioned by the issuance of a special event permit. Name of Event Sponsor: Authorized Signature, Title
The rules and information contained with	in this application have been read and will be adhered to.
Please forward this application to:	City Clerk's Office

Attention: Events Applications Department

One Batavia City Centre Batavia, New York 14020

Page 4 of 7
City of Batavia Event Application

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

	<u>OFF</u>	ICIAL USE ONL	<u>Y</u>	
Department Recommendations:	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)	io.			
Fire Dept. (if applicable)		SECTION SECTION AND ADDRESS OF THE PARTY OF		
Police Dept. (if applicable)				
If reco	ommendation is de	enied, please atta	ch a brief explanation	
	<u>OFF</u>	ICIAL USE ONL	<u>Y</u>	
Date Received			Council Action: (Appr	oved / Disapproved)
				Contract Contract Contract
Date of Council Action:			Insurance Receive	ea (ii applicable)
-				
Event Application #:				
Department:				
	List Department Name	e Here		
Department Approval				
-	YES	N	10	
DPW			_	
Fire Daties			<u> </u>	
Police		·	3	
Department Cost Estimate:				
If applicable				
Estimate based on: Fillable table - type	your response here:			
f Application not Approved, Pr	ovide Reason H	ere: Fillable table – type	your response here:	
Submitted By:				
		Name / Title		Date Submitted

Appendices

	SPECIAL EVE	NTS IN	ISPECTION
YES	Item to verify	NO	Corrective action .
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?	,	Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more	?	Must have crowd managers trained as approved by inspector

	TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)
YES Item to Verify	NO Corrective Action

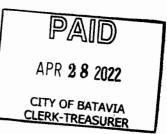
Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structure meeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 fe from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted at enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprove open flames are prohibited in the structure and within 20 feet of exteri of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs a provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provid-
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate extinguishers are provided as described in Temporary Membra Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have be
removed from the premises. Outdoor cooking that produces sparks or grease-laden vapors.	emptied from the previous day. Do not use cooking source under tent
Must be outside tent.	



Official Use Only:

2022 - 23
Event Application #:





Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor Down town	BIL							
Type of Event ConCort								
Day and Date of Event 6/30 17/38 8/25 (Thursdays)								
Time of Event (don't include set up time here –	just actual	ever	nt time)	70	m - c	pm		
Location of Event Jackson So.								
Details of Event (be as specific as possible!) _	Mu	Sic	20	ncer	+			
Contact Information: Primary contact:		<u>s</u>	econdary	<u>contact</u>	<u>:</u>			
Name Janon Mute Phone # 585-409.5531 344-09 Mailing address 2006. Main St. Juite E-mail address 2: Cector @downto	900 12 who	- - -	rie V	Y.C.	ıM.			
* Events will be posted on the City's website ca can visit for more information or registration, if a	llendar. If applicable,	there note	e is a web e website	site you here: ①	would like	to includ	de that p	oeople . NY. Cerr
Will there be alcohol at your event?	es 🔲		No 🏂	5	If yes, co	mplete t	he follo	wing:
Type of alcoholic beverage to be served:	Liquor			Wine		Beer		
Will you be providing alcohol to your group?	Yes		No 🔏					
Will you be selling alcohol to your group?	Yes		No X	Insura	ance certif iquor Leg		L BE	required
Will people be allowed to bring alcohol to the event?	Yes		No 🗡	•				
Who will be applying to the NYS Liquor Autho	rity for the	pern	nit to sell'	<u> </u>				

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):	•						
Set up date: (430 7/28 8/25 Set up time: 5-6 pm							
Tear down date: See day Tear down time: 9pm							
PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:							
Date 630 728 8/25 Start time: 70m End time: 40M	<u> </u>						
Estimated crowd size: 56-60 # of Vendors/Displays	_						
WILL THE EVENT INCLUDE:							
Parade: Yes D No M (MAP OF DESIRED ROUTE MUST BE ATTACHED) Run or Walk: Yes D No M (MAP OF DESIRED ROUTE MUST BE ATTACHED) Music: Yes No D (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHE Street Closure(s): Yes D No M (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES) Other: Yes No M (MAP OF DESIRED ROUTE MUST BE ATTACHED)	•						
Fireworks or Hazardous Materials? Yes 🔲 No 🙇 Carnival or Amusement Rides? Yes	es 🔲 No 🔲						
Name of Company Providing Above: Company Contact/Representative	Phone #						
Name of Company Providing Above. Company Contact/Representative	rnone #						
Address, Street City Music: Live Group Recorded/DJ	Zip Code						
Name of Company Providing Above: Company Contact/Representative	Phone #						
Address, Street City	Zip Code						
CITY SERVICES SUPPORT:							
City Code 66-15, D-2 The City reserves the right, as part of the permitting process, to require applicant to pay for additional operational costs of the City associated event.							
FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CAN ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT S							
ELECTRIC:							
Will electric be needed for the event? Yes ∠ No □							
What will you be providing electric to?							
Will generators be used? Yes ☐ No 🔀 *see Special Events Inspection ~ list for	compliance*						
If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERAT	ror						
SIZE OF GENERATOR(S) FUEL SOURCE - GAS - 🖵 - DIESEL - 🖵 - PR	OPANE - 🗆						

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents	will be inspected **							
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes ☐ No 🔏 Yes ☐ No 🔏							
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures								
Please list size(s) of Tents/Canopies or other temporary structures erected*								
ANCHORING INTO PAVEMENT IS PROHIBIT								
If anchoring in grass, soil areas please contact the NYS Dig Safe # at:	1-800-962-7962 or 811							
STREET CLOSURE(S):								
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY A	ADVANCE NOTICE							
Will street(s) need to be closed for the event? Yes ☐ No ☐ Reason:								
List Street(s) and Cross Street(s) that will be affected:	&							
Street to be closed Cross St	&							
Street to be closed Cross St	&							
Street to be closed Cross St	&							
Street to be closed Cross St	freets							
Will street barricades be requested from the City? Yes No How	v Many?							
Will traffic cones be requested from the City? Yes No How (Drop off locations of requested items must be identified on the site	v Many? drawing)							
BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTAC TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CIT								
Are there any other city materials or personnel requested for the event? Identify	below: (there may be additional costs)							
POLICE								
Will City Police Officers be requested for the event? Yes 🔲 No								
FINAL DETERMINATION FOR NUMBER OF POLICE OF and UTILIZATION WILL BE AT THE DISCRETION OF T								

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement The organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the contact of a special event permit in relation to activities described in this application and sanctioned by the issuance of a special event permit. The rules and information contained within this application have been read and will be adhered to. Signature of Applicant: Signature of Applicant:

Please forward this application to:

City Clerk's Office Attention: Events Application

Attention: Events Applications Department
One Batavia City Centre

One Batavia City Centre Batavia, New York 14020

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

	<u>OFF</u>	ICIAL USE ONL	<u> </u>	
Department Recommendations:	Approved	Denied -	Additional Costs	Department Initials
DPW (if applicable)			Auditional Costs	Department mittals
Fire Dept. (if applicable)				
Police Dept. (if applicable)			The second secon	The Experiment Supplies the New York Control of the
lf reco	mmendation is de	enied, please attac	h a brief explanation	
) FE	ICIAL USE ONL	'	
Date Received			Council Action: (Approve	ed / Disapproved)
Date of Council Action:			Insurance Received	(if applicable)
Event Application #:				
Department:	List Department Name	e Here		
	·			
Department Approval				
2 oparanoni / ipprova.	YES	NO		
DPW				
Fire				
Police				
Department Cost Estimate:			_	
If applicable				
Stimate based on: Fillable table – type	· 有地区的"加"。 (1967年) 知识。			
				Alleng Campana States
	and a Danasa III			
f Application not Approved, Pro	ovide Keason He	ere: Fillable table – type y	our response here:	
Secret State (Market Market (Market Market)				
Submitted By:				
		Name / Title		Date Submitted

Appendices

	SPECIAL EVE	NTS IN	SPECTION
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector

	TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)						
YES Item to Verify NO Corrective Action							

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated
is structure within 20 feet of any building:	minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structu
	meeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 fe from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted as enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprove open flames are prohibited in the structure and within 20 feet of exteri- of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs a provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interrelation battery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are functional
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths a maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information	Do not use or occupy structure until sufficient, properly sized, f
packet for minimum number required).	extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided	Do not use or operate any of these hazards unless appropriate f
for each kitchen, mess hall, power generator, or transformer	extinguishers are provided as described in Temporary Membra
and at locations where flammable or combustible liquids are used, stored, or dispensed.	Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have be
removed from the premises.	emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
Is tent secure	20 lbs per leg or tent stakes



Official Use Only:

2022 - 25

City of Salawa Batavia, New York 14020 (585) 345-6300 PAID

MAY - 2 2022

CITY OF BATAVIA CLERK-TREASURER

Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor <u>Blue Parl</u> Yo	xa	<u>L.L</u>	·C.		
Type of Event Yora in the	_ Ha	irk	, 		
Day and Date of Event	3 9	Th	Ur	Sd	lay June-September 3
/ Time of Event (don't include set up time here – jږ	ıst actual	ever	nt tim	e)	6:300,7:00 Start
Location of Event <u>Centemial</u>	<u>Park</u>				
Details of Event (be as specific as possible!)	out	do	20	À	oça Classes
					<u> </u>
Contact Information:					
Primary contact:		<u>s</u>	econ	dary	contact:
Name LISA Incalshe					
Name LISQ INCAISUR Phone # 585 - 297 - 4078					
Mailing address 220 E-Main, St. k	d.	_			
E-mail address boyogo a small co		_			
* Events will be posted on the City's website cale	OM ndar If	there	is a	wehs	ite you would like to include that people
can visit for more information or registration, if ap					
			<u> </u>		
Will there be alcohol at your event? Yes			No	X	If yes, complete the following:
Type of alcoholic beverage to be served:	L iquor	-			Wine Beer D
Will you be providing alcohol to your group?	Yes		No	×	
Will you be selling alcohol to your group?	Yes		No	×	Insurance certificate <u>WILL BE</u> required with Liquor Legal.
Will people be allowed to bring alcohol to the event?	Yes		No	X	
Who will be applying to the NYS Liquor Authorit	y for the	регт	it to	sell?	

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATIO	N (required):					
Set up date:OSOU	p. week	ály	Set up	time:	-	
Tear down date:			Tear d	own time:		
PLEASE LIST ALL DA	ATES / TIMES A	ND CROWD	INFORMA	TION BELOW:	:	
Date:	Start	time:			End time:	
Estimated crowd size:	N 10-2	30 ppl. #0	of Vendors/	Displays	none	
WILL THE EVENT INC	CLUDE:					
Run or Walk: Music: Street Closure(s):	Yes 🔲 No	MAP MAP MAP MAP BAR	P OF DESIRI E DRAWING P OF CLOSE RICADES)	ED ROUTE MUS OF STAGE OR ED STREETS AN	ST BE ATTACHED) ST BE ATTACHED) DJ LOCATION ATTA ID DROP LOCATION ST BE ATTACHED)	
Fireworks or Hazardo	ous Materials?	Yes 🔲	No ⊈	Carnival or A	musement Rides?	Yes 🔲 No 🖫
					()
Name of Comp	eany Providing Above:		Co	ompany Contact/Represe	entative	Phone #
	Address, Street				City	Zip Code
Music: Live	Group 🗖	Recorded/DJ			()
Name of Comp	pany Providing Above:		Ci	ompany Contact/Represe	entative	Phone #
	Address, Street				City	Zip Code
CITY SERVICES SUF	PPORT:					
City Code 66-15,					itting process, to rec s of the City associa	
					LY TO GARBAGE (REMISES BY EVE	
ELECTRIC:						
Will electric be need	ed for the event	?	Yes 🔲	No 🕍		
What will you be pro	viding electric to	?	_			
Will generators be us	sed? Ye	s 🔲 No	⊠ *see \$	Special Events	Inspection 🗸 list	for compliance*
If yes, INCI	LUDE SITE DRA	AMING INBU	ATING PL	ACEMENT/LO	CATION OF GENE	RATOR
SIZE OF GEI	NERATOR(S)_		FOEL S	OURCE - GAS	s - 🗆 - DIESEL - 🗖	- PROPANE - 🛚

TENTS/CANOPIES/POP-UPS: See appendices for	compliance	checklist – a	ıll tents will be insp	pected **	r		
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?						No No	↑ Xr
NOTE – Appropriate anchoring is required for all up structures	tents, canopi	es, and pop	-				
Please list size(s) of Tents/Canopies or other tem	porary struct	ures erected	<u>*</u>				
ANCHORING INTO) PAVEMEI	NT IS PRO	HIBITED!			***	
If anchoring in grass, soil areas please of	contact the N	YS Dig Safe	e#at: 1-800-962-	7962 or	811		
STREET CLOSURE(S):						THE PARTY OF THE P	
ANY EVENT REQUIRING A STREET	CLOSURE R	EQUIRES 90	DAY ADVANCE N	IOTICE			
Will street(s) need to be closed for the event? Y	es 🌠 No	D 🔲 Re	eason:				
List Street(s) and Cross Street(s) that will be after	fected:		&				
Street to be closed			Cross Streets				
Street to be closed			Cross Streets				
Street to be closed		•	Cross Streets				_
Street to be closed			Cross Streets				
Will street barricades be requested from the City?	Yes 🔲	No 🔀	How Many? _				
Will traffic cones be requested from the City? (Drop off locations of requested)	Yes 🔲 ed items must be	No 🔑	How Many?				
BANNERS / SIGNS OR OTH TO STREET BARRICADES, TRAFFIC							
Are there any other city materials or personnel rec	quested for th	e event? Id	dentify below: (ther	e may be	addition	al costs)
				1, 10 10 10 10 10 10			
POLICE							
Will City Police Officers be requested for the even	t? Yes	No 💆					
FINAL DETERMINATION and UTILIZATION WILL E							

PLEASE NOTE:

- 1. Be as specific as possible in the description so we have the best understanding of your event. Also, be clear as to what you would like provided by the City. **Applications should be submitted at least 30 days in advance.**
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

	Hold Harmless Agreement
the City of Batavia, its employees, officers not limited to, attorney's fees, court costs, agents may pay or become obligated to pay any claim founded thereon, arising or alle application and sanctioned by the perm	r/sponsor, shall indemnify, hold harmless, assume liability for and defend and agents from any and all damages, costs and expenses including but and all other sums which the City of Batavia its employees, officers and ay on account of any and every demand, claim or assertion of liability, or eged to have arisen out of the activities described in this special event list issued by the City of Batavia or by any act or omission of the consor), its members, agents, employees, volunteers, officers, or directors dication and sanctioned by the issuance of a special event permit.
5 1 20 2 3	Blue Pearl Yoga LLC Name of Event Sponsor: Legy Bea Linguishe & - owner Guthorized Signature, Title
	Lisa Bea Incalsbe Name - Printed or Typed
The rules and information contained within	this application have been read and will be adhered to.
Please forward this application to:	City Clerk's Office Attention: Events Applications Department

One Batavia City Centre Batavia, New York 14020

Page 4 of 7
City of Batavia Event Application

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

Description 1.1	<u>OFF</u>	FICIAL USE ONL	<u>Y</u>	
Department Recommendations:	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)	Approved		Additional Costs	Department mittals
Fire Dept. (if applicable)	_			
Police Dept. (if applicable)				
Tolice Dept. (II applicable)	_			
If reco	mmendation is de	enied, please attac	h a brief explanation	
	<u>OFF</u>	FICIAL USE ONL	<u>Y</u>	
Date Received			Council Action: (Appro	oved / Disapproved)
Date of Council Action:			Insurance Receive	d (if applicable)
Event Application #:				
Department:	// D			
	List Department Name	nere		
Department Approval				
•	YES	NO)	
DPW				
Fire				
Police				
Department Cost Estimate:				
lf applicable				
Estimate based on: Fillable table – type y	our response here:			
f Application not Approved, Pro	vide Reason He	Pre: Fillable table – type yo	our response here:	
Submitted By:				
Jubilitted by.		Name / Title		Date Submitted

Appendices

	SPECIAL EVENTS INSPECTION				
YES	Item to verify	NO	Corrective action		
	Extension cords plugged into approved electrical	1	Do not use unless cords plugged direct		
	boxes?				
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area		
	Generator has appropriate extinguisher available		Do not use unless extinguisher present		
	Generator grounded?		Do not use unless grounded		
	Inflatable secured to ground?	<u> </u>	Do not use unless secured		
	Inflatable rods covered?		Do not use unless rods are covered for safety		
	Propane tanks secured?	<u> </u>	Do not use unless secured		
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present		
	Fireworks display 75 feet from any structure?		Do not light unless in approved location		
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present		
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent		
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector		
	Does Easy up tent have permanent label ID of size and fabric?	=	Tent not to be used without proper label		
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present		
	Does the venue have a crowd of 250 people or more	?	Must have crowd managers trained as approved by inspector		

		TEMPORARY STRUCTURE SETUP AN	D DAILY CHECKLIST (tent and membrane structures)
YES	Item to Verify	NO	Corrective Action

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 for from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprovopen flames are prohibited in the structure and within 20 feet of externof structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs a provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, if extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate for extinguishers are provided as described in Temporary Membra Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation leen removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have be
removed from the premises. Outdoor cooking that produces sparks or grease-laden vapors.	emptied from the previous day. Do not use cooking source under tent
Must be outside tent.	i e e e e e e e e e e e e e e e e e e e



Fax Services

Official Use Only:

Batavia. New York 14020 (585) 345-6300 PAID

MAY - 3 2022

CITY OF BATAVIA CLERK-TREASURER

Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor HCR Home Care
Type of Event Ribbon Cutting-meet & greet
Day and Date of Event Tune 8th 2022 - Wednesday
Time of Event (don't include set up time here – just actual event time) 1:00 am - 2:00 PM
Location of Event 47 A Batavia City Center
Details of Event (be as specific as possible!)
Contact Information: Primary contact: Secondary contact:
Name Caryn Whitcombe Laura Bartolothi Phone # 585-295-6490 Malling address 85 Mctro Park, Rochester Ny 14623 Same E-mail address Cubitcombe Cartor health.com Ibartolotti Cherhealth.com
* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here:
Will there be alcohol at your event? Yes No No If yes, complete the following:
Type of alcoholic beverage to be served: Liquor Wine Beer Beer
Will you be providing alcohol to your group? Yes □ No 🃜
Will you be selling alcohol to your group? Yes No No Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to Yes No No Yes
Who will be applying to the NYS Liquor Authority for the permit to sell?

it is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **



9 04-29-2022 1:15 PM

85 Metro Park Rochester, NY 14623 www.HCRHealth.com 585-272-1930 1-800-272-4904

	HCR Fax Message
То:	Fax
Fax Number:	15853439221
From:	
Sender Fax Number:	
Date:	04-29-2022 1:15 PM
No of Pages with Cover:	8
Subject:	

→ Fax

CONFIDENTIALITY NOTICE

This facsimile transmission contains confidential information, some or all of which may be protected health information (PHI) as defined by the federal Health Insurance Portability & Accountability Act (HIPAA) Privacy Rule. This transmission is intended for the exclusive use of the individual or entity to whom it is addressed and may contain information that is proprietary, privileged, confidential and/or exempt from disclosure under applicable law. If you are not the intended recipient (or an employee or agent responsible for delivering this facsimile transmission to the intended recipient), you are hereby notified that any disclosure, dissemination, distribution or copying of this information is strictly prohibited and may be subject to legal restriction or sanction. Please notify the sender by telephone (number listed above) to arrange the return or destruction of the information and all copies.

Fax Services

EVENT INFORMATION (required):	
Set up date: June 8th 2022 Set up time: 9:30 AM	
Tear down date: June 8th 2022 Tear down time: 3:00 PM	
PLEASE LIST ALL DATES / TIMES AND CROWD INFORMATION BELOW:	
Date: June 8th 22 Start time: 11:00 AM End time: 2:00P1	4_
Estimated crowd size: # of Vendors/Displays N/A	
WILL THE EVENT INCLUDE:	
Parade: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Run or Walk: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Music: Yes No (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED) Street Closure(s): Yes No (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES) Other: Yes No (MAP OF DESIRED ROUTE MUST BE ATTACHED) Fireworks or Hazardous Materials? Yes No (Z) Carnival or Amusement Rides? Yes	No.
Fireworks or Hazardous Materials? Yes No (Carnival or Amusement Rides? Yes (NO 15
Name of Company Providing Above: Company Contact/Representative Phone #	
Addrass, Street City Zip Co	ıde
Music: Live Group Recorded/DJ	
Name of Company Providing Above: Company Contact/Representative Phone #	
Address, Street City Zip Co	nde
CITY SERVICES SUPPORT:	
The City reserves the right, as part of the permitting process, to require the applicant to pay for additional operational costs of the City associated with the event.	
FOR EVENTS IN CITY PARKS, GARBAGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS ON SI ADDITIONAL GARBAGE MUST BE BAGGED AND REMOVED FROM PREMISES BY EVENT SPONSO	
ELECTRIC:	
Will electric be needed for the event? Yes ☐ No 💢	
What will you be providing electric to?	
Will generators be used? Yes □ No □ *see Special Events Inspection * list for complia	nce*
If yes, INCLUDE SITE DRAWING INDICATING PLACEMENT/LOCATION OF GENERATOR	
SIZE OF GENERATOR(S) N A FUEL SOURCE - GAS - O - DIESEL - O - PROPANE	- 🖪

Page 2 of 7
City of Betavia Event Application

Fax Services

	TENTS/CANOPIES/POP-UPS: See appendices for compilance checklist – all tents will be inspection.	cted *	•	
	Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes Yes) D	No D
	NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures			
	Please list size(s) of Tents/Canopies or other temporary structures erected*			
,	The tent will either be on the Sidewall	igh	4-2	n th
Park	ing lot in frontanchoring into pavement is prohibited of	47)	4- B	atava
10/1 1	If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7	962 or	۷ <u>کا</u> 811	~~~
	STREET CLOSURE(S):			
	ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NO	TICE		
	Will street(s) need to be closed for the event? Yes No Reason:			
	List Street(s) and Cross Street(s) that will be affected:			
	Street to be closed Cross Streets			
	Street to be closed Cross Streets			
	Street to be closed Cross Streets Street to be closed Cross Streets			
	Will street barricades be requested from the City? Yes No No Many?			
	Will traffic cones be requested from the City? Yes No How Many? (Drop off locations of requested items must be identified on the site drawing)	0		
	BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY			
	Are there any other city materials or perspanel requested for the event? Identify below: there I would like to cone of the Parking lot in front Batania (ity Center tov our guests to pe	of	addition L)	nal costs)
	POLICE			
	Will City Police Officers be requested for the event? Yes 🔲 No			
	FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.			

PLEASE NOTE:

Fax Services

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- Fire hydrants, Cross Streets/Alleys and Store Fronts <u>Shall Not Be Blocked</u> by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement

the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the formation of the control	
HCR Home Cave HCR Home Cave Name of Event Sponsor: Cann Whit Cloude - facility Coordina Cann Whitcombe Name - Printed or Typed	atos
The rules and information contained within this application have been read and will be adhered to the signature of Applicant:	

Please forward this application to:

City Clerk's Office Attention: Events Applications Department One Batavia City Centre Batavia, New York 14020

Page 4 of 7
City of Batavia Event Application

Fax Services

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

Constituent De-		IAL USE ONLY		
Department Recommendation	s: Approved	Denied Additional	Costs Departmen	t Initials
DPW (if applicable)				
Fire Dept. (if applicable)		O TOTAL		1
Police Dept. (if applicable)				
man like a likelim asali, a n n	commendation is deni	ed, please attach a brief expla	nauon	<u>rangelita , </u>
	the state of the s	IAL USE ONLY		
Date Received		Count	of Action: (Approved / Disapproved)	
Date of Council Action			surance Received (il epplicable)	<u> </u>
Event Application #:				
Department:				
	List Department Name He	79		
Department Approval				
	YES	NO		
DPW		. 🗖		
Fire				
Police		D		
Department Cost Estimate:	- Ale	11.50 0.00		
Estimate based on: Feeble table - t	vine vour response here:			
				1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
f Application not Approved,	Provide Reason Here	Filiable table – type your response here:		
Submitted By:		V/T#		h = M - 1
		Name / Title	Date Su	Denated

Appendices

Page 5 of 7 City of Batavia Event Application Fax Services

	SPECIAL EVENTS INSPECTION				
YES Item to verify			Corrective action		
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct		
	boxes?				
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area		
	Generator has appropriate extinguisher available		Do not use unless extinguisher present		
	Generator grounded?		Do not use unless grounded		
_	Inflatable secured to ground?		Do not use unless secured		
	Inflatable rods covered?		Do not use unless rods are covered for safety		
	Propane tanks secured?		Do not use unless secured		
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present		
	Fireworks display 75 feet from any structure?		Do not light unless in approved location		
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present		
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent		
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector		
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label		
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present		
	Does the venue have a crowd of 250 people or more?		Must have crowd managers trained as approved by inspector		

	THE TANK AND LOCK THE SECOND AND	D DAT V CUITCUIT (A
1	TEMPORARY STRUCTURE SETUP AN	D DAILY CHECKLIST (tent and membrane structures)
YES Item to Verify	NO	Corrective Action

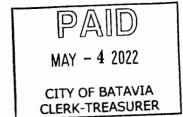
Fax Services

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocate minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocate
	minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structure and all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted enforced.
Are fireworks and unapproved open flames prohibited inside	Do not occupy or use structure unless fireworks and all unappr
and outside the structure?	open flames are prohibited in the structure and within 20 feet of ext of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exit provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" sign provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provide
Ensure that exit signs have either two separate circuits or two	Do not use or occupy structure until a minimum of two circui
sources of power depending on occupant load.	sources of power are provided as required. Typically the accomplished through the use of AC Powered Exit signs with interpretation battery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are functi
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant to posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is prov
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information	Do not use or occupy structure until sufficient, properly sized
packet for minimum number required).	extinguishers are provided.
At least one 40BC rated fire extinguisher shall be provided	Do not use or operate any of these hazards unless appropriat
for each kitchen, mess hall, power generator, or transformer	extinguishers are provided as described in Temporary Mem
and at locations where flammable or combustible liquids are used, stored, or dispensed.	Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed	Do not use or occupy the structure unless combustible vegetatio
 from within 30 feet of the structure area.	been removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible was removed or stored in proper containers.
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have
removed from the premises.	emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent



Official Use Only:





Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor_ VENUE ENTERTAINMENT				
Type of Event Community BLOCK PARTY				
Day and Date of Event 8/6/2022				
Time of Event (don't include set up time here – just actual event time) 2pm - 10 pm				
Location of Event SOUTH SWAN St.				
Details of Event (be as specific as possible!) VENDORS, MUSIC (DJ, BANDS)				
FACE PAINTING T-SHIRTS SALE, BASKET RAFFLES				
and Food Vendoes.				
Contact Information: Primary contact: Secondary contact:				
Name JERRY SMITH JE Phone # 585 297 - 9915 Mailing address 120 5 SWAN ST E-mail address baby Bella 22020@ YAHAO.OM				
* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here: Daily NEWS, BATANIA				
Will there be alcohol at your event? Yes ☑ No ☐ If yes, complete the following:				
Type of alcoholic beverage to be served: Liquor Wine Wine Beer				
Will you be providing alcohol to your group? Yes □ No ☑				
Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.				
Will people be allowed to bring alcohol to Yes □ No ☑ the event?				
Who will be applying to the NYS Liquor Authority for the permit to sell?				
It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control				

rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

** If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

* ALCOHOL WILL BE PUTCHESED THROUGH POLISH FALCORS. Page 1 of 7

EVENT INFORMATION (required):			
Set up date: 8 6 2022	Set up time:	12 pm	
Tear down date: 8 6 2022	_ Tear down time: _	10 pm	
PLEASE LIST ALL DATES / TIMES AND CROW	D INFORMATION BELO	0 w :	
Date: <u>8 6 7072</u> Start time:	2 pm	End time:	10 pm
Estimated crowd size: 50-100		15	
WILL THE EVENT INCLUDE:			
Run or Walk: Yes No (M. Music: Yes No (M. Street Closure(s): Yes No (M. M. Music: Yes No (M. M. M. Music: Yes No (M. M. Music: Yes No (M. M. M. Music: Yes No (M. M. M. Music: Yes No (M. M. ic: Yes No (M. M. AP OF DESIRED ROUTE I AP OF DESIRED ROUTE I ITE DRAWING OF STAGE AP OF CLOSED STREETS ARRICADES) AP OF DESIRED ROUTE I	MUST BE ATTACHED) OR DJ LOCATION ATTA S AND DROP LOCATION MUST BE ATTACHED)	OF	
Fireworks or Hazardous Materials? Yes	No 🗹 Carnival	or Amusement Rides?	Yes ☐ No ☑
Name of Company Providing Above:	Company Contact/R	epresentative () Phone #
Address, Street		City	Zip Code
Music: Live Group Recorded/0	OJ 🛂		·
	-	SWITH JR (583 297-9915
Name of Company Providing Above:	Company Contact/R	epresentative	Phone #
120.5, SWAN ST Address, Street		BATAU: A	74020 Zip Code
CITY SERVICES SUPPORT:			
	the right, as part of the p r additional operational c		
FOR EVENTS IN CITY PARKS, GARBAGE P ADDITIONAL GARBAGE MUST BE BAGGE			
ELECTRIC:			
Will electric be needed for the event?	Yes 🔲 No 🖸		
What will you be providing electric to?			101.41.
-	*see Special Eve	•	•
If yes, INCLUDE SITE DRAWING IND SIZE OF GENERATOR(S)		GAS - 🗆 - DIESEL - 🗆	

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **					
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event?	Yes ☑ No ☐ Yes ☑ No ☐				
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures					
Please list size(s) of Tents/Canopies or other temporary structures erected* 100 Hause Tents	X 100 Bounce				
ANCHORING INTO PAVEMENT IS PROHIBITED!					
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800)-962-7962 or 811				
STREET CLOSURE(S):					
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVA	NCE NOTICE				
Will street(s) need to be closed for the event? Yes ☑ No ☐ Reason:	NAIKING				
List Street(s) and Cross Street(s) that will be affected: South Sugar Street to be closed Cross Streets & & & & & & & & & & & & & & & & & & &	y? \$ g) PERTY				
POLICE					
Will City Police Officers be requested for the event? Yes 🖸 No 🗖					
FINAL DETERMINATION FOR NUMBER OF POLICE OFFIC and UTILIZATION WILL BE AT THE DISCRETION OF THE C					

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

	Hold Harmless Agreement			
the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the VENCE ENTERTAINMENT (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.				
5/3/2022	VENUE ENTERTAINMENT Name of Event Sponsor:			
I <i>D</i> ate:	Name of Event Sponsor: JERRY SMITH JR Authorized Signature, Title JERRY SMITH JR. Name - Printed or Typed			
The rules and information contained within	n this application have been read and will be adhered to.			

Please forward this application to:

City Clerk's Office Attention: Events Applications Department One Batavia City Centre Batavia, New York 14020

Signature of Applicant:

5/3/22

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

Department Recommendations		FICIAL USE ONLY	_	
Department Recommendations	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)	, approved		/ tuditional costs	Dopartinent initials
Fire Dept. (if applicable)	ō	ō		
Police Dept. (if applicable)	ō	ă		
	_	_		
If rec	ommendation is d	enied, please attacl	n a brief explanation	
	<u>OFI</u>	FICIAL USE ONLY	7	
Date Received			Council Action: (Appro	oved / Disapproved)
Date of Council Action:			Insurance Receive	ed (if applicable)
		,		
Event Application #:				
Department:				
	List Department Name	e Here		
Department Approval				
Department Approvat	YES	NO	ı	
DPW				
Fire	ā	ā		
Police	ā	ā		
Department Cost Estimate:			_	
If applicable				
Estimate based on: Fillable table - type	your response here:			
f Application not Approved, Pr	ovide Reason H	Pro Eillable table type ye	ur mananna hara:	
Application not Approved, i i	Ovide Reason III	STC: Fillable table – type you	ir response nere:	
Submitted By:				
		Name / Title		Date Submitted

Appendices

SPECIAL EVENTS INSPECTION				
YES Item to verify			Corrective action	
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct	
	boxes?			
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area	
	Generator has appropriate extinguisher available		Do not use unless extinguisher present	
	Generator grounded?		Do not use unless grounded	
	Inflatable secured to ground?		Do not use unless secured	
	Inflatable rods covered?		Do not use unless rods are covered for safety	
	Propane tanks secured?		Do not use unless secured	
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present	
	Fireworks display 75 feet from any structure?		Do not light unless in approved location	
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present	
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent	
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector	
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label	
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present	
	Does the venue have a crowd of 250 people or more	?	Must have crowd managers trained as approved by inspector	

	TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)
YES Item to Verify	NO Corrective Action

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocate minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocate
is structure within 20 feet of any building:	minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single struct
as structure within 20 feet of miorior structure.	meeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20
	from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted
Are frequency and unapproved ones flames makikited inside	enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unappro open flames are prohibited in the structure and within 20 feet of exte
and outside the structure:	of structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits
	provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs
	provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provide
Ensure that exit signs have either two separate circuits or two	Do not use or occupy structure until a minimum of two circuits
sources of power depending on occupant load.	sources of power are provided as required. Typically this
sources of power depending on occupant road.	accomplished through the use of AC Powered Exit signs with inte
	battery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function
Are all aisles at least 44 inches wide? Do aisles increase in	Do not occupy or use structure unless proper aisle widths
width where required?	maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load
	posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the	Do not use or occupy structure unless label is present.
identification of size and material type?	
2A:10BC Fire extinguishers are provided (see information	Do not use or occupy structure until sufficient, properly sized,
packet for minimum number required).	extinguishers are provided.
At least one 40BC rated fire extinguisher shall be provided	Do not use or operate any of these hazards unless appropriate
for each kitchen, mess hall, power generator, or transformer	extinguishers are provided as described in Temporary Membr
and at locations where flammable or combustible liquids are	Structures, Tents and Canopies document and applicable codes.
used, stored, or dispensed.	
Weeds and other combustible vegetation shall be removed	Do not use or occupy the structure unless combustible vegetation
from within 30 feet of the structure area.	been removed from the specified area.
The floor surface inside, including the grounds adjacent to or	Do not use or occupy the structure unless combustible waste
within 30 feet outside of temporary tents, canopies, and	removed or stored in proper containers.
membrane structures, shall be kept free of combustible waste.	
Such waste shall be stored in approved containers until	Do not use or occupy the structure unless trash containers have b
removed from the premises.	emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors.	Do not use cooking source under tent
Must be outside tent.	



Official Use Only:

2022 - 28

City of Batawa Batavia, New York 14020 (585) 345-6300



MAY - 6 2022

CITY OF BATAVIA CLERK-TREASURER

Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor Keller Williams of WNY
Type of Event Home owner workshop Real Estate Care
Day and Date of Event Saturdy July 33
Time of Event (don't include set up time here – just actual event time) NOO – 3 pm
Location of Event Mall Lobby / Concourse Jest - Lese
Details of Event (be as specific as possible!) Fold Cotton of the Community
about process of busing a home.
loan officers, real estate agents, time ispa
contact Information:
Primary contact: Secondary contact:
*Name Rebecca Guzdek Andrea Anderson
Phone # 716-777-2468 716-348-020(p Mailing address
E-mail address smile 4 becke Kw. com ander, andersone Kw. com
* Events will be posted on the City's website calendar. If there is a website you would like to include that people can visit for more information or registration, if applicable, note website here:
Will there be alcohol at your event? Yes 🔲 No 💢 If yes, complete the following:
Type of alcoholic beverage to be served: Liquor 🔲 Wine 🔲 Beer 🖸
Will you be providing alcohol to your group? Yes □ No □
Will you be selling alcohol to your group? Yes No Insurance certificate WILL BE required with Liquor Legal.
Will people be allowed to bring alcohol to Yes ☐ No ☐ the event?
Who will be applying to the NYS Liquor Authority for the permit to sell?

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATI	ON (require	ed):							
Set up date:		_ Set up time:							
Tear down date:				Tear down t	time:				_
PLEASE LIST ALL	DATES / TIM	MES AND (ROWD INFO	ORMATION	BELOW:				
Date:		Start time:				End time: _			_
Estimated crowd size	e:	.	# of Ve	ndors/Displ	ays				
WILL THE EVENT I	NCLUDE:								
Parade: Run or Walk: Music: Street Closure(s): Other:	Yes 💢	No XI No II No XI No XI	(MAP OF I (SITE DR) (MAP OF BARRICA	DESIRED RO AWING OF S CLOSED ST DES)	OUTE MUST E OUTE MUST E STAGE OR DJ TREETS AND E	BE ATTACHE LOCATION A DROP LOCAT	ED) ATTACHED TION OF)	
Fireworks or Hazar	dous Materi	als? Ye	s 🔲 No	√ Ca	rnival or Amu	sement Ride	es? Yes	☐ No	
Name of Co.	mpany Providing Ab	ove:		Company	Contact/Representati	ve	()	Phone #	_
	Address. S	Street				City		Zip Code	
Music: Liv	re Group	Reco	rded/DJ	(()		
Name of Co	ompany Providing Ab	oove:		Company	Contact/Representati	ive		Phone #	
	Address, S	Street				City		Zip Code	
CITY SERVICES SI	UPPORT:								
City Code 66-15	5, D-2 a				f the permittii ional costs of				
FOR EVENTS IN ADDITIONAL G									
ELECTRIC:									
Will electric be nee	eded for the	event?	Yes	X No					,
What will you be p	roviding elec	ctric to?	Poss	sible	PZ	· W	121	ugh	<u> </u>
Will generators be	used?	Yes 🗆	No 💆	*see Spec	ial Events In	spection 🗸	list for co	ompliance	*
If yes, IN	CLUDE SIT	E DRAWIN	G INDICATI	NG PLACE	MENT/LOCA	ATION OF G	ENERATO	R	
SIZE OF G	ENERATOR	R(S)	F	UEL SOUR	RCE - GAS -	🗆 - DIESEL	- 🗆 - PRO	PANE - 🗆	

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

	(s) of the event must be submitted to the only clerk phor to the event date.
Rebeur Guzdek	Hold Harmless Agreement
Andrea Andesson the organiz	Hold Harmless Agreement Let Williams Rearty WWJ Let sponsor, shall indemnify, hold harmless, assume liability for and defend
the City of Batavia, its employees, officer	s and agents from any and all damages, costs and expenses including but
	s, and all other sums which the City of Batavia its employees, officers and
	pay on account of any and every demand, claim or assertion of liability, or lleged to have arisen out of the activities described in this special event
application and sanctioned by the per	mit issued by the City of Batavia or by any act or omission of the
CIE Willamsderforganizer/s	ponsor), its members, agents, employees, volunteers, officers, or directors
in relation to activities described in this ap	oplication and sanctioned by the issuance of a special event permit.
MAY 6, 2002	Keller William S teaty WWY Addition
Date:	Name of Event Sponsor: Kelter Wilhelm
	Authorized Signature, Title
	Oslosii s Curs lak
	Name - Printed or Typed
The rules and information contained with	in this application have been read €nd will be adhered to
Meridies and Montation contained with	the rule and will be all letter to
Date:	Signature of Applicant:

Please forward this application to:

City Clerk's Office Attention: Events Applications Department One Batavia City Centre Batavia, New York 14020

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **
Will Tents/Canopies or other membrane structures be erected at event? Yes □ No ↑ Will a bounce house or other air supported structures be erected at event? Yes □ No ↑
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures
Please list size(s) of Tents/Canopies or other temporary structures erected*
ANCHORING INTO PAVEMENT IS PROHIBITED!
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811
STREET CLOSURE(S):
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE
Will street(s) need to be closed for the event? Yes No Reason:
List Street(s) and Cross Street(s) that will be affected:
Street to be closed Cross Streets
Will street barricades be requested from the City? Yes No How Many?
Will traffic cones be requested from the City? Yes No How Many? (Drop off locations of requested items must be identified on the site drawing)
BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES. LIGHT POLES, OR ANY OTHER CITY PROPERTY
Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)
POLICE
Will City Police Officers be requested for the event? Yes □ No
FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

	OFI	FICIAL USE ONL	<u>Y</u>	
Department Recommendations:			_	
	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)		<u>u</u>		
Fire Dept. (if applicable)				
Police Dept. (if applicable)	Ц			
If reco	ommendation is de	enied, please attac	h a brief explanation	
	OFF	FICIAL USE ONL	Y	
Date Received			Council Action: (Appro	oved / Disapproved)
Date of Council Action:	1.1.		Insurance Receive	od (if applicable)
Date of Courtin Action.			may ance Necesse	u (ii applicatio)
Event Application #:				
Department:				
•	List Department Name	e Here		
Department Approval				
	YES	NC		
DPW				
Fire				
Police				
Department Cost Estimate:				
If applicable				
Estimate based on: Fillable table – type	your response here:			
1,50				
				•
f Application not Approved, Pro	ovide Reason He	Pre: Fillable table – type yo	our response here:	
Submitted By:		Name / Titl-		Data Submitted
		Name / Title		Date Submitted

Appendices

	SPECIAL EVE	NTS IN	ISPECTION
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?	1	Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?		Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more	?	Must have crowd managers trained as approved by inspector

	TEMPORARY STRUCTURE SETUP ANI	DAILY CHECKLIST (tent and membrane structures)
YES Item to Verify	NO	Corrective Action

Is structure within 20 feet of any building? Is structure within 20 feet of another structure? Is structure within 20 feet of parking? Is structure within 20 feet of any internal combustion engines?	minimum of 20 feet from any property lines. Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building. Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.			
Is structure within 20 feet of parking?	Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.			
Is structure within 20 feet of any internal combustion engines?	Restrict parking or relocate structure at least 20 feet from parking.			
	Do not use internal combustion engine until relocated at least 20 for from structure.			
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.			
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprovopen flames are prohibited in the structure and within 20 feet of externof structure.			
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.			
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs a provided.			
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided			
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circ sources of power are provided as required. Typically accomplished through the use of AC Powered Exit signs with i battery backup.			
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are function			
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths a maintained.			
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.			
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide			
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.			
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, is extinguishers are provided.			
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate the extinguishers are provided as described in Temporary Membra Structures, Tents and Canopies document and applicable codes.			
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation been removed from the specified area.			
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.			
Such waste shall be stored in approved containers until removed from the premises.	Do not use or occupy the structure unless trash containers have be emptied from the previous day.			
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent			
Is tent secure	20 lbs per leg or tent stakes			



CITY OF BATA

CITY OF BATAVIA CLERK-TREASURER

MAY 1 6 2022

Official Use Only:

2022-30

Event Application #:

City of Estavia Batavia. New York 14020 (585) 345-6300

Event Application Fee - \$25.00 (non-refundable) (A separate permit must be issued for each item requested)

Event Sponsor					
Type of Event Chicken	3B8		·		
Day and Date of Event	<u> </u>	U	<u>ne</u>		4th
Time of Event (don't include set up time here -	just actual	l evei	nt tim	e)	Ipm to 4pm
Location of Event Austin Pa	rK_				•
Details of Event (be as specific as possible!) _	Chi	ck	er		BBQ
	<u> </u>				
Contact Information:		c	`ooon	don	/ contact:
Primary contact:		2	econ	uary	<u>r contact:</u>
Name (<u>-regory Munroe II</u> Phone # 585-297-2987		-			
Mailing address 22 Cherry 57		_			
E-mail address <u>gmunne l& gmail com</u>		_			
* Events will be posted on the City's website ca can visit for more information or registration, if a					
out the termination of the second of the sec	-pp,				
Will there be alcohol at your event?	es 🔲		No	Ø	If yes, complete the following:
Type of alcoholic beverage to be served:	Liquor				Wine ☐ Beer ☐
Will you be providing alcohol to your group?	Yes		No		
Will you be selling alcohol to your group?	Yes		No		Insurance certificate <u>WILL BE</u> required with Liquor Legal.
Will people be allowed to bring alcohol to the event?	Yes		No		
Who will be applying to the NYS Liquor Author	rity for the	perm	nit to	sell?	

It is the Applicant's responsibility to police the area during the gathering to make sure all Alcohol Beverage Control rules are followed. Also, after the event Applicant is responsible to dispose of all empty bottles and debris.

^{**} If you are contracting with a group to sell alcohol during your event on city property, separate insurance is required from them with Liquor Legal in addition to your insurance. **

EVENT INFORMATION (required):		
Set up date: <u>6 - 4-22</u>	Set up time: 9 am	
Tear down date: $6 - 4 - 22$	Tear down time: $5\rho m$	
PLEASE LIST ALL DATES / TIMES AND	CROWD INFORMATION BELOW:	
Date: $6-4-22$ Start time	$= 1 \rho m$ End time: $4 \rho r$	1
Estimated crowd size: 200	# of Vendors/Displays	
WILL THE EVENT INCLUDE:		
Parade: Yes No Run or Walk: Yes No Music: Yes No Street Closure(s): Yes No Other: Yes □ No	(MAP OF DESIRED ROUTE MUST BE ATTACHED) (SITE DRAWING OF STAGE OR DJ LOCATION ATTACHED) (MAP OF CLOSED STREETS AND DROP LOCATION OF BARRICADES)	
Fireworks or Hazardous Materials?	es 🔲 No 👺 Carnival or Amusement Rides? Yes	□ No □
Name of Company Providing Above:	Company Contact/Representative Pho	one #
Name of Sumpary Floridating Above.	Company Condition Transfer of	716 H
Music: Live Group Reco	orded/DJ	Zip Code
Name of Company Providing Above:	Company Contact/Representative Pho	one #
Address, Street	City	Zip Code
CITY SERVICES SUPPORT:		
	erves the right, as part of the permitting process, to require the pay for additional operational costs of the City associated with	
	AGE PICK-UP WILL BE MADE ONLY TO GARBAGE CANS OF AGGED AND REMOVED FROM PREMISES BY EVENT SPOR	
ELECTRIC:		
Will electric be needed for the event?	Yes 🔲 No 俎	
What will you be providing electric to?		
Will generators be used? Yes	No ☑ *see Special Events Inspection ✓ list for com	pliance*
-	IG INDICATING PLACEMENT/LOCATION OF GENERATOR	
SIZE OF GENERATOR(S)	FUEL SOURCE - GAS - 🖵 - DIESEL - 🖵 - PROPA	ANE - □

TENTS/CANOPIES/POP-UPS: See appendices for compliance checklist – all tents will be inspected **
Will Tents/Canopies or other membrane structures be erected at event? Will a bounce house or other air supported structures be erected at event? Yes No Yes No
NOTE – Appropriate anchoring is required for all tents, canopies, and popup structures
Please list size(s) of Tents/Canopies or other temporary structures erected* / /ox 10 Canopy
ANCHORING INTO PAVEMENT IS PROHIBITED!
If anchoring in grass, soil areas please contact the NYS Dig Safe # at: 1-800-962-7962 or 811
STREET CLOSURE(S):
ANY EVENT REQUIRING A STREET CLOSURE REQUIRES 90 DAY ADVANCE NOTICE
Will street(s) need to be closed for the event? Yes No Reason:
List Street(s) and Cross Street(s) that will be affected:
Street to be closed Cross Streets
Will street barricades be requested from the City? Yes □ No ☑ How Many?
Will traffic cones be requested from the City? Yes No Do How Many? (Drop off locations of requested items must be identified on the site drawing)
BANNERS / SIGNS OR OTHER DECORATIONS ARE NOT TO BE ATTACHED TO STREET BARRICADES, TRAFFIC CONES, LIGHT POLES, OR ANY OTHER CITY PROPERTY
Are there any other city materials or personnel requested for the event? Identify below: (there may be additional costs)
POLICE
Will City Police Officers be requested for the event? Yes □ No No
FINAL DETERMINATION FOR NUMBER OF POLICE OFFICERS and UTILIZATION WILL BE AT THE DISCRETION OF THE CITY.

PLEASE NOTE:

- Be as specific as possible in the description so we have the best understanding of your event. Also, be clear
 as to what you would like provided by the City. Applications should be submitted at least 30 days in
 advance.
- 2. Fire hydrants, Cross Streets/Alleys and Store Fronts **Shall Not Be Blocked** by any Vehicle or Concession at any time.
- 3. An Emergency Vehicle Safety Lane Must be Maintained at All times at All Locations
- 4. Fuel Containers Must be of an Approved type and Must be Properly Secured
- 5. Deep Fryers Must Be Approved. Commercial Types Require a Type "K" Portable Fire Extinguisher
- 6. All Food Vendors Must Have a Type ABC Fire Extinguisher. All Fire Extinguishers Must Be Inspected Within The Last Year. A Valid Health Department Permit Must Be Displayed.
- 7. No grease or substance of any kind may be discharged upon the streets, sidewalks, or into the storm drains and/or sewers
- 8. City Sign Ordinances Shall Be Complied With At All Times And In All Regards
- 9. No paint or other markings may be placed on the street surface.
- 10. Additional operational costs of the City, as determined by City Departments, must be paid by the event sponsor at the conclusion of the event. The application fee is due at time of submission and is non-refundable.
- 11. Vendor/participants must also follow all inspection/temporary structure rules found in the appendices (pg 6-7)
- 12. If approved, a Certificate of Liability Insurance of at least \$1,000,000 naming the City of Batavia as an additional insured for at least the day(s) of the event must be submitted to the City Clerk prior to the event date.

Hold Harmless Agreement
the Organizer/sponsor, shall indemnify, hold harmless, assume liability for and defend the City of Batavia, its employees, officers and agents from any and all damages, costs and expenses including but not limited to, attorney's fees, court costs, and all other sums which the City of Batavia its employees, officers and agents may pay or become obligated to pay on account of any and every demand, claim or assertion of liability, or any claim founded thereon, arising or alleged to have arisen out of the activities described in this special event application and sanctioned by the permit issued by the City of Batavia or by any act or omission of the Cregory Morroe # (Organizer/Sponsor), its members, agents, employees, volunteers, officers, or directors in relation to activities described in this application and sanctioned by the issuance of a special event permit.
11 17 11 2022

The rules and information contained within this application have been read and will be adhered to.

Date:

Signature of Applicant:

Please forward this application to:

City Clerk's Office Attention: Events Applications Department One Batavia City Centre Batavia, New York 14020

ed Signature, Title

SPECIAL EVENT APPLICATION DEPARTMENT APPROVAL SUMMARY

FOR OFFICIAL CITY USE ONLY

	<u>OFF</u>	FICIAL USE ONL	<u>.Y</u>	
Department Recommendations	s:			_
	Approved	Denied	Additional Costs	Department Initials
DPW (if applicable)				
Fire Dept. (if applicable)				
Police Dept. (if applicable)				
If re-	commendation is de	enied, please atta	ch a brief explanation	
	OFF	FICIAL USE ONL	Y	
Date Received			Council Action: (Appro	oved / Disapproved)
Date of Council Action	n:		Insurance Receive	d (if applicable)
Event Application #:				
Department:				
_	List Department Name	Here		
Department Approval				
	YES	N	0	
DPW]	
Fire]	
Police]	
Department Cost Estimate:				
If applicable				
Estimate based on: Fillable table – typ				
LOUITIALE DAOCU UII. FIIIADIE TABIA – typ	oe your response nere:			
F Anniigation not Annequed D	Provide Passes He			
f Application not Approved, P	TOVIUE REASON ME	Fillable table – type	your response here:	
.				
Submitted By:		Name / Title		Date Submitted

Appendices

	SPECIAL EVENTS INSPECTION		
YES	Item to verify	NO	Corrective action
	Extension cords plugged into approved electrical		Do not use unless cords plugged direct
	boxes?		
	Generator in use 20 feet from any structure?		Do not use generator unless moved to safe area
	Generator has appropriate extinguisher available		Do not use unless extinguisher present
	Generator grounded?		Do not use unless grounded
	Inflatable secured to ground?		Do not use unless secured
	Inflatable rods covered?		Do not use unless rods are covered for safety
	Propane tanks secured?		Do not use unless secured
	Outside cooking has appropriate extinguisher?		Do not use unless extinguisher present
	Fireworks display 75 feet from any structure?		Do not light unless in approved location
	Fireworks display has proper extinguishers?		Do not light unless extinguisher is present
	Does cooking under tent meet the safety standard?		Do not cook unless tent is rated for fire resistance or cooking outside tent
	Are Easy up tents properly roped, braced or anchored to withstand elements of weather and collapse?		Do not occupy until proper securing is approved by inspector
	Does Easy up tent have permanent label ID of size and fabric?	2	Tent not to be used without proper label
	Outdoor cooking that produces sparks or grease laden vapors?		Shall be outside of tents unless tent is fire rated and extinguishers or hood present
	Does the venue have a crowd of 250 people or more	7	Must have crowd managers trained as approved by inspector

TEMPORARY STRUCTURE SETUP AND DAILY CHECKLIST (tent and membrane structures)					
YES Item to Verify	NO	Corrective Action			

Is structure at least 20 feet from any property lines?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any property lines.
Is structure within 20 feet of any building?	Do not occupy or use structure. Structure needs to be relocated minimum of 20 feet from any building.
Is structure within 20 feet of another structure?	Evaluate all structures within 20 feet of each other as a single structumeeting all applicable requirements.
Is structure within 20 feet of parking?	Restrict parking or relocate structure at least 20 feet from parking.
Is structure within 20 feet of any internal combustion engines?	Do not use internal combustion engine until relocated at least 20 fe from structure.
Are "No Smoking" signs posted inside and outside?	Do not occupy or use structure unless no smoking signs are posted a enforced.
Are fireworks and unapproved open flames prohibited inside and outside the structure?	Do not occupy or use structure unless fireworks and all unapprovopen flames are prohibited in the structure and within 20 feet of exterior structure.
Are all points in the structure within 100 feet of an exit?	Do not occupy or use structure unless sufficient nearby exits a provided.
Ensure "Exit" signs are posted and clearly visible.	Do not occupy or use structure unless required "Exit" signs a provided.
Ensure "Exit" signs are illuminated.	Do not use or occupy structure unless illuminated exits are provided
Ensure that exit signs have either two separate circuits or two sources of power depending on occupant load.	Do not use or occupy structure until a minimum of two circuits sources of power are provided as required. Typically this accomplished through the use of AC Powered Exit signs with interrbattery backup.
Are exits open and uncovered?	Do not occupy or use structure unless all required exits are functions
Are all aisles at least 44 inches wide? Do aisles increase in width where required?	Do not occupy or use structure unless proper aisle widths a maintained.
Is the Occupant Load posted appropriately?	Do not occupy or use structure unless the correct occupant load posted appropriately.
Ensure emergency lighting is provided.	Do not use or occupy structure unless emergency lighting is provide
Is a label permanently affixed to the structure bearing the identification of size and material type?	Do not use or occupy structure unless label is present.
2A:10BC Fire extinguishers are provided (see information packet for minimum number required).	Do not use or occupy structure until sufficient, properly sized, f extinguishers are provided.
At least one 4OBC rated fire extinguisher shall be provided for each kitchen, mess hall, power generator, or transformer and at locations where flammable or combustible liquids are used, stored, or dispensed.	Do not use or operate any of these hazards unless appropriate fi extinguishers are provided as described in Temporary Membra Structures, Tents and Canopies document and applicable codes.
Weeds and other combustible vegetation shall be removed from within 30 feet of the structure area.	Do not use or occupy the structure unless combustible vegetation heen removed from the specified area.
The floor surface inside, including the grounds adjacent to or within 30 feet outside of temporary tents, canopies, and membrane structures, shall be kept free of combustible waste.	Do not use or occupy the structure unless combustible waste removed or stored in proper containers.
Such waste shall be stored in approved containers until removed from the premises.	Do not use or occupy the structure unless trash containers have be emptied from the previous day.
Outdoor cooking that produces sparks or grease-laden vapors. Must be outside tent.	Do not use cooking source under tent
Is tent secure	20 lbs per leg or tent stakes





Memorandum

To: Rachael Tabelski, City Manager

From: Shawn Heubusch, Police Chief

Date: May 17, 2022

Subject: NYS Division of Homeland Security and Emergency Services Grant - 2022

The Department has been solicited by the NYS Police to participate in the NYS Division of Homeland Security and Emergency Services for Operation Safeguard – Red Team Exercise CTZ10.

Counter Terrorism Zone (CTZ) 10, encompassing Genesee, Orleans, and Wyoming Counties, will conduct an exercise to test and evaluate the effectiveness of New York State's suspicious activity reporting programs, and further enhance the relationship between law enforcement, private sector businesses, and the general public.

The Department will be awarded funding from the NYSDHSES to cover overtime costs associated with the exercise in the amount of \$5,700.

Attached are the documents received to properly account for this receipt of funding.

Feel free to call with any questions you may have. Thank you.

Attachments: Draft Resolution

Police Department 10 Main Street Batavia, New York 14020



Phone: 585-345-6350 Fax: 585-344-1878

Records: 585-345-6303 Detective Bureau: 585-345-6370

www.batavianewyork.com

#-2022

A RESOLUTION TO AMEND THE 2022-23 POLICE DEPARTMENT BUDGET TO REFLECT THE RECEIPT OF A NYS DIVISION OF HOMELAND SECURITY AND EMERGENCY SERVICES GRANT

Motion of Councilmember

WHEREAS, the City of Batavia Police Department has received a grant in the amount of \$5,700 from the New York State Division of Homeland Security and Emergency Services to participate in Operation Safeguard Program – Red Team Exercise Counter Terrorism Zone (CTZ) 10. The exercise tested various locations to evaluate the effectiveness of New York State's suspicious activity reporting programs, and further enhance the relationship between law enforcement, private sector businesses, and the general public; and

WHEREAS, to properly account for the expenditure of this money, a budget amendment needs to be made.

NOW THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia that the City Manager be and hereby is authorized to make the following budget amendment to the 2022-2023 budget effective June 13, 2022 to cover personnel expenses incurred during Red Team Exercise CTZ 10.

Increase expenditure accounts:

A.04.3120.3120 199-100004 \$ 5,700.00

Increase revenue accounts:

A.00.0000.0000 4389-100004 \$ 5,700.00

Seconded by Councilmember and on roll call



City of Batavia

Phone: 585-345-6325

www.batavianewyork.com

Fax: 585-345-1385

Memorandum

To: Rachael Tabelski, City Manager

From: Brett Frank, Director of Public Works

Date: May 16, 2022

Subject: Sidewalk Program 2021-22

The City has approached capital with a "Complete Streets" approach when possible. This creates projects where not only is a level of infrastructure improved, but a meaningful change to a neighborhood occurs as part of it by doing multiple streets and incorporating both pavement and sidewalk work at the same time. In addition, there are mandates requiring that sidewalks meet Americans with Disabilities Act (ADA) and Public Right of Way Accessibility Guidelines (PROWAG) when federal and state monies are used on a roadway improvement project.

This year's capital pavement improvement programs include improvements to Miller Ave, Columbia Avenue, and Seneca Avenue. This year's sidewalk work will focus on these same streets in addition to Chase and Fisher Park.

It is expected that the project will be out for public bid my mid-June and ready with a recommendation for award at the July Council Business Meeting. This should allow for completion of the work by the end of August 2022. This work will be funded through the City's Consolidated Highway Improvement Program (CHIPs) funds from New York State.

This institution is an equal opportunity provider and employer. If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint-filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

#-2022 RESOLUTION TO ENTER INTO AN AGREEMENT WITH XXXXX FOR CITY SIDEWALK CONSTRUCTION PROJECT - 2022

Motion of Councilmember

WHEREAS, a project for the replacement of approximately 6,400 linear feet of City sidewalks and handicap accessible ramps on portions of Chase Park, Fisher Park, Seneca Avenue, Miller Avenue, and Columbia Avenue; and

WHEREAS, a competitive bid was made by XXXX of XXXX, for the replacement of City sidewalks and handicap accessible ramps as specified in the contract document titled <u>City of Batavia Sidewalk Replacement Project – 2022-23</u>; and

WHEREAS, XXXX of XXXX is the lowest responsible bidder (\$XXX,XXX).

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia that the City Council President is hereby authorized on behalf of the City to execute an agreement with XXXX for sidewalk replacements.

Seconded by Councilmember and on the roll call





Memorandum

To: Honorable City Council Members

From: Jill M. Wiedrick, AICP, Assistant City Manager

Date: May 2, 2022

Subject: Permission to Apply & Accept YDP Funding from Genesee County Youth Bureau

Youth Bureau Grant – Permission to Apply & Accept YDP Funding

Source: Genesee County Youth Bureau

Amount: \$12,000

Purpose: The City Youth Bureau applied for the funding to support the Liberty Center for Youth and

Summer Recreation for the 2022 funding year and was awarded \$12,000 in funding.

The Genesee County Youth Bureau administers population-based funding made available to the counties by the NYS Office of Children and Family Services through the Bureau of Youth Development (BYD). Youth Development Prevention (YDP) supports programs that provide opportunities for youth to gain important life skills and core competencies, and that allow youth to have meaningful roles in their communities. Youth development initiatives benefit young people in their homes and neighborhoods, in schools, as well as in foster care and residential treatment. The goal is for all New York State youth to reach their full potential and become healthy, productive adults. No local match is required to receive YDP funds.

The Genesee County Youth Bureau contracts with agencies and municipalities to provide prevention, intervention and recreation programming. Prevention programs are designed to reach the general youth population and address general developmental needs of all youth. This is a top priority as the goal is to prevent delinquent acts from occurring. Programs foster positive involvement and attachment of youth to family, school and positive peer groups, recognizing such commitments reduce the likelihood of delinquent behavior.

I am requesting that the Council President execute the 2022 Funding Agreement between the Genesee County and City of Batavia as deemed necessary.

The sum will be paid upon satisfactory fulfillment of program requirements. The sum may be reduced subject to the availability of state aid.

Youth Bureau 114 Liberty St. Batavia, New York 14020 Phone: 585-345-6420 Fax: 585-345-3063 www.batavianewyork.com

XX-2022

A RESOLUTION TO EXECUTE THE 2022 FUNDING AGREEMENT BETWEEN GENESEE COUNTY AND CITY OF BATAVIA FOR REIMBURSEMENT OF FUNDS RELATED TO YOUTH BUREAU PROGRAMMING

Motion of Councilmember

WHEREAS, the City of Batavia Youth Bureau, applied for the funding from Genesee County Youth Bureau for the Youth Development Program (YDP) funding to support the Liberty Center for Youth and Summer Recreation Program for the 2022 funding year, and

WHEREAS, the City of Batavia was awarded \$12,000 in funding, subject to availability of state aid.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Batavia authorizes the Council President to execute the funding agreement between Genesee County and the City of Batavia for reimbursement of funds related to youth bureau programming

Seconded by Councilmember and on roll call

ESEE COLLABORATION OFFICE 1802

Genesee County Youth Bureau

William Schutt
Executive Director
William.Schutt@co.genesee.ny.us

2 Bank St. Batavia, NY 14020 (585) 344-3960

Fax: (585) 345-3063

April 20, 2022

Jill Weidrick 1 Batavia City Center Batavia, NY 14020

Dear Jill,

The Genesee County Youth Board and the Genesee County Legislature have approved your application for 2022 Youth Development Program (YDP) funding. You have been awarded \$12,000 for Batavia Youth Services and Recreation.

Enclosed are two full copies of the Genesee County agreement for 2022. Please have your executive director or board chairperson sign and date both documents. Keep the full copy of the agreement for your records and return the second copy with original signature to the Youth Bureau by May 20, along with a copy of your certificate of insurance.

If your allocation is different than your request, your budget may have been modified. Please review your enclosed budget form and use the amount listed above when submitting 2022 claims. Claims can be submitted at any time throughout the year, but no later than October 3, 2022 to the Genesee County Youth Bureau.

All funded programs are required to submit bi-annual reports to the Youth Bureau. These documents will be emailed to your attention in June 2022 and January 2023. This document confirms your performance measures that have to be reported on by every program funded by the Youth Bureau/OCFS. Your completed Jan-June report is due to the Youth Bureau no later than July 22. The July-December report will be due February 3, 2023. If you fail to complete your reports on time as required, your claim will not be processed and your funds will be reallocated to another program in the community. Performance measures are required by OCFS as part of Article 7 Part G Legislation.

All funded programs are required to identify the Genesee County Youth Bureau & NYS OCFS as a funding source in publications and press releases.

Thank you for your continued efforts in working with the youth of Genesee County. We look forward to a continued relationship in 2022. Please contact our office with any questions regarding your application.

Sincerely,

William Schutt



Phone: 585-345-6330

www.batavianewyork.com

Fax: 585-343-8182



Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, City Manager

Date: May 17, 2022

Subject: Creation of New Position- Ordinance Enforcement Officer

The City currently employs a full-time Parking/Recycling Enforcement Officer. The Parking/Recycling Enforcement Officer is responsible for parking, animal control, trash and recycling. A portion of the job is dedicated to citing high grass, weeds and debris. Currently, the Parking/Recycling Enforcement Officer position is funded evenly between the Police and the Bureau of Inspections.

The Bureau of Inspections is responsible for enforcing all Federal, State and local regulations intended to control and preserve the safe construction, alteration, use and occupancy of all buildings and other structures in the City. The Bureau administers the building code, zoning laws, and property maintenance ordinances that enhance the quality and attractiveness of the community.

Currently the City has two full-time Code Enforcement Officers that issue building permits, inspect construction, review large construction plans and drawings, issue plumbing permits, act as the Flood Plain Manager for the City, and staff the Planning, Zoning and Historic Preservation Committees. In the past, the two CEO's would engage in systematic code enforcement choosing a few City streets a year to review.

While the CEO's will continue their systematic review, I believe the City will benefit from a full-time Ordinance Enforcement Officer that is focused on being out in neighborhoods inspecting properties for code violations, abandoned vehicles, violations of weeds, trash, and other nuisance ordinances. The Ordinance Enforcement Officer will work with residents to help them understand violations and ordinance issues, but will also cite properties that do not come into compliance.



Phone: 585-345-6330

www.batavianewyork.com

Fax: 585-343-8182



By creating a full-time Ordinance Enforcement Officer, the City will be able to proactively address code and ordinance violations and improve the ascetics of neighborhoods around the City.

Civil Service minimum qualifications are: Graduation from high school or possession of an appropriate equivalency diploma recognized by the NYS Department of Education, **AND**: Satisfactory completion of a minimum of 30 semester credit hours in a regionally accredited or NYS registered college or university in the area of civil engineering, construction technology or a related field; **OR**: One (1) year of full-time, paid experience that involved the review of building plans, ordinances, and municipal codes; **OR**: Any equivalent combination of experience and training indicating ability to perform the duties of the job. NOTE: Verifiable part-time experience will be pro-rated toward meeting full-time experience requirements. SPECIAL REQUIREMENT FOR APPOINTMENT AND CONTINUED EMPLOYMENT: Possession of a valid NYS Driver's License.

The full-time Ordinance Enforcement Officer position will be funded through the FY 22/23 operating budget under the Inspections Bureau. The police department will now fully fund the Parking/Recycling Enforcement Officer. This is anticipated to increase the Police Department expenditures budget by \$27,000. If needed, budget amendments can be made during the sixthmonth budget departmental review, or at the end of the year.

I recommend that City Council authorize the creation of the Ordinance Enforcement Officer and allow for advertising of this position.

#-2022

RESOLUTION TO CREATE A POSITION OF ORDINANCE ENFORCEMENT OFFICER

Motion of Councilmember

WHEREAS, the City of Batavia is desirous of improving the ascetics of neighborhoods around the City and seeks to do so by creating a full-time Ordinance Enforcement Officer; and

WHEREAS, the Ordinance Enforcement Officer will be out in neighborhoods inspecting property for code violations, abandoned vehicles, violations of weeds, trash, and other nuisance ordinances; and

WHEREAS, The Ordinance Enforcement Officer will work with residents to help them understand violations and ordinance issues, but will also cite properties that are non-compliant; and

WHEREAS, the position of Ordinance Enforcement Officer title in the current CSEA contract with a salary schedule in grade VIII.

NOW, THERFORE, BE IT RESOVLED, that the Council of the City of Batavia hereby authorizes the creation of said position.

Seconded by Councilmember and on roll call



Phone: 585-345-6330 Fax: 585-343-8182

www.batavianewyork.com



Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, MPA, City Manager

Date: May 13, 2022

Subject: Minor Land Use Action Exemption Agreement – City of Batavia and Genesee County

Planning Board

The City of Batavia refers land use actions to the Genesee County Planning Board for review and approval in many cases.

Typical referrals include site plan reviews, use and area variance applications, and exterior changes to buildings located within the Downtown Business Improvement District.

In an effort to minimize cost and stream line the development process the Genesee County Planning Board is allowing municipalities to enter into a "Minor Land Use Action Exemption Agreement" that will eliminate the need to refer certain actions to the County Planning Board.

Specifically the following actions will no longer require referral under the agreement.

- 1. Area variances to rear or side-yard setback requirements for single and two-family residential uses.
- 2. Area variances to yard setback requirements (rear, side or front) for accessory structures, as defined by the municipality, provided the variance does not propose the structure be closer to a State or County highway or municipal boundary than the existing principal structure.
- 3. Area variances for accessory structures, as defined by the municipality, for being in front of the principal building, provided the accessory structure would meet the front-yard setback required of a principal building.
- 4. Area variances and/or permits for freestanding signs or fences except when proposed along a State or County highway.



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- 5. Area variances for parking or driveways not accessing a State or County highway.
- 6. Special use permits or site plan reviews for home occupations/businesses not accessing a State or County highway and that meet all applicable local municipal code requirements.
- 7. Special use permits or site plan reviews for the co-location of telecommunications equipment on an existing telecommunications tower/facility.
- 8. Special use permits or site plan reviews for new ponds or pond expansions that meet all applicable local municipal code requirements, provided that the construction will not disturb more than an acre of land and as per the SEQRA review, will not impact archaeological resources, threatened or endangered species, or State or Federal regulated wetlands.
- 9. Site Plan Review or Design Review for the interior or exterior remodeling of a new use allowed in that zoning district including building-mounted signage that meets all applicable local municipal code requirements, and does not cause changes to other aspects of the site.
- 10. Subdivisions or resubdivisions for minor lot-line adjustments on existing lots where no additional lots are created and there is no change to access points and no new access points are proposed on State or County highways.
- 11. Subdivision of land into two lots that meet all applicable local municipal code requirements provided such subdivision occur within a Genesee County Smart Growth Development Area.
- 12. Land use moratoria not exceeding 12-months, except that a notice shall be sent to the Genesee County Planning Department for informational purposes.
- 13. Administrative and fee amendments to the zoning code (i.e., general provisions, permit procedures, powers and duties of local boards and officers, penalties for offenses, public hearing requirements, organization, and amendment procedures).
- 14. Interpretations of the municipal zoning code.

Therefore, I recommend that the City Council of the City of Batavia approve the Minor Land Use Action Exemption Agreement with the Genesee County Planning Board.

#-2022

A RESOLUTION TO ENTER INTO AN INTER MUNICIPAL AGREEMENT WITH GENESEE COUNTY PLANNING BOARD EXEMPTING CERTAIN MINOR LAND USE ACTIONS FROM GENESEE COUNTY PLANNING BOARD REVIEW

Motion of Councilmembers

WHEREAS, the City of Batavia is required to refer certain land use actions to the Genesee County Planning Board; and

WHEREAS, in accordance with New York State General Municipal Law, Article 12-B, Section 239-m.3. (c) of the Laws of 1991, the Genesee County Planning Board is authorized to voluntarily enter into agreements with Cities, Towns, and Villages regarding certain proposed land use actions that are of local, rather than inter-community or Countywide concern, and therefore are not subject to referral to the Genesee County Planning Board as would otherwise be required by Section 239-m and n.; and

WHEREAS, it is the intent of this Agreement to eliminate the need for County review of certain actions as defined herein which do not have significant inter-community or County-wide impacts.; and

WHEREAS, the Inter Municipal Agreement lists 14 actions exempt from County Planning Board review, however the City of Batavia can still submit applications for optional reviews and recommendation.

NOW THEREFORE, BE IT RESOLVED that the City of Batavia City Council supports authorizes the City Council President to execute the intermunicipal agreement between the City and Genesee County Planning Board to exempt certain minor land use actions.

Seconded by Councilmember and on roll call

AGREEMENT BETWEEN THE GENESEE COUNTY PLANNING BOARD AND THE CITY OF BATAVIA

Agreement Exempting Certain Minor Land Use Actions from Genesee County Planning Board Review

I. Authority

In accordance with New York State General Municipal Law, Article 12-B, Section 239-m.3. (c) of the Laws of 1991, the Genesee County Planning Board is authorized to voluntarily enter into agreements with Cities, Towns, and Villages regarding certain proposed land use actions that are of local, rather than inter-community or County-wide concern, and therefore are not subject to referral to the Genesee County Planning Board as would otherwise be required by Section 239-m and n.

II. Purpose

It is the intent of this Agreement to eliminate the need for County review of certain actions as defined herein which do not have significant inter-community or County-wide impacts. The Agreement between the Genesee County Planning Board and the City of Batavia Council shall be identical to that between the County and any other municipality.

III. Procedures

Upon the Municipality's receipt of a proposal by an applicant, it is the responsibility of the municipal official(s) who is charged with submitting referrals to the Genesee County Planning Board to determine if an application is exempt from referral to the County Planning Board. This determination shall be based on those actions specifically listed in Section IV ("Minor Land Use Actions Exempt from Referral to the County Planning Board") of the Agreement. If a proposal does not fall within one of the categories listed in Section IV, it shall be submitted to the County Planning Board in the prescribed manner. If it does fall within Section IV, there is no need for further involvement of or notice to the County Planning Board.

IV. <u>Minor Land Use Actions Exempt from Genesee County Planning Board</u> Review

The following municipal planning and zoning actions have been determined to be typically of a local rather than inter-community or countywide concern and shall be exempt from review by the County Board. However, any action that constitutes a Type I action under the New York State Environmental Quality Review Act (SEQRA) shall be subject to review by the County Board.

- 1. Area variances to rear or side-yard setback requirements for single and two-family residential uses.
- 2. Area variances to yard setback requirements (rear, side or front) for accessory structures, as defined by the municipality, provided the variance does not propose the structure be closer to a State or County highway or municipal boundary than the existing principal structure.
- 3. Area variances for accessory structures, as defined by the municipality, for being in front of the principal building, provided the accessory structure would meet the front-yard setback required of a principal building.
- 4. Area variances and/or permits for freestanding signs or fences except when proposed along a State or County highway.
- 5. Area variances for parking or driveways not accessing a State or County highway.
- 6. Special use permits or site plan reviews for home occupations/businesses not accessing a State or County highway and that meet all applicable local municipal code requirements.
- 7. Special use permits or site plan reviews for the co-location of telecommunications equipment on an existing telecommunications tower/facility.
- 8. Special use permits or site plan reviews for new ponds or pond expansions that meet all applicable local municipal code requirements, provided that the construction will not disturb more than an acre of land and as per the SEQRA review, will not impact archaeological resources, threatened or endangered species, or State or Federal regulated wetlands.
- 9. Site Plan Review or Design Review for the interior or exterior remodeling of a new use allowed in that zoning district including building-mounted signage that meets all applicable local municipal code requirements, and does not cause changes to other aspects of the site.
- 10. Subdivisions or resubdivisions for minor lot-line adjustments on existing lots where no additional lots are created and there is no change to access points and no new access points are proposed on State or County highways.
- 11. Subdivision of land into two lots that meet all applicable local municipal code requirements provided such subdivision occur within a Genesee County Smart Growth Development Area.
- 12. Land use moratoria not exceeding 12-months, except that a notice shall be sent to the Genesee County Planning Department for informational purposes.

- 13. Administrative and fee amendments to the zoning code (i.e., general provisions, permit procedures, powers and duties of local boards and officers, penalties for offenses, public hearing requirements, organization, and amendment procedures).
- 14. Interpretations of the municipal zoning code.

V. Optional Review

Notwithstanding the previous section, nothing shall prevent the municipality from submitting any application to the County Planning Board for its review and recommendation as would be required under Section 239-m and n of General Municipal Law.

VI. Effective Date

This Agreement shall be effective immediately upon its passage by majority resolutions of both the Genesee County Planning Board and the City of Batavia Council.

VII. Amendment

Any amendment to the Agreement becomes effective immediately upon passage of a majority resolution of both the Genesee County Planning Board and the City of Batavia Council.

VIII. Termination

This Agreement can be terminated at any time without cause by majority resolution of either the Genesee County Planning Board or the City of Batavia Council. Notice of such termination should be made in writing within ten days of the resolution to the other party that entered into this agreement. Upon termination, the municipality shall resume responsibility for sending all eligible referrals to the Genesee County Planning Board as otherwise established in Section 239-m and n.

Date adopted by the Genesee County Planning Board: February 10, 2022
Certified by Laraine Caton, Chairperson:
Date:
Date adopted by the City of Batavia Council:
Certified by, City Clerk
Date:
(seal)





Memorandum

To: Honorable City Council Members

From: Rachael J. Tabelski, MPA, City Manager

Date: May 13, 2022

Subject: USDA Rural Development Community Facility Program

The City of Batavia applied for funding consideration for the purchase of a new fire engine and was awarded a United State Department of Agriculture (USDA) Rural Development funding package. The funding package includes a \$630,000 loan at 2.5% for 20 years, an estimated grant of \$50,000 and City contribution of \$20,000, which will come from the fire department reserves.

The City needs to replace Engine 12, a 2002 fire apparatus. The design life for this fire apparatus is 15 to 20 years and Engine 12 is showing extreme corrosion at the 20 year mark. The magnesium salts along with the sodium chloride spread on our roads each winter causes decay and corrosion on the engine body, chassis and wiring. Engine 12 has had numerous repairs in the last few years, and the repairs are becoming more costly over time.

The new fire engine will be a 2023 NFPA compliant rescue style fire engine for an estimated \$700,000. The specifications of the new engine are listed below:

- · Based off a six wheel chassis.
- · Custom cab with seating for six fire personnel.
- 1,500 gallon per minute fire pump with foam capability.
- · 750 gallon water tank
- · Clean concept cab style for cancer prevention.
- · Full compartmentalization on both sides for maximum tool capacity.
- · Latest safety features throughout.
- · Aluminum or stainless steel construction to ensure longevity.
- Full LED emergency and scene lights for maximum safety for personnel.

Therefore, I recommend that the City Council of the City of Batavia accepts the USDA Rural Development funding offer.

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#-2022

A RESOLUTION TO ACCEPT A FUNDING OFFER FROM THE UNITED STATES DEPARTMENT OF AGRICULTURE (USDA) RURAL DEVELOPMENT COMMUNITY FACILITY PROGRAM FOR THE PURCHASE OF A NEW FIRE ENGINE AND DIRECTS THE CITY MANAGER TO EXECUTE DOCUMENTS RELATED TO THE FINAL FUNDING APPLICATION

Motion of Councilmember

WHEREAS, the City of Batavia needs to replace Fire Engine No. 12, a 20 year old engine; and

WHEREAS, USDA Rural Development Community Facility Program has presented the City with a funding package to assist with the purchase of the engine; and

WHEREAS, the funding package includes a \$630,000 loan at 2.5% for 20 years, an estimated grant of \$50,000 and a City contribution of \$20,000; and

WHEREAS, pursuant to General Municipal Law 6-c, the City of Batavia has an established Fire Department Equipment Reserve; and

WHEREAS, The City of Batavia has an approximate balance of \$370,327.88 in the Fire Department Reserve; and

WHEREAS, the City of Batavia would like use the Fire Department Reserve for the City's \$20,000 contribution and is desirous to amend the 2022/2023 budget to account for a transfer from the Fire Department Reserve to the Capital Fund; and

WHEREAS, the City intends to continue to make the debt payments on this loan using Fire Department reserves.

NOW, THEREFORE BE IT RESOLVED, that the City of Batavia City Council hereby accepts the USDA Rural Development funding offer and directs the City Manager to execute documents related to the final funding application; and

NOW, THEREFORE BE IT FURTHER RESOLVED, the City Council authorizes the use of \$20,000 of Fire Equipment Reserves and amend the 2022/2023 budget as follows:

Increase revenue: A.00.0000.0000 0511-2101 Appropriated Fire Dept Reserves \$20,000.00

Increase expense: A.01.9950 906-2101 Transfer out Fire Reserves \$20,000.00

Seconded by Councilmember and on roll call



May 10, 2022

City of Batavia

Re: Application for Community Facility Program for New Fire Truck

Dear Rachel Tabelski,

Your application for Federal Assistance has been reviewed under the Community Facilities Program. We have determined the entity and project is eligible under the USDA Rural Development Community Facilities Program.

Based upon the information submitted to date the **estimated funding** package is proposed as follows (please note that these amounts may change depending on current interest rates and funding availability):

Population: 15,465 MHI: \$37,522

Total Project Cost	\$700,000
Applicant Contribution	\$ 20,000
Estimated Rural Development Grant	\$ 50,000
Estimated Rural Development Loan (2.50% - 20 yrs.)	\$630,000

Please note the following:

• Application development costs incurred by the applicant are at the risk of the applicant until a letter of conditions is issued and the funding request has been approved.

THE BREAKDOWN LISTED ABOVE IS PRESENTED AS A <u>PRELIMINARY FUNDING ESTIMATE</u> ONLY TO ASSIST THE APPLICANT BY PRESENTING A POSSIBLE FUNDING SCENARIO. THIS PROJECT FUNDING ESTIMATE IS <u>NOT</u> TO BE CONSTRUED OR UNDERSTOOD TO BE A COMMITMENT OF FUNDING.

Please notify my office if the City accepts the funding offer no later than June 8th, 2022.

If you have any questions concerning the above, please feel free to contact me.

Sincerely,

Colleen Caraher Area Loan Specialist

Enclosures

cc: Howard Kunz, Community Programs Specialist

Gretchen Pinkel, Area Director