

**CITY OF BATAVIA
SPECIAL BUSINESS MINUTES
JANUARY 24, 2022**

A special business meeting of the City Council was held Monday, January 24, 2022 in the Council Chambers, One Batavia City Centre, Batavia, New York, with Council President Jankowski presiding.

Present were Council President Jankowski and Councilmembers Pacino, McGinnis, Briggs, and Bialkowski. Councilmembers Karas and Viele were absent. Councilmembers Canale and Schmidt were present via conference call.

In attendance from the City were Jill Wiedrick, Dan Herberger, Shawn Heubusch, Lisa Neary, Angie Dickson, Dawn Fairbanks, Bill Davis and Ray Tourt.

Council President Jankowski called the meeting to order at 7:00 PM. Councilmember Briggs led the Invocation and the Pledge of Allegiance.

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New Business

#8-2022

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BATAVIA
AUTHORIZING THE EXECUTION OF AN AGREEMENT FOR ARCHITECTURE AND
ENGINEERING FOR THE BUILDING OF THE NEW POLICE FACILITY**

Motion of Councilmember Briggs

WHEREAS, the City Council of the City of Batavia is prepared to move forward with plans for a new police facility as a capital project; and

WHEREAS, the City issued Requests for Proposals (RFPs) to licensed architectural and engineering firms to solicit proposals; and

WHEREAS, the City selects Ashley McGraw of Syracuse, New York to design, engineer, and provide construction management services for the new police facility;

WHEREAS, the fee for services is \$615,000.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Batavia authorize the City Council President to execute an agreement for architectural and engineering services for the new police facility with Ashley McGraw.

Seconded by Councilmember McGinnis and on roll call approved 7-0.

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#9-2022

**A RESOLUTION TO CREATE A TEMPORARY POSITION OF HUMAN RESOURCES
DIRECTOR**

Motion of Councilmember Pacino

WHEREAS, in preparation of the upcoming retirement of the current Human Resources Director, and considering the management responsibilities and workload of this position it will be necessary to create a temporary position; and

WHEREAS, the creation of this position will allow for a smoother transition in planning for the retirement and handling the workload of the department.

WHEREAS, the newly created temporary position of Human Resources Director will be placed in the Non-Union salary schedule, grade XIV.

NOW, THEREFORE, BE IT RESOVLED, that the Council of the City of Batavia hereby authorizes the creation of said position as part of the FY 22/23 budget.

Seconded by Councilmember McGinnis and on roll call approved 7-0.

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Meeting adjourned at 7:02 PM.

Respectfully submitted,

**Heidi J Parker
Clerk-Treasurer**